



CITY OF ELKO
 CITY MANAGER
 1751 COLLEGE AVENUE
 ELKO, NEVADA 89801
 (775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, June 25, 2019
 Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.S.T.

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko
 Website, <http://www.elkocity.com>, the State of Nevada's Public Notice Website,

<https://notice.nv.gov> in the following locations:

ELKO CITY HALL
 1751 College Avenue, Elko, NV 89801
 Date: Time Posted: June 20, 2019 at 8:30 a.m.

ELKO COUNTY COURTHOUSE
 571 Idaho Street, Elko, NV 89801
 Date/Time Posted: June 20, 2019 at 8:40 a.m.

ELKO POLICE DEPARTMENT
 1448 Silver, Elko NV 89801
 Date/Time Posted: June 20, 2019 at 8:50 a.m.

ELKO COUNTY LIBRARY
 720 Court Street, Elko, NV 89801
 Date/Time Posted: June 20, 2019 at 9:00 a.m.

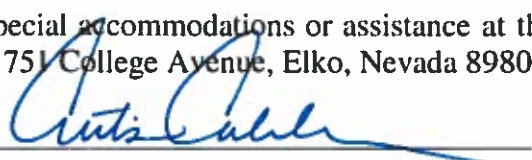
Posted by: <u>Kim Wilkinson</u>	<u>Administrative Assistant</u>	
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocity.com>

Dated this 20th day of June, 2019

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.



 Curtis Calder, City Manager

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.S.T., TUESDAY, JUNE 25, 2019
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: June 11, 2019 **Regular Session**

I. CONSENT AGENDA

- A. Review, consideration, and possible acceptance of a Deed of Dedication from the City of Elko to the City of Elko for a permanent non-exclusive Right of Way, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko recently purchased the subject property from Barry Lipparelli. This action will dedicate the property as right-of-way for the future road extension of Cattle Drive. BT

II. PERSONNEL

- A. Review, consideration, and possible approval of the Part-Time Domestic Violence Systems Advocate position description, and matters related thereto. **FOR POSSIBLE ACTION**

The Part-Time Domestic Violence Systems Advocate position was approved in the FY 2019/2020 Budget, as a new position within the Police Department. This position is Grant funded through the Services Training Officers Prosecutors (STOP) Grant, awarded to the City of Elko on June 3, 2019. Staff is proposing this position be placed within a Part-Time Hourly Pay Scale of \$30-\$40/hour, dependent upon candidate qualifications, not to exceed 1040 hours annually. A position description has been included in the agenda packet for review. SS

- B. Review, consideration, and possible approval of the Part-Time Laboratory Technician position description, and matters related thereto. **FOR POSSIBLE ACTION**

The Part-Time Laboratory Technician position was approved in the FY 2019/2020 Budget, as a new position within the Sewer Department. The position will help meet the needs of daily testing and analysis in the Lab within the City of Elko. Staff is proposing this position be placed within a Part-Time Hourly Pay Scale of \$20-\$22.50/hour. A position description has been included in the agenda packet for review. SS

III. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review, consideration, and possible issuance of final acceptance for the Well 36 Public Improvements Project, and matters related thereto. **FOR POSSIBLE ACTION**

The project is complete. Staff recommends issuance of final acceptance. There was one Change Order for the project, consisting of three sub items, at a cost of \$4,299.49. RL

- C. Review and possible approval of the Elko Regional Airport Liability Insurance Policy for FY 2019/2020, and matters related thereto. **FOR POSSIBLE ACTION**

LP Insurance Services, Inc. has competitively sought airport liability insurance for the upcoming fiscal year. Only one (1) quote was received from AIG Aerospace at \$9,741/year, representing a 10% increase over the current year. JF

IV. UNFINISHED BUSINESS

- A. Review, consideration, and possible action to conditionally approve Final Plat No. 11-18, filed by Parrado Partners LP., for the development of a subdivision entitled Great Basin Estates, Phase 3 involving the proposed division of approximately 9.650 acres of property into 38 lots for residential development within the R (Single Family and Multiple Family Residential) Zoning District, and matters related thereto. **FOR POSSIBLE ACTION**

Subject property is located generally northeast of Flagstone Drive between Opal Drive and Clarkson Drive (APN 001-633-030). Preliminary Plat was recommended to Council to conditionally approve by Planning Commission May 3, 2016 and conditionally approved by Council May 24, 2016. The Planning Commission considered this item on September 6, 2018, and took action to forward a recommendation to Council to conditionally approve Final Plat 11-18. MR

V. NEW BUSINESS

- A. Review, consideration, and possible approval of a PER (Preliminary Engineering Report) from Lumos and Associates for the Exit 298 Sewer Force Main and Lift Station Design, and matters related thereto. **FOR POSSIBLE ACTION**

The PER is included as supplemental agenda information. Staff will go over a summary of the design and associated costs. RL

- B. Review, consideration, and possible approval of a Performance/Maintenance Agreement for subdivision improvements associated with the Great Basin Estates Phase 3 subdivision, and matters related thereto. **FOR POSSIBLE ACTION**

Elko City Code 3-3-21 requires the subdivider to have executed and filed an agreement between the subdivider and the City for the required subdivision improvements, included stipulations on the timeframe for when those improvements are to be completed, and to post a performance guarantee in accordance with Elko City Code 3-3-22. As part of the conditions of approval the Planning Commission recommended that the agreement be approved by the City Council. The Planning Commission also recommended that the Developer shall enter into the agreement within 30 days of the City Council's approval of the final plat. MR

- C. Review, consideration and possible approval of a request from Mary Spealman, dba Boot Scoot N' Brew for concession space at the Elko City Main Park, and matters related thereto. **FOR POSSIBLE ACTION**

Sisters Food has terminated their concessionaire agreement. This leaves a space #1 available and Mary Spealman would like to utilize it for a mobile expresso shop Boot Scoot N' Brew. KW

VI. RESOLUTIONS AND ORDINANCES

- A. Review, consideration, and possible approval of Resolution No. 10-19, a resolution amending Police Department fee's effective July 1, 2019 and matters related thereto. **FOR POSSIBLE ACTION**

The State Department of Public Safety is increasing the State fee portion of fingerprint based background checks effective July 1, 2019. BR

- B. Review, consideration, and possible approval of Resolution No. 11-19, a resolution donating a City of Elko Fire Engine to the Elko County Fire Protection District, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire Department has determined that the 1997 Emergency One Fire Truck has reached its useful life for the City and would like to donate the Engine to the Elko County Fire District. JS

- C. Review, consideration, and possible approval of Resolution No. 12-19, a resolution adopting the National Incident Management System in the City of Elko, and matters related thereto. **FOR POSSIBLE ACTION**

The National Incident Management System (NIMS) was published by the Department of Homeland Security on March 1, 2004. It provides a comprehensive and consistent national approach to all-hazard incident management at all jurisdictional levels and across all functional emergency management disciplines. The benefit of NIMS is especially evident at the local level, when the entire community prepares for and provides an integrated response to an incident

Jurisdictions are required to adopt NIMS implementation requirements as a condition of receiving federal preparedness funding assistance and/or grants. KW

- D. Review, consideration, and possible approval of Resolution No. 13-19, a resolution providing for the transfer of appropriations between accounts within the City of Elko 2018/2019 Fiscal Budget pursuant to N.R.S. 354.598005, and matters related thereto. **FOR POSSIBLE ACTION**

This is the annual year-end housekeeping item to transfer funds between functions, and funds as required to fund all budgetary changes that occurred during the fiscal year. CQ

- E. First reading of proposed Ordinance No. 841 “Amending Title 2, Chapter 13 Of The Elko City Code Entitled ‘Sidewalks, Curbs, Gutters’ and Recodifying The Section As Title 8, Chapter 21”, and matters related thereto. **FOR POSSIBLE ACTION**

The section of the City Municipal Code regulating the installation of curb, gutter, and sidewalk is currently located within the City’s Building Code (Title 2). Council’s adoption of the 2018 IBC on June 11, 2019 essentially repealed the existing Title 2 and made it necessary to move the curb, gutter, and sidewalk regulations. Council initiated Ordinance No. 841 at their June 11, 2019 meeting to not only change the location, but add standard enforcement language, clarify existing language, and correct typos. MR

- F. First reading of proposed Ordinance No. 843 “Deleting Title 2, Chapter 1, Section 15 Of The Elko City Code Entitled “Exemptions For Existing Buildings, Structures And Building Service Equipment Systems”, and matters related thereto. **FOR POSSIBLE ACTION**

On June 11, 2019, Ordinance No. 839 adopting the 2018 International Building Code was approved by Council. Council also approved to initiate Ordinance No. 843 deleting the existing building code since it is contained in Ordinance No. 839 and the International Building Codes. KW

VII. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Ratification of the Police Chief issuing three 30-day Temporary Retail Liquor Licenses and a 30-day Temporary Packaged Liquor License and issue three Regular Retail Liquor Licenses and a Regular Packaged Liquor License, to Justin Lee Beltram and Eric Hans Perrson, DBA Red Lion Hotel and Casino (retail liquor), located at 2065 Idaho Street, Elko, NV 89801, Gold Country Inn & Casino (retail liquor), located at 2050 Idaho Street, Elko, NV 89801, High Desert Inn (retail liquor), located at 3015 Idaho Street, Red Lion Chevron (packaged liquor), located at 2175 Idaho Street, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

VIII. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Parks and Recreation Director
- N. Civil Engineer
- O. Building Official

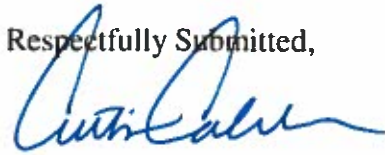
COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Curtis Calder", written in a cursive style.

Curtis Calder
City Manager