



CITY OF ELKO  
CITY MANAGER  
1751 COLLEGE AVENUE  
ELKO, NEVADA 89801  
(775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, May 25, 2021  
at 4:00 P.M., P.D.T. at the Elko City Hall, 1751 College Avenue, Elko, Nevada,  
and by utilizing [GoToMeeting.com](https://www.gotomeeting.com)

Please join the meeting from your computer, tablet or smartphone.

[GoToMeeting.com](https://www.gotomeeting.com)

<https://global.gotomeeting.com/join/249831845>

You can also dial in using your phone [+1 \(646\) 749-3122](tel:+16467493122) Access Code: **249-831-845**

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko

Website, <http://www.elkocitynv.gov> the State of Nevada's Public Notice Website,

<https://notice.nv.gov> and in the following locations:

**ELKO CITY HALL**

1751 College Avenue, Elko, Nevada 89801

**Date & Time Posted: Thursday, May 20, 2021 at 8:30 A.M.**

**ELKO COUNTY COURTHOUSE**

571 Idaho Street, Elko, NV 89801

**Date and Time Posted: Thursday, May 20, 2021 at 8:40 A.M.**

**ELKO POLICE DEPARTMENT**

1448 Silver Avenue, Elko, NV 89801

**Date and Time Posted: Thursday, May 20, 2021 at 8:50 A.M.**

**ELKO COUNTY LIBRARY**

720 Court Street, Elko, NV 89801

**Date and Time Posted: Thursday, May 20, 2021 at 9:00 A.M.**

Posted by: **Kim Wilkinson** Administrative Assistant 

The public may contact Kim Wilkinson by phone at (775) 777-7110 or email at [kwilkinson@elkocitynv.gov](mailto:kwilkinson@elkocitynv.gov) to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocity.com>

*Dated this 20<sup>th</sup> day of May, 2021*

**NOTICE TO PERSONS WITH DISABILITIES**

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.

  
Curtis Calder, City Manager  
Elko, Nevada

**CITY OF ELKO**  
**CITY COUNCIL AGENDA**  
**REGULAR MEETING**  
**4:00 P.M., P.D.T.**  
**TUESDAY, MAY 25, 2021**  
**ELKO CITY HALL, CHAMBERS**  
**1751 COLLEGE AVENUE, ELKO, NEVADA**  
**<https://global.gotomeeting.com/join/249831845>**

**CALL TO ORDER**

*The Agenda for this meeting of the City of Elko City Council has been posted for this date and time in accordance with State of Nevada Emergency Directive 006. The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone by registering at the link above.*

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

**APPROVAL OF MINUTES:      May 11, 2021      Regular Session**

**I.      PRESENTATIONS**

- A.      Reading of a proclamation honoring retired Superintendent of the Nevada Youth Training Center (NYTC) Greg Thornton, and matters related thereto. **INFORMATION ONLY – ACTION WILL NOT BE TAKEN**
  
- B.      Presentation by the Silver State Stampede, and matters related thereto. **INFORMATION ONLY – ACTION WILL NOT BE TAKEN**
  
- C.      Review and possible approval of the Fiscal Year 2021/2022 Final Tentative Budget, and matters related thereto. **FOR POSSIBLE ACTION**

Staff will provide a revised budget presentation, and will be requesting final tentative budget approval and submittal. JB

## II. PERSONNEL

### A. Employee Introductions:

- 1.) Jacob Ballensky, Patrol Officer I, Police Department

## III. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Ruby Mountain Lock & Safe Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible ratification of General Hand-Cut Checks, and matters related thereto. **FOR POSSIBLE ACTION**
- D. Review, consideration, and possible approval to purchase a 2021 Vactor 2100i Combination Vac Truck under the Sourcewell Contract, and matters related thereto. **FOR POSSIBLE ACTION**

Staff would like to amend this year's budget to purchase a new combination vac truck out of the sewer fund. The current frontline vac truck is 17 years old and has 123,754 miles and 2250 hours. The truck is starting to have mechanical issues and is becoming unreliable as a frontline truck. Staff would like to purchase a new truck and utilize the older truck as a backup truck. The new 2021 Vactor 2100i Combination truck is \$458,468.48 and can be purchased under the Sourcewell Contract. Staff has looked into the options of purchasing a 2022 model and augmenting next year's budget. A 2022 vac truck is one year out for production and is estimated at \$550,000 due to price increases. The 2004 frontline sewer vac truck was recently down for a few weeks with a hydraulic seal leak between the hydraulic pump and transfer case and the 2017 hydro excavation truck has been in Salt Lake having the fan system rebuilt. The 2010 combination vac truck was currently acting as frontline truck for all water leaks and sewer flushes with no backup truck available. DJ

## IV. UNFINISHED BUSINESS

- A. Review, consideration, and possible approval of a Settlement Agreement and Release of Claims with Zach Woster, Chad Woster and Mercedes Woster based on a November 10, 2019 vehicle accident, and matters related thereto. **FOR POSSIBLE ACTION**

On November 10, 2019, Zach Woster sustained injuries when the vehicle he was driving collided with a fire truck driven by Robert Lino at the corner of Fifth and Idaho Streets. Mr. Lino, a volunteer firefighter with the City of Elko Fire Department, was responding to a call at the time of the collision. The fire truck was owned by the Nevada Division of Forestry and provided to the County and the City

by means of interlocal agreements. The vehicle driven by Zach Woster was owned by his parents, Chad and Mercedes Woster. No lawsuit has been filed in relation to the collision. As a result of settlement discussions, Zach, Chad and Mercedes Woster have agreed to release their potential claims in exchange for \$150,000, to be apportioned between the City and the County. CC

## V. NEW BUSINESS

- A. Review, consideration, and possible approval of a Deed of Dedication for Right-of-Way, Public Utilities, and Slope Easement on APN 001-770-009, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko has been working with property owners on Elko Mountain for many years in the hopes of installing a water tank to serve a higher elevation. This will benefit existing residents and will open up a large amount of land for future development. The proposed Deed of Dedication will provide Right-of-Way to install the needed infrastructure associated with a future water tank. MR

- B. Review, consideration, and possible approval of a Deed of Dedication for Right-of-Way, Public Utilities, and Slope Easement on APN 001-770-010, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko has been working with property owners on Elko Mountain for many years in the hopes of installing a water tank to serve a higher elevation. This will benefit existing residents and will open up a large amount of land for future development. The proposed Deed of Dedication will provide right-of-way to install the needed infrastructure associated with a future water tank. MR

- C. Review, consideration, and possible approval of a Deed of Dedication for Right-of-Way, Public Utilities, and Slope Easement on APN 001-770-011, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko has been working with property owners on Elko Mountain for many years in the hopes of installing a water tank to serve a higher elevation. This will benefit existing residents and will open up a large amount of land for future development. The proposed Deed of Dedication will provide Right-of-Way to install the needed infrastructure associated with a future water tank. MR

- D. Review, consideration, and possible approval of a Grant of Easement for Utilities and Slope on APN 006-31E-001, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko has been working with property owners on Elko Mountain for many years in the hopes of installing a water tank to serve a higher elevation. This will benefit existing residents and will open up a large amount of land for future development. The proposed Grant of Easement will provide an easement to place a future water tank and associated utility infrastructure, as well as a slope easement. MR

- E. Review, consideration, and possible approval of a Grant of Easement for Utilities, Drainage, and Access on APN 001-553-009, and matters related thereto. **FOR POSSIBLE ACTION**

The Ruby View Heights subdivision was developed as a County development and was subsequently annexed into the City. The subdivision was designed to direct all of the subdivision drainage to the subject lot and drain out to Ruby Vista Drive. This lot was originally dedicated as a park with open drainage meandering through the property. In the years since, the parcel has become private property, but has remained vacant. The current property owners are planning to develop the lot with a single-family residence and pipe the drainage under the property. The City of Elko has determined that, in order to maintain the established drainage of the subdivision, an easement is required to protect this new drainage pipe. The proposed Grant of Easement will establish this goal. MR

- F. Review, consideration, and possible final acceptance of Airport Improvement Project No. 3-32-0005-051 (AIP 51) Purchase Snow Removal Equipment, and matters related thereto. **FOR POSSIBLE ACTION**

On May 12, 2020, City Council awarded a bid to Wausau Equipment Company in the amount of Two Hundred Sixty-Nine Thousand Five Hundred Twenty-Five Dollars (\$269,525.00). Wausau Equipment company delivered SRE Snowplow with a 22ft blade and an 1800-gallon De-icing tank on a Freightliner Chassis. Associated training with Staff on the equipment was completed May 6<sup>th</sup> and 7<sup>th</sup>. Wausau Equipment Company has substantially completed their contractual agreements. JF

- G. Review and possible award of an advertising contract to Lamar Airport Advertising to provide for the advertising within the airport terminal, and matters related thereto. **FOR POSSIBLE ACTION**

On May 11, 2021, Council awarded a bid to Lamar Airport Advertising and authorized Staff to negotiate a five (5) year agreement. JF

## **VI. PETITIONS, APPEALS, AND COMMUNICATIONS**

- A. Review, consideration, and possible action regarding a petition from Ms. Beth Meza and other community members requesting to name Field # 2 at the Elko Sports Complex after Hal Hibbert, and matters related thereto. **FOR POSSIBLE ACTION**

Community members have petitioned the Council and are requesting that Field # 2 at the new Elko Sports Complex be named after Hal Hibbert for his many years of dedication and service to the Elko Community especially related to youth baseball. A copy of the City of Elko's field naming policy has been included in the packet for review. JW

**VII. 5:30 P.M. PUBLIC HEARINGS**

- A. Second reading, public hearing, and possible adoption of Ordinance No. 859, an ordinance amending Sections 2-1-2 (Applicability) and 2-1-4 (Permits) of the Elko City Code relating to accessory buildings, and matters related thereto. **FOR POSSIBLE ACTION**

The first reading of Ordinance No. 859 was conducted on May 11, 2021. MR

- B. Second reading, public hearing, and possible adoption of Ordinance No. 860, an ordinance amending Sections 3-2-2 (Definitions), 3-2-5 (Residential Zoning Districts), 3-2-6 (RB Residential Business District), and 3-5-4 (Uses Permitted and Minimum Standards) of the Elko City Code relating to accessory buildings, and matters related thereto. **FOR POSSIBLE ACTION**

The first reading of Ordinance No. 860 was conducted on May 11, 2021. MR

- C. Second reading, public hearing, and possible adoption of Ordinance No. 861, an ordinance amending Title 3, Chapter 2, of the Elko City Code "GENERAL ZONING ORDINANCE" specifically Sections 3-2-4; Establishment of Zoning Districts, 3-2-19; Nonconforming Uses & 3-2-21; Amendments, filed and processed as Zoning Ordinance Amendment No. 1-21, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission held a public hearing on May 4, 2021, and took action to forward a recommendation to Council to adopt an ordinance, which approves the zoning ordinance amendment. City Council held the first reading of Ordinance No. 861, on May 11, 2021, and set the matter for second reading, and public hearing. CL

- D. Review of bids received and subsequent public auction for the sale of approximately 2,643 square feet of City owned property located generally northeast of the intersection of Sewell Drive and Sage Street, referred to as APN 001-013-018, and matters related thereto. **FOR POSSIBLE ACTION**

On April 27, 2021, City Council approved Resolution No. 15-21, which set forth the conditions of the public auction for the sale of City owned land. The minimum sale price must be \$12,500.00 payable in cash or cashier's check at close of sale which shall be within sixty (60) days of acceptance by the City Council of the highest bid. A copy of Resolution No. 15-21 has been enclosed in the agenda packet for review. CL

**VIII. REPORTS**

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works

- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

**COMMENTS BY THE GENERAL PUBLIC**

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**NOTE:** The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

**ADJOURNMENT**

Respectfully Submitted,



Curtis Calder  
City Manager