



CITY OF ELKO
CITY MANAGER
1751 COLLEGE AVENUE
ELKO, NEVADA 89801
(775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, April 14, 2020
at 4:00 P.M., P.D.T. utilizing [GoToWebinar.com](https://attendee.gotowebinar.com/register/2554939973624093966)
<https://attendee.gotowebinar.com/register/2554939973624093966>

Attached with this notice is the agenda for said meeting of the Council.
In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko
Website, <http://www.elkocity.com> the State of Nevada's Public Notice Website,
<https://notice.nv.gov>, and in the following locations:

ELKO CITY HALL
1751 College Avenue, Elko, NV 89801
Date: Time Posted: Thursday, April 9, 2020 at 8:30 a.m.

Posted by: **Kim Wilkinson** Administrative Assistant 
Name Title

Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available on the City website at <http://www.elkocity.com>


The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone by registering. Please register for the Elko City Council Regular Meeting on April 14, 2020, 4:00 P.M., P.S.T. at: <https://attendee.gotowebinar.com/register/2554939973624093966>

After registering, you will receive an email confirmation containing information about joining the webinar. For information regarding GoToWebinar, please visit the following link: <https://support.goto.com/webinar/how-to-join-attendees> Members of the public that require assistance may contact the City Clerk at 775-777-7126.

Dated this 9th day of April, 2020

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.


Curtis Calder, City Manager
Elko, Nevada

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.T., TUESDAY, APRIL 14, 2020
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA
GoToWebinar.com
<https://attendee.gotowebinar.com/register/2554939973624093966>

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been posted for this date and time in accordance with State of Nevada Emergency Directive 006. The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone by registering at the link above.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. Comments may be made through GoToWebinar.com or by emailing cityclerk@elkocitynv.gov. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: March 18, 2020 Regular Session

I. PRESENTATIONS

- A. Review and possible approval of the Fiscal Year 2020/2021 Tentative Budget, inclusive of all funds, and matters related thereto. **FOR POSSIBLE ACTION**

Staff will provide a revised budget presentation and will be requesting tentative budget approval. JB

II. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review, consideration, and possible authorization for Staff to solicit bids for the Public Works Department Preventive Maintenance Project 2020, to apply Micro Slurry Seal to select City Streets, and matters related thereto. **FOR POSSIBLE ACTION**

Micro Slurry Seal is a preventive maintenance treatment, which will be applied to approximately 61,408 lf. of selected city streets, plus the parking corridor between 7th Street and 8th Street, which were identified and adopted as part of the City of Elko Street Inventory. This work will be completed after July 1, 2020. DS

- C. Review, consideration, and possible issuance of final acceptance for the WRF RBC Removal Project, and matters related thereto. **FOR POSSIBLE ACTION**

Great Basin Engineering Contractors has completed the work. Staff recommends the issuance of final acceptance. There was one change order for \$786.00 for the repair of WRF RBC SCADA line. DJ

- D. Review, consideration, and possible issuance of final acceptance for the 18" Water Line Relocation Project, and matters related thereto. **FOR POSSIBLE ACTION**

Ruby Dome, Inc. has completed the work. Staff recommends the issuance of final acceptance. There was one change order for \$4,693.00 for additional excavation and pumping costs. DJ

- E. Review, consideration, and possible approval of a Professional Services Agreement with ZGA Architects for Construction Administration of the new Combined Water/Sewer/WRF Shop, and matters related thereto. **FOR POSSIBLE ACTION**

At the March 10, 2020 meeting, Council awarded the bid to MGM Construction for the Water and Water Reclamation Facility (WRF) Shop. This PSA includes services and fees for the Design Team's Construction Administration (CA) during the 14-month construction schedule. DJ

- F. Consideration and possible authorization for Staff to solicit bids for Airport Improvement Project No. 3-32-0005-051 (AIP 51), Snow Removal Equipment (SRE), and matters related thereto. **FOR POSSIBLE ACTION**

Council previously authorized Staff to apply for FAA Grant Application #AIP 51 on January 28, 2020. The project consists of acquiring new Snow Removal Equipment (SRE), i.e., truck, plow, and sander. The purpose of the project is to replace old equipment that has exceeded its useful life with newer equipment. The project will benefit the Airport by supporting or improving operational levels by providing SRE that will replace less-reliable and difficult-to-maintain equipment. This project is estimated to cost a total of \$ 472,812.5. It is anticipated that this grant will be fully funded without match. In addition, the FAA will issue this grant based on bids. JF

III. NEW BUSINESS

- A. Review, consideration, and possible approval of the First Amendment to the Agreement to Install Improvements and Provide Maintenance Guaranty with

Parrado Partners, LP for Phase 3 of the Great Basin Estates Subdivision, and matters related thereto. **FOR POSSIBLE ACTION**

As required by Elko City Code 3-3-21, the City and Parrado Partners, LP entered into an agreement to install improvements for Phase 3 of the Great Basin Estates Subdivision on June 25, 2019. Parrado Partners, LP has completed the majority of the improvements with the exception of the final repairs required after an inspection on December 19, 2019. The developer is now requesting to post a performance guaranty in accordance with Elko City Code 3-3-22 and the approved performance agreement to cover the cost of the repairs. To accomplish this, Staff has determined that the City and the developer need to revise language in the agreement to install improvements to allow the posting of a performance guaranty for the remaining work. SAW

- B. Review, consideration, and possible approval to utilize targeted grazing as a means of managing noxious and invasive plant species within the Humboldt River Area Recreation Project (HARP), and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko is currently under contract for targeted grazing services on various designated park properties including SnoBowl, and drainage off of Copper Street. Additionally, Staff is seeking authorization to utilize grazing as part of program to manage noxious and invasive plant species along the Humboldt River Corridor within the designated HARP boundaries. JW

- C. Review, consideration, and possible authorization to allow the City of Elko's contracted goat herder to camp overnight along the HARP Trail for the purpose of providing security and oversight, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko is currently under contract with Old School Rodeo for grazing services for the management of noxious and invasive plant species. The contractor is requesting permission to camp overnight along the HARP Trail to provide security and oversight for his herd. JW

- D. Review, consideration, and possible final acceptance of AIP 46 Master Plan Update and accept final completion of the contracts associated with this grant at the Elko Regional Airport, and matters related thereto. **FOR POSSIBLE ACTION**

On February 10, 2016, Elko City Council awarded the bid for AIP 46 Master Plan Update to Jviation, Inc. The airport layout plan has been an issue and will be finalized within the next few weeks. Staff and the FAA are asking to close out this out knowing that the final ALP will be accepted by the FAA at a later Date. Jviation, FAA and staff have been working on a Modification to Standard to complete the ALP. Final draw down and all payments have been completed. Total price for this grant was \$511,425.00. JF

- E. Amendment No. Two (2) to Contract Dated February 26, 2019 Between Jviation, INC and The City of Elko, Nevada, and matters related thereto. **FOR POSSIBLE ACTION**

This item is to amend the current contract between The City of Elko and Jviation, Inc. Jviation contract amendment #2 will cover fees associated with Airport Improvement project AIP 51 acquire snow removal equipment. JF

- F. Review and possible approval of the Rental Car Concessionaire Deferral Policy, and matters related thereto. **FOR POSSIBLE ACTION**

Staff will provide the Rental Car Concessionaire Deferral Policy for City Council consideration. JB

IV. RESOLUTIONS AND ORDINANCES

- A. Review, consideration, and possible adoption of Resolution No. 08-20, a Resolution Adopting a Hazard Mitigation Plan, and matters related thereto. **FOR POSSIBLE ACTION**

The Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), as amended by the Disaster Mitigation Act of 2000, provides the legal basis for state, local, tribal, and territory governments to undertake risk-based approaches to reducing natural hazard risks through mitigation planning. Also, the Stafford Act requires state, local, tribal, and territorial governments to develop and adopt FEMA-approved hazard mitigation plans as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects. Jurisdictions must update their hazard mitigation plans and re-submit them for FEMA approval every five years to maintain eligibility. The Elko County Office of Emergency Management prepared a Multi-Jurisdictional Hazard Mitigation Plan (HMP) encompassing Elko County and the Cities of Elko, Carlin, Wells and West Wendover that was adopted in 2008, then updated in 2013 and 2019. However, the 2013 update was not adopted by the Elko City Council. Adoption of the 2019 HMP Update does not obligate the City of Elko to pursue disaster assistance, grants or any other type of funding, and implementation and management of the 2019 HMP Update will be left to the discretion of the Elko City Council. MG

V. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Review, consideration, and possible action to accept a petition requesting the sale of City owned property pursuant to NRS 268.062, approximately 3,073 sq. ft. parcel, referred to as APN 001-013-018, located generally east of Sewell Drive, south of Walnut Street and north of West Sage Street, at public auction, and authorize Staff to obtain the required appraisal, and matters related thereto. **FOR POSSIBLE ACTION**

Two adjacent neighbors have petitioned the City of Elko to sell a city owned parcel formerly Well 16 parcel. If Council accepts the petition, an appraisal will be

obtained and Council will hold a meeting on the fair market value of the property and adopt a resolution declaring its intention to sell the property at public auction. SAW

- B. Review, consideration, and possible action to accept a petition requesting the lease of City owned property pursuant to NRS 268.062, approximately 8.69 acres, identified as APN 006-09G-027, at public auction, and authorize Staff to obtain the required appraisal, and matters related thereto. **FOR POSSIBLE ACTION**

ESM2, LLC has petitioned the City of Elko to lease a city parcel identified as APN 006-09G-027. If Council accepts the petition, an appraisal will be obtained and Council will hold a meeting on the fair market value of the property and adopt a resolution declaring its intention to lease the property at public auction. SAW

- C. Review, consideration, and possible action regarding multiple requests for financial relief for lodging businesses, specific to water/sewer bills and/or transient lodging tax, and matters related thereto. **FOR POSSIBLE ACTION**

Due to the COVID 19 Government 30-Day shutdown, many lodging businesses have experienced reduced occupancy. Numerous letters have been submitted for City Council review and consideration. SAW

VI. 5:30 P.M. PUBLIC HEARINGS

- A. Second reading, public hearing, and possible adoption of Ordinance No. 850, an ordinance amending Title 8, Chapter 18 of the Elko City Code entitled “Public Improvement Standards”, and matters related thereto. **FOR POSSIBLE ACTION**

First reading of Ordinance No. 850 was conducted on March 10, 2020. SAW

VII. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

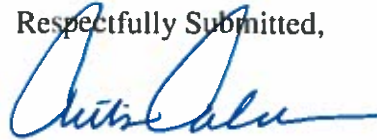
COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Curtis Calder
City Manager