



**CITY OF ELKO
 CITY MANAGER
 1751 COLLEGE AVENUE
 ELKO, NEVADA 89801
 (775) 777-7110/FAX (775) 777-7119**

PUBLIC MEETING NOTICE

The Elko City Council will meet in regular session on Tuesday, March 23, 2021 at 4:00 P.M.–7:00 P.M., P.D.T. at the Elko City Hall, 1751 College Avenue, Elko, Nevada and by utilizing [GoToMeeting.com](https://global.gotomeeting.com)

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ELKO CITY HALL

1751 College Avenue, Elko, NV 89801

Date/Time Posted: 8:30 a.m. P.D.T., Thursday, March 18, 2021

Posted by: <u>Kim Wilkinson</u>	Administrative Assistant	<u><i>Kim Wilkinson</i></u>
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775) 777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available on the City website at <http://www.elkocity.com>

The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone at: [https://global.gotomeeting.com/join/ 970968413](https://global.gotomeeting.com/join/970968413) You can also dial in using your phone at **United States: +1 (408) 650-3123** the Access Code for this meeting is **970-968-413** Public Comment and questions can be received by calling **(775) 777-0590** or by emailing: cityclerk@elkocitynv.gov

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[https://global.gotomeeting.com/install/ 970968413](https://global.gotomeeting.com/install/970968413)

Dated this 18th day of March, 2021

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.

Curtis Calder
 Curtis Calder, City Manager
 Elko, Nevada

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.T.
TUESDAY, MARCH 23, 2021
1751 COLLEGE AVENUE
COUNCIL CHAMBERS
<https://global.gotomeeting.com/join/970968413>

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been posted for this date and time in accordance with State of Nevada Emergency Directive 006. The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone by registering at the link above.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: March 9, 2021 Regular Session

I. PRESENTATIONS

- A. Review, consideration, and possible direction to Staff regarding the Fiscal Year FY 2021/2022 Budget, inclusive of all Enterprise Funds, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

- B. Presentation of the 2020 Annual Report by Police Chief Tyler Trouten, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

II. CONSENT AGENDA

- A. Review, consideration, and possible designation of the Civil Engineer as the Flood Plain Administrator and the Development Manager as the acting Flood Plain Administrator in the absence of the Civil Engineer, and matters related thereto. **FOR POSSIBLE ACTION**

Chapter 3 Section 8-4 requires a designation of staff members for the administration of the flood plain ordinance by granting or denying floodplain development permits in accordance with the provision of the ordinance. SAW

- B. Review, consideration, and possible approval of minor revisions to the position description for Code Enforcement Officer, and matters related thereto. **FOR POSSIBLE ACTION**

The Code Enforcement Officer position description has been revised and updated to accurately reflect the duties of the position. We have updated the Title to Code Enforcement Officer, from Code Enforcement Official, and have removed some of the preferred certifications and license requirements. This is an entry level position. SS

- C. Review, consideration, and possible approval of the revised position description for Head Lifeguard/Assistant Pool Manager, and matters related thereto. **FOR POSSIBLE ACTION**

The Head Lifeguard/Assistant Pool Manager position description has been revised and updated to accurately reflect the duties of the position. SS

- D. Review, consideration, and possible approval of minor revisions to the position description for Seasonal Recreation Aide, and matters related thereto. **FOR POSSIBLE ACTION**

The Seasonal Recreation Aide position description and job title have been revised and updated to accurately reflect the duties of the position. SS

III. PERSONNEL

- A. Employee Introductions:

- 1) James Riley, Fire Department, Firefighter
- 2) Martin Salas, Jr., Street Department, Equipment Operator I

- B. Update regarding Labor Negotiations between the City of Elko and the Elko Fire Fighters Association, IAFF Local 2423, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

Note: This portion of the meeting may be closed pursuant to NRS 288; therefore, the Council may move to adjourn the meeting prior to consideration of this item.

IV. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible ratification of General Hand-Cut Checks, and matters related thereto. **FOR POSSIBLE ACTION**
- D. Review, consideration, and possible action to award a bid for the Alley Water Line Replacement between 4th and 5th and Commercial and Silver Street, and matters related thereto. **FOR POSSIBLE ACTION**

Council directed Staff to solicit bids for this project on January 12, 2021. Bids were opened on March 4, 2021. The low bidder was Great Basin Engineering in the amount of \$159,220.91. Bid tabulation sheet is provided. DJ

- E. Review, consideration and possible authorization for Staff to solicit bids for the Public Works Department Preventive Maintenance Project 2021, to apply Micro Slurry Seal to select City streets, and matters related thereto. **FOR POSSIBLE ACTION**

Micro Slurry Seal is a preventive maintenance treatment which will be applied to approximately 64,685 l.f. of selected city streets, plus the parking corridor between 8th Street and 11th Street, which were identified and adopted as part of the City of Elko street inventory. This work will be completed after July 1, 2021. DS

V. NEW BUSINESS

- A. Review, discussion, and possible adoption of the 2021 Street Inventory and the 2021 Construction Season Project List, and matters related thereto. **FOR POSSIBLE ACTION**

City Staff conducted a street inventory in February. The purpose of this annual survey is to evaluate current road conditions and to recommend a list of maintenance projects for the upcoming construction season. Please find enclosed for your review, in the supplemental agenda information, City staff's 2021 street inventory, and recommendations for the 2021 Construction Season Project List. DS

- B. Review, consideration, and possible action to initiate an amendment to Title 8 Chapter 21, Section 4 of the Elko City Code, entitled "Sidewalk Maintenance, Reconstruction, and Repair", and matters related thereto. **FOR POSSIBLE ACTION**

The proposed amendment consists of three components: 1) clarify decision-making authority for the reconstruction and/or repair of sidewalks, 2) require that all sidewalk construction, reconstruction, and/or repair comply with applicable federal laws including the Americans with Disabilities Act, and 3) minor adjustments to language for additional clarity. MR

- C. Review, consideration, and possible approval of a Grant, Bargain and Sale Deed and Contract of Purchase and Sale of Vacant Land between the City of Elko and Parrado Partners, LP & Gloria E. Capps, as trustee of the Gloria E. Capps Revocable trust of 1989, as amended January 25, 2011 for the purchase and sale of a parcel of land consisting of 2.223 acres referred to as APN 001-630-087 in the City of Elko, and matters related thereto. **FOR POSSIBLE ACTION**

City Council approved the offer of \$175,000 for the purchase of this parcel at their March 9, 2021 meeting. The Contract of Purchase and Sale and Grant, Bargain and Sale Deed are required to open escrow. CL

- D. Review and possible action to repeal the Elko City Council's March 18, 2020 Emergency Declaration, and matters related thereto. **FOR POSSIBLE ACTION**

After one (1) year of operating under various State of Nevada Emergency Directives, City Staff recommends repealing the March 18, 2020 Emergency Declaration made by the Elko City Council. CC

- E. Review, discussion, and possible action with regard to "Take Pride - Clean Up Green Up" event originally scheduled for April 24, 2021, and matters related thereto. **FOR POSSIBLE ACTION**

Due to Statewide COVID-19 restrictions currently in place for large gatherings, City Staff has canceled the April 24, 2021 volunteer cleanup event. In addition to COVID restrictions, liability concerns prevent this event from occurring at this time. Free Landfill Day remains available on April 24, 2021.

VI. RESOLUTIONS AND ORDINANCES

- A. First reading of Ordinance No. 858, and ordinance amending Title 4, Chapter 6, Section 13 entitled Uses and Purposes of Transient Lodging Tax Proceeds, and matters related thereto. **FOR POSSIBLE ACTION**

On March 9, 2021, the City Council approved a request by the Elko Visitors and Convention Authority to initiate a change in how the room tax funds could be spent in order to give the ECVA some flexibility in their budget. KW

VII. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Review, consideration and possible approval of a variance, related to the expansion of an existing facility located at 355 West River Street, from Section 3-8-5 Subsection 3 of the Elko City Code which stipulates a lowest floor elevation requirement of two feet above the base flood elevation, and matters related thereto. **FOR POSSIBLE ACTION**

The property owner is proposing an expansion of an existing warehouse located at 355 West River Street. The owner's engineer has filed a variance request allowing for a lower floor elevation of 1.1 feet above base flood elevation for both the

existing structure and the expansion area. The variance request of 0.9 feet less than the required two feet above base flood elevation stipulated in the code. The basis for the request is to match the existing floor elevation which was approved for construction under different guidelines in effect at the time of development. BT

VIII. REPORTS

- A. Mayor and City Council
- B. City Manager – Legislative Update; American Rescue Plan Act Update
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director – Ruby View Golf Course Update
- O. Civil Engineer
- P. Building Official

COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Curtis Calder
City Manager