



CITY OF ELKO  
 CITY MANAGER  
 1751 COLLEGE AVENUE  
 ELKO, NEVADA 89801  
 (775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, March 10, 2020

Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.S.T.

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko

Website, <http://www.elkocitynv.gov> the State of Nevada's Public Notice Website,

<https://notice.nv.gov>, and in the following locations:

**ELKO CITY HALL**

1751 College Avenue, Elko, NV 89801

Date: Time Posted: Thursday, March 5, 2020 at 8:30 a.m.

**ELKO COUNTY COURTHOUSE**

571 Idaho Street, Elko, NV 89801

Date/Time Posted: Thursday, March 5, 2020 at 8:40 a.m.

**ELKO POLICE DEPARTMENT**

1448 Silver, Elko NV 89801

Date/Time Posted: Thursday, March 5, 2020 at 8:50 a.m.

**ELKO COUNTY LIBRARY**

720 Court Street, Elko, NV 89801

Date/Time Posted: Thursday, March 5, 2020 at 9:00 a.m.

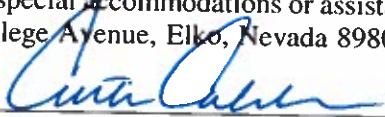
Posted by: <b>Kim Wilkinson</b>	Administrative Assistant	
Name	Title	Signature

The public may contact Curtis Calder by phone at (775)777-7110 or email at [ccalder@elkocitynv.gov](mailto:ccalder@elkocitynv.gov) to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocity.com>

Dated this 5<sup>th</sup> day of March, 2020

**NOTICE TO PERSONS WITH DISABILITIES**

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.

  
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 Curtis Calder, City Manager  
 Elko, Nevada

**CITY OF ELKO**  
**CITY COUNCIL AGENDA**  
**REGULAR MEETING**  
**4:00 P.M., P.D.S.T., TUESDAY, MARCH 10, 2020**  
**ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA**

**CALL TO ORDER**

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

**APPROVAL OF MINUTES:** February 25, 2020 **Regular Session**  
February 18, 2020 **Special Session**

**I. PRESENTATIONS**

- A. Reading of a proclamation in recognition of the establishment of “Art Connect Elko” by the City of Elko’s Arts and Culture Advisory Board, and matters related thereto. **INFORMATION ONLY – ACTION WILL NOT BE TAKEN**
- B. Presentation by Enterprise Fleet Management, and matters related thereto. **INFORMATION ONLY – ACTION WILL NOT BE TAKEN**
- C. Presentation of Fire Apparatus Leasing options through Pierce Manufacturing from Appleton Wisconsin, and matters related thereto. **INFORMATION ONLY – ACTION WILL NOT BE TAKEN**  
  
Pierce Manufacturing of Appleton Wisconsin offers two different leasing options for fire departments and municipalities to purchase new fire apparatus. The presentation will be presented by Mr. Tom Whitmer, who is the Director, Business Development for Pierce Financial Solutions. MG
- D. Review, consideration, and direction to Staff regarding the Fiscal Year 2020/2021 Budget, inclusive of all Funds, and matters related thereto. **FOR POSSIBLE ACTION**

## II. CONSENT AGENDA

- A. Review and possible approval of an agreement between the City of Elko and Erika Johnson, D.V.M., for the provision of independent contractor services on behalf of the City of Elko Animal Shelter, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko and Dr. Erika Johnson desire to renew the annual Veterinarian Contract. Under this contract, LASSO reimburses the City of Elko for all fees paid. CC

- B. Review and possible approval of an agreement between the City of Elko and William Wright, D.V.M., for the provision of independent contractor services on behalf of the City of Elko Animal Shelter, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko and Dr. William Wright desire to renew the annual Veterinarian Contract. Under this contract, LASSO reimburses the City of Elko for all fees paid. CC

- C. Review and possible approval of an agreement between the City of Elko and Hannah Rodriguez, D.V.M., for the provision of independent contractor services on behalf of the City of Elko Animal Shelter, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko and Dr. Hannah Rodriguez wish to enter into an annual Veterinarian Contract. Under this contract, LASSO reimburses the City of Elko for all fees paid. CC

## III. PERSONNEL

- A. Presentation of Volunteer and Career Firefighter of the Year Awards, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

On February 28, 2020, the Elko Fire Department held its annual awards ceremony, and named the 2019 Volunteer and Career Firefighters of the Year. JS

## IV. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible approval of Ruby Mountain Lock & Safe Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

- D. Review and possible approval of Great Basin Engineering Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- E. Review, consideration, and possible authorization for Staff to solicit bids for the Public Works Department for Plantmix Bituminous Pavement materials to be used for the Year 2020 Construction Season, and matters related thereto. **FOR POSSIBLE ACTION**

This is an annual bid request for Plantmix Bituminous Pavement Materials based upon a unit price per ton amount. The materials are primarily used by the Public Works Department on streets, but the material may also be used by other departments as needed. DS

- F. Review, consideration, and possible action to award a bid for the Water and Water Reclamation Facility (WRF) Shop, and matters related thereto. **FOR POSSIBLE ACTION**

Council directed Staff to solicit bids for this project on October 22, 2019. Bids were open on March 3, 2020. Bid amount includes base bid and all six alternates. Bid tabulation sheet is provided. DJ

- G. Review, consideration, and possible rejection of all bids for the WRF East Primary Clarifier Recoating Project 2020, and matters related thereto. **FOR POSSIBLE ACTION**

This is a yearly maintenance project, which rotates between 5 clarifiers. Bids were opened on February 19, 2020. A Bid Tally Sheet is included as supplemental agenda information with Staff findings. DJ

- H. Review, consideration and possible final acceptance of AIP 49: Reconstruction of Security Perimeter Fencing and Electrical Vault Upgrade at the Elko Regional Airport, and matters related thereto. **FOR POSSIBLE ACTION**

Airport Staff is asking for final acceptance of this project and to begin grant close out documentation with the FAA. On May 22, 2018, City Council awarded the bid for AIP 49 Security Perimeter Fencing to Custom Fence and Company and the Electrical Vault Upgrade to NNE Construction, Inc.

This project completed construction of the airfield lighting vault and upgrading the perimeter fence and vehicle access gates. Recently the final punch list items were completed for this project. The final project costs, including design and construction management, totaled \$2,370,888.70. The City of Elko was responsible for 6.25% of the cost, or approximately \$148,180. Aviation, Inc. was the project engineer/construction manager. JF

## V. NEW BUSINESS

- A. Review, discussion, and possible approval for the Fire Department enter into a Professional Service Agreement with Creative Consulting Solutions, LLC., and matters related thereto. **FOR POSSIBLE ACTION**

In January 2017, the Centers for Medicare and Medicaid Services (CMS) approved Nevada's State Plan Amendment to allow a reimbursement rate for Ground Emergency Medical Transportation (GEMT) services that is based on actual costs to provide the service.

The GEMT program allows local government providers of ground emergency medical transportation (ambulance transport) to recover the actual costs to provide the service instead of the Fee Schedule rate of approximately \$250. In essence, the program allows local government provider to recover their overhead costs which are directly associated with the transport, thus more closely aligning the reimbursement with the true cost to provide the service. There are two key elements to the program. First, the reimbursement is only available to government providers, so a private company is not eligible. Second, in order to qualify for the reimbursement the government agency must provide emergency transport for Medicaid eligible patients.

The Fire Department is requesting authorization to enter into a 5 Year Professional Service Agreement with Creative Consulting Solutions, LLC. MG

- B. Review and possible approval for the Food & Beverage Concession services contract at the airport to Rodrigo Mata-Gonzales dba: Grandpa's Tacos; and matters related thereto. **FOR POSSIBLE ACTION**

At the January 14, 2020 City Council approved Staff's request to solicit bids and negotiate a contract for the Food & Beverage Concession at the Elko Regional Airport. The City received one (1) completed proposal from Rodrigo Mata – Gonzales dba: Grandpa's Tacos. The Airport/City Staff and Mr. Mata-Gonzales have successfully reached a concession agreement that is ready for City Council's possible acceptance. JF

## VI. RESOLUTIONS AND ORDINANCES

- A. Review, discussion, and possible adoption of Resolution No. 7-20, a resolution regarding the expiration of a Land lease between the City of Elko and Canyon Construction on property identified as APN 006-09G-027, and matters related thereto. **FOR POSSIBLE ACTION**

On June 20, 2005 the City and Canyon construction entered into a land lease identified as APN 006-09G-027. The term of lease is 15 years beginning on July 1, 2005 and terminating at midnight on June 30, 2020. There is no provision for extending the term beyond June 30, 2020. Additionally, the Nevada Department

of Transportation notified the City on August 25, 2016 and October 27, 2016 that the approach utilized for access to the property was not a legal approach and presented safety concerns due to the proximity to an abutting legal approach. SAW

- B. First reading of Ordinance No. 850, an ordinance amending Title 8, Chapter 18 of the Elko City Code entitled “Public Improvement Standards”, and direct Staff to set the matter for public hearing, second reading, and possible adoption, and matters related thereto. **FOR POSSIBLE ACTION**

On February 25, 2020, Council approved the initiation of Ordinance No. 850 and directed Staff to conduct a First Reading. MR

## VII. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Discussion regarding abatement matters and possible adoption of First amendment to the Stipulated Abatement Order between the City of Elko and the owners of 403 Pine Street, and matters related thereto. **FOR POSSIBLE ACTION**

The City Council approved a Stipulated Abatement Order between the City of Elko and the owners of 403 Pine Street on October 22, 2019. As part of that agreement, if no buyer was found prior to December 22, 2019 the City of Elko could conduct any abatement process deemed appropriate without further notice to, or authority from, the owners. No buyer was found before the December deadline.

On January 22, 2020, City Staff and a structural engineer entered the property for an inspection and evaluation. A structural analysis deeming the property a public safety hazard and recommending demolition was submitted to the City Development Manager on January 27, 2020. Based on this analysis and recommendation, staff proceeded with obtaining quotes from local contractors to perform the demolition. This work was anticipated to begin the week of March 9, 2020.

At the February 25, 2020 City Council meeting, the attorney for the current property owners informed the Council that there was a letter of intent to purchase the property in place and requested that the demolition not move forward. A formal request to amend the abatement order was received on March 4, 2020 requesting a 30-day extension and the allowance for “other abatement” methods. Staff has worked with the City Attorney’s office to draft an amendment extending the deadline for 30 days. However, based on the structural analysis, the only form of abatement provided for in the amendment is demolition. MR

- B. Ratification of the Police Chief issuing a 30-day Temporary Retail Liquor License and issue a Regular Retail Liquor License, to Alejandro Perez, DBA El Capitan Seafood Restaurant, LLC., located at 232 Silver Street, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

## VIII. 5:30 P.M. PUBLIC HEARINGS

- A. Second reading, public hearing, and possible adoption of Ordinance No. 849, an ordinance amending Title 8, Chapter 2 of the Elko City Code entitled “Utility Occupancy of Public Rights-Of-Way or Public Easements, Smart Dig Requirements, and City Excavation Permits”, and direct Staff to set the matter for public hearing, second reading, and possible adoption, and matters related thereto.  
**FOR POSSIBLE ACTION**

First reading of Ordinance 849 was conducted on February 25, 2020. MR

## IX. REPORTS

- A. Mayor and City Council
- B. City Manager- Census Complete Count Committee Update
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

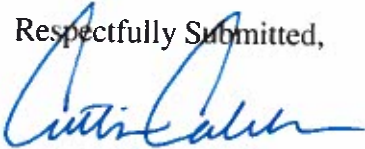
## COMMENTS BY THE GENERAL PUBLIC

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**NOTE:** The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

**ADJOURNMENT**

Respectfully Submitted,



Curtis Calder  
City Manager