



CITY OF ELKO
 CITY MANAGER
 1751 COLLEGE AVENUE
 ELKO, NEVADA 89801
 (775) 777-7110/FAX (775) 777-7119

PUBLIC MEETING NOTICE

The Elko City Council will meet in regular session on Tuesday, February 23, 2021 at 4:00 P.M.–7:00 P.M., P.S.T. at the Elko Conference Center, Ruby Mountain Room # 3, and by utilizing GoToMeeting.com

Please join my meeting from your computer, tablet or smartphone.

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<https://global.gotomeeting.com/join/639700477>

ELKO CITY HALL

1751 College Avenue, Elko, NV 89801

Date/Time Posted: 8:30 a.m. P.S.T., Thursday, February 18, 2021

Posted by: <u>Kim Wilkinson</u>	Administrative Assistant	<i>Kim Wilkinson</i>
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775) 777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available on the City website at <http://www.elkocity.com>


The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone at: <https://global.gotomeeting.com/join/639700477> You can also dial in using your phone at +1 (872) 240-3311 the Access Code for this meeting is 639-700-477 Public Comment and questions can be received by calling (775) 777-0590 or by emailing: cityclerk@elkocitynv.gov

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/639700477>

Dated this 18th day of February, 2021

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.



 Curtis Calder, City Manager
 Elko, Nevada

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.S.T.
TUESDAY, FEBRUARY 23, 2021
ELKO CONFERENCE CENTER
RUBY MOUNTAIN ROOM, # 3
<https://global.gotomeeting.com/join/639700477>

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been posted for this date and time in accordance with State of Nevada Emergency Directive 006. The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone by registering at the link above.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: February 11, 2021 Special Session

I. PRESENTATIONS

- A. Presentation of an appreciation plaque to Jana B. DeLong, Assistant Pool Manager/ Head Lifeguard, for her 24 + years of service, and matters related thereto. **NON ACTION ITEM – INFORMATION ONLY**

- B. Presentation of an appreciation plaque to Timothy G. Higgins, WRF Technician I, for his 13 + years of service, and matters related thereto. **NON ACTION ITEM – INFORMATION ONLY**

II. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

- B. Review and possible ratification of General Hand-Cut Checks, and matters related thereto. **FOR POSSIBLE ACTION**

- C. Review, consideration and possible award of a contract for the 5th Street Park Parking Lot, and matters related thereto. **FOR POSSIBLE ACTION**

Bids were received until 3:00 p.m. on February 12, 2021. This item has been approved and budgeted for Construction in the current Fiscal Year Budget, Recreation Fund. The low bidder was Acha Construction. There was a mathematical error in bid item #4. As clearly stated in the bid documents, Instructions to Bidders, item number 25, the error has been corrected in favor of the unit price. The corrected amount of the bid is \$273,451.40. JW

- D. Review, consideration, and possible award of a contract for the Repairs and Recoating of the Ruby Vista Water Storage Tank No. 2 Project-2020, and matters related thereto. **FOR POSSIBLE ACTION**

Bids were received until 2:00 p.m. on February 16, 2021. This project was approved and budgeted in the current fiscal year. The lowest responsible bidder was Farr West Construction DBA Resource Development Company. A total of four bids were received, three on time and one was late. The late bid was rejected and not opened. Two bids were thrown out, one for incomplete paperwork and the other was for mathematical errors between written words and numerical values which constituted in inconsistent unit pricing. DJ

- E. Review, consideration, and possible approval for the Fire Department to apply for the Staffing for Fire and Emergency Response (SAFER) grant through the Federal Emergency Management Agency to hire 6 firefighters for 36 months, and matters related thereto. **FOR POSSIBLE ACTION**

The Fire Department would like to apply for the 2021 FEMA SAFER Grant. The application would apply for a 6 new firefighter positions. The grant is used to provide funding to fire departments to assist in increasing the number of firefighters to help communities meet industry minimum standards (NFPA 1710) and attain 24 hour staffing to provide adequate fire protection from fire and fire related hazards and to fulfill traditional missions of fire departments. Total amount of the grant would be approximately \$4 million dollars with no match by the City. MG

- F. Review, consideration, and possible ratification of the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) Grant Application, and matters related thereto. **FOR POSSIBLE ACTION**

The Secretary of Transportation on February 12, 2021, announced that the Elko Regional Airport is eligible for funds under the Coronavirus Response and Relief Supplemental Appropriations Act (Public Law 116-260) (CRRSA). These funds will assist airport sponsors to address the COVID-19 public health emergency. The FAA will distribute these grants under the new Airport Coronavirus Response Grant Program (ACRGP). Providing funding for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. While this funding is similar

to the CARES funding, it is more limited in scope. Any airport development must be directly related to combating the spread of pathogens at the airport. JF

III. NEW BUSINESS

- A. Review, consideration, and possible approval of a third amendment to Revocable Permit No. 3-17, filed by WANRack, LLC to occupy a portion of the City of Elko Right-of-Way, to accommodate installation of a new Fiber Optic Wide Area Network between school facilities, and matters related thereto. **FOR POSSIBLE ACTION**

Council reviewed the application for a revocable permit at their September 26, 2017 meeting and approved to enter into a license agreement with Wanrack. A first amendment to the license agreement was approved by Council on November 28, 2017 and a second amendment was approved by Council on May 8, 2018. Wanrack has changed the Scope of Work to include an additional route and therefore requiring a third amendment with new exhibits. CL

- B. Review, consideration, and possible approval of revisions to the 2021 Ruby View Golf Course Rate Structure, and matters related thereto. **FOR POSSIBLE ACTION**

On January 26, 2021, the Elko City Council approved a Golf Management Agreement between the City of Elko and TDS at Ruby View, LLC d.b.a. Duncan Golf Management. TDS at Ruby View, LLC has proposed five (5) revisions to the existing rate structure to encourage play during the 2021 Golf Season:

- 1) Offer a \$5.00 discount on Greens Fees for Duncan Golf Pass Holders from other Nevada Golf Courses.
- 2) Offer a \$5.00 discount on Greens Fees for the guests of Ruby View Golf Course Pass Holders.
- 3) Include Friday as part of Ruby View Golf Course's "Weekend Rate."
- 4) Add a \$5.00 surcharge per participant for Tournament Play, which will offset the cost of tournament coordination and provide each participant with a water bottle and bucket of range balls.
- 5) Remove the "Conversion from 9 to 18 hole" option.

Normally, revisions and/or adjustments to the rates and/or rate structure would be reviewed by the Ruby View Golf Course Financial Advisory Committee. However, the City of Elko has deferred all Advisory Board meetings due to COVID-19 restrictions. CC

IV. RESOLUTIONS AND ORDINANCES

- A. Review, consideration, and possible approval of Resolution No. 10-21, a resolution authorizing augmentation of the 2020/2021 Fiscal Year Budget of the Capital Equipment Reserve Fund, increasing appropriations to 1,888,086 to account for

\$61,426 in unanticipated revenues, pursuant to NRS 354.598005, and matters related thereto. **FOR POSSIBLE ACTION**

The Capital Equipment Reserve Fund had increased revenues transferred from the General Fund in the amount of \$61,426. These funds will be used to purchase Agenda Management Software not included in the 2020/2021 Capital Equipment Reserve Fund budget. JB

- B. Review, consideration, and possible approval of Resolution No. 11-21, a resolution authorizing augmentation of the 2020/2021 Fiscal Year Budget of the General Fund, increasing appropriations to \$26,671,651 to account for \$1,462,605 in unanticipated revenues, pursuant to NRS 354.598005, and matters related thereto. **FOR POSSIBLE ACTION**

The General Fund had increased revenues due to the receipt of COVID Relief Funds. When the 2020/2021 budget was prepared the City of Elko did not anticipate the receipt of, or related spend associated with the COVID Relief Funds. JB

- C. Review, consideration, and possible approval of Resolution No. 12-21, a resolution authorizing augmentation of the 2020/2021 Fiscal Year Budget of the Sewer, Water, Landfill, Airport and Golf Fund, and matters related. **FOR POSSIBLE ACTION**

The portion of the COVID Relief Funds associated with the Enterprise Fund (Sewer, Water, Landfill, Airport and Golf Funds) need to be transferred from the General Fund. The list of transfers made from the General Fund to the respective Enterprise Funds is attached. JB

V. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Ratification of the Police Chief issuing a 60-day Temporary Retail Liquor License and issue a Regular Retail Liquor License, to Samuel Horvitz, DBA Silver Dollar, located at 400 Commercial Street, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

VI. 5:30 P.M. PUBLIC HEARINGS

- A. Review, consideration, and possible action to adopt Resolution No. 09-21, a resolution of the Elko City Council, adopting a change in zoning district boundaries from R (Single Family and Multiple Family Residential) and R1 (Single Family Residential) to R (Single Family and Multiple Family Residential) Zoning District, approximately 26.607 acres of property, filed by Jordanelle Third Mortgage, LLC, and processed as Rezone No. 6-20, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission considered the Subject Zone Change Request on February 2, 2021, and took action to forward a recommendation to City Council to adopt a resolution, which approves Rezone No. 6-20. CL

- B. Review, consideration, and possible action to conditionally approve Tentative Map No. 12-20, filed by Jordanelle Third Mortgage, LLC, for the development of a subdivision entitled Zephyr Heights, involving the proposed division of approximately 25.109 acres of property into 70 lots for residential development within the R (Single-Family and Multiple-Family Residential) Zoning District, and matters related thereto. This item must be heard after the associated Resolution No. 09-21 also on tonight's agenda, and matters related thereto. **FOR POSSIBLE ACTION**

The subject property is located on the east side of East Jennings Way generally north of the intersection with Puccinelli Parkway (APN 001-562-010). The Planning Commission considered this item on February 2, 2021, and took action to forward a recommendation to conditionally approve Tentative Map 12-20. MR

- C. Review, consideration of bids and public auction for the lease of approximately 1.13 acres of City-owned property, located on the Elko Regional Airport, identified as Lease Area N1, pursuant to NRS 268.062, and matters related thereto. **FOR POSSIBLE ACTION**

Council adopted Resolution No. 1-21 at its meeting on January 26, 2021, finding that it is in the best interest of the City to lease the property and setting forth the conditions of public auction for City owned property identified as Lease Area N1. Council previously accepted the annual market rent value of the property of \$13,379 in accordance with the appraisal of Jason Buckholz of CRBE, Inc., Appraiser. JF

VII. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Curtis Calder", written over a horizontal line.

Curtis Calder
City Manager