



CITY OF ELKO
CITY MANAGER
1751 COLLEGE AVENUE
ELKO, NEVADA 89801
(775) 777-7110/FAX (775) 777-7119

PUBLIC MEETING NOTICE

The Elko City Council will meet in special session on Thursday, February 11, 2021 at 4:00 P.M.–7:00 P.M., P.S.T. at the Elko Convention Center, Turquoise Room and by utilizing **GoToMeeting.com**

Please join my meeting from your computer, tablet or smartphone.

GoToMeeting.com

<https://global.gotomeeting.com/join/629912813>

ELKO CITY HALL

1751 College Avenue, Elko, NV 89801

Date/Time Posted: 3:00 p.m. P.S.T., Friday, February 5, 2021

Posted by: <u>Kim Wilkinson</u>	<u>Administrative Assistant</u>	<u></u>
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775) 777-7110 or email at **kwilkinson@elkocitynv.gov** to request supporting material for the meeting described herein. The agenda and supporting material is available on the City website at **<http://www.elkocity.com>**


The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone at: **<https://global.gotomeeting.com/join/>** You can also dial in using your phone at **+1 (872) 240-3311** the Access Code for this meeting is **629-912-813** Public Comment and questions can be received by calling **(775) 777-0590** or by emailing: **cityclerk@elkocitynv.gov**

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<https://global.gotomeeting.com/install/629912813>

Dated this 5th day of February, 2021

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.



Curtis Calder, City Manager
Elko, Nevada

CITY OF ELKO
CITY COUNCIL AGENDA
SPECIAL MEETING
4:00 P.M., P.S.T.
THURSDAY, FEBRUARY 11, 2021
ELKO CONVENTION CENTER,
TURQUOISE ROOM
<https://global.gotomeeting.com/join/629912813>

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been posted for this date and time in accordance with State of Nevada Emergency Directive 006. The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone by registering at the link above.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: January 26, 2021 Regular Session

I. PRESENTATIONS

- A. Reading of a proclamation by the Mayor in recognition of the month of February as Elko County CattleWomen “Beef Month”, and matters related thereto. **INFORMATION ONLY – NO ACTION WILL BE TAKEN**
- B. Presentation of a Certificate of Appreciation for Andrew Storla, Water/Sewer Operator III, in recognition of his military service with the 100th Quartermaster Water Purification & Distribution Company, Nevada Army National Guard, and matters related thereto. **INFORMATION ONLY – NO ACTION WILL BE TAKEN**
- C. Northeastern Nevada Regional Hospital (NNRH) Update by CEO Steve Simpson, and matters related thereto. **INFORMATION ONLY – NO ACTION WILL BE TAKEN**

II. CONSENT AGENDA

- A. Review, consideration, and possible approval for the Elko Police Department to accept a \$1,000.00 donation from Home Depot, and matters related thereto. **FOR POSSIBLE ACTION**

III. PERSONNEL

- A. Employee Introductions:
 - 1.) Trey Bauders, Patrol Officer, Police Department

IV. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible approval of Ruby Mountain Lock & Safe Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- D. Review and possible ratification of General Hand-Cut Checks, and matters related thereto. **FOR POSSIBLE ACTION**
- E. Review, consideration, and possible approval for the Fire Department to apply for the 2021 FEMA Assistance to Firefighters Grant, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire Department would like to apply for the 2021 FEMA Assistance to Firefighters Grant. This grant would be used to purchase mobile radios and mobile repeaters. Total amount of the grant would be approximately \$45,505.00 with a 10% match. JS

V. NEW BUSINESS

- A. Review, consideration, and possible authorization for Staff to obtain a new appraisal for APN 001-013-018, located generally east of Sewell Drive, south of Walnut Street and north of West Sage Street, consisting of a 2,643 square foot parcel, and to thereafter commence the process of advertising the property for sale pursuant to NRS 268.059 and 268.062, and matters related thereto. **FOR POSSIBLE ACTION**

On August 25, 2020, City Council held a public auction for the sale of approximately 3,073 square feet of City owned property known as APN 001-013-018. The Butch Smales Family Revocable Living Trust was the successful bidder. During the title investigation process, it was determined that approximately 430

square feet of APN 001-013-018 is not owned by the City of Elko. The City is currently working with the Butch Smales Family Revocable Living Trust on an agreement for the rescission of the previous transaction. The City then intends to sell the remainder of the parcel owned by the City in the manner authorized under Nevada law. CL

- B. Review, consideration, and possible approval of an agreement with the Butch Smales Family Revocable Living Trust to mutually rescind the sale of APN 001-013-018, located generally east of Sewell Drive, south of Walnut Street and north of West Sage Street, and matters related thereto. **FOR POSSIBLE ACTION**

On August 25, 2020, City Council held a public auction for the sale of approximately 3,073 square feet of City owned property. During the title process, it was determined that approximately 430 square feet of APN 001-013-018 is not owned by the City of Elko. The City now seeks to enter into an agreement with Butch Smales Family Revocable Living Trust to rescind the transaction. CL

- C. Review, consideration, and possible action to accept the 2020 Annual Report of Planning Commission Activities, and matters related thereto. **FOR POSSIBLE ACTION**

Pursuant to City Code Section 3-4-23, the Planning Commission is required to prepare and present an Annual Report of its activities to Council. On February 2, 2021, the Planning Commission took action to approve the 2020 Annual Report of Planning Commission Activities and forward it to the Council. CL

VI. RESOLUTIONS AND ORDINANCES

- A. Review, consideration, and possible adoption of Resolution No. 07-21, a resolution of the City Council approving the lease of real property less than 25,000 square feet, and matters related thereto. **FOR POSSIBLE ACTION**

Plaza Forty, LLC previously held a Lease Agreement to use City of Elko property located at Well Site #12, adjacent to 1900 Idaho Street, for parking. The agreement expired November 12, 2018, but Plaza Forty, LLC has continued paying the monthly lease. Plaza Forty, LLC desires to continue utilizing the City property for parking. NRS 268.064 provides that the governing body may lease the property without an appraisal or public offering if the property is less than 25,000 square feet and a Resolution has been adopted finding that the proposed lease is in the best interest of the City. Resolution No. 07-21 begins the process for the continued lease. MR

- B. Review, consideration, and possible approval of Resolution No. 08-21, a resolution authorizing the expenditure of funds by the Redevelopment Agency from its Special Revenue Fund in the amount of \$675,000, for the work proposed for the 4th, 5th, and 6th Street Block Ends Project, and matters related thereto. **FOR POSSIBLE ACTION**

RDA approved the Block Ends Project as Project 3 of Phase 1 at their February 14, 2017 meeting. As per the Redevelopment Plan, Council must give consent on the expenditures. CL

VII. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Review, consideration, and possible approval of issuing a revised Retail Liquor License to Gold Bar / Sartini Gaming, LLC, modifying the current Retail Liquor License to remove Sean Higgins and add Phyllis Gilland and Stephen Arcana, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Discussion of the rules on placement of sheds within the City of Elko, the Variance process, and the associated Variance fees, and matters related thereto. **FOR POSSIBLE ACTION**

The property owners of 2034 Eagle Ridge Loop built a shed in the exterior side yard of their lot without permits and after being informed that a shed would not be allowed in that location. City Code Section 3-2-5(B)(6) requires that accessory structures comply with the same setbacks as the primary structure and Section 2-1-4(G)(1)(a)(1)(A) requires a building permit for accessory structures of any size within residential areas. The Development Manager, acting as the City's Code Enforcement Officer, sent out two violation letters to the property owners. This discussion was requested by the property owners as a result of those letters. MR

VIII. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

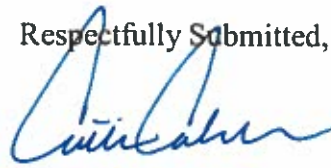
COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Curtis Calder
City Manager