



CITY OF ELKO
CITY MANAGER
1751 COLLEGE AVENUE
ELKO, NEVADA 89801
(775) 777-7110/FAX (775) 777-7119

PUBLIC MEETING NOTICE

The Elko City Council will meet in regular session on Tuesday, October 27, 2020 at 4:00 P.M.–7:00 P.M., P.D.T. utilizing **GoToMeeting.com**

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GoToMeeting.com

<https://global.gotomeeting.com/join/834892997>

Attached with this notice is the agenda for said meeting of the Elko City Council. In accordance with NRS 241.020, the public notice and agenda were posted on the City of Elko Website at **<http://www.elkocity.com>**, the State of Nevada's Public Notice Website at **<https://notice.nv.gov>**, and in the following locations:

ELKO CITY HALL

1751 College Avenue, Elko, NV 89801

Date/Time Posted: 8:30 a.m., P.D.T. Thursday, October 22, 2020

Posted by: Kim Wilkinson, Administrative Assistant 

The public may contact Kim Wilkinson by phone at (775) 777-7110 or email at **kwilkinson@elkocitynv.gov** to request supporting material for the meeting described herein. The agenda and supporting material is available on the City website at **<http://www.elkocity.com>**

The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone at: **<https://global.gotomeeting.com/join/>** You can also dial in using your phone at **+1 (669)224-3412** the Access Code for this meeting is **834 892 997**. Public Comment and questions can be received by calling (775) 777- 0590 or by emailing: **cityclerk@elkocitynv.gov**


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Dated this 22nd day of October, 2020

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the City of Elko, City Manager's Office, 1751 College Avenue, Elko, Nevada, 89801, or by calling (775) 777-7110.



Scott Wilkinson, Assistant City Manager
Elko, Nevada

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.T., TUESDAY, OCTOBER 27, 2020
GoToMeeting.com
<https://global.gotomeeting.com/join/834892997>

CALL TO ORDER

The Agenda for this meeting of the Elko City Council has been posted for this date and time in accordance with State of Nevada Emergency Directive 006. The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone by registering at the link above.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. Comments may be made through GoToMeeting.com, or by calling (775)777-0590, you may also email comments to: cityclerk@elkocitynv.gov **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: October 13, 2020 Regular Session

I. PRESENTATIONS

- A. Reading of a proclamation in recognition of “Extra Mile Day 2020” and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION ITEM**
- B. Presentation by Elko County District Attorney, Tyler J. Ingram, regarding the Great Basin Children’s Advocacy Center, and matters related thereto. **INFORMATION ITEM ONLY-NON ACTION ITEM**
- C. Presentation by Police Chief Ty Trouten on External Vest Carriers, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION ITEM**
- D. Presentation of Volunteer and Career Firefighter of the Year Awards, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

II. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible approval of Great Basin Engineering Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- D. Review, consideration and possible final acceptance of Airport Improvement Project No. 3-32-0005-050 (AIP 50) Pavement Maintenance Project, and matters related thereto. **FOR POSSIBLE ACTION**

The purpose of this project was to preserve and rehabilitate the pavement on Runways 6/24 and 12/30, Taxiways A and B, blast pads, and all aprons, by crack sealing, major crack repair, seal coating, and re-striping. This rehabilitation was necessary to preserve the service life of the asphalt pavements. There were two (2) no cost change orders in the amount of \$96,543.52. Jviation and Staff believes the project has been substantially completed with a few minor administration items and requests to begin the closeout process with the FAA

III. UNFINISHED BUSINESS

- A. Review, consideration, and possible direction to Staff regarding CARES Act funding, including the possible initiation of the closeout process, and matters related thereto. **FOR POSSIBLE ACTION**

Based on the recommendation of the City Manager, this item was tabled at the September 22, 2020 meeting. CC

IV. NEW BUSINESS

- A. Review, consideration, and possible approval for the City of Elko to enter into a Memorandum of Understanding (MOU) with the Utah Department of Technology Services, Automated Geographic Reference Center (AGRC) for the purpose of sharing a real-time stream of raw GPS data from the City of Elko GPS reference station, and matters related thereto. **FOR POSSIBLE ACTION**

The AGRC maintains a network of GPS reference stations throughout the State of Utah, and has recently acquired another network of reference stations in Washoe County, Nevada. The AGRC would like to fill in the gap between the two networks with additional GPS reference stations along the I-80 corridor. In exchange for the City providing the steam of GPS data, the AGRC will provide the City with one Network subscription at no cost. BT

- B. Review, consideration, and approval of a Selection Committee for the Golf Course Professional/Management Services Request for Proposals, and matters related thereto. **FOR POSSIBLE ACTION**

Bids were opened for the Golf Course Professional/Management Services on October 16, 2020, and four bids were received. The RFP indicated the Selection

Committee would include the City Manager, the Finance Director, one member of the City Council, one member of the Golf Course Financial Advisory Committee, and the Golf Course Superintendent. JW

- C. Review, consideration, and possible approval of a mutual release of claims between the City and Michelli Measurement Group, Inc. regarding termination of a contract for the installation of truck scales at the Elko Landfill, and matters related thereto. **FOR POSSIBLE ACTION**

On August 11, 2020, the City awarded a contract to Michelli Measurement Group, Inc. for the purchase and installation of two heavy duty steel deck truck scales at the Elko Landfill. Subsequently, disagreements developed between the City and Michelli Measurement over the scope of the contract. The City and Michelli Measurement have since preliminarily agreed that it would be better for both parties to terminate the contract and release each other from any claims they might have, subject to Council approval. The City would then recommence the bidding process and seek a new contractor. DS

- D. Review, consideration, and possible acceptance of a Grant of Easement for utility purposes from Grace Baptist Church, along the northerly property line of APN 001-610-112, and matters related thereto. **FOR POSSIBLE ACTION**

As part of Vacation 4-20 to vacate an existing utility easement that was granted to the City of Elko, the owner is granting the new utility easement in a location that doesn't bisect the parcel and hinder future development. CL

- E. Review, consideration, and possible approval of a Grant, Bargain and Sale Deed and Contract of Purchase and Sale between the City of Elko and Anthem Broadband of Nevada, LLC, for the purchase and sale of a parcel of land consisting of 2,800 sq. ft. referred to as APN 001-01R-004 in the City of Elko, and matters related thereto. **FOR POSSIBLE ACTION**

City Council adopted Resolution No. 20-20 accepting the fair market value of the referenced parcel at their August 25, 2020 meeting and then adopted Resolution No. 21-20 permitting the sale of the property to Anthem Broadband of Nevada LLC for economic development purposes without offering the property to the public. The Contract of Purchase and Sale and Grant, Bargain and Sale Deed are required to complete this transaction. CL

V. RESOLUTIONS AND ORDINANCES

- A. Review, consideration and possible adoption of Resolution No. 25-20, a resolution of the Elko City Council Declaring Intention to Lease Land at Public Auction, Approval of the Lease Document and Setting Date for Auction regarding the possible lease of property located on West Idaho Street identified as APN 006-09G-027, consisting of approximately 8.69 acres, and matters related thereto. **FOR POSSIBLE ACTION**

On July 28, 2020, the City Council held a public hearing accepting CBRE, Inc.'s annual fair market rent estimate for the property identified as APN 006-09G-027, consisting of approximately 8.69 acres of City-owned property located generally north of West Idaho Street, in the amount of \$19,000.00. The City Council also adopted Resolution 15-20 and set a date for public auction of the property. The City Council then proceeded with the statutory process of awarding the lease for the parcel at public auction as required by NRS 268.062. However, the lessee who was awarded the lease has since rescinded. Resolution No. 25-20, which is the next step in the process of leasing the property to a different lessee requires a finding that it is in the best interest of the City to lease the property, together with a declaration of the City Council's intention to lease the property at public auction pursuant to City Code Section 8-1-3 and NRS 268.062. The City Council may rely on the existing CRBE, Inc. rent estimate since it has not yet expired. JF

VI. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Review, consideration, and possible action to rename Dakota Street to Dakota Drive, and matters related thereto. **FOR POSSIBLE ACTION**

It has come to the attention of the Engineering Department, that there has been some confusion of the suffix for the roadway known as Dakota. The roadway was first mapped and dedicated in 1999 without a name. The City records and the street sign say Dakota Drive. Recorded maps since 2011 have said Dakota Street. The recent map of Copper Trails Unit 1 extended the roadway, and named that portion Dakota Street, following the other maps. This action will clarify the name, and change any portion that may be known as Dakota Street, to be officially known as Dakota Drive. There are no addresses along this roadway that will be affected by this change. BT

VII. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted



Scott Wilkinson
Assistant City Manager