



**CITY OF ELKO
CITY MANAGER
1751 COLLEGE AVENUE
ELKO, NEVADA 89801
(775) 777-7110/FAX (775) 777-7119**

PUBLIC MEETING NOTICE

The Elko City Council will meet in regular session on Tuesday, October 26, 2021 at 4:00 P.M.–7:00 P.M., P.D.S.T. at the Elko City Hall, 1751 College Avenue, Elko, Nevada and by utilizing **GoToMeeting.com**

Please join the meeting from your computer, tablet or smartphone.

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<https://global.gotomeeting.com/join/793396717>

ELKO CITY HALL

1751 College Avenue, Elko, NV 89801

Date/Time Posted: 8:30 a.m. P.D.S.T., Thursday, October 21, 2021

Posted by: Kim Wilkinson, Administrative Assistant

The public may contact Kim Wilkinson by phone at (775) 777-7110 or email at **kwilkinson@elkocitynv.gov** to request supporting material for the meeting described herein. The agenda and supporting material is available on the City website at **<http://www.elkocity.com>**

The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone at: **<https://global.gotomeeting.com/join/793396717>** You can also dial in using your phone at **United States: +1 (646) 749-3122** the Access Code for this meeting is **793-396-717** Public Comment and questions can be received by calling (775) 777-0590 or by emailing **cityclerk@elkocitynv.gov**

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<https://global.gotomeeting.com/join/793396717>

Dated this 21st day of October, 2021

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.

**Curtis Calder, City Manager
Elko, Nevada**

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.S.T., TUESDAY, OCTOBER 26, 2021
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA
<https://global.gotomeeting.com/join/793396717>

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been posted for this date and time in accordance with State of Nevada Emergency Directive 006. The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone by registering at link above.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES	October 12, 2021	Regular Session
	October 19, 2021	Special Session

I. PERSONNEL

A. Employee Introductions

- 1.) Jacob Liter, Equipment Operator, Street Department
- 2.) Landon Powers, WRF Technician Trainee, Sewer Department

II. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. FOR POSSIBLE ACTION**
- B. Review and possible approval of Utility Refunds, and matters related thereto. FOR POSSIBLE ACTION**
- C. Review and possible of Print n' Copy Warrants, and matters related thereto. FOR POSSIBLE ACTION**

- D. Review and possible ratification of General Hand-Cut Checks, and matters related thereto. **FOR POSSIBLE ACTION**
- E. Review, consideration, and possible action to award a bid for the City of Elko WRF BIOTOWER Removal Project, and matters related thereto. **FOR POSSIBLE ACTION**

Council directed Staff to solicit bids for the WRF BIOTOWER Removal Project on September 14, 2021. Bids were received on October 13th and opened at 3:00 pm. Q & D Construction was the lowest bid in the amount of \$288,440.00. A Bid Tally Sheet has been provided. DJ

- F. Review, consideration, and possible authorization to solicit Statements of Qualifications from airport consultant firms and begin the selection process in order to facilitate a future Airport Improvement Program grant; Acquire ARFF Vehicle and Ancillary Equipment at Elko Regional Airport, and matters related thereto. **FOR POSSIBLE ACTION**

The airport is required to follow requirements in FAA Advisory Circular 150/5100-14(series), *Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects*. The airport must solicit qualifications from interested consultant firms in order to purchase an ARFF vehicle and the associated equipment. Funding for this project will come from the Airport Improvement program for FY 2022. Upon selecting the most qualified firm, the airport will enter into negotiations over the lump sum price for completing this project. JF

- G. Review, consideration, and possible authorization for Staff to apply for Federal Aviation Administration Grant # AIP 3-32-0005-058-2022 Reconstruct Air Carrier Terminal Apron Phase I, Design, and matters related thereto. **FOR POSSIBLE ACTION**

Airport Improvement Project Grant Awards are based upon the outcome of competitive bid solicitations. As such, Staff is preparing to submit a grant application for the design and eventual replacement of Terminal Commercial Apron at the Elko Regional Airport that has been compromised by alkali-silica reaction (ASR). This grant will allow for the design of the Terminal Ramp Reconstruction Phase I. Any grant offer from the Federal Aviation Administration will be brought back to the City Council for consideration and possible acceptance. JF

- H. Review, consideration, and possible authorization for Staff to apply for Federal Aviation Administration Grant # AIP 3-32-0005-059-2022 Acquire ARFF Vehicle

(Class 4 - 1,500 Gallon) and Acquire ARFF Ancillary Equipment, and matters related thereto. **FOR POSSIBLE ACTION**

Airport Improvement Project Grant Awards are based upon the outcome of competitive bid solicitations. As such, Staff is preparing to submit a grant application for the purchase of an ARFF Vehicle (Class 4) and ancillary equipment. As a commercial service airport, FAR Part 139 requires the airport to provide on-site airport rescue firefighting capabilities. The proposed vehicle will be Class 4, 4x4, with agent capacities of 1,500 usable gallons of water and 500 pounds of sodium-based dry chemical agent. The ARFF vehicle shall meet the guidelines established in AC 150/5220-10E, Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles. The Ancillary Equipment includes items not addressed by the standard ARFF vehicle specification. This equipment shall meet the guidelines established in AC 150/5210-14B, Aircraft Rescue Fire Fighting, Equipment, Tools and Clothing. The current primary ARFF vehicle (A1) is nearing the accepted useful life. The ARFF Vehicle and Ancillary Equipment will be bid and awarded as separate schedules. JF

- I. Consideration, discussion, and possible authorization to accept a National Grant for the amount of \$50,000 from the NFC Grant Committee and Statewide Partners to install an outdoor fitness court at Angel Park, and matters related thereto. **FOR POSSIBLE ACTION**

On August 24, 2021, Council authorized Staff to apply for a grant with the National Fitness Campaign for participation in their 2022 initiative to install and activate outdoor Fitness Courts in 200 cities and schools across the country. Staff recently received notice that our application was approved for eligibility of a \$50,000 grant award. JW

III. NEW BUSINESS

- A. Review, consideration, and possible acceptance of a contract for the Food & Beverage Concession between the City of Elko and Fernando Vargas dba I Don't Know Deli & Cafeteria, and matters related thereto. **FOR POSSIBLE ACTION**

At the September 14, 2021 meeting, Council approved Staff's request to solicit proposal for the Food & Beverage Concession at the Elko Regional Airport. The City received one (1) completed proposal from Fernando Vargas dba I Don't Know Deli & Cafeteria. Staff asked for authorization to negotiate a contract with the vendor and to bring back for Council for approval. JF

- B. Review, consideration, and possible approval of a Land Lease Agreement for Hangar (C7) with Aaron Lamb, and matters related thereto. **FOR POSSIBLE ACTION**

Aaron Lamb is the new owner of Hangar C7. The previous agreements had expired and a new lease is required. Additionally, airport ground leases of less than one-half an acre are no longer subject to appraisal/auction process for cities whose population is less than 25,000 (NRS 496.80) JF

IV. RESOLUTIONS AND ORDINANCES

- A. Review, discussion, and possible adoption of Resolution No. 29-21, a resolution approving a Memorandum of Understanding and Form Contract to be utilized for Cold Weather Shelters during Cold Weather Emergencies, and matters related thereto. **FOR POSSIBLE ACTION**

As a possible means of providing shelter to homeless persons during periods of extreme cold weather Staff is proposing the adoption of a Memorandum of Understanding and a Form Contract that could be utilized to rent hotel/motel rooms under NRS 332.112 on an as-available basis. SAW

- B. Review, consideration, and possible approval of Resolution No. 30-21, to adopt and allocate funds for an outdoor fitness court as part of the 2022 National Fitness Campaign, and matters related thereto. **FOR POSSIBLE ACTION**

Council Authorized Staff to pursue the installation of outdoor fitness equipment at Angel Park on June 8, 2021. Subsequently, Council authorized Staff to apply for a grant through the National Fitness Campaign on August 24, 2021. Resolution NO30-21 formally accepts the award of a grant in the amount of \$50,000 from the NFC and State Partners as part of the 2022 National Fitness Campaign.

V. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Review, consideration, and possible approval of issuing a revised Packaged Liquor License to Airport Phillips 66 / Conrad & Bishoff, modifying the current Packaged Liquor License for a change in business entity, and matters related thereto. **FOR POSSIBLE ACTION**

VI. 5:30 P.M. PUBLIC HEARINGS

- A. Review, consideration of bids and public auction for the lease of approximately 2.262 acres (98,526 sq.) of City-owned property located on the Elko Regional Airport, identified as Lease Area N2, pursuant to NRS 268.062, and matters related thereto. **FOR POSSIBLE ACTION**

City Council adopted resolution No. 25-21 at its meeting on September 28, 2021, finding that it is in the best interest of the City to lease the property, and setting forth the conditions of public auction for City owned property identified as Lease Area N2. The Council previously accepted the annual market rent value of the

property of \$29,558.00, in accordance with the appraisal of Jason Buckholz of CRBE, Inc., appraiser. JF

VII. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works Director
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted



Curtis Calder
City Manager