



CITY OF ELKO  
 CITY MANAGER  
 1751 COLLEGE AVENUE  
 ELKO, NEVADA 89801  
 (775) 777-7110/FAX (775) 777-7119

**PUBLIC MEETING NOTICE**

The Elko City Council will meet in regular session on Tuesday, January 26, 2021 at 4:00 P.M.–7:00 P.M., P.S.T. at the Elko Convention Conference Center, Ruby Mountain Room, #3 and by utilizing [GoToMeeting.com](https://global.gotomeeting.com)

Please join my meeting from your computer, tablet or smartphone.

[GoToMeeting.com](https://global.gotomeeting.com)

<https://global.gotomeeting.com/join/125271413>

**ELKO CITY HALL**

1751 College Avenue, Elko, NV 89801

Date/Time Posted: 10:10 a.m., P.S.T., Thursday, January 21, 2021

Posted by: <u>Kim Wilkinson</u>	Administrative Assistant	
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775) 777-7110 or email at [kwilkinson@elkocitynv.gov](mailto:kwilkinson@elkocitynv.gov) to request supporting material for the meeting described herein. The agenda and supporting material is available on the City website at <http://www.elkocity.com>


The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone at: <https://global.gotomeeting.com/join/125271413> You can also dial in using your phone at [+1 \(872\) 240-3412](tel:+18722403412) the Access Code for this meeting is **125-271-413** Public Comment and questions can be received by calling **(775) 777-0590** or by emailing: [cityclerk@elkocitynv.gov](mailto:cityclerk@elkocitynv.gov)

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/125271413>

*Dated this 21<sup>st</sup> day of January, 2021*

**NOTICE TO PERSONS WITH DISABILITIES**

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.

  
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 Curtis Calder, City Manager  
 Elko, Nevada

**CITY OF ELKO**  
**CITY COUNCIL AGENDA**  
**REGULAR MEETING**

**4:00 P.M., P.S.T.**

**TUESDAY, JANUARY 26, 2021**

**ELKO CONFERENCE CENTER**

**RUBY MOUNTAIN ROOM, # 3**

**<https://global.gotomeeting.com/join/125271413>**

**CALL TO ORDER**

*The Agenda for this meeting of the City of Elko City Council has been posted for this date and time in accordance with State of Nevada Emergency Directive 006. The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone by registering at the link above.*

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

**APPROVAL OF MINUTES: January 12, 2020 Regular Session**

**I. PRESENTATIONS**

- A. Reading of a Proclamation in recognition of the month of February as Children's Dental Health Month, and matters related thereto. **INFORMATION ONLY –NO ACTION TAKEN**
- B. Presentation of a Retirement Plaque to Building Inspector, Layne Kenley for his many years of service, and matters related thereto. **INFORMATION ONLY – NO ACTION TAKEN**
- C. Presentation of a Retirement Plaque to City Sexton, Jan Petersen for her many years of service, and matters related thereto. **INFORMATION ONLY – NO ACTION TAKEN**
- D. Presentation and possible approval of a proposal for play elements for the Elko Dog Park, and matters related thereto. **FOR POSSIBLE ACTION**

The volunteer committee representing the Elko Dog Park is proposing several play elements to be included within the park. A power point presentation showing the conceptual layout of the various equipment has been included in the packet for review. JW

## II. CONSENT AGENDA

- A. Review, consideration, and possible approval for the Elko Police Department to apply for a grant through Kinross Gold Corp., in the amount of fifty-six thousand dollars (\$56,000), to assist with costs associated with purchasing a firearms training simulator, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review, consideration, and possible approval for the Elko Police Department to accept a \$100,000.00 grant from Nevada Gold Mines to assist with costs associated with purchasing a firearms training simulator (FTS), and matters related thereto. **FOR POSSIBLE ACTION**

On December 8, 2020, the Elko City Council approved the Elko Police Department's request to apply for a \$156,000.00 grant through Nevada Gold Mines to assist with costs associated with purchasing a firearms training simulator (FTS). The Elko Police Department received notification of Nevada Gold Mines intent to award a grant in the amount of \$100,000.00. There is no funding match required for this mini-grant. TT

## III. PERSONNEL

- A. Employee Introductions:
  - 1) Ron Fahrney, Building Inspector, Building Department
- B. Appointment of Ms. Nancy Porter as a Deputy City Attorney, and matters related thereto. **FOR POSSIBLE ACTION**

Ms. Nancy Porter has recently joined the Goicoechea, DiGrazia, Coyle & Stanton Law Firm. As such, Ms. Porter will be working from time to time on City of Elko-related issues. City Attorney David Stanton is requesting that Ms. Porter be appointed as a Deputy City Attorney. CC

## IV. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible ratification of General Hand-Cut Checks, and matters related thereto. **FOR POSSIBLE ACTION**

- D. Review and possible designation of an independent auditor to prepare the annual audit for the City of Elko for Fiscal Year ending June 30, 2021, pursuant to NRS. 354.624, and matters related thereto. **FOR POSSIBLE ACTION**

Each year the City is required to designate an independent auditor prior to March 31 of the year in which the audit is to be conducted. The City put out Requests for Proposals for auditing services for a period of five years on March 2016, and awarded the RFP to HintonBurdick, PLLC. The City of Elko Financial Services Director would like to extend the agreement with HintonBurdick, PLLC one additional year. JB

- E. Review, consideration, and possible approval of Change Order 3 to MGM Construction, INC for the hauling of trash and contaminated soil to Lockwood Nevada for disposal, and matters related thereto. **FOR POSSIBLE ACTION**

Upon installing the foundation and utilities for the Water and Water Reclamation Facility (WRF) Shop, trash and contaminated soil was discovered. This area had to be overexcavated and now the contaminated soil needs to be shipped to a Lockwood Nevada for Disposal. Lockwood was the approved Waste Management site based on the waste profile that was completed by Broadbent & Associates. DJ

- F. Review, consideration, and possible authorization of increasing the existing force account amount by \$100,000.00 to include the tipping fees and disposal of the contaminated soil found during the construction of the Water and Water Reclamation Facility (WRF) Shop, and matters related thereto. **FOR POSSIBLE ACTION**

At the July 14, 2020 Council meeting, a force account was established for change orders beyond our standard policy for the construction of the Water and Water Reclamation Facility (WRF) Shop in the amount of \$100,000. Currently we have used approximately \$37,000 out of this account through 10 months of construction. With 4 months of construction remaining we would like to keep the remaining balance for construction purposes if needed. Due to the contaminated soil found during construction we are anticipating \$98,000 for tipping fees and disposal of the material. Staff would like to increase the Force Account by \$100,000 to allow for these added costs. DJ

## V. SUBDIVISIONS

- A. Review, consideration, and possible conditional acceptance of Public Improvements for the Aspen Heights Subdivision, and matters related thereto. **FOR POSSIBLE ACTION**

Council approved Final Map 3-20 on July 14, 2020. An Agreement to Install Public Improvements and a Performance Guarantee was entered into with the current owner on October 13, 2020.

The Developer has substantially completed the Public Improvements in accordance with the approved plans with the exception of one outstanding item. The developer is asking for a conditional acceptance with the understanding that the remaining item will be completed prior to the City releasing the Maintenance Bond. The City is in receipt of the required Certification of the project by the Engineer of Record. Upon acceptance of the Public Improvements by the Council, the Developer is required to provide maintenance security in the amount of \$35,203.80 for a 12-month maintenance period. MR

## **VI. UNFINISHED BUSINESS**

- A. Review, consideration, and possible approval of a Golf Management Agreement between the City of Elko and TDS at Ruby View, LLC d.b.a. Duncan Golf Management, and matters related thereto. **FOR POSSIBLE ACTION**

## **VII. NEW BUSINESS**

- A. Review, consideration, and possible initiation of a conveyance of City-owned property located at 1401 College Avenue, to the Great Basin Children's Advocacy Center (GBCAC), and matters related thereto. **FOR POSSIBLE ACTION**

On October 27, 2020, the City Council received information from Tyler Ingram regarding a proposed Children's Advocacy Center. Since that time, Mr. Ingram has secured support from Elko County, Eureka County, and is actively working with the Pennington Foundation for financial assistance. A request letter has been included in the agenda packet for review. CC

- B. Review, discussion, and possible approval to initiate revisions to the Elko City Charter at the 81<sup>st</sup> Session of the Nevada Legislature, thereby updating language pertaining to the appointed position of Municipal Judge, and matters related thereto. **FOR POSSIBLE ACTION**

- C. Review of the 2020 Shop Local Campaign conducted by the Ruby Radio Corporation, including consideration of a request to continue a similar campaign in 2021, and matters related thereto. **FOR POSSIBLE ACTION**

A copy of the Ruby Radio Corporation presentation has been included in the agenda packet for review. CC

## **VIII. RESOLUTIONS AND ORDINANCES**

- A. Review, consideration, and possible approval of Resolution No. 04-21, a resolution donating a City of Elko Ambulance to Great Basin College, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire Department has determined that the 2003 Navistar Ambulance has reached its useful life for the City and would like to donate the

Ambulance to Great Basin College Health Sciences & Human Services Department. MG

- B. Review, consideration, and possible approval of Resolution No. 05-21, a resolution donating a City of Elko Self Contained Breathing Apparatus Air Compressor. **FOR POSSIBLE ACTION**

The City of Elko Fire Department has determined that the Mako SCBA Air Compressor has reached its useful life for the City and would like to donate the Air Compressor to the Elko County Fire Protection District. MG

- C. Review, consideration, and possible approval of Resolution No. 6-21, a resolution expressing support of the local economy, and matters related thereto. **FOR POSSIBLE ACTION**

**IX. PETITIONS, APPEALS, AND COMMUNICATIONS**

- A. Ratification of the Police Chief issuing a 60-day Temporary Retail Wine and/or Beer License and issue a Regular Retail Wine and/or Beer License, to Jadyne Demaline, DBA Evergreen Flower and Events, located at 232 Third Street, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

**X. 5:30 P.M. PUBLIC HEARINGS**

- A. Review, consideration, and possible action to adopt Resolution No. 03-21, a resolution of the Elko City Council, adopting a change in zoning district boundaries from CT (Commercial Transitional) to PQP (Public, Quasi-Public) Zoning District, approximately 11.38 acres of property, filed by Elko Institute for Academic Achievement, and processed as Rezone No. 3-20, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission considered the Subject Zone Change Request on January 5, 2021, and took action to forward a recommendation to City Council to adopt a resolution, which approves Rezone No. 3-20. CL

- B. Public hearing pursuant to NRS 268.059(1)(a) regarding the fair market value and possible sale at public auction of approximately 49,069 sq. ft. of City-owned property located generally on the Elko Regional Airport, designated as LEASE AREA N1. Discussion and possible motion determining that the fair market value of the property is \$13,379.00 in accordance with the appraisal of Jason Buckholz of CRBE, Inc., appraiser, and possible adoption of Resolution No. 01-21, a resolution of the Elko City Council finding it is in the best interest of the City to lease land LEASE AREA N1 and hereby declaring its intention to lease such property at public auction pursuant to City Code Section 8-1-3 and NRS 268.062, and matters related thereto. **FOR POSSIBLE ACTION**

Classic Air Care dba MedX AirOne has petitioned the City of Elko to lease airport owned property identified as Lease Area N1 located on the Elko Regional Airport.

Council accepted the petition and authorized Staff to obtain the required appraisal and proceed with the statutory process of leasing the parcel at public auction as required by NRS 268.062. JF

## XI. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

## COMMENTS BY THE GENERAL PUBLIC

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**NOTE:** The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

## ADJOURNMENT

Respectfully Submitted,



Curtis Calder  
City Manager