



**CITY OF ELKO
CITY MANAGER
1751 COLLEGE AVENUE
ELKO, NEVADA 89801
(775) 777-7110/FAX (775) 777-7119**


PUBLIC MEETING NOTICE

The Elko City Council will meet in regular session on Tuesday, January 25, 2022 beginning at 4:00 P.M.–7:00 P.M., P.D.T. in the Council Chambers at Elko City Hall, 1751 College Avenue, Elko, Nevada, and by utilizing **GoToMeeting.com**

The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone at: **https://global.gotomeeting.com/join/986357853** You can also dial in using your phone at **United States: +1 (872) 240-3212** the Access Code is **986-357-853**

Attached with this notice is the agenda for said meeting of the Council. In accordance with NRS 241.020, the public notice and agenda were posted on the City of Elko Website at <http://www.elkocitynv.gov/>, the State of Nevada's Public Notice Website at <https://notice.nv.gov>, and in the following locations:

**ELKO CITY HALL
1751 College Avenue, Elko, NV 89801
Date/Time Posted: 8:30 a.m. P.D.T., Thursday, January 20, 2022**

Posted by: Kim Wilkinson, Administrative Assistant 
contact Kim Wilkinson by phone at (775) 777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available on the City website at <http://www.elkocity.com>

Dated this 20th day of January, 2022

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.


Curtis Calder, City Manager
Elko, Nevada

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.T., TUESDAY, JANUARY 25, 2022
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA
<https://global.gotomeeting.com/join/986357853>

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: January 11, 2022 Regular Session

I. PRESENTATIONS

- A. Reading of a proclamation by the Mayor in recognition of the week of January 23-29, 2022 as "School Choice Week" in Elko, Nevada, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**
- B. Badge Pinning Ceremony for the City of Elko Fire Department Fire Chief Jack S. Snyder III, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**
- C. Presentation of the City of Elko Fire Departments 2008 Pierce 95' Mid mount Aerial Ladder Truck, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

II. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Utility Refunds, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible ratification of General Hand-Cut Checks, and matters related thereto. **FOR POSSIBLE ACTION**

- D. Review, consideration and possible approval to authorize Staff to solicit bids for the Spruce Road Reconstruction Project, and matters related thereto. **FOR POSSIBLE ACTION**

This item has been approved and budgeted for in the 2021/22 Fiscal Year Budget, Capital Construction Fund. DS

- E. Review, consideration, and possible action to award a bid for the City of Elko the Sewer Slip Line Project 2021, and matters related thereto. **FOR POSSIBLE ACTION**

Council directed Staff to solicit bids for the Sewer Slip Line Project 2021 on October 12, 2021. Bids were received on January 17, 2022 and opened at 3:00 pm. Instiuforn Tech. was the low bid in the amount of \$233,295.00. However, there was a minor technical error in the bid alternate for \$1000. The bid amount was written as \$61,555.00 and it should have been \$62,550.00 to match the total bid cost that totaled \$233,295.00. There was an additional minor technical error as the bidder did not write the total cost out in words for each individual bid item. They did write out the total cost for the base bid and bid alternates in word form as instructed. DJ

- F. Consideration and possible authorization of Amendment No. Six (6) to Contract Dated February 26, 2019 Between Jviation, INC and The City of Elko, Nevada, and matters related thereto. **FOR POSSIBLE ACTION**

This item is to amend the current contract between The City of Elko and Jviation, Inc. Jviation contract amendment #6 will cover fees associated with a geotechnical study for Airport Improvement project AIP 58 Reconstruct Air Carrier Terminal Apron Phase I, Design. On October 26, 2021 Staff was authorized to apply for FAA AIP Grant #58. The award of the grant is pending for Fiscal Year 2022. This expense is reimbursable once the grant is awarded. JF

III. UNFINISHED BUSINESS

- A. Review, consideration, and possible action on Curb, Gutter, and Sidewalk Waiver No. 2-21, filed by Karen Hernandez, requesting the City of Elko waive the requirement for curb, gutter, and sidewalk along the Carlin Court frontage adjacent to 698 S. 5th Street, and matters related thereto. **FOR POSSIBLE ACTION**

Per Elko City Code Section 8-21-3, public improvements are required on lots or parcels upon change of use. The applicant has purchased the property after being vacant for more than 12 months, eliminating any legal non-conforming status and creating a change of use. This change to the property has triggered the requirement to construct sidewalk along both frontages of the property. The applicant is requesting that the requirements be waived only on the Carlin Court frontage. Staff has reviewed the waiver request and recommends denial of the waiver for curb, gutter, and sidewalk as outlined in the attached memo. MR

- B. Review, consideration, and possible approval of a Transportation Services Agreement between SkyWest Airlines, Inc. and the City of Elko, and matters related thereto. **FOR POSSIBLE ACTION**

This action item was tabled at the January 11, 2022 Council meeting. At the December 14, 2021 meeting, the City Council approved a consulting agreement between the City of Elko and Airplanners, LLC, for the purpose of providing air service management and development tasks on behalf of the City. As a result, the proposed Transportation Services Agreement is actively being negotiated and will be presented to the City Council upon its availability. CC

IV. NEW BUSINESS

- A. Review and possible approval for disbursing American Rescue Plan Act (ARPA) funds to local tourism organizations based on the Department of the Treasury lost revenue calculation and City Code Recreation Fund Transient Lodging distribution formula, and matters related thereto. **FOR POSSIBLE ACTION**

The American Rescue Plan Act of 2021 (ARPA) was established to help states and localities address the economic and health consequences of the COVID-19 public health emergency and its economic impacts through four categories. One of the four categories states “For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency.” Staff used the United States Department of Treasury lost revenue calculation to determine the lost revenue specifically attributable to the transient lodging tax revenue for the 12 months ending December 31, 2020. Based on this calculation staff determined the lost revenue impact on the local tourism organizations that receive transient tax from the Recreation Fund per the City Code formula. The following is a list of calculated ARPA lost revenue amounts Staff recommends distributing to the following organizations:

| | |
|--|----------------------|
| Elko Convention and Visitor’s Authority (ECVA) | \$ 195,527.98 |
| ECVA – Advertising | \$ 144,073.25 |
| ECVA – Facility | \$ 164,655.14 |
| Elko County Recreation Board | \$ 51,454.73 |
| Western Folklife Center | \$ 20,581.89 |
| Elko County Fair Board | <u>\$ 41,163.79</u> |
| Total | <u>\$ 617,456.79</u> |

- B. Review, consideration, and possible approval of Revocable Permit No. 6-21, filed by Maverick Elko, LLC, to occupy a portion of Idaho Street Right-of-Way to accommodate existing lighting, landscaping, a freestanding sign, and a backflow prevention device located generally west of the intersection of E. Jennings Way and Idaho Street, and matters related thereto. **FOR POSSIBLE ACTION**

The applicant has recently applied for a building permit for a backflow prevention device to be located within the small existing landscape island within the Idaho Street Right-of-Way. The existing landscaping, sign, and lighting do not have a revocable license agreement to occupy Idaho Street Right-of-Way. With approval of the revocable permit, it brings the property into conformance. CL

V. RESOLUTIONS AND ORDINANCES

- A. Review, discussion, and possible adoption of Resolution No. 03-22, a resolution approving procedures for the review and granting of revocable licenses to occupy City of Elko Street Rights-of-Way, and matters related thereto. **FOR POSSIBLE ACTION**

The State of Nevada has changed the requirements for businesses in relation to water and sewer since the adoption of Resolution No. 37-98 resulting in the need for additional infrastructure for businesses which at times can only be located within the Right-of-Way. With the previously approved resolution, administrative approval didn't include infrastructure such as backflow prevention devices or grease interceptors. CL

VI. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

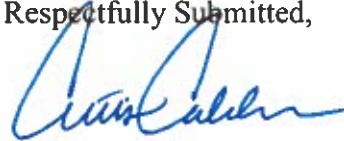
COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Curtis Calder
City Manager