



CITY OF ELKO
CITY MANAGER
1751 COLLEGE AVENUE
ELKO, NEVADA 89801
(775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, June 22, 2021
at 4:00 P.M., P.D.T. at the Elko City Hall, 1751 College Avenue, Elko, Nevada,
and by utilizing <https://global.gotomeeting.com/join/696054677>

Please join the meeting from your computer, tablet or smartphone.

GoToMeeting.com

<https://global.gotomeeting.com/join/696054677>

You can also dial in using your phone **+1 (872) 240-3412** Access Code: **696-054-677**

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko
Website, <http://www.elkocitynv.gov> the State of Nevada's Public Notice Website,

<https://notice.nv.gov> and in the following locations:

ELKO CITY HALL

1751 College Avenue, Elko, Nevada 89801

Date & Time Posted: Thursday, June 17, 2021 at 8:30 A.M.

ELKO COUNTY COURTHOUSE

571 Idaho Street, Elko, NV 89801

Date and Time Posted: Thursday, June 17, 2021 at 8:40 A.M.

ELKO POLICE DEPARTMENT

1448 Silver Street, Elko, NV 89801

Date and Time Posted: Thursday, June 17, 2021 at 8:50 A.M.

ELKO COUNTY LIBRARY

720 Court Street, Elko, NV 89801

Date and Time Posted: Thursday, June 17, 2021 at 9:00 A.M.

Posted by: Diann Byington Recording Secretary

The public may contact Kim Wilkinson by phone at (775) 777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocity.com>

Dated this 17th day of June, 2021

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.

Curtis Calder, City Manager
Elko, Nevada

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.T.
TUESDAY, JUNE 22, 2021
ELKO CITY HALL, CHAMBERS
1751 COLLEGE AVENUE, ELKO, NEVADA
<https://global.gotomeeting.com/join/696054677>

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: June 8, 2021 Regular Session

I. PRESENTATIONS

- A. Presentation of an appreciation plaque by Mayor Keener in recognition of Urijah Lortie, for his generous donation to the City of Elko Animal Shelter, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

- B. Presentation of a proclamation by the Mayor in recognition of August 3, 2021 as “National Night Out”, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

- C. Presentation of the 2021 Public Works Year in Review, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

II. PERSONNEL

- A. Review, consideration, and possible approval of revisions to the position description for Animal Control Officer, and matters related thereto. **FOR POSSIBLE ACTION**

The Animal Control Officer position description has been revised and updated to accurately reflect the duties and requirements of the position. SS

III. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible ratification of General Hand-Cut Checks, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review, consideration, and possible issuance of final acceptance for the Alley Water Line Replacement between 4th, 5th, Commercial & Silver Streets, and matters related thereto. **FOR POSSIBLE ACTION**

Great Basin Engineering has completed the work for the alley project. Staff recommends the issuance of final acceptance. There was one change order for \$9,532.70 for standby time and additional quantity adjustments for \$4,810.35 for materials. The original contract amount was \$159,220.91 plus the addition of Change Order # 1 and the quantity adjustments for a combined amount of \$14,343.05, bringing the total project cost to \$173,563.96. DJ

- D. Review and possible approval of the Elko Regional Airport Liability Insurance Policy for FY 2021/2022, and matters related thereto. **FOR POSSIBLE ACTION**

LP Insurance Services, Inc. has competitively sought airport liability insurance proposals for this coming fiscal year. Two (2) quotes were received. Last year AIG Aerospace was our provider for the same coverage amount at \$10,834.00 / year. JF

IV. NEW BUSINESS

- A. Review, consideration, and possible approval of a Deed of Dedication for Right-of-Way, Public Utilities, and Slope Easement on APN 001-770-005, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko has been engaging the property owners of the referenced APN to acquire the necessary dedications for utility infrastructure which will be utilized as a second water source for the regional hospital. The proposed dedications will also facilitate proper roadway development and utility infrastructure for the Elko Mountain area east of State Route 227 and the area adjacent to the regional hospital on the west side of State Route 227. MR

- B. Review, consideration, and possible approval of a Grant of Easement for Utilities and Access on APN 001-630-100, and matters related thereto. **FOR POSSIBLE ACTION**

The purpose of this proposed easement is to allow for the installation of an alternate sewer line to serve parcels along the future eastern extension of Silver Street to

Manzanita Lane. This new sewer line would connect to an existing sewer along the railroad tracks at the southeasterly edge of this parcel. The existing sewer at the intersection of Silver Street and Walters Court is approximately 20' deep, making the extension of sewer from that location more difficult for both developers and the City. This easement request is in conjunction with a waiver of sewer installation for one or more lots on Silver Street to be presented separately. MR

- C. Review, consideration, and possible approval of a request to waive the requirement to extend sanitary sewer across the frontage of 1515 Silver Street (APN 001-375-001), and matters related thereto. **FOR POSSIBLE ACTION**

The up gradient properties will be serviced by another sewer main. The extension of this sewer main is unlikely to serve any new customers in the future based on currently available planning and development projections. Future sewer customer's will service through the Capps sewer easement crossing their Silver Street Property back to the main transmission line to the WRF. DJ

- D. Review and possible approval of the City of Elko Investment Policy, and matters related thereto. **FOR POSSIBLE ACTION**

Staff will present the City of Elko Investment Policy for City Council consideration
JB

- E. Review and possible selection of a planning firm to provide planning services for a focused planning study at the Elko Regional Airport, and matters related thereto. **FOR POSSIBLE ACTION**

The airport has been conducting a search for a planning firm to provide services at the airport for an upcoming AIP funded project for a Focused Planning Study. The selection committee short listed four (4) firms to continue with the interview portion of the process. The interviews were held May 26/27, 2021. The Airport selection committee interviewed four (4) engineering/planning firms: Coffman Associates, Jviation Inc, Kimley-Horn and Farr West Engineering. The selection committee recommends that the Council select Coffman Associates for the focused planning study service contract. Upon selection, Staff will negotiate a Professional Services Agreement with the successful firm. This new agreement will be brought back to Council for review and approval. JF

- F. Consideration and possible authorization for Staff to advertise for four (4) vacant positions on the Parks and Recreation Advisory Board, and matters related thereto. **FOR POSSIBLE ACTION**

On June 30, 2021 the terms of four (4) board members will expire. All members are eligible for reappointment following an advertisement related to the term's expiration. JW

V. RESOLUTIONS AND ORDINANCES

- A. First reading of proposed Ordinance 863 amending Elko City Code Title 9, Chapter 6 (Illegal Discharge and Connection to Stormwater), Chapter 7 (Construction Site Runoff Control), and Chapter 8 (Postconstruction Runoff Control and Water Quality Management), and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Stormwater Program was audited by the Nevada Department of Environmental Protection and the Environmental Protection Agency in August 2020. One of the findings of that audit was that current enforcement regulations were lacking in both clarity and implementation. As a result, the audit report required the City to update its stormwater codes with enhanced enforcement procedures. Other modifications have been proposed to clarify existing policies and procedures. MR

- B. Review, consideration, and possible approval of Resolution No. 18-21, a resolution providing for the transfer of appropriations between accounts within the City of Elko 2020/2021 Fiscal Budget pursuant to N.R.S. 354.598005, and matters related thereto. **FOR POSSIBLE ACTION**

This is the annual year-end housekeeping item to transfer funds between functions, and funds as required to fund all budgetary changes that occurred during the fiscal year. JB

VI. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Review, consideration, and possible action to accept a petition for the vacation of a 13,600 square foot portion of the 15th Street Right-of-Way, filed by the City of Elko, and processed as Vacation Nos. 3-21 and 4-21, and matters related thereto. **FOR POSSIBLE ACTION**

Staff has determined that keeping the small amount of Right-of-Way on 15th Street is not in the best interest of the City due to the cost of constructing and maintaining a road that goes nowhere. Staff approached both adjacent property owners about the possibility of vacating the Right-of-Way back to them, to which they agreed. Because there are utilities in the area to be vacated, an easement will need to be recorded to allow future access. In addition, a Reciprocal Easement Agreement between the property owners is also required. MR

- B. Review, consideration, and possible action to vacate seven feet of the southwesterly portion of Golf Course Road for approximately 294 lineal feet northwest from the intersection of College Ave. and Golf Course Road involving 2 properties, filed by City of Elko and processed as individual Vacations 1-21 and 2-21, and matters related thereto. **FOR POSSIBLE ACTION**

In discussion with the proposed Great Basin Child Advocacy Center, staff requested that the new curb, gutter and sidewalk line up with existing infrastructure at the intersection of Cedar St. and Golf Course Rd. This vacation will align the

right-of-way from College Ave. to Cedar Street where it currently is not aligned.
CL

- C. Review and consideration of a request from Ms. Yvonne Samper regarding the lack of a handicap access sidewalk at 307 Elm St., and matters related thereto. **FOR POSSIBLE ACTION**

A copy of Ms. Samper's letter has been enclosed in the agenda packet for review.
CC

VII. 5:30 P.M. PUBLIC HEARINGS

- A. Second reading and possible adoption of Ordinance No. 862, an Ordinance adopting a requirement for a Nonpublic Hospital License and Establishing a License Fee, and matters related thereto. **FOR POSSIBLE ACTION**

On April 27, 2021, the City Council voted to initiate an ordinance which would create a "Local Hospital Licensure Fee." As a result of that action, City Staff has drafted Ordinance No. 862 for review. A copy of the proposed Ordinance has been enclosed in the agenda packet for review. CC

VIII. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

COMMENTS BY THE GENERAL PUBLIC

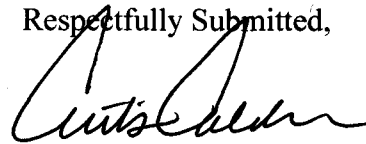
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NOTE:

The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Curtis Calder", written over the printed name.

Curtis Calder
City Manager