



# Storefront Improvement Grant Program

## Grant Application

The Storefront Improvement Grant Program provides City of Elko Redevelopment Agency (RDA) funds to assist any property owner(s) or tenant(s) with rehabilitation, conservation, visual enhancement or beautification of eligible property within the Redevelopment area.

**Please submit a complete application with the listed required documents and appropriate signatures to avoid any delays in processing. Please print legibly in either black or blue ink.**

|                                |  |  |
|--------------------------------|--|--|
| <b>1. Project</b>              |  |  |
| Project Name:                  |  |  |
| Funding Requested (Amount): \$ |  |  |

|   |  |                                      |
|---|--|--------------------------------------|
| <b>2. Property Information</b>          |  |                                      |
| Business Name:                          |  |                                      |
| <input type="checkbox"/> Corporation    | <input type="checkbox"/> Limited Liability Company | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Proprietorship | <input type="checkbox"/> Other                     | <input type="checkbox"/> Sole        |
| Physical Address:                       |  |                                      |
| Mailing Address:                        |  |                                      |
| City:                                   | State:   | Zip Code:                            |
| Phone:                                  | Cell:  | Fax:                                 |
| Current Building Use:                   |  |                                      |

|  |        |           |
|--|--------|-----------|
| <b>3. Applicant Information (Participant)</b>  |        |           |
| Name:  |        |           |
| Mailing Address:   |        |           |
| City:  | State: | Zip Code: |
| Phone:   | Cell:  | Fax:      |
| Email:   |        |           |
| Do you <input type="checkbox"/> Own or <input type="checkbox"/> Lease the property?                          |        |           |
| If you are not the property owner, then the property owner must complete section 4 and sign the application. |        |           |



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| 4. Property Owner  |        |           |
|--|--------|-----------|
| Owner Name:  |        |           |
| Mailing Address:   |        |           |
| City:  | State: | Zip Code: |
| Phone:   | Cell:  | Fax:      |
| Email:   |        |           |
| Are there multiple owners? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide additional sheet for each property owner |        |           |

| 5. Contact Person or Representative |        |           |
|-------------------------------------|--------|-----------|
| Name:                               |        |           |
| Mailing Address:                    |        |           |
| City:                               | State: | Zip Code: |
| Phone:                              | Cell:  | Email:    |

| The following must be submitted with a complete application:   |
|--|
| <input type="checkbox"/> Photographs of existing façade.<br><input type="checkbox"/> 3 bids from contractors licensed to perform the applicable work for all eligible improvements.<br><input type="checkbox"/> Construction Documents, including plans and elevations of proposed improvements. Plans must include sufficient detail to show all elements of the project. |

**1. Please list and describe each of the proposed exterior improvements.**

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## Storefront Improvement Grant Program

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**2. Please describe the extent to which the existing building or on-site improvements are dilapidated or otherwise in need of improvement.**

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**3. Please describe how you intend to maintain the improvements throughout their useful life.**

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**4. Provide background information regarding the history of the business currently occupying the building:**

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**5. Provide background information regarding the history of the building and/or property to be improved as well as any historical photos (if available):**

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## Storefront Improvement Grant Program

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**6. Briefly describe the goals you hope to accomplish as the business and/or property owner undertaking this project:**

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**7. Explain how your project will benefit the City of Elko. Choose all that apply and provide a written explanation for each:**

**The project will eliminate blighted conditions**

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**The project will promote economic revitalization**

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**The project will enhance the City's historic preservation efforts**

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**The project will be consistent with the City's master plan**

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## Storefront Improvement Grant Program

### Acknowledgement of Application Provisions: (please check each that you acknowledge)

- I/We affirm that this project conforms to all applicable codes, ordinances and regulations.
- All applicable permits will be obtained for this project, if required, and all accompanying inspections will be successfully completed prior to receiving reimbursement.
- I/We affirm that I/we am/are in good standing with the City of Elko with respect to required taxes, fees, or other financial obligations to the City.
- I/We hereby affirm that I/we have full legal capacity to execute and submit this application, and that all information and exhibits herewith submitted are true and correct to the best of my/our knowledge.
- I/We agree to provide the City of Elko Redevelopment Agency (hereinafter the "Agency") with access to the property, as deemed necessary by the Agency, to make all reasonable inspections and investigations, and to take pictures of the property while the application is being processed.
- I/We have read and understand the Grant Program Guidelines, accept the terms stated in those Guidelines, and understand that in order for my/our request of funds to be approved, I/we must agree to work within and follow the recommendations of the Agency before starting any work on the subject property following approval of the application.
- I/We understand that I/we must complete and sign a Participation Agreement to initiate a date of project execution.
- I/We understand that I/we must complete, sign, and have notarized a Notice of Participation Agreement that will be recorded with the Elko County Recorder's Office.
- I/We understand that applying for grant funds does not obligate the Agency to allocate or award funds for the specified project.
- I/We understand that only after the review committee has reviewed the application and plans and recommends to the Redevelopment Agency the grant recipients, will the Agency authorize funds.
- I/We understand that the project shall comply with the Program Guidelines.
- I/We understand that only upon final inspection and approval by the Agency will the Agency disburse the authorized funds.
- I/We grant permission to the Agency to use my/our personal and business image(s), name, and/or other related content gathered in relation to your participation in the Storefront Improvement Program for promotional purposes. Such purposes may include, but are not limited to brochures, newsletters, and digital images.

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**Program Participant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Owner Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Owner Signature**

\_\_\_\_\_  
**Date**