

City of Elko )  
County of Elko )  
State of Nevada )

SS December 8, 2015

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 5:00 p.m., Tuesday, December 8, 2015.

This meeting was called to order by Mayor Chris Johnson.

**NOTE: The order of the Agenda has been changed to reflect the order business was conducted.**

## ROLL CALL

**Mayor Present:** Chris J. Johnson

**Council Present:** Councilwoman Mandy Simons  
Councilman Robert Schmidlein

**Council Absent:** Councilman John Rice  
Councilman Reece Keener

**City Staff Present:** Curtis Calder, City Manager  
Scott Wilkinson, Assistant City Manager  
Ryan Limberg, Utilities Director  
Shanell Owen, City Clerk  
Dawn Stout, Administrative Services Director  
Aubree Anderson, Human Resources Manager  
Rich Genseal, Police Lieutenant  
Jeremy Draper, Development Manager  
Matt Griego, Fire Chief  
Bob Thibault, Civil Engineer  
James Wiley, Parks and Rec Director  
Dennis Strickland, Public Works Director  
Dave Stanton, City Attorney  
Ted Schnoor, Building Official  
Diann Byington, Recording Secretary

## PLEDGE OF ALLEGIANCE

## COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

*There were no public comments.*

*The minutes were approved by general consent.*

**I. APPROPRIATIONS**

- D. Review, consideration, and possible rejection of a bid and approval to rebid the Truck Load Out Facility Project, and matters related thereto. **FOR POSSIBLE ACTION**

Council approved soliciting bids for this project at the June 9<sup>th</sup> meeting. Bids were opened November 18<sup>th</sup>. Only one bid was received which was substantially over the budget amount and engineer's estimate. FPS

Ryan Limberg, Utility Director, explained this item was tabled at the last meeting. He has discussed this with the WRF Superintendent and the Project Engineer. There was only one bid at the bid opening. The engineer's estimate and the budget is in the \$700,000 range but that one bid came in at \$1.495 million. Staff is recommending that we reject the one bid and rebid this project.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to reject the bid for the Truck Load-Out Facility and rebid the project.**

*The motion passed unanimously. (3-0)*

**II. SUBDIVISIONS**

- A. Review, consideration, and possible action to conditionally approve Final Plat No. 10-15 for the Autumn Hills subdivision, filed by Bailey & Associates, LLC, for the proposed division of approximately 2.8 acres of property into 13 lots for residential development within an R (Single Family and Multiple Family Residential) Zoning District, located generally west of Sagecrest Drive approximately 665 feet north of Mountain City Highway (APN 001-01F-318), and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission considered this item on December 1, 2015, and took action to forward a recommendation to Council to conditionally approve the Final Plat. JD

Jeremy Draper, Development Manager, explained this is a 13 unit subdivision off of Sagecrest Drive. This property was annexed into the city earlier this summer and everything seems to be in order with the conditions from Planning Commission.

Mayor Johnson called for public comments without a response.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to conditionally approve Final Plat No. 10-15 for the Autumn Hills Subdivision subject to conditions as recommended by the Planning Commission.**

*The motion passed unanimously. (3-0)*

### **III. NEW BUSINESS**

- A. Review, consideration, and possible authorization for Staff to solicit Requests for Proposals from accounting firms to provide independent auditing services and to prepare the annual audit for the City of Elko for Fiscal Years beginning July 1, 2015 and ending June 30, 2020, and matters related thereto. **FOR POSSIBLE ACTION**

The last RFP for auditing services was done in 2009 for a period of five years. That contract was extended for two years to facilitate a change in accounting systems. Staff is requesting authorization to request proposals for a five year period for these services. DS

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to authorize staff to solicit Requested Proposals for the Independent Auditing Services for a five year period beginning July 1, 2015 and ending June 30, 2020.**

*The motion passed unanimously. (3-0)*

- B. Review, consideration, and possible approval of the creation of a Right-of-Way for access, drainage and utility purposes for the extension of Spruce Road, Barrington Avenue, and Midland Drive, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Engineering Department was directed to pursue a Right-of-Way alignment for the extension of Spruce Road with a connection to Barrington Avenue and Midland Drive. Alignments have been identified and documents have been prepared for the dedication of that Right-of-Way and the required slope easements. BT

Mayor Johnson asked if Barrington and Midland exist right now.

Bob Thibault, Civil Engineer, answered they do exist but they were in the grey layer on the overhead screen. They would all connect to those two roads.

Mayor Johnson asked if there will be additional lots for sale with this.

Mr. Thibault answered there could be about 8 lots there.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to accept the alignment of Spruce Road, Barrington Avenue and Midland Drive, and execute the dedication documents as appropriate.**

*The motion passed unanimously. (3-0)*

- C. Review, consideration, and possible authorization to submit a formal written notice of interest to acquire .90 acres of Federal Owned Surplus Property formerly used by the U.S. Geological Survey Administration, and matters related thereto. **FOR POSSIBLE ACTION**

The U.S. General Services Administration Office has determined that .90 acres of property locally known as “Elko H Facility” located at 1701 North 5<sup>th</sup> Street, Elko, Nevada 89801 as government surplus and available for disposal pursuant to certain provisions contained in the Property Act (40 U.S.C. 101, et seq). The Parks and Recreation Department would like to acquire this property as it is located adjacent to 5<sup>th</sup> Street Park. With this acquisition, a parking lot could be developed to provide off street access to the park. The park currently hosts several youth soccer games throughout the year with limited on street parking along 5<sup>th</sup> Street. Written notice of interest to acquire this property must be submitted by December 20, 2015. JW

James Wiley, Parks and Recreation Director, explained we have discussed this piece of property for a number of years as a means to add parking to the park. It has been deemed as disposable by the US Government. We can provide a written notice of interest and see if we can't pick this property up.

Councilwoman Simons asked how much.

Mr. Wiley answered they are hoping it can be conveyed just as the rest of the park was conveyed to us from the Federal Government.

Mr. Draper added that they have been working with Congressman Amodei's office on this.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to authorize staff to send a written notice of interest to acquire .90 acres of federally owned surplus property located at 1701 North 5<sup>th</sup> Street, Elko, NV 89801.**

*The motion passed unanimously. (3-0)*

- D. Review, consideration, and possible ratification of Staff's decision to file a Petition for Judicial Review in a recent decision of the State of Nevada, Board of Equalization, and matters related thereto. **FOR POSSIBLE ACTION**

On November 20, 2015, City Staff filed a Petition for Judicial Review regarding Case #15-119 of the State Board of Equalization. Aspen Plaza Partner's, LLC, is listed as a co-petitioner. A copy of the Petition for Judicial Review has been enclosed in the agenda packet for review. CC

Curtis Calder, City Manager, explained the concern the city has is as a landlord we are in the position of potentially leasing quite a bit of land out at the airport. We have almost leased out most of the commercial property along Mountain City Highway, but the interior of the airport as part of the Master Plan Update will include about 60 additional acres for potential development. This decision from the Board of Equalization will set a precedence with regard to what incentives we could offer those properties for lease. The long term plan is to lease as much property out at the airport as possible so we could reduce the airport's dependence upon the General Fund. We thought it was prudent that we file this before the deadline.

Dave Stanton, City Attorney, said his answer to all of the questions is "it depends." It comes down to the definition of what is the scope of a specific statute (NRS 361.157). This statute has been amended a number of times over the years to deal with the scope of an exemption from property taxes as it applies to public airports. We think the reasonable interpretation of the statute is that if property is located upon a public airport or any property owned by a public airport, that it is entitled to this tax exemption whether or not the property is used for some sort of aviation purpose. All the money from all the leases does come back to the Airport Enterprise Fund. In that respect it is used for an airport purpose. The disagreement largely comes down to whether the property is used for an aviation purpose or not. There was a decision by the State Board of Equalization that interpreted this exemption in such a way that it did not apply to the little strip mall located near the Shell Station on Mountain City Highway. We felt we had nothing to lose by taking this to the District Court and having a judge make the decision. We haven't served this petition on anybody yet. Depending on council's decision we will either proceed with this matter or file a notice of withdrawal.

Councilman Schmidlein asked what percentage would we win and what percentage would we lose.

Mr. Stanton answered it is very hard to predict the outcome of this. We think we have a very valid argument. We do have an adverse decision we are defending and that puts us in a worse place. He felt the odds were better than 50/50.

Councilman Schmidlein said we should move forward and serve the petition upon others.

Councilwoman Simons said the benefits we could win was worth it.

Mayor Johnson called for public comment without a response.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to ratify staff's decision to file a petition for Judicial Review and to serve the petition on to others.**

*The motion passed unanimously. (3-0)*

#### **IV. PETITIONS, APPEALS, AND COMMUNICATIONS**

- A. Review, consideration, and possible action to accept a petition for the vacation of a portion of the STP Road Right-of-Way, consisting of an area approximately 60

feet in depth by 1,329 feet in width, filed by the City of Elko and processed as Vacation No. 8-15, and matters related thereto. **FOR POSSIBLE ACTION**

Ryan Limberg, Utilities Director, had Jeremy Draper indicate the area on the overhead screen. We have a public right-of-way/street that functions as a private driveway to the sewer plant. It will never access any other parcel because it is the end of the line. Staff thought it would be worthy of council's consideration to consider vacating this right-of-way. It would pull the maintenance of that street out of the General Fund and put it into the WRF Fund. Essentially all of the traffic going down that road is going to the WRF.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to accept the petition for vacation and direct staff to commence the vacation process by referring the matter to the Planning Commission.**

*The motion passed unanimously. (3-0)*

- B. Review, consideration, and possible action to accept a petition for the vacation of an open space and public purposes easement located within APN 001-610-104, consisting of an area approximately 100 feet in width by 850 feet in depth, filed by the City of Elko and processed as Vacation No. 9-15, and matters related thereto. **FOR POSSIBLE ACTION**

Bob Thibault, Civil Engineer, explained this goes hand in hand with the Spruce Road, Barrington and Midland Drive agenda item. There is an existing easement in the area created on a parcel map that was created for the city. He doesn't know the intent at the time or the history but we would like to vacate the easement so we can go ahead with the right-of-way.

Rick Ackerman, 1074 Barrington Road, wondered why is this being connected because they like living on a dead end street. He asked Mr. Thibault why this was being done and his answer was for emergency purposes. He wants this looked at for further study.

Councilwoman Simons asked if there were any requirements when we do something like this to inform those around it.

Mr. Draper answered in this case since we are not creating a subdivision or anything like that, there is no notification process we have to follow. We do need to notify utilities if it is for a street.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to accept the petition for the vacation and direct staff to commence the vacation process by referring the matter to the Planning Commission.**

*The motion passed unanimously. (3-0)*

- C. Review, discussion, and possible approval of a petition filed by Ms. Julie Hernandez to revise the *Memorandum of Understanding for Implementation of City of Elko Policy, Procedure and Action Plan for Extreme Cold Weather*,

between the City of Elko and Friends in Service Helping, (F.I.S.H.), and matters related thereto. **FOR POSSIBLE ACTION**

A letter from Ms. Julie Hernandez has been included in the Council Packet for your review. SW

Scott Wilkinson, Assistant City Manager, explained the current plan requires activation of the shelter if there is a forecast showing zero degrees in any 24 hour period and it also requires activation of the shelter if there is forecast of wind degree or higher in any 24 hour period. That is the criteria for the City of Elko to contact FISH and request that they open the shelter. Red Cross provides cots for the shelter. Another requirement is for 2 volunteers. Last year we were unable to staff the facility with volunteers. FISH has limited resources. We had that same issue come up as we were looking at opening the shelter this year. We don't have a list of volunteers in the hands of FISH that they can rely on. It is a bit of a scramble when we have those cold weather periods coming. Ms. Hernandez talked to him about this and she wanted City Council to reconsider the MOU and the criteria for implementing the shelter. We do have an email outlining Ms. Hernandez's concerns. Part of the email said that she spoke to a local meteorologist and quotes the meteorologist as saying that we should base the policy on the current temperatures and not the forecast. Neither the City of Elko nor FISH are able to respond to an immediate temperature reading. We need to plan on forecast. It is not something we can watch the temperature hour by hour and make decisions. As we consider revising the MOU we should keep in mind the limited resources FISH has available.

Julie Hernandez, 2728 Morning Breeze Drive, said the reason she originally placed this on the agenda is because there have been four nights in a row where the temperature was below zero. She felt there should be shelter available during those temperatures. She was told by FISH that they depend on the forecast so they could plan. She was not aware that FISH was depending upon volunteers. We put the request for volunteers out on social media and the shelter was able to open. There is probably 6-8 people on a list. The conditions of the shelter are not very good and it may be hard to keep volunteers. It is a 14 hour shift. It was suggested that there be two different 7 hour shifts. She wondered if we could get people to sponsor the shelter on a night by night basis. The building was described to her as cold where the people are staying. She didn't know this is the building for the Haunted House. It is a huge building. Inside it is all open with high ceilings. She was told that not everybody knows about it and that the people staying at the camp were not told about it. There needs to be a better way of letting those people know that it is available and you may have more people show up. There also has to be a better way to let volunteers know that the shelter will be open and they are needed.

Susan Martsoff, FISH, 821 Water Street, said last year when we got the MOU the volunteer list was supposed to come from the local churches. At that point it was Living Stones Church who said they would provide the volunteers. That did not happen last year and FISH never received a list of volunteers. Last year she would call the City and the city would get a list together. We do not have the staff to call around and see if could find volunteers. We don't have a building that was designed for what it is being used for. We put the heat at 58 because the fellows that were sleeping in it actually get claustrophobic if it is too warm; they are used to sleeping outside. The heat can be turned up but this is designed for the clients and not the volunteers. She is glad that the volunteers are willing to help. FISH is doing the best they can. She is not willing to open the shelter at a higher temperature. We should keep it just like the Temporary Use Permit is.

Perri Hutsell, 287 Springfield Pkwy, Spring Creek, said she has several questions. She has been working with Underdog Ministries and wasn't sure why FISH isn't working with Underdog on this volunteer list. She is willing to bring anything that is needed but she didn't know anything about this. How is this made known to the public?

Mayor Johnson answered the City of Elko is really acting as a catalyst. The procedures and policies and notifications are coming from the non-profits.

Ms. Hutsell asked why is there no communication between Underdog Ministries and FISH.

Ms. Martsoff answered she didn't know they wanted to assist and would welcome communication.

Ms. Hutsell felt zero degrees is too cold. Other cities designate 20 degrees and above. Thirty-two degrees is a better temperature but she also knows that would cost too much. She knows there are probably 15-20 people willing to help in staff, especially if they would split into shorter shifts. Weather forecasts are often wrong and it is colder than forecasted.

Councilwoman Simons asked Ms. Martsoff if she is not willing to open this up for anything other than zero.

Ms. Martsoff didn't think they could. A 14 hour shift is a long time and there is nothing to do. They are also right about the facility. These complaints and worries are helpful. This is not an excellent facility but the people staying in it are in no danger of freezing. We do not provide meals. Dogs are welcome. We do not provide dog food but maybe we can.

Councilwoman Simons said we can't force these things on you. If you knew about these lists of people willing to help would it be possible to open this up more.

Ms. Martsoff answered probably but there is a cost for this. There were promises last year for financial assistance from the community that never happened so she is hesitant to step forward and say FISH will do this.

Mike Woldacker, 625 Scott Rd, Ryndon, said if you consider the average temperature of a household freezer is zero degrees. It would seem hard to expect people to sleep in those conditions.

It was asked who in the audience would be willing to volunteer and several people raised their hands.

Judy Hire, 245 Ash Street, said the VFW did open their doors two years ago and it was open for four days. Anytime the VFW is available they will open their doors for them.

Jennifer Kidwell, PO Box 1353, Joshua Tree, said when Pam Wallis froze to death there was a call to open up a facility. We put out a call to local groups but there wasn't a facility to open. First Presbyterian said they would open and they set parameters with the temperature set at zero. When Delmo Andreozzi started the discussions for the MOU they kept the zero temperature but



since then she has thought that temperature was too low. That it needs to be revisited. She volunteered in a shelter that was set at 68 and she did wear her coat and scarf. The people staying in the shelter said they were thankful for being warm. There doesn't seem to be someone in charge; a chief. Whether that is the City or FISH, there needs to be someone that takes the reigns. There are many people from her organization that would be willing to volunteer. There are a lot of people willing to help but it isn't coming together. She wasn't sure where the communication breakdown is coming from.

Anthony Calibrise, 1400 Mountain City Hwy, said he is new to this but he has followed along with social media. This is about life. If it is zero degrees outside he doesn't even put his animals outside. He agreed this could be organized better and there could be better communication. There are people willing to help. This is a good community filled with people that are willing to help.

Shirley King, 449 Shady Brook Drive, Spring Creek, explained she works with Underdog Ministries and in her opinion zero degrees is criminal. She asked who is it in the policy that has to say that FISH can open their doors. Do other facilities need to have permission to do that?

Mayor Johnson answered when you get into the government agencies you start bringing in all the aspects of the codes. Zero degrees is a dire need/emergency state. This is the advantage that the non-profits can do. If you bring the city into it as far as setting the policy then a lot of the other policies come for occupancy, fire, safety and all of those things. Our best course of action for a community is to have the discussions at City Hall to bring people together and communicate but the solutions come from the non-profits. We are trying to make it as flexible as possible. There are a lot of folks that are willing to give and other folks that say the government has no place in this. We are trying to find the balance in between. He didn't know if there was a policy that says that they have to get permission.

Mr. Wilkinson thought the concerns had to do with life safety issues. There was a lot of unsupervised situations where people opened their doors. We have an MOU with FISH and not with other organizations. As a result of some of the issues that came up we amended our code so we could open the shelter and have the MOU with FISH. He looks at the forecast and calls Ms. Martsoff. Last year he spend three days in advance of cold weather reaching out to volunteer groups and was not successful. He is concerned about splitting shifts because if someone doesn't show up, what will you do?

Ms. King asked if there would be any problem with putting up blanket barriers to make the area smaller or having people come in and share a meal. We have a wonderful community. The lack of communication also lies with how we get the information out to the homeless that the shelter is open. That needs to be addressed.

Rhonda Koch, 807 Thistle Street, Spring Creek, agreed that zero is low. She personally knew the individuals that died. She was thinking about solutions. Would it be possible to change the memorandum to give Ms. Martsoff a call when the forecast is 5 degrees so she could round up the volunteers and get everything ready for when we do reach zero degrees? That might help solve the volunteer issue.

Mayor Johnson thought FISH might take all this data and see what can be implemented. The city's only part in this is to declare that it is zero degrees.

Ms. Koch wondered if there could be a meeting with FISH and the volunteers to work some of this out. She asked Ms. Martsoff about the emergency exits and if they weren't required before the building was a shelter.

Ms. Martsoff said the haunted house didn't have the emergency exit. It wasn't required until the shelter came around.

Ms. Koch asked that the temperature be raised to 68 from 58 for the volunteers because some people cannot handle 58 degrees. Volunteers are not acclimated to the lower temperatures.

Anthony Calibrise suggested having a light that could be turned on when the shelter is open. Something that is visible so people know to go there.

Ms. Kidwell wondered last year, didn't we do a news broadcast over the radio that the city initiated the shelter.

Mr. Wilkinson thought maybe FISH did a PSA or something like that. On this last occasion Ms. Martsoff was able to go to the humanitarian camp and let them know the shelter was open.

Ms. Martsoff agreed they did do something like that last year. So far she was able to go to the camp and let everyone there know. She did like the idea of the light.

Ms. Kidwell noted that everything lands on the shoulders of the non-profit.

Mr. Wilkinson said we work with Red Cross and they provide the cots. If we identify people that need a transport we can provide that service. FISH supplies the facility. He looked at the agreement and said we activate and deactivate. FISH has 13 items that they try to provide.

Rhonda Koch said with so much of the burden falling on FISH when she gets a call from the city, is there a way to have another contact person on the MOU to help get this in line. There is a lot dependent upon her. If she is unavailable then it doesn't get done.

Mr. Wilkinson said the MOU is with FISH. Ms. Martsoff is who he contacts. If she is unavailable he is given an alternate contact person within FISH.

Ms. Koch said it sounds like the city is unwilling to work with anyone but FISH.

Mr. Wilkinson answered it is a FISH facility so he didn't know how there could be a secondary contact with another organization and direct them to open up the FISH facility. Our contact needs to be directed with FISH.

Ms. Martsoff agreed but she would also be delighted to have a secondary contact person. She can't give keys to everyone in the city. I need someone there that could open the facility up.

Kimberly Reese, 837 River Street, Underdog Ministries, said they had homeless in motel rooms and that is why there weren't many people at the shelter. Her organization had everyone they could in motel rooms. We are the only city that she can find that has a zero and below policy. We need to take a look at that and change it. Churches are a great place to find volunteers.

Lita Piffero, 2301 Indian View Heights, said she can't volunteer at the shelter. She has delivered the newspaper for 20 years in the cold. Zero is too cold for humans. As human beings we have an obligation to help people.

Reggie Grenier, 694 Bluegrass Drive, Spring Creek, said he and his wife are members of a church. They have been working with the homeless for the last 6 months. Their volunteer work is through the kindness of their hearts. They have provided some picnic tables at the camp and provide rides to feedings. He agreed that zero is way too low. That temperature is intolerable. He has provided his garage for some of the people at the camp during the zero temperatures.

Councilwoman Simons thought it would be difficult to change anything right now but she was pleased to see all the volunteers come forward and agree to work together.

## **NO ACTION**

## **V. 6:00 P.M. PUBLIC HEARINGS**

- A. Review, consideration, and possible action to adopt Resolution No. 31-15, a resolution and order vacating two public utility easements and one overhead electric distribution easement consisting of areas approximately 10 feet in width by 445 feet in depth, 10 feet in width by 989 feet in depth, and 10 feet in width by 992 feet in depth, respectively, located generally on the southerly side of Silver Street, east and west of S. 15th Street within APNs 001-630-086, 001-630-088, and 001-630-089, which are located within the City of Elko, Nevada, to the abutting property owners, i.e. City of Elko, and Parrado Partners LP and Gloria E. Capps Revocable Trust Of 1989, filed and processed as Vacation No. 6-15, and matters related thereto. **FOR POSSIBLE ACTION**

Council accepted a petition for the subject vacation at a special meeting on October 12, 2015, and directed Staff to continue with the vacation process by referring the matter to the Planning Commission. The Planning Commission considered the vacation at its regular meeting of November 3, 2015, and took action to forward a recommendation to Council to adopt a resolution which conditionally approves Vacation No. 6-15. The recommended condition was to have a written response on file from all non-city utilities before the vacation is recorded per N.R.S. 278.480(6). However, N.R.S. 278.480(6) only applies to street vacations. JD

Jeremy Draper, Development Manager, explained this is the final step to vacate these easements. There was one condition that does not apply and he would like to negate that. NV Energy has said they are out of those easements and no longer need them.

Mayor Johnson called for public comments without a response.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to adopt Resolution No. 31-15.**

*The motion passed unanimously. (3-0)*

**I. APPROPRIATIONS (Cont.)**

- B. Review and possible approval of Print ‘N Copy Warrants, and matters related thereto **FOR POSSIBLE ACTION**

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to approve the Print ‘N Copy warrants.**

*The motion passed unanimously. (3-0)*

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to approve the regular warrants.**

*The motion passed unanimously. (3-0)*

- C. Review and possible approval of Charles Chester Plumbing and Heating, and matters related thereto. **FOR POSSIBLE ACTION**

**NO ACTION**

**VI. REPORTS**

- A. Mayor and City Council  
*Councilman Schmidlein said he flew into Elko on Monday the 30th. The plane had 48 people on board. There are some hiccups going on as far as transportation goes. There were 11 or 12 of us that were trying to get cabs. He felt we need to try to further investigate contacting the Hotels for shuttle service. Also, he ran into a tennis player and it was brought to his attention that there are some issues with the striping being off by 2mm. Jeremy Draper didn't know anything about that. He requested that he sit in on the evaluation committee for hiring the New City Planner.*
- B. City Manager
- C. Assistant City Manager  
*Scott Wilkinson said we had one night that we opened up the shelter. We have initiated some substantial changes with the parking code with the Planning Commission.*
- D. Utilities Director
- E. Public Works  
*Dennis Strickland reported there were 4500 leaf bags picked up this year. Christmas tree recycling will begin after the holidays.*
- F. Airport Director

- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager-**Rezone No. 14-15 filed by MRP, LLC**  
*Jeremy Draper reported on a zone change filed by MRP, LLC. Also, he reported on the construction of the Police Station and more recent change order requests.*
- M. Administrative Services Director – **Sales Tax Update**  
*Dawn Stout reported on the September sales tax returns. Year to date we are down .8 over last year but still up 12.5% above on what the budget is. She asked if anyone from Council would want to be on the selection committee for Audit Services once they get RFP's back from the Accounting Firms. Mayor Johnson and Councilwoman Simons volunteered to be on the committee.*
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

**COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

*There were no public comments.*

There being no further business, Mayor Johnson adjourned the meeting.

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Mayor Chris Johnson

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Shanell Owen, City Clerk