



CITY OF ELKO
 CITY MANAGER
 1751 COLLEGE AVENUE
 ELKO, NEVADA 89801
 (775) 777-7110/FAX (775) 777-7119

PUBLIC MEETING NOTICE

The Elko City Council will meet in regular session on Tuesday, November 24, 2020 at 4:00 P.M.–7:00 P.M., P.D.T. utilizing GoToMeeting.com
 Please join my meeting from your computer, tablet or smartphone.

GoToMeeting.com
<https://global.gotomeeting.com/join/993985645>

ELKO CITY HALL
 1751 College Avenue, Elko, NV 89801
 Date/Time Posted: 8:30 a.m., P.D.T., Tuesday, November 19, 2020

Posted by: <u>Kim Wilkinson</u>	<u>Administrative Assistant</u>	<i>Kim Wilkinson</i>
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775) 777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available on the City website at <http://www.elkocity.com>


The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone at: <https://global.gotomeeting.com/join/993985645> You can also dial in using your phone at **+1 (571) 317-3122** the Access Code for this meeting is **993-985-645** Public Comment and questions can be received by calling (775) 777-0590 or by emailing: cityclerk@elkocitynv.gov

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<https://global.gotomeeting.com/join/993985645>

Dated this 19th day of November, 2020

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.



 Curtis Calder, City Manager
 Elko, Nevada

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.T.
TUESDAY, NOVEMBER 24, 2020
GOTOMEETING.COM

<https://global.gotomeeting.com/join/993985645>

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been posted for this date and time in accordance with State of Nevada Emergency Directive 006. The public can view or participate in the virtual meeting on a computer, laptop, tablet or smart phone by registering at the link above.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: November 10, 2020 Regular Session

I. PRESENTATIONS

- A. Reading of a proclamation in recognition of Saturday, November 28, 2020 as Small Business Saturday, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION ITEM**

- B. Brief presentation by Elko Police Chief Ty Trouten regarding the Elko County Enhanced 9-1-1 Five-Year Plan, including request for a surcharge increase up to \$1.00, and matters related thereto. **FOR POSSIBLE ACTION**

A copy of the Five Year Plan for Elko County Enhanced 911 Advisory Committee, prepared February 5, 2020, has been included in the agenda packet for review.TT

II. PERSONNEL

- A. Consideration and possible acceptance of Ms. Janet Petersen’s retirement from the City Sexton position, and matters related thereto. **FOR POSSIBLE ACTION**

Jan Peterson has submitted her notice of retirement, to be effective December 31, 2020. Jan has served in this position since March 12, 2013. A copy of her retirement letter is included in the packet for your review. SS

III. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review, consideration, and possible final acceptance of the Elko City Swimming Pool Re-Plastering Project, and matters related thereto. **FOR POSSIBLE ACTION**

This project was awarded to Adams Pool Specialties in the amount of \$175,600.00 at the October 7, 2020 City Council Meeting. There were no change orders associated with the project. Total cost for this project is \$175,600.00. Adams Pool Specialties has satisfactorily completed the project with the plans and specifications. The plaster will require additional time for proper curing and care before re-opening and use can occur. The pool is on schedule to open on January 4, 2021. CC

- D. Review, consideration and possible award of bid for a Revenue Collection System for the public parking lot at the Elko Regional Airport, and matters related thereto. **FOR POSSIBLE ACTION**

At the July 28, 2020 City Council Meeting, Staff requested authorization to solicit bids for purchase of equipment and installation of a revenue collection parking system. Staff received five (5) bids. The two (2) lowest bids are provided to council for review. The lowest bidder's was \$58, 591.00 + \$250.00 each month for a total of \$61, 591.00. JF

IV. NEW BUSINESS

- A. Consideration and possible approval of a "Contract of Purchase and Sale of Parcel with Professional Office Building," and matters related thereto. **FOR POSSIBLE ACTION**

Due to the COVID-19 crisis, the City of Elko has been actively seeking to purchase a suitable building of approximately 5,000 square feet, with adequate space for employee and public parking. The City of Elko reviewed three (3) different buildings and associated property for suitability, and subsequently had each property appraised.

Due to building occupancy limits in the two (2) City-owned modular buildings at City Hall, additional office space is needed to accommodate the Planning, Engineering, Community Development, and Building Departments.

Staff recommends entering into a “Contract of Purchase and Sale of Parcel with Professional Office Building” for property located at 1750 Manzanita Drive, for a total purchase price of \$700,000. A copy of the contract has been included in the agenda packet for review. CC

V. 5:30 P.M. PUBLIC HEARINGS

- A. Review, consideration, and possible action to adopt Resolution No. 27-20, a resolution and order vacating a 25’ wide public utility easement bisecting APN 001-610-112, consisting of an area approximately 9,944 sq. ft., filed and processed as Vacation No. 4-20, and matters related thereto. **FOR POSSIBLE ACTION**

Council accepted the petition to vacate this easement at its regular meeting of October 13, 2020, and directed Staff to continue with the vacation process by referring the matter to the Planning Commission. The Planning Commission considered the vacation at its regular meeting of November 3, 2020, and took action to forward a recommendation to Council to adopt a resolution, which conditionally approves Vacation No. 4-20 with findings in support of its recommendation. CL

- B. Review, consideration, and possible action to rename Dakota Street to Dakota Drive, and matters related thereto. **FOR POSSIBLE ACTION**

It has come to the attention of the Engineering Department, that there has been some confusion of the suffix for the roadway known as Dakota. The roadway was first mapped and dedicated in 1999 without a name. The City records and the street sign say Dakota Drive. Recorded maps since 2011 have said Dakota Street. The recent map of Copper Trails Unit 1 extended the roadway, and named that portion Dakota Street, following the other maps. This action will clarify the name, and change any portion that may be known as Dakota Street, to be officially known as Dakota Drive. There are no addresses along this roadway that will be affected by this change. BT

- C. Review, consideration of bids and public auction for the lease of approximately 8.69 acres of City-owned property located generally north of West Idaho and west of the Airport, identified as APN 006-09G-027, and matters related thereto. **FOR POSSIBLE ACTION**

The City Council adopted resolution 25-20 at its meeting on October 27, 2020, finding that it is in the best interest of the City and setting forth the conditions of public auction for the lease of City owned property identified as APN 006-09G-027. The Council previously accepted the annual market rent value of the property of \$19,000 in accordance with the appraisal of Jason Buckholz of CRBE, Inc., appraiser. JF

VI. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Curtis Calder
City Manager