City of Elko)		
County of Elko)		
State of Nevada)	SS	August 28, 2018

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 4:00 p.m., Tuesday, August 28, 2018.

This meeting was called to order by Mayor Chris Johnson.

CALL TO ORDER

ROLL CALL

Mayor Present: Chris J. Johnson

Council Present: Councilman John Rice

Councilwoman Simons

Councilman Robert Schmidtlein Councilman Reece Keener

City Staff Present: Curtis Calder, City Manager

Scott Wilkinson, Assistant City Manager

Ryan Limberg, Utilities Director Kelly Wooldridge, City Clerk

Dennis Strickland, Public Works Director

Cathy Laughlin, City Planner Matt Griego, Fire Chief

Jack Snyder, Deputy Fire Chief Ben Reed Jr., Police Chief

James Wiley, Parks and Recreation Director Aubree Barnum, Human Resources Manager

Candi Quilici, Accounting Manager

Bob Thibault, Civil Engineer Jeff Ford, Building Official Kara Vera, Minutes Clerk

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

The minutes were approved by general consent.

I. PRESENTATIONS

A. Reading of a proclamation by the Mayor recognizing the month of September as Take off Pounds Sensibly (TOPS), and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

Mayor Johnson read the proclamation and presented a copy of it to TOPS.

Wendy Bernhard, TOPS, said they would like to expand their outreach. She invited anyone to join a support group for losing weight or maintaining a healthy weight. For information, the website is TOPS.org or the Everything Elko website.

III. PERSONNEL

- A. Employee Introductions:
 - 1.) Clark Phillips, Water Operator II, Water/Sewer Department

Present and introduced.

- 2.) Rhyan Meade, Systems Administrator, Information Systems Department *Present and introduced.*
- B. Fire Department, Badge Pinning by Fire Chief Matt Griego
 - 1.) Brian Hoehne, Firefighter, Fire Department

Chief Griego introduced Brian Hoehne, who has successfully completed his probation period. Today he will take his oath.

Brian Hoehne, Firefighter, introduced his daughter, Olivia, and son, Evan, along with his wife, Amanda, who will be pinning his new badge on his uniform.

Councilman Rice congratulated him and expressed his appreciation and administered the Firefighter Oath.

B. Presentation of the Annual Crime Report 2017 by Police Chief Ben Reed, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

Chief Reed gave a presentation (Exhibit "A").

IV. APPROPRIATIONS

A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

** A motion was made by Councilman Keener, seconded by Councilman Rice, to approve the warrants.

The motion passed unanimously. (5-0)

- B. Review and possible approval of Print 'N Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- ** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to approve the Print 'N Copy warrants.

The motion passed. (4-0 Councilman Keener abstained.)

C. Review, consideration, and possible amendment of Jviation, Inc. Contract No. 16 dated January 14, 2014 with the City of Elko, and matters related thereto. **FOR POSSIBLE ACTION**

This item is to amend the current contract between the City of Elko and Jviation, Inc. The Jviation contract amendment No. 16 will cover fees associated with Airport improvement Project (AIP 49 upgrade airport security fence, including construction management services.) JF

Curtis Calder, City Manager, explained this is a standardized contract amendment based on the AIP Program, specific to this project, which is the fence relocation and the electrical vault upgrade. Jviation is in their 5th year of their contract and we will be starting the Request for Proposal process this fall and we will be working through this process up into the New Year. He recommended approval of the amendment.

** A motion was made by Councilman Schmidtlein, seconded by Councilwoman Simons, to accept the Amendment No. 16, between Jviation, Inc. and the City of Elko.

The motion passed unanimously. (5-0)

V. NEW BUSINESS

A. Review, consideration, and possible approval of a request from the Downtown Business Association (DBA) for a Letter of Support for the Levitt AMP Elko Music Series a request to utilize the Elko Train Park for the free outdoor concert series, and matters related thereto. **FOR POSSIBLE ACTION**

The DBA requested and was approved for this item by the Council last year. However, the DBA was unsuccessful in obtaining the grant. They are once again applying for the grant from the Levitt Foundation for a free outdoor concert series to be presented between May 1, 2019 and October 31, 2019. There will be a minimum of 10 Concerts. The goal of the Levitt AMP Elko Concert Series is to reflect the best of Elko City life by creating community and social interaction among people of all ages and backgrounds, empowering Elko to reclaim green

spaces and reinvigorate public spaces, and ensuring the performing arts are accessible to all through high quality free concerts. KW

Kelly Wooldridge, City Clerk, said we gave them a letter of support last year. We are thinking they have a higher chance of being successful this year.

Rushele Melton, DBA, explained they were very close to getting the award last year.

** A motion was made by Councilman Rice, seconded by Councilman Keener, to draft a letter of support for the Leavitt AMP Elko Music Series to utilize the Elko Train Park for a free outdoor concert series.

The motion passed unanimously. (5-0)

B. Review, consideration, and possible approval of a request from the Downtown Business Association (DBA) to reserve fifty (50) parking stalls on various City of Elko rights-of-way on September 8, 2018, from 3:00 p.m. to 7:00 p.m., for the purpose of displaying classic vehicles during the DBA's Wine Walk, and matters related thereto. **FOR POSSIBLE ACTION**

Lina Blohm, DBA, introduced Cheryl Paul, and said they are all involved in a movement to help with family fun and/or events in the downtown area. We have been challenged to bring a portion of the car show to the downtown area. The Classic Car Show begins September 6th, but their event would be September 8th. We are inviting 50 cars to designated parking spots on city streets in the downtown area, during the three hours of the wine walk. She handed out a rough draft of where the cars would be parked (Exhibit "B"). They solicited sponsorships for awards for the cars and there are several sponsors for the event. This could require putting out cones to preserve parking spaces in some areas.

Cheryl Paul, participant of Elko Rides and Rods Car Show, said she has attended the car show for the last 25 years and has participated for the last 15 years. It is a good family event and she felt it would be fun to bring it downtown.

Rushele Melton, DBA, stated that it just so happens to fall on a wine walk weekend but it would be a wonderful staple to create and bring back downtown. The DBA wants to make this an annual event.

Curtis Calder, City Manager, said we don't have a process in place to reserve parking spots. We have a process in place to close the corridor, to close streets as part of the special event language. Unless it is a new closure, we don't have to bring it back to the Council. In this case, it is a unique request. It would require blocking off some parking in the downtown area even though the road will remain open. It will depend on the spot and location of parking, whether or not it will require some level of traffic control such as an orange cone, and possibly having the event organizer visit with the business next to where the parking is being reserved to make sure the business is okay with that. City staff can be flexible enough to assist with the traffic control although we would want to minimize our involvement and possibly have the event organizer place the cones where they want them.

Councilman Rice thought at the very least the business owners should be contacted but we don't necessarily need their approval.

Mr. Calder said that would be pleasure of the Council. In the past, for events that took place in the downtown area, there was a requirement for the organizers to talk to all of the businesses around the corridor. For the most part, for the Motorcycle Jamboree for example, most of those businesses were in agreement. Those would come back to the council.

Councilman Schmidtlein asked if a majority of those parking areas are all participants.

Ms. Melton stated they are sponsors.

** A motion was made by Councilman Keener, seconded by Councilman Rice, to grant the DBA's request to reserve 50 parking stalls on various City streets for September 8, 2018, from 3:00 pm to 7:00 pm.

The motion passed unanimously. (5-0)

C. Review, consideration, and possible initiation to amend Title 8 Chapter 2, Conditions of Utility Occupancy of Public Roads and City Street Cuts and Repairs, and matters related thereto. **FOR POSSIBLE ACTION**

The principal objective of the proposed revision is to include Dig Smart requirements requiring the installation of conduits required for fiber optic installation in all roadway projects. Additional revisions are proposed to clarify other provisions of code. SAW

Scott Wilkinson, Assistant City Manager, explained included in the packet was a copy of the proposed changes. He has had conservations with the City Clerk and the City Attorney and business impact statements would be required if we include the Dig Smart provisions. The rest of the proposed revisions are to clarify the intent of the code.

Councilman Schmidtlein asked if this was mostly for new development.

Mr. Wilkinson answered if we have a street reconstruction project or new development, we would require that conduit to be put in. It can fall on City projects or development projects. A lot of communities across the nation are going this route.

Councilman Keener said in working with the Governor's Office regarding the Rural Broadband Initiative, it only makes sense to implement measures like this if we want to eventually be a connected community. It would make this community more attractive for investment.

Mr. Wilkinson said legal counsel has not reviewed this except for a cursory review to determine the requirement of a business impact statement. There may be additional changes by the time of the first reading.

** A motion was made by Councilman Keener, seconded by Councilman Rice, to initiate a change to Title 8, Chapter 2, Conditions of Utility Occupancy of Public Roads and City Street Cuts and Repairs, as presented by staff, subject to legal review and approval.

D. Review, consideration, and possible acceptance of a Deed of Dedication offered by Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy for a permanent non-exclusive right-of-way for a public street and utilities associated with a segment Statice Street, and matters related thereto. **FOR POSSIBLE ACTION**

Staff has been working with property owners to convert portions of Statice Street of record as easements to non-exclusive right-of-way for a public street and utility uses. NV Energy has offered the segment of roadway on its property for dedication of right-of-way. SAW

Mr. Wilkinson explained at the last meeting we had the City dedicate a right-of-way to itself adjacent to the well there. We have right-of-way existing where Kenworth was just constructed. Statice Street was established with an easement allowing for the use that exists but we would like to get that converted to right-of-way. NV Energy is in agreement with a dedication there on that parcel.

** A motion was made by Councilman Schmidtlein, seconded by Councilman Keener, to accept the Deed of Dedication offered by Sierra Pacific Power Company, a Nevada Corporation, dba NV Energy for a permanent non-exclusive right-of-way for a public street and utilities associated with a segment Statice Street.

The motion passed unanimously. (5-0)

E. Review, consideration, and possible approval of a request from the National Historic California Emigrant Trail Interpretive Center Advisory Board to submit a Letter of Support for the Bureau of Land Management (BLM) FY 2019 Budget Request, and matters related thereto. **FOR POSSIBLE ACTION**

On August 9, 2018, the National Historic California Emigrant Trail Interpretive Center Advisory Board voted to recommend that the City Council submit a Letter of Support for the Bureau of Land Management (BLM) FY 2019 Budget Request, which includes a line item request of approximately \$590,000 for the Interpretive Center. A draft letter has been included in the agenda packet for review. CC

Curtis Calder, City Manager, Jan Petersen, California Trail Advisory Board, and Connie Jacobs from the California Trail Center were present to answer any questions. The draft letter encompasses what we would like to send out. The intent of the letter is to get the request before the Congressional Delegation, especially Congressman Amodei who was advocating for the line item request with his efforts. The City of Elko is an investor in the Center and wants to see the success continue. They want to see the Trail Center open 7 days a week in the summer. They also need additional funding for landscaping.

Jan Petersen, California Trail Advisory Board, said they need the Council's support on this letter to increase the funding. This has been an ongoing issue since it opened. It has never had a line

item of funding and this is an encouraging step in the right direction. It is imperative for the center to be open 7 days a week during the summer for visitors.

Councilman Rice said it makes sense to back our cash investment.

** A motion was made by Councilman Rice, seconded by Councilman Keener, to direct staff to complete the Letter of Support from this draft state to a final state and that it be sent to the those listed on the draft and that the members of Congress from this State be listed by name.

The motion passed unanimously.

After the motion and before the vote, Mr. Calder said each member of Congress will receive a separate letter signed by the Mayor.

Mayor Johnson said Curtis, Jan and he attended a meeting at the BLM Office. What is happening is that the Elko Office is funding the Interpretive Center as best they can but they have to take money away from other maintenance needs. The biggest thing that needs to happen is that this Interpretive Center needs to be funded as it was promised in the beginning, along as the other interpretive centers as being funded.

Council voted on the motion.

VI. PETITIONS, APPEALS, AND COMMUNICATIONS

A. Ratification of the Police Chief issuing a 30-day temporary Retail Liquor License and possible issuance of a Regular Retail Liquor License to Kathy Symes, dba Modz Arcade, located at 570 Commercial Street, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

See attached memo from Police Chief Ben Reed, Jr. BR

Chief Reed explained they got an application for a liquor license on August 6th. Kathy Symes and her husband have opened a unique business on Commercial Street called Modz Arcade. It is a split level design. They would like to have a small bar on the second level. He has met with them to make sure to go over all the issues with them. Ms. Symes passed her background investigation with flying colors. He recommended approval.

** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to ratify a 30-day temporary retail liquor license and issue a Regular Retail Liquor License to Kathy Simes, dba Modz Arcade, located at 570 Commercial Street, Elko, Nevada.

The motion passed unanimously. (5-0)

VII. REPORTS

A. Mayor and City Council

Councilman Keener was happy to see our new addition to the IT Department. He has worked with Ryan over the years and he will be a great

asset to the City. He was a guest speaker on a panel at the Switch Facility in Reno and the topic was broadband in rural Nevada. There were a lot of attendees from metropolitan areas and they were surprised we don't have modern internet connectivity. The Governor's Office is continuing to move forward with their recruiting efforts.

II. CONSENT AGENDA

A. Review, consideration, and possible approval of the revised position description for Lead Mechanic, and matters related thereto. **FOR POSSIBLE ACTION**

The Lead Mechanic Position Description has been revised and updated to more accurately reflect the requirements and qualifications of the position, and to comply with updated position description standards as recommended by POOL/PACT. AB

B. Review, consideration, and possible approval of the revised position description for Mechanic I, and matters related thereto. **FOR POSSIBLE ACTION**

The Mechanic I Position Description has been revised and updated to more accurately reflect the requirements and qualifications of the position, and to comply

with updated position description standards as recommended by POOL/PACT. AB

C. Review, consideration, and possible approval of the revised position description for

Mechanic II, and matters related thereto. FOR POSSIBLE ACTION

The Mechanic II Position Description has been revised and updated to more accurately reflect the requirements and qualifications of the position, and to comply with updated position description standards as recommended by POOL/PACT, AB

D. Review, consideration, and possible approval of the revised position description for Mechanic III, and matters related thereto. **FOR POSSIBLE ACTION**

The Mechanic III Position Description has been revised and updated to more accurately reflect the requirements and qualifications of the position, and to comply with updated position description standards as recommended by POOL/PACT. AB

E. Review, consideration, and possible approval of the revised position description for Welder, and matters related thereto. **FOR POSSIBLE ACTION**

The Welder Position Description has been revised and updated to more accurately reflect the requirements and qualifications of the position, and to comply with updated position description standards as recommended by POOL/PACT. AB

** A motion was made by Councilwoman Simons, seconded by Councilman Rice, to approve the Consent Agenda.

The motion passed unanimously. (5-0)

VII. REPORTS (Cont.)

Councilman Rice recognized the service of John McCain who was a remarkable guy and a decent person. He came to Elko by himself on a commercial plane and met with people on the courthouse steps. That was the beginning of the revitalization of his campaign. He was proud to have met Mr. McCain.

Councilwoman Simons agreed that John McCain was an incredible man.

B. City Manager – Subdivision Code Workshop; Nevada League of Cities Conference

Curtis Calder said we have the League of Cities coming up and if anyone is interested in attending let him or Kim know. The Subdivision Code Workshop will be Sept 18th from 1:00 pm to 5:00 pm. We will hopefully have a revised draft out before the meeting.

- C. Assistant City Manager
- D. Utilities Director

Ryan Limberg went over some of the Capital Improvement projects. They have their two bores across the Railroad Tracks and one of the casings across the river for the Sports Complex. There is just one more to go and will hopefully be done next week. We are wrapping up the Environmental Assessment with BLM on the North 5th Street tank site. The WRF new generator has been delayed a month. We will be conducting water tank inspections starting in September. They will also be doing some rehab on Well 29 at the Golf Course this fall.

E. Public Works

Dennis Strickland said he and the Police Chief have some concerns about the car show downtown. He didn't believe they had insurance for the event. They are concerned about live traffic next to cars and pedestrians, and alcohol. A cone does not constitute a traffic control plan. Let's just hope that things run smoothly but he felt there was some liability. In other areas the event has to pay for the deployment of the special events signage and the traffic control that the City has to put up. It makes him nervous from that standpoint. He felt the organizers should look into purchasing the proper signage for these types of events.

Kelly Wooldridge reported the DBA does have insurance for this event.

Curtis Calder said Dennis made some great points. We aren't closing the parking, we are reserving it. We have no intent of towing people away. People will be walking around drinking anyway as part of the Wine Walk. If the event were to grow in the future, we may want to consider something different.

- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk

Kelly Wooldridge reported the City Clerk's Office is preparing a basket to be auctioned off at the League of Cities. This year we decided to do a train theme, "All aboard to Elko." If anyone had ideas or wanted to donate to the basket to let her know.

- K. City Planner
- L. Development Manager
- Administrative Services Director M

Jonnie Jund said the budget transfers were in front of Council. They weren't listed on the previous meeting and this should be it for FY 2018.

Parks and Recreation Director N.

> James Wiley reminded Council that he promised to bring some pictures to this meeting. He was excited about the project and some pictures were on the overhead screen (Exhibit "C").

Councilwoman Simons asked what the next step was after the wetlands.

Mr. Wiley answered replanting and continuing on with construction.

Civil Engineer O.

> Bob Thibault said the weekly Sports Complex meetings are at 2:00pm on Wednesdays.

P. **Building Official**

Councilman Keener and Councilwoman Simons said Flagview came out beautiful and they receive comments daily from citizens about it.

Dennis Strickland said we have had a busy year and will have final acceptance for the Micro Slurry by the next agenda and Cedar Street by the end of September. He is very proud of the team that worked on Cedar Street.

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive

ts.

agenda and identified as an item for	possible action. ACTION WILL NOT BE TAKE
	There were no public comment
There being no further business, Mayor Chr	ris Johnson adjourned the meeting.
Mayor Chris Johnson	Kelly Wooldridge, City Clerk



POLICE CHIEF BEN REED, JR.



ISSUED: AUGUST 2018



ELKO POLICE DEPARTMENT 2017 ANNUAL REPORT TABLE OF CONTENTS

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History & Information

Elko Police Department History & Information

The City of Elko was incorporated by an Act of the Legislature of the State of Nevada March 14, 1917. At that time a Police Supervisor, W.R. Mayer, was appointed to be the executive officer of his department and had under his special charge the enforcement of all police regulations.

On June 2, 1917, George Cotant was unanimously appointed City Marshall and J.C. Doughty was unanimously appointed Police Judge for the City of Elko, both with a monthly salary of \$1 each. Also on this date, F.H. Sutton was appointed Night Watchman with a monthly salary of \$100.

Today, the Elko Police Department consists of 47 employees. Of these 47 employees, 39 are sworn officers. Of those 39 sworn officers 27 are assigned to the Patrol Unit, 6 are assigned to the Detective Unit, 3 are in special assignments (i.e. the School Resource Officer Unit and the Elko Combined Narcotics Unit), and the final 3 sworn officers are the Administrative staff. The 8 non-sworn positions are assigned as follows: 1 Records Supervisor, 3 full-time Records Techs, 1 part-time Records Tech, 1 Evidence Technician, 1 Administrative Assistant, and one Animal Control Officer.

On June 2, 2016, the Elko Police Department moved to its current location, 1448 Silver Street, a purpose built 16,600 square foot police headquarters facility. This greatly improved conditions from the 11,000 square foot converted church located at 1401 College Avenue, where Police Operations had been located since 1987.

The Elko Police Department is a professional and progressive law enforcement agency that is continually moving forward. We are always looking for opportunities to improve training, education, technology and equipment for our staff.

May 8, 1987

The Operations Division handles all crime calls and traffic accidents within the City limits, as well as routine police matters which include animal calls, funeral processions, parades and much more. Our average response time to emergency calls is three minutes from the time the call is dispatched to the

officer's arrival.





Elko Police Department Mission Statement

Mission Statement

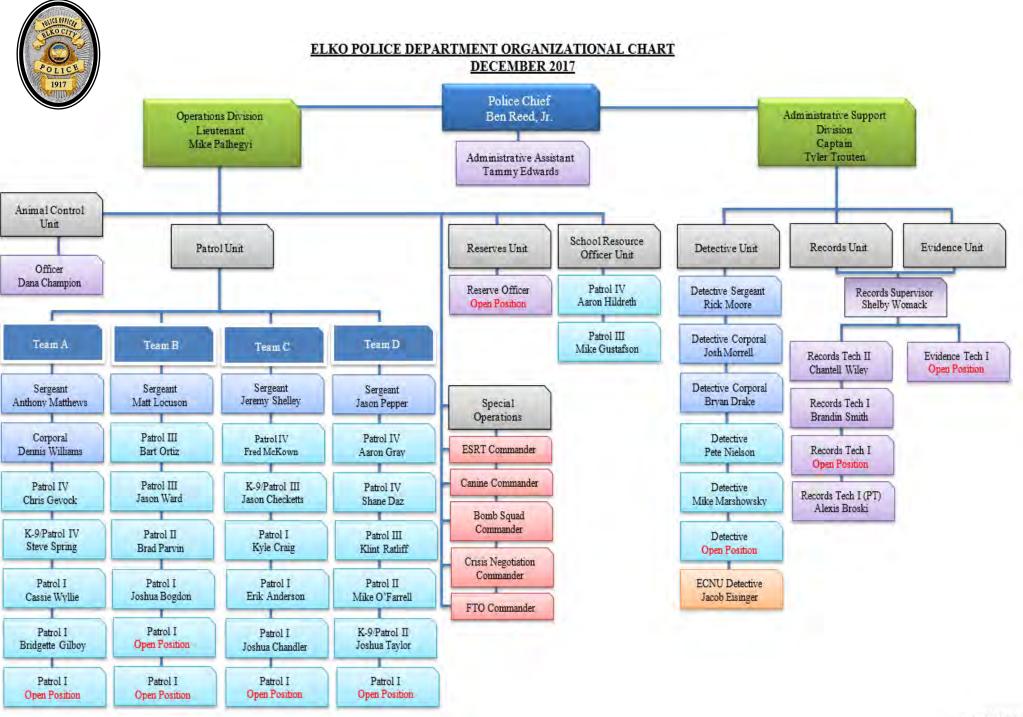
We strive to provide consistent enforcement of all laws in a fair, firm, and professional manner to instill trust and build relationships with the community through problem solving to safeguard life and property.

Department Motto:

"Pride in Service"

- **P** Prevent, reduce, disrupt criminal activity
- **R** Recruit, train and develop our employees
- I Initiate timely and open communication
- **D** Develop and implement solutions to our community's problems
- **E** Efficiently use innovation and technology







The following is an Annual Report for the Elko Police Department, year 2017. The report includes summaries and charts for licensing permit data, crime comparison data, and records transactions data. Also included is a summary and list of significant events for 2017.

Licensing/Permits/Applications:

In 2017 the Elko Police Department processed a total of 110 licensing and permit applications. The licenses and permits breakdown into the following categories, (see chart 1): 0 brothel licenses, 54 special event liquor licenses, 10 liquor license applications, 6 parade permits, 3 solicitor/peddler applications, 1 temporary sexually oriented business licenses, 19 special event/vendor applications, 13 temporary merchant applications, and 4 parking permit applications.

Records Unit Transactions:

The Records Unit processed 1,967 application and fingerprint transactions. These transactions breakdown into the following categories (see chart 2): 261 work card applications (bartender cards, taxi drivers, etc.), 62 prostitute applications, 34 solicitor applications, 904 miscellaneous fingerprint transactions (gaming, nursing, teachers, daycare, etc.), and 706 insurance report records.

Crime Report:

In 2017 the Elko Police Department made 1,063 arrests, 978 adults and 85 juveniles. There were 323 traffic collisions investigated and 806 traffic citations issued. 197 incidents of domestic violence were reported in 2017. The total calls for service in 2017 were 27,258, down 2,735 (-9%) from 2016; this total generated 2,656 cases for the department, down 121 (-4%).

Severe crimes in the City of Elko totaled 2,334 for 2017. This total is up by 97 incidents (4%) from 2016 severe crime totals. Severe crimes include: murder/manslaughter, kidnapping/abduction, forcible rape/fondling, robbery, aggressive assault, simple assault, intimidation, arson, extortion/blackmail, burglary, theft, larceny, · motor vehicle theft, counterfeiting/forgery, false pretenses swindling, credit card and ATM fraud, · impersonation, embezzlement, stolen property offenses, destruction of property, drug/narcotic violation, drug paraphernalia, statutory rape, pornography/obscene material, gambling offenses, prostitute offenses, · and weapon law violations. (*see chart 3 for breakdowns*)

Less severe crimes totaled 1,325 for 2017. This total is down by 100 incidents (-7%) from 2016 totals. Crimes included as "less severe" are bad checks, curfew/loitering/vagrancy, disorderly conduct, DUI, family offenses (non-violent), liquor law violations, runaway juveniles, trespassing, and other minor offenses. (*see chart 3 for breakdowns*)





Significant Events 2017:

Elko Centennial Begins – Centennial Badges • January 1

• January 9 Law Enforcement Appreciation Day

Swearing-In Ceremony – two new Elko Police Officers • January 18

Humboldt River Flood • February 11 • February 11 Polar Plunge Event

First Line Supervisor Training • March 26

Honor Guard Training – Hosted by the Elko Police Department • April 10-14

Great Basin College Career Fair • April 13 Elko's Annual Clean-Up Green-Up • April 22

• April 24 Airport Disaster Drill

Elko Centennial Celebration • May 1

Nevada State Law Enforcement Memorial Ceremony – Carson City, Nevada • May 4

Memorial Ceremony - SPRR Officer Sancedo • May 10

• May 18 **POST Academy Graduation**

Elko Combat Boots to Suits Conference – Detective Jacob Eisinger • June 2

Elko Mining Expo • June 5-9 • June 14 Tip-a-Cop Event

• June 22 Attorney General Adam Laxalt Visit – AG For a Day Conference

Elko County Future Law Enforcement Academy Training • June 23-30

Cops and Burgers • July 11

• July 13 Centennial Badge Fundraiser Event – Dos Amigos Restaurant Swearing-In Ceremony – two new Elko Police Officers • July 21

34th National Night Out Event August 1

• August 2 Promotional Ceremony – four Elko Police Officers Promote to new Positions

Battle of the Badges Blood Drive • August 22

Background Investigations Training – Hosted by the Elko Police Department Vietnam War Memorial Wall – Elko City Park • August 28-29

• September 20-25 • October 14 PACE – Walk A Mile In Her Shoes Event

• November 16 **POST Academy Graduation** Great Basin College Career Fair • November 16

Shop With A Cop • December 9



2017 Shop With a Cop Event



Operations Division Highlights

Patrol Unit

<u>Crisis Intervention Team Training</u> – The Elko Police Department hosted the regions first ever Crisis Intervention Team Training. First responders from the regions police, fire, emergency medical services, public safety communications and social workers agencies participated in a 40 hour, in-depth, training session designed to help officer identify subjects suffering mental illness and teach de-escalation techniques to better assist the officers in serving those subjects. EPD will continue to network with other regional agencies in order to train additional personnel in the recognition of persons in

behavioral health crisis and to de-escalate aggressive behaviors.

<u>E-Citations</u> – The Patrol Unit and the Records Unit successfully implemented the electronic traffic citation system with an assistance grant obtained from Nevada Office of Traffic Safety. The new handheld devices provide for faster traffic citation issuance in the field. Traffic citation data and traffic crash data are uploaded from the devices to the EPD Records Management System. From there the data is forwarded electronically to the local courts, the Nevada Office of Traffic Safety, and eventually the National Highway Traffic Safety Administration. This system provides for increased accuracy and efficiency.

<u>Centennial Badges</u> – Officers wore a specially designed five-point star throughout calendar year 2017, in honor of the Elko Police Department's centennial. The Department and the City were formed in 1917. Local businesses and

individuals donated funds to sponsor the unique badges, allowing for Elko Police Officers to retain the centennial badge as a keepsake at the end of the year.



Animal Control Unit

Our Animal Control Officer, Dana Champion, has worked for multiple years to create a progressive enforcement system for animals running at large and for animals that do not have licensing and/or vaccinations as required. The fruit of these efforts have been noted in the decrease of animals running at large as well as the increased number of dog licenses obtained in the City.

Dog Licenses Sold:

- 2017 = 731
- 2016 = 730
- 2015 = 692



School Resource Officers

Zero Teen Fatalities (ZTF)

School Resource Officers met with the organization Zero Teen Fatalities and presented the program to administration to start the program within Elko County schools. Zero Teen Fatalities wrapped the hoods of all the SRO patrols cars. Once the program was introduced in to the schools, multiple events were completed, and approximately 800 students signed a pledge for safer driving.



- Spring Creek High school finished number one (1) in the State of Nevada for the most students pledging to the program.
- Elko High School finished number two (2) in the State of Nevada for school year 2016/17.

Alert Classes

In 2017, on the second Saturday of each month, Officer Gustafson taught Alert Classes, teaching a total of 28 classes for the year. The Alert Class is an eight (8) hour drug, alcohol and tobacco educational class required for students (and their parents) who violate the School District's Drug, Alcohol, and Tobacco Policy. Students who attend this class get their suspension time reduced by half, keeping students in school.

Voluntary Drug and Alcohol Testing Program

In 2017, School Resource Officer Gustafson created the Voluntary Drug and Alcohol Testing Program. This program was developed to stop the pipe-line from school to jail, giving the students an opportunity to test weekly for drugs and alcohol. Officer Gustafson monitors the students grades, attendance, and drug use. If the student tests positive Officer Gustafson assist the parents in finding counseling and / or rehabilitation for the student. In 2017, twelve (12) students entered the program with nine (9) graduating positively. Two (2) student went to rehabilitation and only one student was unsuccessful. The

program runs year around and currently has six (6) students testing. Officer Gustafson works Mondays and Tuesdays during the summer to test the students. Voluntary Drug and Alcohol Testing Program has worked so well, the Elko County Juvenile Probation and Elko County Juvenile Court have recognized it and refer students to the program. The courts have deferred many student's criminal charges with the successful completion of the program. Students enrolled in the program have seen a drop in absences and increase in grade point average. In 2017, every student who entered into the program as a senior graduated from high school.

Future Law Enfordcement Academy Training (FLEAT)

In 2017, School Resource Officers assisted in teaching several classes during the week-long FLEAT Academy. This junior police academy is organized by the Elko Police Department and the Elko County Sheriff's Office each year. This year twenty-two (22) students, ranging from 13-18 years old, attended the academy. This is almost double from last year.





School Resource Officers (Cont.)

Drug Recognition Training

Officer Gustafson became a Drug Recognition Expert Instructor and completed eight (8) Drug Recognition Exams on students, which resulted in entrance to the Drug and Alcohol Program or arrest. He also instructed the Elko Police Department's sworn personnel in ARIDE to help with the enforcement of driving under the influence of drugs and other DUI cases. Officer Gustafson also instructed other departments in ARIDE, helping them educate their officers. A decrease in the amount of drug cases in the schools was noted for 2017.



More and more often teachers are approaching SRO's with problems in their classrooms. Teachers are also trusting the SRO's more with their students; therefore, they are not afraid reporting will end up with their students being arrested. The SRO's are also being contacted outside school hours for help with students who are being caught by parents and / or law enforcement. The presence of SRO's on the school campus has deterred the use of drugs and alcohol on the campus.

Truancy

In 2017, School Resource Officers met with the Elko County District Attorney and came up with an agenda on how to bring severe truancy cases to prosecution. Since that time several parents have been successfully prosecuted, sending a message that truancy is no longer being ignored in Elko County Schools and parents are being held accountable for their children. However, most incidents of truancy were resolved without prosecution. Prior to the SRO Program, truancy cases were not prosecuted in Elko County.

Arrests

An adult male student was arrested while drinking and smoking on campus. During the investigation two (2) guns and multiple bottles of alcohol were recovered. SRO's responded to a call of an adult male on campus threatening students with a gun. SRO's identified the suspect and complete an investigation. With the help of Elko County Sheriff's Office, three (3) males were arrested for possessing guns on a school campus, drug charges, and assault with a deadly weapon. Two (2) handguns were recovered during this incident.

SRO's identified and arrested three (3) suspects who broke into Elko High School causing \$12,000 worth of damage. They interviewed the suspects, obtained confessions, and were able to close two (2) other burglary cases and multiple vandalism cases. One case was the burglary of the old Gold's Gym building with \$5,000 worth of damage. All three (3) suspects were found guilty and were ordered to pay restitution to the victim(s).

A total of four (4) weapons were recovered on school campuses this year.





School Resource Officers (Cont.)

Community Policing

School Resource Officers are often invited into schools to educate students, parents, and staff about the School Resource Officer Program. They also educate students, staff, and parents on drug and alcohol abuse, truancy, and bullying. SRO's conduct presentations at preschools and kindergartens, and host field trips. They are asked several times per year to visit and teach classes at the high schools. SRO's also taught government classes at Elko High School regarding the 4th Amendment of the U.S. Constitution.

Building Relationships and Trust

One of the biggest highlights for 2017 was to see the trust being built between students, parents, teachers, and officers. Parents, students, and teachers have started trusting the officers as a resource and a solution to problems instead of fearing legal consequences. Officers receive frequent personal calls from parents requesting assistance with their children because they know SRO's are here to be a resource and to assist them instead of arresting them. Requests are received from parents to arrest their children because they trust officers even to that extent with their child. There is a new environment of trust at the schools and it continues to grow.

Foreign Exchange Students

School Resource Officer Gustafson hosted a male foreign exchange student from Brazil during the 2016 / 17 school year. This has carried on to the current school year, where he is currently hosting a female student from Germany.





Detective Unit Highlights

In 2017, the Elko Police Department Detective Unit received 427 new cases.

- Closed 392 cases
- Completed 84 supplemental reports
- Conducted 13 background investigations
- Completed 0 internal affairs investigation
- Prepared / executed 34 search warrants
- Prepared / executed 5 administrative subpoenas
- Administered 12 CVSA's (truth verification tests)
- Processed 15 significant crime scenes
- Arrested 23 suspects
- Forensically downloaded 67 telephones / mobile devices



Armed Robbery

In October 2017, the Port of Subs Restaurant was the site of an armed robbery, in which two subjects entered the business wearing all black with their faces covered and pointed a handgun at the employee. The two subjects were able to flee with an undisclosed amount of cash. Through the use of surveillance video and witness statements, detectives were able to quickly track down a primary suspect and gather enough evidence for the suspect to be charged with robbery with a deadly weapon, conspiracy to commit robbery, burglary with use of a firearm, assault with a deadly weapon, grand larceny and conspiracy to commit grand larceny.

Burglary

In December 2017, the Cal-Ranch store was burglarized with a large number of firearms being stolen. Using surveillance video, detectives were able to determine there was one suspect who entered the store after breaking through a side door. The unknown subject then smashed several display cases and fled with numerous firearms. Using additional surveillance video from the neighboring businesses, detectives were able to identify a suspect. Detectives located, interviewed, and gained a confession from the suspect. He was arrested and charged with destruction of person property, conspiracy to commit robbery, ex-felon in possession of a firearm, grand larceny of a firearm, and burglary.



Detective Unit Highlights (Cont.)

Open Investigations

Several large cases are still being worked with the hopes of being closer to a successful outcome. The biggest case is the July 2014, homicide of Richard Lawson Jr. New leads are coming in all the time and the family is offering a reward of up to \$50,000.00 for information leading to the arrest and conviction of his murderer(s) and / or conspirators.

In August 2014, Jose Gomez went missing not long after Richard Lawson Jr. was murdered. Detectives are still working on leads whenever new information is received concerning his possible whereabouts (UPDATE: The remains of Jose Gomez were located in August 2018 and detectives are actively working a homicide investigation).

Detectives worked on multiple stabbings, child molestations, and other crimes against persons throughout 2017.

Personnel

The Elko Police Department Detective Unit saw significant change in 2017. Detective Price retired after over twenty years of service. Detective Sergeant Palhegyi was promoted to Lieutenant in the Patrol Division, moving out of the Detective Division. Detective Corporal Moore was promoted to Sergeant of the Detective Division. Two new detectives joined the Unit; Corporal Morrell, previously assigned to the Elko Combined Narcotics Unit and Corporal Drake, previously assigned to the Patrol Unit.

Mission Readiness for 2017

During 2017, one or more EPD detectives received additional training in the following areas:

- Forensic Interviewing
- Cell Phone Forensics
- Fingerprinting and Evidence Collection
- Digital Photography

The cell phone forensic capability of the Unit was augmented with additional training as well as a new program that was able to add a new layer in the capability of obtaining crucial digital evidence in sensitive cases. In addition, detectives added to their capability by obtaining better equipment.

Detectives worked hard to get new police officers and records technicians through the arduous background process to complete their hiring.



Elko Combined Narcotics Unit Highlights – 2017

The Elko Combined Narcotics Unit (ECNU) initiated 115 cases, up 26 from 2016. Of the 115 cases, 85 were drug related. 72 cases were closed and 43 remain active. ECNU had a total of 93 arrests during 2017.

The Unit hosted 27 community training events throughout Elko County. Additionally, ECNU provided 43 cellular phone forensic examinations to partnering agencies.

ECNU seized:

• Weapons: 10, valued at \$3,790

• Methamphetamine: 1,025.57 grams, valued at \$56,650

• Heroin: 128.36 grams, valued at \$16,346

• Marijuana: 157.28 grams, valued at \$3,565

Cocaine: 1.33 grams, valued at \$155

Others: 193.5 dosage units / 17.32 grams, valued at \$2,702

Total Value of all drugs seized by ECNU in 2017 - \$79,418

(see Chart 1)





Records Unit Highlights

Evidence Technician Position Created

On June 13, 2017, Elko City Council approved the request for a newly created position at the Elko Police Department. The approval included recruiting and hiring for the position.

In late 2017, the position was filled for the newly created Evidence Technician position.



Brazos E-Cite and E-Crash Implementation

The Police Records Unit was heavily involved in the implementation of E-cite and E-crash technology. The electronic traffic citation and accident technology allows Elko Police Officers to enter traffic citations and accidents electronically, replacing hand-written forms and several hours of manually inputting information into the police records database. The ticket writer interface is still in the programming phase, set for completion before July 2018.

FBI NCIC / CJIS Audit

During early 2017, the Elko Police Department underwent an FBI software audit to review systems for possible security issues. The audit raised some concerns of the security of the public safety portion of the City of Elko's network system. The City of Elko's Information Technology Division addressed the concerns and in April 2017, the State of Nevada cleared the changes and the audit was successfully closed.

Nevada Attorney General's Office Sexual Assault Kit Processing

The Evidence Technician completed the first State of Nevada sexual assault kit backlog audit. The Elko Police Department had only five (5) untested kits. These kits were processed by the FBI Laboratory. No new information received from processing the backlog of sexual assault kits was found to be pertinent to the investigations.



Administrative Unit Highlights

Security Cameras

In 2017, the Elko Police Department had new surveillance cameras installed inside and outside the facility. In addition, the final and third phase of the access control system was completed

Promotions

In July 2017, the Elko Police Department saw the promotion of four (4) officers.

- Lieutenant Ty Trouten was promoted to Police Captain, in command of the Administrative Support Division.
- Detective Sergeant Mike Palhegyi was promoted to Police Lieutenant, in command of the Patrol Unit, including special teams.
- Detective Corporal Rick Moore was promoted to Detective Sergeant, in charge of the daily supervision of the Detective Unit.
- Officer Dennis Williams was promoted to Police Corporal in the Patrol Unit, assisting in the daily supervision of the Patrol Unit.

Personnel

During the year, the Administrative Unit worked to process a number of newly hired employees for positions of Police Officer and a full-time Police Records Technician. Four (4) Police Officer positions were filled and one (1) full-time Police Records Technician positions were filled, one (1) moving to full-time Evidence Technician.





ELKO POLICE DEPARTMENT 2017 ANNUAL AWARDS

YEARS OF SERVICE RECOGNITION

Five Years of Service

Detective Jacob Eisinger Officer Brad Parvin

Fifteen Years of Service

Detective Corporal Josh Morrell



Ten Years of Service

Officer Michael Gustafson Officer Bart Ortiz Officer Klint Ratliff

Twenty Years of Service

Sergeant Matt Locuson Officer Fred McKown

MERIT AWARDS

Certificate of Appreciation

Alan Doman

Exemplary Performance Awards

Detective Corporal Bryan Drake

Police Medal

Sergeant Jeremy Shelley Detective Pete Nielson Officer Aaron Hildreth Officer Shane Daz Officer Josh Taylor

Rookie of the Year

Officer Josh Bogdon



Citizen's Service Medal

Steven Hinton James Pearson Morgan Wines

Police Life Saving Medal

Sergeant Jason Pepper Detective Jacob Eisinger Officer Steve Spring Officer Klint Ratliff Officer Jason Ward

Officer of the Year

School Resource Officer Aaron Hildreth



Chart 1 — Elko Combined Narcotics Unit Statistics

	Cumulative Drug Totals – 2017								
Drug	Amount Bought	Price Paid	Amount Seized	Street Value					
Alprazolam			11 Units	\$195.00					
Cocaine			1.33g	\$155.00					
Cyclobenzaprine			3 Units	\$20.00					
Cymbalta	66 Units	\$180.00							
Heroin	5.59g	\$870.00	128.36g	\$16,346.00					
Hydrocodone			31 Units	\$310.00					
Hydroxyzine			3 Units	\$40.00					
Linsinopril			2 Units	\$20.00					
Loratadine			4 Units	\$40.00					
Marijuana			157.28g	\$3,565.00					
Methamphetamine	45.67g	\$1,130.00	1,025.57g	\$56,650.00					
Modinafil	30 Units	\$98.34							
Oxycodone			28 Units	\$800.00					
Pills (Misc)			21 Units	\$210.00					
Psilocybin Mush			17.32g	\$257.00					
Sertraline			1 Unit	\$10.00					
Suboxone	30 Units	\$60.00							
Tramadol			49 Units	\$490.00					
Trazadone			9 Units	\$220.00					
Xanax	60 Units	\$25.88	9 Units	\$90.00					



Chart 2 — Licensing / Permits / Applications

Licensing / Permits / Applications 2017 - Elko Police Department

License/Event Type	Total
Brothel License	0
Special Event Liquor License	54
Retail Liquor License	10
Parade Permits	7
Solicitor/Peddler Applications	3
Temp Sexual Oriented Business License	1
Special Event / Vendor Applications	19
Temp Merchant Applications	13
Parking Permit Applications	4
TOTALS	111



Chart 3 — Records Unit Transactions

2017 RECORDS UNIT TRANSACTIONS

TYPE	<u>AMOUNT</u>	DOLLAR TOTAL
Bar Employee Work Permits Taxicab Employee Work Permits	261	\$11,300.00
Prostitute Work Cards	62	\$10,100.00
Solicitor Work Permits	34	\$1,000.00
Fingerprinting	904	\$11,276.00
Insurance - Police Reports	706	\$9,940.00
TOTAL	1,967	\$43,616.00



Chart 4 — Crime Report

Severe Crime (Type) 2017	2016	2017	% Up/Down
Murder and Manslaughter	3	3	0%
Kidnapping and Abduction	0	4	400%
Forcible Rape	36	23	-36%
Forcible Fondling	10	11	10%
Robbery	9	14	36%
Aggravated Assault	34	44	29%
Simple Assault	283	323	14%
Intimidation	15	27	80%
Arson	7	12	71%
Extortion/Blackmail	3	3	0%
Burglary	178	208	17%
Theft from Coin Operated Device	1	0	0%
Theft from Motor Vehicle	80	87	9%
All other Larceny	566	584	3%
Motor Vehicle Theft	62	71	15%
Counterfeiting and Forgery	39	70	79%
False Pretenses Swindling	62	73	18%
CC/ATM Fraud	52	64	23%
Impersonation	37	46	24%
Embezzlement	27	25	-7%
Stolen Property Offenses	54	56	4%
Destruction of Property	253	249	-2%
Drug Narcotic Violation	324	257	-21%
Drug Equipment	37	27	-27%
Statutory Rape	5	1	-80%
Pornography/Obscene Material	5	1	-80%
Gambling Offense	3	0	-300%
Prostitution Offenses	1	0	0%
Weapon Law Violations	51	51	0%
<u>TOTAL</u>	2,237	2,334	4%



Chart 4 — Continued

Less Severe Crime 2017	2016	2017	% Up/Down
Bad Checks	3	7	133%
Curfew/Loitering/Vagrancy	18	28	56%
Disorderly Conduct	131	132	1%
DUI	69	61	-12%
Family Offenses Non-Violent	53	35	-34%
Liquor Law Violations	34	55	62%
Run-Away	20	21	5%
Trespassing	69	83	20%
All Other Offenses	1,028	903	-12%
TOTAL	1,425	1,325	-7%



Crime Analysis—Five Year Average (Page 1) Chart 5

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	5Y AVG	<u>2017</u>	% UP/DOWN	<u>2016</u>	<u>2017</u>	% UP/DOWN
Severe Crime									Raw number comparison		nparison_
Murder and Manslaughter	5	6	5	4	3	5	3	-35%	3	3	0%
Kidnapping and Abduction	4	7	5	4	0	4	4	0%	0	4	400%
Forcible Rape	25	25	23	30	36	28	23	-17%	36	23	-36%
Forcible Fondling	15	22	25	12	10	17	11	-35%	10	11	10%
Robbery	10	17	10	9	9	11	14	27%	9	14	36%
Aggravated Assault	54	56	43	58	34	49	44	-10%	34	44	29%
Simple Assault	386	356	359	269	283	331	323	-2%	283	323	14%
Intimidation	27	23	34	27	15	25	27	7%	15	27	80%
Arson	11	3	6	3	7	6	12	100%	7	12	71%
Extortion/Blackmail	3	2	2	2	3	2	3	25%	3	3	0%
Burglary	242	373	260	305	178	272	208	-23%	178	208	17%
Theft from Coin Operated Device	1	0	0	0	1	0	0	0%	1	0	0%
Theft from Motor Vehicle	176	256	135	151	80	160	87	-83%	80	87	9%
All other Larceny	764	966	738	725	566	752	584	-22%	566	584	3%
Motor Vehicle Theft	98	109	62	68	62	80	71	-11%	62	71	15%
Counterfeiting and Forgery	35	88	65	49	39	55	70	27%	39	70	79%
False Pretenses Swindling	60	118	80	64	62	77	73	-5%	62	73	18%
CC/ATM Fraud	70	121	52	86	52	76	64	-16%	52	64	23%
Impersonation	36	50	43	48	37	43	46	7%	37	46	24%
Embezzlement	31	48	31	25	27	32	25	-23%	27	25	-7%
Stolen Property Offenses	95	133	66	75	54	85	56	-34%	54	56	4%
Destruction of Property	349	446	319	304	253	334	249	-25%	253	249	-2%
Drug Narcotic Violation	253	183	141	354	324	251	257	2%	324	257	-21%
Drug Equipment	22	36	25	38	37	32	27	-15%	37	27	-27%
Statutory Rape	9	13	9	6	5	8	1	-88%	5	1	-80%
Pornography/Obscene Material	5	4	3	0	5	3	1	-71%	5	1	-80%
Gambling Offense	0	1	0	3	3	1	0	-100%	3	0	-300%
Prostitution Offenses	0	2	0	0	1	1	0	-100%	1	0	0%
Weapon Law Violations	74	84	77	84	51	74	51	-31%	51	51	0%
Total	2,860	3,548	2,618	2,803	2,237	2,813	2,334	-17%	2,237	2,334	4%



Crime Analysis—Five Year Average (Page 2) Chart 5 (Cont.)

	2012	2013	2014	2015	2016	5Y AVG	2017	% UP/DOWN	2016	2017	% UP/DOWN
Less Severe Crime	2012	2015	2011	2012	2010	211110	2017	70 01720 1111	2010	<u>2017</u>	70017207711
Bad Checks	16	44	25	18	3	21	7	-67%	3	7	133%
Curfew/loitering/Vagrancy	30	26	27	30	18	26	28	7%	18	28	56%
Disorderly Conduct	241	170	144	176	131	172	132	-23%	131	132	1%
DUI	155	144	117	80	69	113	61	-46%	69	61	-12%
Family Offenses Non-Violent	51	53	46	43	53	49	35	-29%	53	35	-34%
Liquor Law Violations	109	65	38	55	34	60	55	-9%	34	55	62%
Run-Away	23	47	36	23	20	30	21	-30%	20	21	5%
Trespassing	71	84	76	95	69	79	83	5%	69	83	20%
All Other Offenses	1,231	923	697	944	1,028	965	903	-7%	1,028	903	-12%
<u>Total</u>	1,927	1,556	1,206	1,464	1,425	1,516	1,325	-13%	1,425	1,325	-7%
Arrests											
Adult Arrests	1,275	1,198	1,023	1,139	1,069	1,141	978	-14%	1,069	978	-9%
Juvenile Arrests	156	115	83	89	61	101	85	-16%	61	85	39%
<u>Total</u>	1,431	1,313	1,106	1,228	1,130	1,242	1,063	-14%	1,130	1,063	-6%
Traffic Accidents	583	627	553	526	497	557	323	-42%	497	323	-35%
Citations	1,443	1,379	1,664	1,228	994	1,342	806	-40%	994	806	-19%
Domestic Violence	219	195	211	170	181	195	197	1%	181	197	9%
Calls for Service											
Incident	29,955	31,368	32,065	27,580	29,993	30,192	27,258	-10%	29,993	27,258	-9%
Cases Generated	3,405	3,578	2,959	3,014	2,777	3,147	2,656	-16%	2,777	2,656	-4%

5Y AVG = The number from the five columns listed to the left of this number averaged

% UP/DOWN = The current year total against the five year average.

Raw number comparision= this year and previous year total comparison



POLICE CHIEF BEN REED, JR.



ISSUED: AUGUST 2018



