

City of Elko)
County of Elko)
State of Nevada)

SS May 26, 2020

The City Council of the City of Elko, State of Nevada met for a special meeting beginning at 4:00 p.m., Tuesday, May 26, 2020. Due to the COVID-19 pandemic the meeting was held via GoTo Meeting.

This meeting was called to order by Mayor Reece Keener. He stated the agenda for this meeting has been posted for this date and time in accordance with State of Nevada Emergency Directive 006. The public can participate by phone, tablet, laptop, or computer by registering with the Goto Meeting link provided in the agenda. Questions can be sent to cityclerk@elkocitynv.gov.

CALL TO ORDER

ROLL CALL

Mayor Present: Reece Keener

Council Present: Councilwoman Mandy Simons
 Councilman Robert Schmittlein
 Councilman Chip Stone
 Councilman Bill Hance *arrived at 4:42pm*

City Staff Present: Curtis Calder, City Manager
 Scott Wilkinson, Assistant City Manager
 Dale Johnson, Utilities Director
 Kelly Wooldridge, City Clerk
 Candi Quilici, Accounting Manager
 Jan Baum, Financial Services Director
 Dennis Strickland, Public Works Director
 Bob Thibault, Civil Engineer
 Cathy Laughlin, City Planner
 Jim Foster, Airport Manager
 Michele Rambo, Development Manager
 Matt Griego, Fire Chief
 Dave Stanton, City Attorney
 Ty Trouten, Police Chief
 Diann Byington, Recording Secretary

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. Comments may be made through

GoToMeeting.com, or by calling (775) 777-0590, or email comments to: cityclerk@elkocitynv.gov. **ACTION WILL NOT BE TAKEN**

There were no public comments.

APPROVAL OF MINUTES: May 12, 2020 Regular Session

The minutes were approved by general consent.

I. PRESENTATIONS

- A. Review and possible approval of the Fiscal Year 2020/2021 Final Tentative Budget, inclusive of all funds, and matters related thereto. **FOR POSSIBLE ACTION**

Staff will provide a revised budget presentation and will be requesting approval of the 2020/2021 Final Tentative Budget approval and submittal. JB

Jan Baum, Financial Services Director, and Curtis Calder, City Manager, gave a presentation (Exhibit "A"). Special emphasis was made on the changes to the budget since the tentative budget and vehicle leases.

Phan Kaffka, Enterprise, explained the vehicle lease program. At the end of the lease, they will sell the vehicles for the City and the City will get money back. The more they sell the vehicles for, the more equity the City gets back.

Mayor Keener liked the lease program and thought it was a good idea.

Ms. Baum continued with the presentation. She said the State has notified her that the tentative budget has been reviewed by the State and is compliant with all regulations.

**** A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to approve the fiscal year 2020/2021 Final Budget and direct staff to make modifications to the budget to include the leased vehicles and to bring back a Lease Agreement at the next meeting.**

The motion passed unanimously. (5-0)

II. CONSENT AGENDA

- A. Review and possible approval of a conceptual "Shop Local" advertising campaign, with an initial phase beginning in early June 2020, and matters related thereto. **FOR POSSIBLE ACTION**

Due to projected reductions in Consolidated Sales Tax revenue, the City of Elko wants to remind citizens of the importance of shopping locally, especially during economically challenging times. Elko County has indicated a willingness to contribute to the campaign.

The initial phase of the “Shop Local” advertising campaign includes a robust marketing effort utilizing various local media sources, with the goal of reducing retail leakage and stimulating the local economy. The City of Elko has identified \$30,000 in the current Fiscal Year Budget and Elko County has identified \$10,000 in the current Fiscal Year Budget, for a total of \$40,000 for the campaign.

Although conceptual, the proposed “Shop Local” advertising campaign is an important step in our local economic recovery. Approval of this particular campaign does not preclude other organizations and/or businesses from participating in this, or similar campaigns. CC

**** A motion was made by Councilwoman Simons, seconded by Councilman Schmidtlein, to approve the consent agenda.**

The motion passed unanimously. (5-0)

III. PERSONNEL

- A. Review, consideration, and possible approval of an Agreement between the City of Elko, and the Elko Fire Fighters Association Local 2423 of the International Association of Fire Fighters, July 1, 2020 – June 30, 2021, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko has concluded negotiations for FY 2020/2021. A redlined copy of the proposed Collective Bargaining Agreement has been included in the agenda packet for review. SS

Note: This portion of the meeting may be closed pursuant to NRS 288; therefore the Council may move to adjourn the meeting prior to consideration of this item.

Susie Shurtz, Human Resources Manager, explained the Fire Department agreed to forego COLA increases for this contract.

Mayor Keener asked about Article 29, Trading Time and what that means.

Ms. Shurtz answered it is clarification language that, according to FSLA, that is how it has to be paid out. Over the years there were questions about it so they reworded it to make it clear. Nothing changed the time-keeping side of it.

**** A motion was made by Councilman Schmidtlein, seconded by Councilman Stone, to approve an agreement between the City of Elko and the Elko Fire Fighters Association Local 2423 of the International Association of Fire Fighters, for July 1, 2020 through June 30, 2021.**

The motion passed. (4-0 Councilwoman Simons had technical difficulties.)

IV. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**** A motion was made by Councilman Schmidtlein, seconded by Councilman Stone, to approve the general warrants.**

The motion passed. (4-0 Councilwoman Simons had technical difficulties.)

- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**** A motion was made by Councilman Schmidtlein, seconded by Councilman Stone, to approve the Print 'N Copy warrants.**

The motion passed. (3-0 Councilwoman Simons had technical difficulties and Mayor Keener abstained.)

- C. Review and possible approval of Great Basin Engineering Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**** A motion was made by Councilman Stone, seconded by Councilman Hance, to approve the Great Basin Engineering warrants.**

The motion passed. (3-0 Councilwoman Simons had technical difficulties and Councilman Schmidtlein abstained.)

Councilman Schmidtlein advised everyone that Councilwoman Simons' computer crashed and she was in the process of getting back online with another computer.

- D. Review, consideration, and possible award of the Public Works Department Preventive Maintenance Project 2020, to apply Micro Slurry Seal to select City Streets, and matters related thereto. **FOR POSSIBLE ACTION**

At the April 14, 2020 Council meeting, Staff was authorized to solicit bids for the Preventive Maintenance Project 2020. Bids were received until 3:00 p.m., on May 21, 2020. DS

Dennis Strickland, Public Works Director, explained there were three bids. Sierra Nevada was the low bidder. He reminded Council that \$250,000 of this project is in lieu of the County's Infrastructure Tax, and wanted to thank the County Commission for the additional funding so we can work on our roads.

Councilwoman Simons stated that she shows up as Jan Baum on the screen now but she was back online. She will not vote on this item because she did not hear the discussion.

**** A motion was made by Councilman Schmidlein, seconded by Councilman Stone, to award the bid to Sierra Nevada for the Public Works Department Street Maintenance Project 2020, in the amount of \$514,007.**

The motion passed. (4-0 Councilwoman Simons abstained.)

VI. REPORTS

A. Mayor and City Council

Mayor Keener reported he was just advised by the City Clerk that the Governor has canceled his press conference this evening as he has been exposed to COVID-19. We can look forward to an announcement tomorrow. We had a very quiet opening at Kohl's Department Store. We have the Nevada National Guard in town for a drive-thru COVID testing program at the Convention Center. Everyone is invited to join in. He continues to do videos with Delmo Andreozzi promoting doing business locally. Local businesses need our help as much as possible. There was an Elko County Recreation Board Meeting this morning and they finished their budget, with significantly pared back budgeting.

Councilman Stone reported the ECVA had a meeting earlier in the day and they will be experiencing lots of cuts to their budget. There is a lot of deductions they are hoping they can recover. They are working on some unique and creative ideas to utilize the facility.

B. City Manager – Update on City staffing & potential reopening plans.

Curtis Calder reported in one of the directives said local governments cannot open to the public until no earlier than June 1st. We have been using that as our target but we may have some facilities open on an appointment basis. We have been able to provide the level of service that customers and citizens need to get the job done. City Hall has some physical barriers up in anticipation of a more normal operating procedure. We have about 95% of our employees back at work. There is still a significant portion of the Recreation staff still out because some facilities and programs have not reopened. We are ready to open up more of our facilities as soon as we get more guidance from the Governor's Office.

C. Assistant City Manager

Mayor Keener asked Scott Wilkinson to give an update on Union Pacific.

Scott Wilkinson stated they have been working on a couple of things with the Railroad. One of them being the sound wall when UP had a culvert repair under their well bed. The sound wall was left in disrepair after the repair was completed. Union Pacific has turned the issue over to their Public Relations Department. The VFW Drive easement has resulted in a value. He is hoping for the draft later this week. They are in agreement to pay half the appraisal costs for the right-of-way purchase and they are having their law department finalize the purchase agreement. Things are moving forward.

D. Utilities Director

Mayor Keener asked if the clarifier relining project was going on.

Dale Johnson answered they received the contracts last week and the Mayor was supposed to sign them.

E. Public Works

Dennis Strickland reported they are slated to do a major repair on 5th Street on Friday. The crews have been very busy doing patchwork. It will be a busy summer for the Public Works Department.

Mayor Keener asked how things are going at the Landfill. He has heard stories of increases in trash.

Mr. Strickland said according to Elko Sanitation, the residential stuff has gone up but the commercial stuff has gone down. The scales at the gate have been crushing records lately. It has been busy at the Landfill and they are a little short staffed.

F. Airport Manager

Jim Foster reported next week they will start the second part of their slurry seal project. It is part of the AIP50 from last year. There will be no impact to the commercial airline. There has been a slight uptick in numbers. They have been working diligently on their social distancing markings.

G. City Attorney

H. Fire Chief

Deputy Fire Chief, Jack Snyder, reported Brush 3 went into service last week, just in time for fire season. During the EOC meeting earlier today, they announced they will accommodate some walk-in people at the drive-thru COVID testing at the Convention Center.

I. Police Chief

Chief Trouten reported the two rookies graduated POST last week and both took two awards each from POST. He is happy to have them back. He will be sending out a conditional offer to an applicant soon.

J. City Clerk

K. City Planner

Cathy Laughlin reported Planning Commission held their May meeting and will have their June meeting next Tuesday.

L. Development Manager

M. Financial Services Director

N. Parks and Recreation Director

James Wiley reported the grazing project is underway along the HARP Trail. Grass was planted about three weeks ago at the Sports Complex. He will have an item on the next agenda for the Swimming Pool Re-Roof Project.

O. Civil Engineer

P. Building Official

Mayor Keener wanted to thank Mason and Mandy Simons for their parade donation. Each of the Council members contributed to it, along with David Stanton and Chris Johnson. It was his understanding that the Simons picked up the remainder of the Parade Fee.

Councilwoman Simons said they didn't really contribute more than anyone else. She got a call from the Ellisons who also made a donation for the parade.

V. 5:30 P.M. PUBLIC HEARINGS

- A. Second reading, public hearing, and possible adoption of Ordinance No. 853, an ordinance amending title 5, Chapter 3, Section 1, of the Elko City Code entitled “Definitions for Animals and Fowl”, and matters related thereto. **FOR POSSIBLE ACTION**

On April 28, 2020, the City Council initiated this ordinance at the request of a City of Elko resident to increase the number of laying hens allowed at private residences, for noncommercial use from two to four. Council approved first reading, and set it for public hearing on May 12, 2020. KW

Kelly Wooldridge, City Clerk, explained this is a simple change. She had not had any public comment on this item since the last meeting.

Mayor Keener called for public comments without a response.

**** A motion was made by Councilman Schmittlein, seconded by Councilwoman Simons, to approve second reading, public hearing and adopt Ordinance No. 853.**

The motion passed unanimously. (5-0)

- B. Second reading, public hearing, and possible adoption of Ordinance No. 852, an ordinance amending Title 8, Chapter 2, Section 3-2 entitled “Mandatory Installation of Conduit”, and matters related thereto. **FOR POSSIBLE ACTION**

First reading of Ordinance No. 852 was conducted on May 12, 2020. MR

Michele Rambo, Development Manager, explained this Ordinance was developed with the cooperation of the telecommunication companies after they requested they have exclusive right to conduit they install, for a period of five years.

Scott Wilkinson, Assistant City Manager, said he sent out the proposed changes to three providers that are currently active in the community. The only feedback he had was from White Cloud, asking if they needed to come and attend the meeting. He has not had any other comments.

Mayor Keener called for public comment without a response.

**** A motion was made by Councilman Stone, seconded by Councilman Hance, to approve second reading, public hearing and adopt Ordinance No. 852.**

The motion passed unanimously. (5-0)

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a

successive agenda and identified as an item for possible action. Comments may be made through GoToMeeting.com, or by calling (775) 777-0590, or email comments to: cityclerk@elkocitynv.gov. **ACTION WILL NOT BE TAKEN**

There were no public comments.

There being no further business, Mayor Reece Keener adjourned the meeting.

Mayor Reece Keener

Kelly Wooldridge, City Clerk



CITY OF ELKO FY 2020/2021

Final Budget Presentation

All Funds

Changes in Assumptions Since Tentative Budget Presentation:



Governmental Funds Revenue:

- Ad Valorem Revenues adjusted to Final State of Nevada ProForma including abatements of \$226,677
- 2020 estimated revenue and 2021 budgeted revenue adjusted for results of COVID-19 closure – major impacted departments
 - Parks
 - Youth Recreation
 - Swimming Pool
- February, 2020 combined tax adjusted to actual
- March and April, 2020 Room Tax adjusted to actual
- General Fund miscellaneous revenue increased for work comp audit correction

Patrol Bargaining Unit COLA

- Patrol Bargaining Unit declined offer to renegotiate Current Bargaining Agreement (CBA)
 - Patrol Bargaining Unit 2.5% COLA added – \$91,000 increase in expenditures
 - One Open Patrol Officer Position Unfunded – \$120,000 decrease in expenditures
- *Note:** Sergeant's Bargaining Unit accepted offer to renegotiate CBA – 0% COLA

Part-Time Wages Decreased

- Golf Course, Parks, Swimming Pool and Youth Recreation

Changes in Assumptions Since Tentative Budget Presentation (continued):



“Shop-Elko” campaign expenditure added to General Fund

- \$30,000 in current fiscal year

Enterprise Funds Revenue

- Airport CARES Act Grant added - \$1.3 million in 2021
- Airport decrease in revenue – parking, landing fees and concessionaire fees
- Airport Match Expenditure for AIP51 eliminated
- Golf revenue decrease

Potential Reorganizational Savings

- \$76,000 Annual Savings

Enterprise Car Leases

- \$162,784 Savings for FY 2020/2021

Sewer Fund Capital Expenditure changes

Why Lease?



Lease

- More Liquidity
- FY 2020/2021 Cost = **\$102,216**
- More Vehicles (6)
- Patrol Vehicles Delivered Equipped
- Less Ownership Cost
- Reduced Fleet Age
- Reduced Maintenance Cost
- Flexible Terms at Lease Term
 1. Replace Vehicle & Apply Equity to New Lease
 2. Purchase Vehicle at Reduced Book Value
 3. Extend Existing Lease

Purchase

- Less Liquidity for Budget
- FY 2020/2021 Cost = **\$265,000**
- Less Vehicles (5)
- Patrol Vehicles Must Be Equipped
- More Ownership Cost
- Increased Fleet Age
- Tendency to Retain & Maintain
- Less Flexibility at End of Vehicle Life
 1. Dispose at Auction
 2. Donate to another Local Government



ENTERPRISE FLEET MANAGEMENT OPEN-ENDED (EQUITY) LEASE RATES

VEHICLE TYPE	FACTORY ORDER CUTOFF	TERM (months)	ESTIMATED ANNUAL MILEAGE	CAPITALIZED COST	MONTHLY LEASE PAYMENT	ESTIMATED MARKET VALUE AT TERM ¹	REDUCED BOOK VALUE AT TERM ²	ESTIMATED EQUITY AT TERM ³	MONTHLY PAYMENT ADJ. with EQUITY ⁴
2020 Chevy Tahoe Police Package * Added 3% for 2021 Model Year	2020 Model Year has been Cutoff. Order banks for 2021 model opens in 9/2020	36	10,000	\$37,144.76	\$745.14	\$30,000	\$17,856.96	\$12,143.04	\$407.83
		48	10,000	\$37,144.76	\$731.16	\$25,000	\$10,869.36	\$14,130.64	\$436.77
		60	10,000	\$37,144.76	\$665.83	\$20,000	\$7,375.56	\$12,624.44	\$455.42
2020 Ford F150 Super Cab 4x4 * Added 3% for 2021 Model Year	May 29, 2020	12	5,000	\$32,929.00	\$900.05	\$26,500	\$24,038.20	\$2,461.80	\$694.90
		24	5,000	\$32,929.00	\$646.66	\$24,500	\$21,074.44	\$3,425.56	\$503.93
		60	5,000	\$32,929.00	\$567.53	\$19,500	\$6,256.60	\$13,243.40	\$346.81
2021 Ford Police Explorer Interceptor	Open	36	20,000	\$64,884.87	\$1,313.10	\$32,000	\$15,397.91	\$16,602.09	\$851.93
		48	20,000	\$64,884.87	\$1,162.15	\$26,000	\$8,798.63	\$17,201.37	\$803.79
		60	20,000	\$64,884.87	\$1,017.78	\$22,000	\$5,499.47	\$16,500.53	\$742.77

NOTES:

Open-ended Leases are based on 60 month term. Service Charge of \$400 per unit is due at lease termination (netted out of the proceeds on the sale of vehicle). [Aftermarket Equipment Cost of \\$20,432.87 is included in the lease payments of the Ford Police Explorer Interceptor.](#) Aftermarket parameters for Down Payment is \$0 Money Down for Aftermarket Cost < \$5,000; 25% Money Down of Aftermarket Cost between \$5,000 and \$10,000; and 50% Money Down of the Aftermarket Cost of > \$10,000. [Down Payment of \\$10,217 is included in the Lease Cost of the Ford Police Explorer Interceptor.](#)

1. Estimated Market/Resale Value is a conservative wholesale value. This value is based on estimates from Enterprise's Remarketing and Automotive Leasing Guide.
2. Reduced Book Value is the amount that is left on the books at 60 months. At lease term, the customer has three options: 1) replace existing vehicle with new vehicle, 2) pay RBV plus tax and own the vehicle, and 3) continue making payments and extend the lease.
3. Estimated Equity is Estimated Resale Value minus Reduced Book Value. The City can choose to roll that equity as the down payment on the new vehicle, or Enterprise can cut a check back to the Customer.
4. Monthly Payment Adjusted with Equity is the estimated equity at term calculated back into the payment divided by the term to show the true cost of each vehicle.

General Fund Summary



<u>Estimated 2019/2020</u>			<u>Final Budget 2020/2021</u>		
	<u>Tentative Budget</u>	<u>Final Budget</u>		<u>Tentative Budget</u>	<u>Final Budget</u>
Beginning Fund Balance	\$ 6,048,335	\$ 6,048,335	Beginning Fund Balance	\$ 4,981,917	\$ 5,118,416
Revenues	\$ 20,659,384	\$ 20,771,779	Revenues	\$ 20,273,643	\$ 20,090,629
Expenditures	\$ 21,305,989	\$ 21,281,885	Expenditures	\$ 22,287,926	\$ 22,176,947
Transfers In	\$ 850,000	\$ 850,000	Transfers In	\$ -	\$ -
Transfers Out	\$ 1,269,813	\$ 1,269,813	Transfers Out		
			Airport	\$ 50,000	\$ 50,000
			Rev Stabilization		\$ -
			Cap Equipment	\$ 360,454	\$ 360,454
			Facility	\$ 360,454	\$ 360,454
			Contingency (1.5% of exp)	\$ 334,319	\$ 332,654
Ending Fund Balance	\$ 4,981,917	\$ 5,118,416	Ending Fund Balance	\$ 1,862,407	\$ 1,928,535
Required ending Fund Balance	1,768,397	1,766,396	Required ending Fund Balance	\$ 1,849,898	\$ 1,840,687
Additional Resources Available	\$ 3,213,520	\$ 3,352,019	Additional Resources Available	\$ 12,509	\$ 87,849
			Proposed Reorganizational Changes		\$ 76,000
					\$ 163,849

Recreation Fund



<u>Resources:</u>	<u>Tentative Budget</u>	<u>Final Budget</u>	<u>Expenditures (Continued):</u>	<u>Tentative Budget</u>	<u>Final Budget</u>
Beg. Fund Balance	\$ 1,394,209	\$ 1,490,789	Fireworks Donation	\$ 5,000	\$ 5,000
Room Tax	\$ 2,586,053	\$ 2,525,006	Recreation Capital Projects		
Interest	\$ 10,000	\$ 10,000	Pool Repair	\$ -	\$ -
Total Resources:	\$ 3,990,262	\$ 4,025,794	5th Street Parking Lot	\$ 300,000	\$ 300,000
Expenditures:			Parking Lot Maintenance	\$ 50,000	\$ 50,000
ECVA Operating Fund	\$ 438,705	\$ 428,349	Weed Abatement	\$ 40,000	\$ 40,000
ECVA Marketing Fund	\$ 323,257	\$ 315,626	Transfers Out		
ECVA Facilities Fund	\$ 146,082	\$ 142,633	General Fund	\$ -	\$ -
Elko Co Rec Board	\$ 115,449	\$ 112,723	Youth Recreation Fund	\$ 130,000	\$ 130,000
State Tourism	\$ 69,269	\$ 67,634	Golf Course Fund	\$ 25,000	\$ 25,000
Western Folklife	\$ 46,180	\$ 45,089	Debt Service Fund	\$ 611,512	\$ 611,512
Elko County Fair Board	\$ 92,359	\$ 90,179	Airport Fund	\$ 336,290	\$ 336,290
Total Distributions	\$ 1,231,301	\$ 1,202,234	Ending Fund Balance	\$ 1,261,159	\$ 1,325,758
			Total Uses	\$ 3,990,262	\$ 4,025,794

Capital Equipment Replacement Fund



Revenues

Sales Tax	\$ 365,680
Property Tax (.08 rate)	\$ 476,280
Interest	\$ 5,000
Dispatch Revenues	\$ 15,000
Transfer from General	\$ 360,454

Expenditures

IS - non-equipment purchases	\$ 18,000
IS - Infrastructure Upgrades	\$ 67,000
IS - Fiber	\$ 16,500
Building - new inspector vehicle	\$ 30,000
Cemetery - 60" Z Turn Mower	\$ 14,200
City Clerk - Document management	\$ 30,520
Facilities - Grid Smart Detection	\$ 48,000
Facilities - Battery Backup	\$ 9,000
Fire - Radios	\$ 162,765
Fire - Defibrillator	\$ 70,000
Parks - Toto 16" GM5900 Mower	\$ 102,000
Parks - Tilt Deck Trailer	\$ 14,000
Police - Radios	\$ 159,000
Police - Teleconference	\$ 25,000
Police - Patrol Cars	\$ 205,000
Streets - Tow Behind air Compressor	\$ 24,000

Total Requests \$ 994,985

Beginning Fund Balance \$ 388,126

Ending Fund Balance \$ 615,555

Total Resources \$1,610,540

Total Uses \$ 1,610,540

(Capital Expenditures will be evaluated for need based on COVID-19 revenue impact)

Youth Recreation Fund



Resources:

Beg. Fund Balance	\$ 103,044
Fun Factory Fees	\$ 55,000
Tournament Fees	\$ 9,000
Players Fees	\$ 60,700
Snowbowl	\$ 24,500
Special Events Revenue	\$ 15,000
Concession Revenue	\$ 10,000
Other Income	\$ 5,000
Interest	\$ 1,100
Transfer in Recreation	\$ 130,000

Total Resources: \$ 413,344

Expenditures:

Salaries	\$ 147,113
Benefits	\$ 67,066
Players Fees	\$ 60,700
Services/Supplies	\$ 61,200
Ending Fund Balance	\$ 77,265

Total Uses \$ 413,344

Municipal Court Fund



Resources:

Beg. Fund Balance	\$ 72,862
Admin Assessments	\$ 4,000
Total Resources:	\$ 76,862

Expenditures:

Reserved Court Capital	\$ 76,862
Ending Fund Balance	\$ -
Total Uses	\$ 76,862

Revenue Stabilization Fund



Revenue:

Transfer from General Fund	\$	-
Interest	\$	11,000
Beginning Fund Balance	\$	1,804,201

Total Resources:	<hr/>	\$ 1,815,201
-------------------------	-------	---------------------

Expenditures:

Transfer to General Fund	\$	-
--------------------------	----	---

Ending Fund Balance	<hr/>	\$ 1,815,201
----------------------------	-------	---------------------

Includes \$450,000 transfer into General Fund in current 2020 fiscal year

Redevelopment Agency Fund



Revenues:

Beginning Fund Balance	\$ 1,358,208
Property Tax Revenues	\$ 393,888
Interest Revenues	\$ 7,000

Total Resources:	\$ 1,759,096
-------------------------	---------------------

Expenditures:

Legal Expense	\$ 20,000
Revolving Loan Fund	\$ 100
Public Impvmnts – Other	\$ 1,688,996
Storefront Program	\$ 50,000

Ending Fund Balance	\$ -
Total Uses:	\$ 1,759,096

Capital Construction Fund



Revenue:

Property Tax - Streets (.1552)	\$ 923,983
Franchise Fees	\$ 317,443
Interest Income	\$ 4,000

Beginning Fund Balance	<u>\$1,184,218</u>
Total Resources:	\$2,429,644

Expenditures:

Finish Cedar Street	\$ 2,100,000
Capital Construction -TBD	\$ 201,500

Ending Fund Balance	<u>\$ 128,144</u>
Total Uses	\$ 2,429,644

Ad Valorem Fund



Revenue:

Ad Valorem Taxes	\$ 362,185
Interest Income	\$ 5,000

Beginning Fund Balance	<u>\$ 1,645,073</u>
Total Resources:	\$ 2,012,258

Expenditures:

Capital Outlay - Pool	\$ 450,000
Capital Projects - TBD	\$ 1,562,258

Ending Fund Balance	<u>\$ -</u>
Total Uses	\$ 2,012,258

Public Improvement Fund



Revenue:

Beginning Fund Balance	\$ 16,260
Interest Income	\$ 75

Total Resources:	\$ 16,335
-------------------------	------------------

Expenditures:

Reserved - Improvements	\$ 16,335
-------------------------	-----------

Ending Fund Balance	\$ -
Total Uses	\$ 16,335

Facility Reserve Fund



Revenues:

Beginning Fund Balance	\$	347,387
Interest Income	\$	1,000
Transfer from General Fund	\$	360,454

Total Resources:		<hr/>	\$ 708,841
-------------------------	--	-------	-------------------

Expenditures:

Fire Station Windows	\$	15,150
Fire Station Compressor	\$	80,000
Fire Station Bay Heaters	\$	25,000
Swimming Pool Feasibility	\$	-
Park Shop Siding	\$	75,000
Backflow Prevention City	\$	25,000
Projects TBD	\$	468,691
Transfer Out - Golf Fund	\$	20,000
Ending Fund Balance	\$	-

Total Uses		<hr/>	\$ 708,841
-------------------	--	-------	-------------------

Debt Service Fund



Resources:

Beg. Fund Balance	\$ 1,094,224
RTC Revenues	\$ 582,250
Property Taxes (0.07)	\$ 416,745
Interest	\$ 7,800
	\$ 2,101,019

Transfers In:

Recreation Fund	<u>\$ 611,512</u>
-----------------	-------------------

Total Resources: \$ 2,712,531

Expenditures:

2010 Street Bonds: 2031

Principal	\$ 505,000
Fiscal Agent Charges	\$ 1,000
Interest	<u>\$ 240,781</u>

Total Street Bonds: \$ 746,781

Recreation Facilities Bond: 2035

Principal	\$ 405,000
Fiscal Agent Charges	\$ 500
Interest	<u>\$ 206,512</u>

Total Recreation Facilities: \$ 612,012

PD Building Bond: 2025

Principal	\$ 305,000
Interest	<u>\$ 32,231</u>

Total PD Bond: \$ 337,231

Reserve for 2010 Bond \$ 371,278

Reserve for Public Safety Bond \$ 279,428

Ending Fund Balance \$ 365,801

Total Uses \$ 2,712,531

Community Service Donation Requests



Community Service Requests:

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Sr Citizens	10,000	10,000	10,000	10,000	10,000
Vitality Center	7,500	7,500	7,500	7,500	7,500
FISH	10,000	10,000	20,000	40,000	40,000
Nevada Rural Co - RSVP	6,862	7,511	7,511	7,511	7,511
Elko Area Transit	15,000	15,000	15,000	20,000	20,000
Family Resource Center	-	5,000	7,500	-	-
Elko Chamber of Commerce			5,000	-	-
Firefighters Challenge			2,500	4,000	-
Nevada Outdoor Schools				5,000	5,000
Elko High School Homecoming Committee				1,000	1,000
Elko County School District SRO	50,000	50,000	-	-	-
	\$ 99,362	\$ 105,011	\$ 75,011	\$ 95,011	\$ 91,011

Water Fund



Operating Revenue:

Water user fees	\$ 3,762,000
Other fees	\$ 70,000
Total	\$ 3,832,000

Operating Costs:

Administration	\$ 480,271
Water Operations	\$ 2,100,152
Water Well Operations	\$ 953,694
Depreciation Expense	\$ 615,000
Total	\$ 4,149,118

Operating Income/(Loss) **\$ (317,118)**

Estimated available cash at July 1, 2020	\$ 8,107,180
Estimated Outstanding Restrictions	\$ (1,817,713)
Estimated Unrestricted Cash Balance	\$ (1,817,713)

Non-Operating Revenue:

Connection fees	\$ 350,000
Interest revenue	\$ 35,000
Total	\$ 385,000

Non-Operating Expenses:

SCADA upgrades	\$ 100,000
Shop Office Furniture/Technology	\$ 100,000
18" Inserta Valve	\$ 150,000
Water Shop	\$ 4,400,000
Oversize Water Main	\$ 40,000
Water Main Alley	\$ 200,000
Water Tank Interior Coating	\$ 562,000
Water Line Relocations	\$ 30,000
Total	\$ 5,582,000

Non-Operating Income/(Loss) **\$ (5,197,000)**

Net Increase/(Decrease) in Cash **\$ (4,899,118)**

Estimated available cash at June 30, 2021	\$ 3,208,062
Estimated Outstanding Restrictions	\$ (1,872,244)
Estimated Unrestricted Cash Balance	\$ 1,335,817

(Note: Rate increased January, 2020 will continue at 5% increase each year for 3 years)

Sewer Fund



Operating Revenue

Sewer User Fees	\$ 2,900,000
Other Fees	\$ 294,282
Total	\$ 3,194,282

Operating Costs

Administration	\$ 694,243
Operating	\$ 324,059
WWTP	\$ 2,519,535
Laboratory	\$ 236,051
Depreciation	\$ 1,350,000
Total	\$ 5,123,889

Operating Income **\$ (1,929,606)**

Estimated available cash as of July 1, 2020	\$ 17,538,931
Estimated Outstanding Restrictions	\$ (1,817,713)
Estimated Unrestricted Cash Balance	\$ 15,721,218

Non-Operating Revenue

Sewer Capital Improvement Fees	\$ 2,960,000
Connection Fees	\$ 310,000
Interest Income	\$ 75,000
Total	\$ 3,345,000

Non-Operating Expenses

Hooklift Truck	\$ 175,000
Camera Van Upgrade	\$ 50,400
Shop Office Furniture/Technology	\$ 100,000
F150 Truck	\$ 45,000
Golf Course Pond Liner	\$ 850,000
Shop	\$ 4,400,000
South Reservoir Liner	\$ 100,000
WRF Asphalt Sealing	\$ 20,000
West Primary Clarifier	\$ 150,000
Sewer Main Oversize	\$ 40,000
Ruby Vista Sewer Extension	\$ 250,000
Total	\$ 6,180,400

Non-Operating Income/(Loss) **\$ (2,835,400)**

Net Increase / (Decrease) in Cash **\$ (3,415,006)**

Estimated available cash as of June 30, 2021	\$ 14,123,925
Estimated Outstanding Restrictions	\$ (1,872,244)
Estimated Unrestricted Cash Balance	\$ 12,251,680

Landfill Fund



Operating Revenue:

Landfill User Fees	\$ 1,985,000
Other Fees	\$ 59,000
Total	\$ 2,044,000

Operating Costs:

Administration	\$ 168,545
Landfill Operations	\$ 1,617,276
Depreciation Expense	\$ 241,090
Total	\$ 2,026,911

Operating Income/(Loss) **\$ 17,089**

Estimated available cash at July 1, 2020	\$ 2,149,504
Estimated Outstanding Restrictions	\$ (1,270,490)
Estimated Unrestricted Cash Balance	\$ 879,015

Non-Operating Revenue:

Interest revenue	\$ 6,500
Total	\$ 6,500

Non-Operating Expenses:

34' X 12' Scales	\$ 200,000
826 Compactor Engine	\$ 95,000
Track Type Dozer	\$ 500,000
Public Drop-Off Area/Transfer Station	\$ -
Wheel Loader	\$ -
Waste Compactor	\$ -
Water Truck	\$ -
Total	\$ 795,000

Non-Operating Income/(Loss) **\$ (788,500)**

Net Increase/(Decrease) in Cash **\$ (530,321)**

Estimated available cash at June 30, 2021	\$ 1,619,184
Estimated Outstanding Restrictions	\$ (1,308,604)
Estimated Unrestricted Cash Balance	\$ 310,580

Airport Fund



Operating Revenue

Fuel Taxes	\$ 18,250
Landing Fees	\$ 60,000
Parking Fees	\$ 120,000
Passenger Facility Charges	\$ 55,000
Terminal Rental	\$ 110,000
Rental Car Concession	\$ 160,000
Land & Building Leases	\$ 320,150
Miscellaneous Revenue	\$ 6,000

Total **\$ 849,400**

Operating Costs

Administration	\$ 101,208
ARFF Fire Services	\$ 81,125
Airport Operations	\$ 537,103
Airport Terminal	\$ 172,000
City Funded Depreciation	\$ 292,009

Total **\$ 1,183,445**

Operating Income/(Loss)

Before Transfers in	\$ (334,045)
General Fund	\$ 50,000
Recreation Fund	\$ 336,290
Total Operating Income	\$ 52,245

Estimated available cash July 1, 2020	\$ 1,920,012
Estimated Outstanding Restrictions	\$ (805,821)
Estimated Unrestricted Cash Balance	\$ 1,114,192

Non-Operating Income

Interest Revenue	\$ 8,000
AIP Grant Revenue	\$ 417,188
COVID-19 CARES Act Funding	\$ 1,300,000

Total **\$ 1,725,188**

Non-Operating Expenses

Debt Service Payment	\$ 336,290
Parking Revenue System	\$ 180,000
Operations/Admin vehicle	\$ 30,000
Chairs for Terminal	\$ 10,000
New Vending Machine	\$ 10,000
Upgrade HVAC System	\$ 20,000
3 New Handheld Radios	\$ 5,000
Monument	\$ 50,000
Air-Less Painter	\$ 15,000
AIP Grant #51 Snow Removal Equipment	\$ 417,188

Total **\$ 1,073,478**

Non-Operating Income/(Loss)	\$ 651,710
Net Increase/(Decrease) in Cash	\$ 995,964

Estimated available cash June 30, 2020	\$ 2,915,976
Estimated Outstanding Restrictions	\$ (829,995)
Estimated Unrestricted Cash Balance	\$ 2,085,981

Note: FAA Funded Depreciation for FY 2020/2021 is estimated to be: \$ 2,141,403

Golf Course Fund



Operating Revenue

Golf User Fees	\$ 373,500
Cart Shed Rental	\$ 35,000
Cart Path Usage Fees	\$ 43,500
Cart Rental Fees	\$ 100,000
Concession Fees	\$ 12,000
Other Fees	\$ 44,000
Total	\$ 608,000

Operating Costs

Administration	\$ 49,121
Golf Operating	\$ 721,020
Depreciation Expense	\$ 94,000
Total	\$ 864,141

Operating Income/(Loss)-PreTransfer \$ (256,141)

Operating Transfers In

Facility Fund	\$ 20,000
Recreation Fund	\$ 25,000
Total Operating Loss	\$ (211,141)

Estimated Cash Balance July 1, 2020 \$ 688,165

Estimated Outstanding Restrictions \$ (421,000)

Estimated Unrestricted Cash Balance \$ 267,165

Non-Operating Revenue

Interest Income	\$ 2,500
Sale of Assets	\$ -
Total	\$ 2,500

Non-Operating Expenses

Air Conditioning System	\$ 20,000
-------------------------	-----------

Non-Operating Income/(Loss) \$ (17,500)

Net Increase/(Decrease) in Cash \$ (134,641)

Estimated Cash Balance July 1, 2020 \$ 553,524

Estimated Outstanding Restrictions \$ (431,400)

Estimated Unrestricted Cash Balance \$ 122,124

Health Insurance Fund



Revenue:

City Contributions for Employees	\$ 2,419,461
Employee Contributions for Dependents	\$ 336,402
Retiree Contributions	\$ 51,810
City Subsidy for Retirees & Dependents	\$ 100,000
Provider Reimbursements	\$ 100,000
Interest	\$ 10,000
Beginning Fund Balance	\$ 1,527,489

Total Available Resources	\$ 4,545,163
----------------------------------	---------------------

Expenditures:

Medical Claims	\$ 1,727,500
Prescription Claims	\$ 172,500
Medical Premiums	\$ 624,027
Dental Premiums	\$ 159,600
Vision Premiums	\$ 40,000
Life Insurance Premiums	\$ 82,280
HealthScope Adm Fees	\$ 55,000
Employee Cobra Premiums	\$ 2,100
Retiree Health Group	\$ 7,500
Total Expenses	\$ 2,870,507

Ending Fund Balance	\$ 1,674,656
----------------------------	---------------------

Assumes 176 people on health care plans