

City of Elko           )  
County of Elko       )  
State of Nevada      )

SS      February 26, 2019

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 4:00 p.m., Tuesday, February 26, 2019.

This meeting was called to order by Mayor Reece Keener.

## **CALL TO ORDER**

## **ROLL CALL**

**Mayor Present:**       Reece Keener

**Council Present:**    Councilwoman Mandy Simons  
                          Councilman Robert Schmidlein  
                          Councilman Chip Stone  
                          Councilman Bill Hance

**City Staff Present:**  Curtis Calder, City Manager  
                          Scott Wilkinson, Assistant City Manager  
                          Ryan Limberg, Utilities Director  
                          Kelly Wooldridge, City Clerk  
                          Jeff Ford, Building Official  
                          Cathy Laughlin, City Planner  
                          Candi Quilici, Accounting Manager  
                          Troy Poncin, Information Systems Manager  
                          Dennis Strickland, Public Works Director  
                          Ben Reed Jr., Police Chief  
                          James Wiley, Parks and Recreation Director  
                          Jim Foster, Airport Manager  
                          Bob Thibault, Civil Engineer  
                          Dave Stanton, City Attorney  
                          Diann Byington, Recording Secretary

## **PLEDGE OF ALLEGIANCE**

## **COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

Laura Oslund, PACE Coalition, stated there will be Naloxone training March 26 at GBC in room 108 of the Health Science Building. She passed out flyers (Exhibit "A").

Councilman Stone read a letter into the record in support of Sheriff Narvaiza and making Elko County a sanctuary county for our second amendment rights (Exhibit “B”).

**APPROVAL OF MINUTES:**      February 12, 2019      **Regular Session**

Councilman Schmidlein asked for a couple of minor changes to the minutes on page 6 of 21. Where he was speaking, he wanted the words “They” and “They” replaced with “We” and “We.”

**\*\*      A motion was made by Councilman Stone, seconded by Councilwoman Simons, to approve the minutes with Councilman Schmidlein’s corrections as noted.**

*The motion passed unanimously. (5-0)*

**I.      PRESENTATIONS**

- A.      Reading of a proclamation in recognition of National Burn Awareness Week, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

Mayor Keener read the Proclamation.

- B.      Presentation by Lt. Col. John Brownell, Nevada National Guard, regarding the National Guard Youth Challenge Program, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

Lt. Col. John Brownell, Nevada National Guard, gave a presentation (Exhibit “C”).

Mayor Keener felt it was a good program and asked what Council could do to help move the cause forward.

Lt. Col. Brownell said any letter of support to the local legislature is helpful. The more community support the more positive the outcome.

Todd Pehrson, ECSD, stated he is in support of this. This is a state-wide school and the kids want to be there. He doesn’t think there will be any problems staffing this school.

Councilman Stone asked if this school will be year round.

Lt. Col Brownell answered the school has a start and stop time with two academies a year. They are in the process of getting the bill to pass through the State Legislature. It has been funded on the federal government side.

Kurt Neddenriep, 1828 Sequoia, said there is a lot of support for this. They have been trying to bring this program to the area for 10 years. It is not a reform program. The kids are self-nominated and want to be part of this.

- C.      Presentation by Police Chief Ben Reed, Police Department Year in Review Crime Report, and matters related thereto. **INFORMATION ONLY - NON ACTION ITEM**

Ben Reed Jr., Police Chief, gave a presentation (Exhibit “D”).

Mayor Keener asked if he could include statistics from the SRO Program in the next report. He also asked if Chief Reed could let his crews know that we appreciate all of their hard work.

## **II. PERSONNEL**

### **A. Employee Introductions:**

- 1.) Amanda Florence, Administrative Assistant, Fire Department  
*Present and introduced.*
- 2.) Paul Willis, System Administrator, Information Systems  
*Present and introduced.*

## **III. APPROPRIATIONS**

### **A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION****

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Hance, to approve the warrants.**

*The motion passed unanimously. (5-0)*

### **B. Review, consideration, and possible final acceptance of AIP 48 at the Elko Regional Airport, and matters related thereto. **FOR POSSIBLE ACTION****

Airport Staff is asking for final acceptance of this project and to begin grant close out documentation.

This project completed reconstruction of Runway 6/24 safety area including stabilization improvements and drainage improvement. AIP 48 also included design only of the Security Fence/Gates upgrade (AIP 49). The final project cost was \$ 2,761,476.96. The total local share for this project was \$ 172,592.31. There was one no cost change order associated with this project. The project came in 5.5% (\$162,374.77) under budget. The prime contractor for construction was Road & Highway Builders, LLC and the project engineer/construction manager was Jviation, Inc. JF

Jim Foster, Airport Manager, explained they were ready to close this project out. He explained the project and how it improved the safety areas at the airport.

Mayor Keener said there were problems with the access gate into the hangars. Was that part of this project?

Mr. Foster answered no. That was part of the construction of the fence for AIP 49. That project is completed but they are working out some of the bugs.

Councilman Schmittlein asked regarding the top soil, did you put down some sort of dust suppression or are you trying to put down some ground vegetation.

Mr. Foster answered they put down a mulch and an FAA approved seed mixture. There was some good regrowth but not all of it took and some of it blew into the silt fence. They will be checking on it this Spring.

**\*\* A motion was made by Councilman Schmittlein, seconded by Councilwoman Simons, to accept substantial completion of AIP 48 and direct staff to begin closeout documentation for this grant with the Federal Aviation Administration.**

*The motion passed unanimously. (5-0)*

- C. Review, consideration, and possible award of the bid for the Municipal Swimming Pool Repair Project, and matters related thereto. **FOR POSSIBLE ACTION**

Bids for the Swimming Pool Repair Project were opened on Wednesday, February 19, 2019. The City received a total of three bids for the project, two of which have been deemed responsive and one being deemed unresponsive. A bid tabulation sheet has been included in the packet for Council review. JW

James Wiley, Parks and Recreation Director, explained they did receive three bids. Unfortunately, the lowest bidder was deemed unresponsive. The next lowest bidder is MGM Construction. Due to time constraints, the pool being closed since Thanksgiving, and hoping to open up in June, he was recommending award to MGM Construction in the amount of \$463,352.

Mayor Keener asked if the low bidder was defective and should not be accepted.

Dave Stanton, City Attorney, explained there were some documents in the packet that were unsigned.

Mr. Wiley said the bond certificate in the bid packet was just a blank, unsigned document. The other was their non-collusion affidavit, which was not included at all. In the MGM bid there was a minor mathematical error. If the award is made to MGM tonight, Council needs to find that as a minor technical mathematical error that we can waive.

Curtis Calder, City Manager, said he spoke to someone that was considering bidding on this project but didn't. After the bids had been opened, he disclosed that their bid was closer to MGM than Raintree. He didn't feel the MGM bid was out of line.

Mayor Keener reminded everyone that Barrick donated just over \$88,000 towards this repair project and that helps tremendously with this pool repair.

Mr. Wiley said he spoke with Raintree the day after the bid openings and he believes it was their intent to help the City out with this project but their bid was not complete.

**\*\* A motion was made by Councilman Stone, seconded by Councilman Schmidlein, to award the bid for the Swimming Pool Repair Project to MGM Construction, in the amount of \$463,352, with the clarification to waive the minor mathematical error of \$800.**

*The motion passed unanimously. (5-0)*

#### **IV. UNFINISHED BUSINESS**

- A. Review, consideration, and possible action to conditionally approve Final Plat No. 11-18, filed by Parrado Partners LP., for the development of a subdivision entitled Great Basin Estates, Phase 3 involving the proposed division of approximately 9.650 acres of property into 38 lots for residential development within the R (Single Family and Multiple Family Residential) Zoning District, and matters related thereto. **FOR POSSIBLE ACTION**

Subject property is located generally northeast of Flagstone Drive between Opal Drive and Clarkson Drive (APN 001-633-030). Preliminary Plat was recommended to Council to conditionally approve by Planning Commission May 3, 2016 and conditionally approved by Council May 24, 2016. The Planning Commission considered this item on September 6, 2018, and took action to forward a recommendation to Council to conditionally approve Final Plat 11-18. CL

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to table this item.**

*The motion passed unanimously. (5-0)*

#### **V. NEW BUSINESS**

- A. Discussion and possible direction to Staff to initiate adoption of 2018 International Fire Codes, and initiation of a Business Impact Statement, and matters related thereto. **FOR POSSIBLE ACTION**

On January 9, 2018, Council directed Staff to initiate the adoptions of the 2018 International Building Codes. The Fire Department would like to combine initiation of the 2018 International Fire Codes at the same time, as well as directing the Clerk's office to initiate a Business Impact Statement for both ordinances. JH

Matt Griego, Fire Chief, explained the timing is right to move forward with both codes at the same time.

Councilman Schmidlein asked what is the biggest impact on the developers with this.

Chief Griego answered they are seeing very minor changes with this. He wasn't sure of any significant impact on contractors.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to continue the initiation of the adoption of 2018 International Fire Codes and initiation of the business impact statement.**

*The motion passed unanimously. (5-0)*

- D. Review, consideration, and possible approval of a request from Randon Williams, dba Williams & Co. Barbecue for concession space at the Elko City Main Park, and matters related thereto. **FOR POSSIBLE ACTION**

Mr. Williams would like to utilize Area 2 as a space of approximately 40' X 15' for his barbecue business. He does hold an Elko City Business License. KW

Kelly Wooldridge, City Clerk, explained if this is approved tonight, they will be concessionaire #4 in the park. There are two spaces available.

**\*\* A motion was made by Councilman Stone, seconded by Councilwoman Simons, to approve Mr. Williams to utilize Area 2, (40' X 16' space) for his Barbecue business.**

*The motion passed unanimously. (5-0)*

## **BREAK**

### **VII. 5:30 P.M. PUBLIC HEARINGS**

- E. Review, discussion, and possible consideration to authorize the Elko High School Homecoming Committee to apply for funding from the Fiscal Year 2019/2020 Community Donation Budget Line Item, and matters related thereto. **FOR POSSIBLE ACTION**

The Elko High School Homecoming Committee is requesting funding to cover the Parade Fee for the 2019 Homecoming Parade. A letter from the Homecoming Committee has been provided for your review. CC

Curtis Calder, City Manager, explained the request.

Kim McKnight, 3119 Lupine Street, Elko, said when they came last year, they came late in the year and they were grateful that the City approved the request. Is this something they should do every year?

Mr. Calder said the City needs a letter about this time every year. That is when all other entities that request donations make their requests. You won't need to come to Council again because it will be heard at a budget hearing.

Mayor Keener called for public comment without a response.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Hance, to authorize Elko High School to apply for funding from the fiscal year and direct the City Manager to add it to the Community Donation Budget Line.**

*The motion passed unanimously. (5-0)*

- A. Public hearing pursuant to NRS 268.059(a) regarding the fair market value and possible sale at public auction of approximately 4,000 sq. ft. of City-owned property located generally on the south corner of the intersection of Elm Street and 8<sup>th</sup> Street, designated APN 001-066-005. Discussion and possible motion determining that the fair market value of the property is \$20,000 in accordance with the appraisal of Jason Buckholz of CRBE, Inc., appraiser, and possible adoption of Resolution No. 05-19, a resolution of the Elko City Council finding it is in the best interest of the City to sell APN 001-066-005 and hereby declaring its intention to sell such property at public auction pursuant to City Code Section 8-1-3 and NRS 268.062, and matters related thereto. **FOR POSSIBLE ACTION**

Don Knight began the process of purchasing the parcel bearing APN 001-066-005, which is City-owned property located adjacent to his residence located at 772 Elm Street. The City Council, at its May 23, 2017 meeting, determined it was in the best interest of the City to sell the property to Mr. Knight, and that the property was too small to establish an economically viable use by anyone else. Council conditioned the sale on Mr. Knight completing a parcel map to combine the two parcels. On November 13, 2018, Mr. Knight requested that Council remove the parcel map condition. However, Council did not remove the condition and Mr. Knight repudiated the purchase of the parcel. Council accepted the repudiation and authorized Staff to obtain the required appraisal and proceed with the statutory process of selling the parcel at public auction as required by NRS 268.062. CL

Cathy Laughlin, City Planner, said in the packet was the Resolution that has been reviewed and approved by Legal Counsel. The sale will be advertised and held at the March 26, 2019 Council Meeting.

Mayor Keener called for public comment without a response.

**\*\* A motion was made by Councilman Schmittlein, seconded by Councilwoman Simons, to accept the fair market value as determined at the public hearing, and adopt Resolution No. 5-19.**

*The motion passed unanimously. (5-0)*

- B. Review, consideration, and possible action to adopt Resolution No. 4-19, a resolution and order vacating a portion of the public utility and drainage easement located along the north and east property lines of APN 001-660-049, consisting of an area approximately 1,300 square feet, filed and processed as Vacation No. 1-19 filed by MP Elko LLC., and matters related thereto. **FOR POSSIBLE ACTION**

Council accepted a petition for the subject vacation at its regular meeting of January 22, 2019, and directed Staff to continue with the vacation process by referring the matter to the Planning Commission. The Planning Commission considered the vacation at its regular meeting February 5, 2019, and took action to forward a recommendation to Council to adopt a resolution, which conditionally approves Vacation No. 1-19 with findings in support of its recommendation. CL

Ms. Laughlin explained this is the final step in the vacation of this easement. Planning Commission reviewed this and recommended conditional approval.

Mayor Keener called for public comment without a response.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Hance, to adopt Resolution No. 4-19, which contains conditions as recommended by the Planning Commission.**

*The motion passed unanimously. (5-0)*

- C. Review, consideration, and possible action to adopt Resolution No. 3-19, a resolution of the Elko City Council adopting a change in zoning district boundaries from AG (General Agriculture) to IC (Industrial Commercial), approximately 27.605 acres of property, located generally north side of West Idaho Street, approximately 1400 feet northeast of I-80 exit 298, filed by Defty Family Trust and processed as Rezone No. 1-19, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission considered the subject zone change request on February 5, 2019 and took action to forward a recommendation to City Council to adopt a resolution which conditionally approves Rezone No. 1-19. CL

Mayor Keener said he received a phone call from Mr. Defty. He is unable to attend the meeting but watching us from afar.

Ms. Laughlin explained the request and recommended approval. Representatives for Defty were present in the audience.

Councilman Schmidtlein asked what they were bringing in.

Ms. Laughlin explained what would be allowed on that property with the rezone. They talked about a commercial/industrial subdivision.

Mayor Keener asked if there was an easement through the property for drainage.

Councilman Schmidtlein answered they realigned most of the drainage on the roadway that goes through there. On both sides of the access roadway there are ditches.

Bob Thibault, Civil Engineer, brought up an older parcel map that showed a drainage easement.

Mayor Keener called for public comment without a response.

**\*\* A motion was made by Councilman Stone, seconded by Councilwoman Simons, to adopt Resolution No. 3-19.**

*The motion passed unanimously. (5-0)*

- D. First Reading of Ordinance No. 835, an ordinance amending Title 8, Chapter 2, of the Elko City Code entitled "Conditions of Utility Occupancy of Public Roads and



City Street Cuts and Repairs” hereby adding Smart Dig Requirements, and matters related thereto. **FOR POSSIBLE ACTION**

On August 28, 2018, Council approved initiation of Ordinance 836 and directed Staff to prepare a Business Impact Statement. The Business Impact Statement was approved on February 12, 2019 after making some changes to the ordinance. Those changes are in the ordinance being presented tonight. SAW

Kelly Wooldridge, City Clerk, explained this is the first reading and went over some highlights.

Councilman Schmidtlein said he read this a few times and he felt this was clear regarding cost reimbursements.

Mayor Keener called for public comment without a response.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Hance, to accept the first reading of Ordinance No. 835.**

*The motion passed unanimously. (5-0)*

## **V. NEW BUSINESS (Cont.)**

- B. Review, consideration, and possible approval of a lease agreement between the City of Elko, Elko Regional Airport and Newmont Mining Corporation at the Elko Regional Airport, and matters related thereto. **FOR POSSIBLE ACTION**

Newmont Mining Corporation wishes to enter into a lease agreement with the Elko Regional Airport for the lease of 45 parking spaces located at the airport terminal. Staff would section off a portion of the parking lot spaces to be utilized by Newmont Employees. This lease would be for a four month period with the ability for extension if warranted. JF

Jim Foster, Airport Manager, explained the Lease Agreement proposal.

Mayor Keener asked if these will be company vehicles or employee owned vehicles.

Mr. Foster answered it will be a combination of both. They will be utilizing the sidewalks to get to their office.

Ryan Iverson, Newmont, said they want to park company vehicles that will not be used every day. They will police it and employees will have a tag to show they can park there.

Mayor Keener said he was concerned about mud but Newmont will maintain it.

**\*\* A motion was made by Councilman Stone, seconded by Councilman Schmidtlein, to accept and approve a lease between Elko Regional Airport and Newmont Mining Corporation, for a period of four months, with the ability for extension month to month.**

*The motion passed unanimously. (5-0)*

- C. Review and possible approval of a Professional Services Agreement with Jviation Inc., an engineering firm to provide engineering services at the Elko Regional Airport, and matters related thereto. **FOR POSSIBLE ACTION**

The current Professional Service Agreement for engineering services at the airport expired January 14, 2019. A consultant selection process was conducted and a recommendation was presented to City Council on February 12, 2019. Jviation Inc. was selected to continue as the airport's consulting engineering firm. The airport respectfully asks that Jviation be awarded a five year contract that is contingent upon Federal AIP funding at 93.75% and airport need. Each future planning project will be taken before Elko City Council for consideration prior to any contractual obligations. The PSA will be for a five (5) year period. JF

Mr. Foster explained this was emailed after the agenda was posted and he hoped everyone got a chance to see it. The projects listed are not set in stone and can change yearly as they are submitted to the FAA. As projects come up, they will be brought back as amendments to the original agreement.

Mayor Keener thought they were a great partner to work with. It would be impractical to change contractors.

Councilman Hance asked regarding the billing rate schedules, it says 2018. Will it be the same going forward?

Mr. Foster answered yes.

**\*\* A motion was made by Councilman Hance, seconded by Councilwoman Simons, to accept a Professional Services Agreement with Jviation for Engineering Services at the Elko Regional Airport.**

*The motion passed unanimously. (5-0)*

## **VI. PETITIONS, APPEALS, AND COMMUNICATIONS**

- A. Review, consideration, and possible action to accept a petition for the vacation of a roadway and utility easement along the west property lines of APN 039-001-007, 008 & 009, consisting of an area approximately 26,225 sq. ft., filed by Robert Morley of High Desert Engineering on behalf of Trinidy Jay Shippy and Kathryn Justine Shippy and processed as Vacation No. 2-19, and matters related thereto. **FOR POSSIBLE ACTION**

January 19, 1978 an easement was granted to the City of Elko for a water line and roadway. This easement is outside the City of Elko incorporated boundaries but since the easement was granted to the City of Elko, it is within the jurisdiction of the City of Elko and not Elko County to vacate the easement. The property owner is proposing to relocate the water line in a new easement granted to the City of Elko. CL

Cathy Laughlin, City Planner, explained the vacation request. This is just the petition. Council can refer this matter to Planning Commission and it would come back as a Resolution.

Councilman Hance asked how NV Energy is accessing their substation. It looks like the road they use to go to their substation.

Ms. Laughlin said she has sent out a letter to NV Energy and she has received a response back saying they have no issue with this vacation.

Ryan Limberg, Utilities Director, said the root issue here is the Shippy's would like to get away from the City turning in behind the old Stockmen's Supply and accessing the well. He thought NV Energy may be doing the same thing to a power substation. We don't like waterlines on the back of people's properties. They would like to abandon that waterline and move the access from Stockmen's Supply to the top of the last parcel. The access will be shorter and he thought it would work for the power company too.

**\*\* A motion was made by Councilman Stone, seconded by Councilman Hance, to accept the petition for vacation and direct staff to commence the vacation process by referring the matter to the Planning Commission.**

*The motion passed unanimously. (5-0)*

## **VIII. REPORTS**

### **A. Mayor and City Council**

*Mayor Kenner and his wife attended the Fire Department Award Ceremony held Friday night.*

*Councilwoman Simons apologized for not being able to attend the Fire Department Award Ceremony but congratulated everyone.*

*Mayor Keener continued there is a Local Government Day at the Legislature on March 28<sup>th</sup> and he will be attending.*

*Councilman Stone said he will be attending a community breakfast Wednesday put on by Newmont. Thursday morning, the California Trails Heritage Organization has invited him to sit down and talk about the things they are trying to promote. He was thankful he was able to attend the Fire Department Award Ceremony. Kyle Stone, his nephew, was the Firefighter of the year and he was very proud.*

*Mayor Keener reminded everyone that the Polar Plunge is this Saturday and he would not be attending. He suggested the Mayor Pro Tem should take his place. Councilman Hance said he is already signed up to do it and would cover for Councilman Schmidtlein.*

### **B. City Manager**

*Curtis Calder reported that staff has submitted their budget requests and they are going through them. He modified the budget schedule slightly. The first Council Budget Meeting will be March 26<sup>th</sup> and the meeting will start at 3:00 p.m. He and Kelly are still working on the OHV mapping and routes. After that, they will be bringing the Ordinance back for a first reading.*

### **C. Assistant City Manager**

D. Utilities Director

*Ryan Limberg said the motion to intervene with Pershing County was filed last week. He will keep them updated as news breaks. Councilman Schmidlein asked if Mr. Limberg could bring him some information regarding altitude valves, pressures in the City, broken water mains repaired in 2018, service laterals repaired in 2018, and the total costs paid for repairs. He is concerned with what he has heard. Mr. Limberg agreed to pull the information together.*

E. Public Works

*Dennis Strickland said the crews have worked their tails off this snow season. They have spent their salt budget. There have been some substantial water breaks the last couple of weeks that took out some roads.*

F. Airport Manager

*Jim Foster said last couple of weeks were a struggle with the weather. They lost a piece of equipment (the de-icing truck) and it is being repaired. AIP 49 (gate and vault upgrades) is nearly complete and he is hoping to finalize those soon.*

G. City Attorney

H. Fire Chief

*Chief Griego thanked the Councilmembers that attended the awards ceremony.*

I. Police Chief

*Police Chief stated the Police Department is following AB47 closely. It is the mental health bill before the legislature that applies to rural counties and provides funding for mental health follow-up care and transportation. There is a lot of networking with the Sheriff and telehealth going to the jail. The Next Gen 911 project is still going forward. The new RFP deadline is March 28<sup>th</sup>. The work will commence this summer.*

J. City Clerk

*Kelly Wooldridge gave a legislative update. There are several bills she is tracking for the City and volunteered to give the list to Council. The airport bill is still a BDR but it is being discussed. Curtis Calder added that one of the services that we had agreed to provide for the Reno Airport Support Service was to update the economic impact study of the airport. That was done by UNR and we should have a final draft of that soon.*

K. City Planner

L. Development Manager

M. Administrative Services Director

N. Parks and Recreation Director

*James Wiley reported the SnoBowl will be open Saturday and Sunday but things are winding down. It has been a great year up there.*

O. Civil Engineer

P. Building Official

*Curtis Calder, City Manager, said they are monitoring the river water levels with all of the snow melt but they are not anticipating any flooding.*

*Dennis Strickland, Public Works Director, said they ordered sand bags. Some people have expressed concerns. There is plenty of wiggle room in the river at this time.*

*Mr. Calder said to keep in mind that gauge is the closest one that we have upstream, but there are a lot of streams between that gauge and Elko. If we have similar weather conditions to 2017, that gauge will be telling us we are okay but there is more water coming in downstream that can impact our situation.*

## **COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

*There were no public comments.*

There being no further business, Mayor Reece Keener adjourned the meeting.

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Mayor Reece Keener

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Kelly Wooldridge, City Clerk



MARCH 26, 2019

11:00AM & 6:00PM

## NALOXONE AND HARM REDUCTION TRAINING

Great Basin College  
Health Science Building Room 108  
1500 College Parkway  
Elko, NV 89801

Reducing Risks of Accidental Overdose Using Naloxone  
Treatment Resources



This publication was supported in whole or in part by the Nevada Division of Public and Behavioral Health through grant NU17CE002737-03 from Centers for Disease Control and Prevention (CDC). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Division or CDC.

Learn how to  
respond to an  
overdose  
emergency

Open to the  
community

Naloxone will be  
provided to those  
who attend

Space may be  
limited

No cost

RSVP BY MARCH 18 TO  
Cortney Dickenson  
PACE Coalition  
Must RSVP to ensure  
enough Naloxone is  
available.

775-777-3451

[cortney@pacecoalition.org](mailto:cortney@pacecoalition.org)

# Exhibit A



**Chip Stone, Elko City Councilman  
Elko, Nevada  
89801**

**To the citizens of The City of Elko,**

**Recently, some developments have come to light in regards to our county becoming a sanctuary county for the second amendment. Our new sheriff has been active in making this happen, and will be presenting it to the Elko County Commission on March 20<sup>th</sup>, 2019.**

**One of the things I promised while running for Elko City Councilman was that I would back our second amendment rights. I am very much a patriot, love my country, and our wonderful city. I feel that we, as citizens of The City of Elko and Elko County, must support Sheriff Narvaiza in making Elko County a sanctuary county for our second amendment rights.**

**I would ask everyone to write letters and attend the Elko County commissioners meeting on March 20<sup>th</sup>, if possible.**

**I have always believed we need to stand for something, and I very much stand for our families' and citizen's constitutional rights to the second amendment.**

**Thank you, and God bless you all!**

**Chip Stone**

**Elko City Councilman**

**Exhibit B**



# ***National Guard Youth ChalleNGe Program***

## ***February 2019***

This briefing is  
**UNCLASSIFIED**





# *National Guard Youth ChalleNGe*

## **PROBLEMS**

1. Nevada's High School  
Graduation Rate

81% (2017-18)

2. Shortage of Discipline  
Workers

3. Dropouts are Expensive



About 1 of every 5  
Nevada Freshmen  
don't graduate.



# *National Guard Youth Challenge*

## **SOLUTION**

National Guard Youth  
Challenge program for  
Nevada in Carlin, NV.

### **25-YEAR OLD PROGRAM**

For youths:

16-18 years old

Boys and girls

High school credit deficient

Not felons or on probation



Currently, there are  
39 programs in 28  
states or territories.



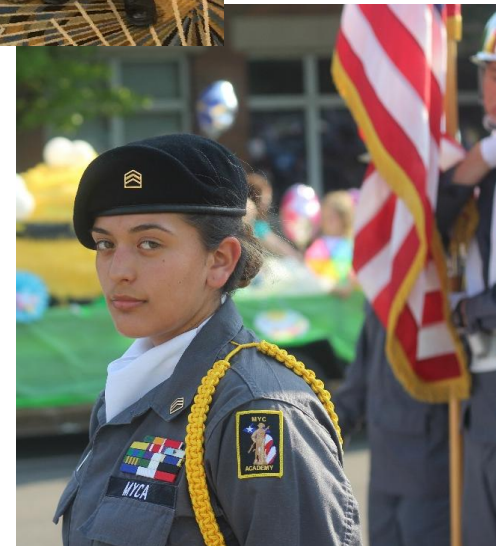
# *National Guard Youth ChalleNGe*

**17-Month Program**  
5-Month RESIDENTIAL  
12-Month POST-RESIDENTIAL

**Possible Outcomes**  
High School credit recovery  
High School diploma  
GED

## **MISSION**

Intervene in and reclaim the lives of at-risk youth to produce program graduates with the values, skills, education and self-discipline necessary to succeed as adults.





# *National Guard Youth ChalleNGe*

## Benefits to Elko and Carlin

- 45 new permanent professional jobs
- Increased hotel & restaurant business from 110 families, vendors, and visitors
- Brings a \$5.2 million/ year program to Carlin (75% federal dollars - already in US budget)
- Increased service to community from students
- Fiscally responsible - puts a local facility built with taxpayer dollars to a productive use
- ECSD will run the high school in the program







# ***National Guard Youth ChalleNGe***

## Why the National Guard?



- The military has a long history of molding young men and women.
- Conduct of youth programs consistent with the community role and state mission.
- Availability of trained personnel in areas of organization, planning, execution, discipline and leadership



# ***National Guard Youth ChalleNGe***

## Post Residential Options

- College
- High School
- Paid Job
- Apprenticeship
- Vocational Education
- Job Corps / Job Challenge
- Military





# National Guard Youth ChalleNGe

## New Programs in Last 10 Years

- Tennessee – 2017
- California 3<sup>rd</sup> Program – 2017
- Georgia 3<sup>rd</sup> Program – 2016
- North Carolina 2<sup>nd</sup> Program– 2015
- Texas 2<sup>nd</sup> Program - 2015
- Idaho – 2013
- Washington, D.C. – 2013
- Kentucky - 2012
- Hawaii – 2011
- Washington – 2009
- California – 2008
- Indiana – 2007





# ***National Guard Youth ChalleNGe***

## Results

- Over 165,000 graduates in 25 years (1993-2018)
- Per a RAND Corporation analysis, every dollar spent on Youth Challenge yielded \$2.66 in benefits.
- Per a MDRC multi-year study, program participants achieved impressive results in education & employability.
- A student in Youth Challenge will cost the state about \$6500 vs. a student in juvenile justice system costs \$53K.
- ChalleNGe graduates are 33% more likely to be working full-time





# *National Guard Youth ChalleNGe*

Thank you.



## Nevada National Guard Youth Challenge – Overview and Fiscal Note

### BDR 566 sponsored by Senator Pat Spearman

#### Problem - Nevada's High School Dropouts

The Governor's office, Nevada Legislature, Nevada Department of Education and the statewide education community have worked tirelessly for many years to improve Nevada's graduation rate. So far, they have raised it from 63% (2011-12) to 81% (2017-18).<sup>1</sup>

Yet there remains work to be done to address the needs of Nevada's high school dropouts. In 1993, Congress asked the National Guard for a solution to address America's high school dropout problem. In response, the National Guard developed its Youth Challenge program.

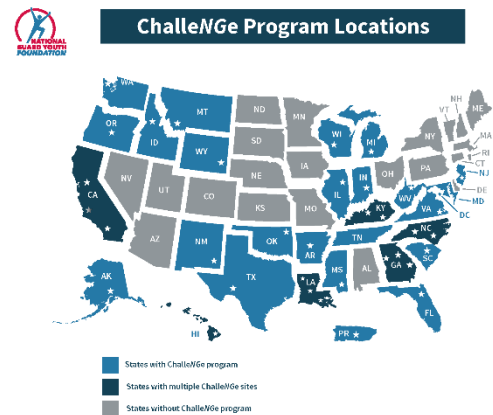
#### Solution - National Guard Youth Challenge

Youth Challenge is a voluntary 17-month program (five-month residential). Its mission is to educate, train, and mentor 16-18 year old high school dropouts and at-risk youth so they may become productive, employed, and law-abiding citizens.

Youth Challenge is funded through a federal (75%) / state (25%) cost-share.

There are currently 39 Youth Challenge programs in 28 states, D.C., and Puerto Rico. Passage of this bill will establish and fund a statewide program in Carlin, NV where a suitable National Guard facility is available.

The program will be run in partnership with the education community; an Elko County School District high school will be embedded in the program. Graduates can earn high school credits, a high school diploma, or a GED.

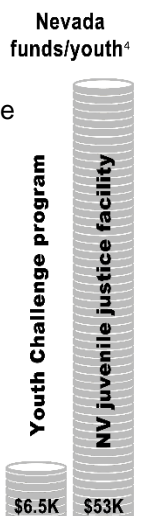


#### Program Information

- Phase One of the program consists of a five-month residential program focusing on eight core components: academic excellence, life coping skills, employment skills, health and hygiene, responsible citizenship, service to the community, leadership/followership, and physical fitness. At the end of the residential phase, participants work with staff to arrange placement, such as employment, education, or military service.
- Phase Two of the program consists of a full year of post-residential mentoring and monitoring of all graduates by case managers as they utilize newly learned life coping skills, academic excellence, vocational skills, community service awareness, and employment preparedness.

#### Results

- Since 1993, Youth Challenge programs have graduated over 165,000 cadets.
- The program has been recognized as one of the nation's most effective for targeting youth who are at the greatest risk for delinquency, substance abuse, teen pregnancy, and criminal activities.<sup>2</sup>
- Per a RAND Corporation analysis<sup>5</sup>, every dollar expended on Challenge yields \$2.66 in benefits. This return is substantially higher than other rigorously evaluated social programs that target disadvantaged youth. Youth Challenge is unmatched in its effectiveness in helping youth prepare for the future.
- Program graduates are:
  - 4.6 times as likely as non-graduate control group to earn a high school diploma or GED
  - 1/3 more likely to be working full-time
  - Half as likely to be in jail or prison<sup>2</sup>
- A multi-year study by MDRC<sup>3</sup> found the program participants achieve impressive results in educational attainment and employability. Program members were almost twice as likely to report that they had earned some college credit and annual earnings increased by 20%.



## Results (continued)

- Research shows that the cost to society of a high school dropout is roughly \$250,000; 67% in lost tax revenue and 33% in government costs associated with health care, crime, and welfare. When students graduate from high school we all gain.<sup>6</sup>

## Fiscal Note and Timeline

A minimum of \$850,000/year of state funding is required to trigger the 3:1 federal match. First class begins January 2021, after which DSA funds can be included in calculated state contribution.

### First biennium requirement (July 2019 - June 2021)

Annual budget: \$850K state + \$2.5M federal = \$3.4M total

The Governor included \$500,000/year in Nevada National Guard's budget for Youth Challenge. An additional \$350,000/year is required during the first biennium for one-time renovations and start-up costs to stand up the program and trigger the federal 3:1 match.

### Ongoing support requirement (July 2021 and beyond)

Annual program budget: \$500K NVNG budget + ~\$800K DSA for participants + \$3.9M federal = \$5.2M total

## Applicant Demographic

- 16-18 year olds (male and female)
- High school dropouts or at-risk students who require intervention in order to succeed academically
- Individuals committed to changing their lives
- Academically capable of graduating high school or attainment of GED
- Students from all socio-economic backgrounds
- Applicants from anywhere in Nevada who are citizens or legal residents
- Individualized Education Program (IEP) students, non-traditional learners
- Will accept those with tendencies for running away, self-harm and violence - normally will not accept severe cases or those that have all three traits

## What a Youth Challenge Program is Not

- Not a treatment facility (not resourced to provide individual counseling needs of troubled youth)
- Cannot accept applicants that have a felony charge or are on probation
- Not resourced to accept all cognitively impaired (CI) or emotionally impaired (EI) applicants

## Job Creation

The program will create 45 jobs with a payroll of ~\$3.3M of which 75% is federal funds.

## Notes

<sup>1</sup> Governing.com and NevadaReportCard.com

<sup>2</sup> National Guard Youth ChalleNGe Program NG-J1-Y / Youth Programs Briefing October 2018.

<sup>3</sup> MDRC, 2011. Staying on Course: Three-Year Results of the National Guard Youth ChalleNGe Evaluation

<sup>4</sup> YC cost/youth \$26K (\$6.5K State + \$19.5K Fed). Average stay in NV juv. justice facility is 7.5 months @ \$237/day = \$53K.

<sup>5</sup> RAND Corporation, 2012. A Cost-Benefit Analysis of the National Guard Youth ChalleNGe Program

<sup>6</sup> Levin, Henry. "The Economic Payoff of Educational Justice." *Educational Researcher*, Jan./Feb. 2009.

## To contact or for more information

**National:** [ngyf.org](http://ngyf.org) **Nevada:** [nvngyc.com](http://nvngyc.com)

### Coalition for Nevada National Guard Youth Challenge

Grace Nichols, Co-Chair (775) 303-8201  
[gracenicholsnv@gmail.com](mailto:gracenicholsnv@gmail.com)

Heather Goulding, Co-Chair (775) 430-9216  
[heather.goulding@gmail.com](mailto:heather.goulding@gmail.com)





# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

**POLICE CHIEF BEN REED, JR.**



**ISSUED: FEBRUARY 26, 2019**



**ELKO POLICE DEPARTMENT**  
**2018 ANNUAL REPORT**  
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## History & Information

### Elko Police Department History & Information

The City of Elko was incorporated by an Act of the Legislature of the State of Nevada March 14, 1917. At that time a Police Supervisor, W.R. Mayer, was appointed to be the executive officer of his department and had under his special charge the enforcement of all police regulations.

On June 2, 1917, George Cotant was unanimously appointed City Marshall and J.C. Doughty was unanimously appointed Police Judge for the City of Elko, both with a monthly salary of \$1 each. Also on this date, F.H. Sutton was appointed Night Watchman with a monthly salary of \$100.

Today, the Elko Police Department consists of 48 employees. Of these 48 employees, 40 are sworn officers. Of those 40 sworn officers 28 are assigned to the Patrol Unit, 6 are assigned to the Detective Unit, 3 are in special assignments (i.e. the School Resource Officer Unit and the Elko Combined Narcotics Unit), and the final 3 sworn officers are the Administrative staff. The 8 non-sworn positions are assigned as follows: 1 Records Supervisor, 3 full-time Records Techs, 1 part-time Records Tech, 1 Evidence Technician, 1 Administrative Assistant, and 1 Animal Control Officer.

On June 2, 2016, the Elko Police Department moved to its current location, 1448 Silver Street, a purpose built 16,600 square foot police headquarters facility. This greatly improved conditions from the 11,000 square foot converted church located at 1401 College Avenue, where Police Operations had been located since 1987.

The Elko Police Department is a professional and progressive law enforcement agency that is continually moving forward. We are always looking for opportunities to improve training, education, technology and equipment for our staff.

The Operations Division handles all crime calls and traffic accidents within the City limits, as well as routine police matters which include animal calls, funeral processions, parades and much more. Our average response time to emergency calls is three minutes from the time the call is dispatched to the officer's arrival.





## **Elko Police Department**

### **Mission Statement**

#### **Mission Statement**

We strive to provide consistent enforcement of all laws in a fair, firm, and professional manner to instill trust and build relationships with the community through problem solving to safeguard life and property.

#### **Department Motto:**

“Pride in Service “

- P** - Prevent, reduce, disrupt criminal activity
- R** - Recruit, train and develop our employees
- I** - Initiate timely and open communication
- D** - Develop and implement solutions to our community's problems
- E** - Efficiently use innovation and technology







# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

### **SUMMARY**

The following is an Annual Report for the Elko Police Department, year 2018. The report includes summaries and charts for licensing permit data, crime comparison data, and records transactions data. Also included is a summary and list of significant events for 2018.

#### **Licensing/Permits/Applications:**

In 2018 the Elko Police Department processed a total of 112 licensing and permit applications. The licenses and permits breakdown into the following categories, (see chart 1a): 3 brothel licenses, 56 special event liquor licenses, 13 liquor license applications, 7 parade permits, 5 solicitor/peddler applications, 1 temporary sexually oriented business licenses, 14 special event/vendor applications, 12 temporary merchant applications, parking permit Applications, and 1 NDOT Right-of-Way Permit.

#### **Records Unit Transactions:**

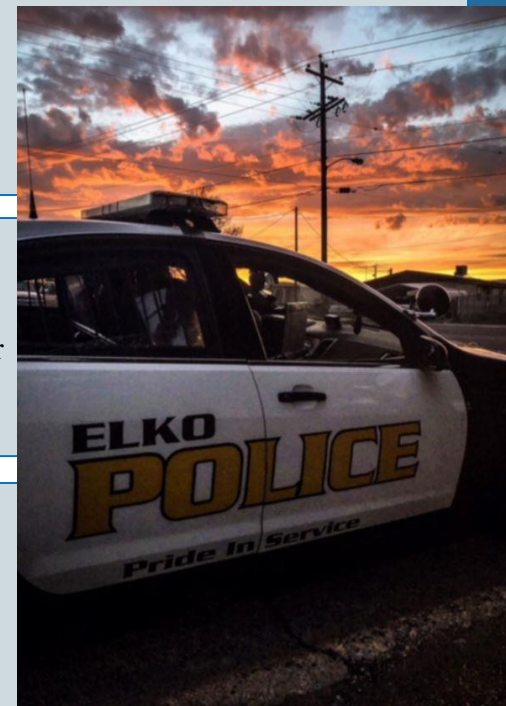
The Records Unit processed 1,370 total transactions. These transactions breakdown into the following categories (see chart 1b): 146 work card applications (bartender cards, taxi drivers, etc.), 56 sex worker applications, 14 solicitor applications, 753 miscellaneous fingerprint transactions (gaming, nursing, teachers, daycare, etc.), and 401 insurance report records.

#### **Crime Report:**

In 2018 the Elko Police Department made 1,093 arrests, 1,019 adults and 74 juveniles. There were 449 traffic collisions investigated and 844 traffic citations issued. 205 incidents of domestic violence were reported in 2018. The total calls for service in 2018 were 27,299, down 41 from 2017; this total generated 2,485 cases for the department, down 171 (-6%).

Severe crimes in the City of Elko totaled 1,951 for 2018 This total is down by 383 incidents (-16%) from 2017 severe crime totals. Severe crimes include: murder/manslaughter, kidnapping/abduction, forcible rape/fondling, robbery, aggressive assault, simple assault, intimidation, arson, extortion/blackmail, burglary, theft, larceny, · motor vehicle theft, counterfeiting/forgery, false pretenses swindling, credit card and ATM fraud, · impersonation, embezzlement, stolen property offenses, destruction of property, drug/narcotic violation, drug paraphernalia, statutory rape, pornography/obscene material, gambling offenses, prostitute offenses, · and weapon law violations. (*see chart 2 for breakdowns*)

Less severe crimes totaled 1,370 for 2018. This total is up by 45 incidents (3%) from 2017 totals. Crimes included as “less severe” are bad checks, curfew/loitering/vagrancy, disorderly conduct, DUI, family offenses (non-violent), liquor law violations, runaway juveniles, trespassing, and other minor offenses. (*see chart 2 for breakdowns*)





# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

### **SUMMARY**

## **Operations Division Highlights**

### **Patrol Unit**

**Body Cameras** – In 2018, the Elko Police Department obtained and issued “Body Cams” to all sworn personnel, per Nevada Revised Statute. After evaluating and testing several options, the Axon camera was selected. The program was put into place in response to a bill that requires all Nevada uniformed police officers who have routine public contact to wear a body camera. The Patrol Division has been the primary users of the body cams, however, detectives and administrators have used the cameras as well. The challenges of managing data and dissemination of video have been daunting, however, systems are currently in place and the use of the cameras has become routine for our patrol officers.

**New Radio System** – In 2018, a new two way radio system went on line for the Elko Police Department. The system includes dual repeaters, an additional channel, and encryption. The system allows the radios to transmit and receive with more clarity and reliability than the previous system. The encryption allows officers to speak freely with confidential information without the concern of the information being compromised. This is a huge officer safety improvement for officers in the field. The encryption also prevents information, such as social security numbers and driver’s license data from being intercepted via scanners or scanner apps.

**Mentoring Program** – In 2018, the Elko Police Department initiated a mentoring program for all new police officers. Seven sworn members of the department volunteered to participate as mentors. New officers complete a questionnaire and are paired with a mentor to assist them with questions and challenges as they begin their law enforcement career. This allows a new officer to have a “go to” person with questions ranging from what to expect in the academy to where the best place is to purchase uniforms or equipment. In January 2018, the department began assigning mentors to rookie police officers.



### **Animal Control Unit**

Our Animal Control Officer, Dana Champion, has worked for multiple years to create a progressive enforcement system for animals running at large and for animals that do not have licensing and/or vaccinations as required. The fruit of these efforts have been noted in the decrease of animals running at large as well as the increased number of dog licenses obtained in the City.

#### **Dog Licenses Sold:**

- 2018 = 770
- 2017 = 731
- 2016 = 730



# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

### **SUMMARY**

## **School Resource Officers**

### **Zero Teen Fatalities (ZTF)**

School Resource Officers once again participated in the Zero Teen Fatalities program.

- In the 2017 – 18 school year Elko High School finished number one (1) in the State of Nevada.
- In 2016 – 17 Spring Creek High school finished number one (1) in the State of Nevada for the most students pledging to the program.



Officer Gustafson

### **Alert Classes**

In 2018, on the second Saturday of each month, Officer Gustafson continued his Alert Class program. The Alert Class is an eight (8) hour drug, alcohol and tobacco educational class required for students (and their parents) who violate the School District's Drug, Alcohol, and Tobacco Policy. Students who attend this class get their suspension time reduced by half, keeping students in school.

### **Voluntary Drug and Alcohol Testing Program**

In 2018, eighteen (18) students entered the drug testing program, and several parents contacted the School Resource Officers requesting random drug screenings throughout the year.

There were fewer incidents of drugs found in schools in 2018, but the number of younger children found with drugs has increased. The number of students discovered with marijuana increased this past year. More kids have been under the influence of drugs at school.

In 2018, vaping has become an epidemic in schools. School Resource Officers have collected close to 100 vaping devices at Elko County schools and it doesn't appear the trend is lessening.

### **Future Law Enforcement Academy Training (FLEAT)**

In 2018, School Resource Officers assisted in teaching several classes during the week-long FLEAT Academy. This junior police academy is organized by the Elko Police Department and the Elko County Sheriff's Office each year. This year forty-eight (48) students, ranging from 13-18 years old, attended the academy, forty-six (46) graduated. This is almost double the amount of students from 2017.



Officer Hildreth



# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

### **SUMMARY**

## **School Resource Officers (Cont.)**

### **SafeVoice**

Students, parents and faculty throughout Nevada now have access to SafeVoice, an anonymous reporting system used to report threats to the safety or well-being of students. SafeVoice was established by the Nevada Department of Education under SB212 in 2017 to protect student wellness, prevent violence, and save lives.

In partnership with the Nevada Department of Public Safety, the SafeVoice Program provides students a safe place to submit tips concerning their own safety or that of others. A fully trained professional team of experts responds in an appropriate manner 24 / 7 / 365. Tips always remain anonymous.

The SafeVoice Program went online in Elko in early 2018. The School Resource Officers handled approximately forty-nine (49) calls for service from this program.







# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

### **SUMMARY**

#### **Detective Unit Highlights**

**In 2018, the Elko Police Department Detective Unit received 341 new cases.**

- Closed 229 cases
- Completed 65 supplemental reports
- Conducted 4 background investigations
- Prepared / executed 81 search warrants
- Prepared / executed 2 administrative subpoenas
- Administered 6 CVSA's (truth verification tests)
- Processed 28 significant crime scenes
- Arrested 7 suspects
- Forensically downloaded and examined 37 telephones / mobile devices



#### **Internet Prostitution**

In 2018, Elko Police Detectives received information through a SafeVoice tip which led to the discovery of a teenage male being prostituted to multiple suspects. Cases were made on two suspects, one of which was a registered sex offender. The case against one of the suspects was pled out with four felony convictions to be served consecutively.

#### **Personnel**

The Elko Police Department Detective Unit saw some slight change in 2018. One new detective joined the Unit; Detective Steve Spring, previously assigned to the Patrol Unit.



# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

### **SUMMARY**

## **Detective Unit Highlights (Cont.)**

### **Open Investigations**

Several large cases are still being worked with the hopes of being closer to a successful outcome. The biggest case is the July 2014, homicide of Richard Lawson Jr. New leads are received occasionally and the family is offering a reward of up to \$50,000.00 for information leading to the arrest and conviction of his murderer(s) and / or conspirators. Detectives are still actively working this case and looking for new information.

Detectives worked on multiple stabbings, child molestations, and other crimes against persons throughout 2018.

### **Body Recovery**

In July 2018, Elko Police Department Detectives received information regarding human remains found in a shallow grave just outside of Elko City limits. The remains were positively identified to be Jose Gomez who went missing in August 2014. The recovery of the remains were accomplished via detectives working together from the Elko Police Department, Federal Bureau of Investigation,, and the Elko County Sheriff's Office.

### **Mission Readiness for 2018**

During 2018, one or more Elko Police Detectives received additional training in the following areas:

- Forensic Interviewing
- Mobile Phone Forensics and Cellbrite Analysis
- Arson Investigation Training

The mobile phone forensic analysis capability of the Unit was augmented with additional training as well as a new program which added a new layer in the capability of obtaining crucial digital evidence in sensitive cases. In addition, Detectives added to their capability by obtaining enhanced equipment.

Detectives worked diligently to process new Police Officers and Records Technicians through the arduous background investigation process, allowing for their hiring.







# ELKO POLICE DEPARTMENT

## 2018 ANNUAL REPORT

### SUMMARY

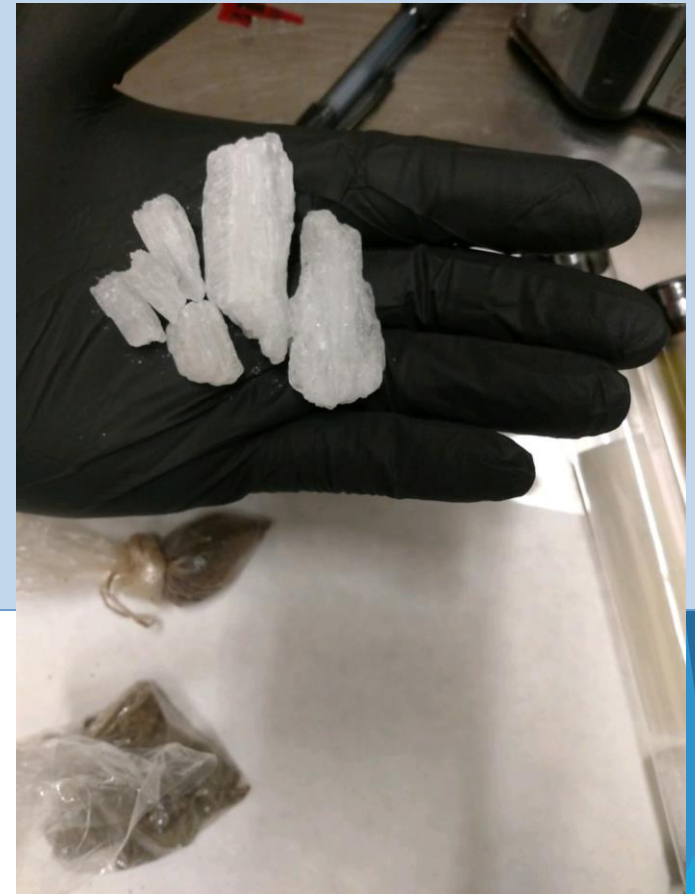
#### Elko Combined Narcotics Unit Highlights – 2018

The Elko Combined Narcotics Unit (ECNU) initiated 98 cases. Of those, 75 were drug related. ECNU had a total of 96 arrests and authored 68 search warrants during 2018.

In 2018, ECNU provided 112 mobile device forensic examinations to partnering agencies.

ECNU seized:

- Weapons: 7, valued at \$2,550
- Methamphetamine: 6,620.15 grams, valued at \$838,571
  - Up 5594.58 grams (\$781,921) from 2018
- Heroin: 467.81 grams, valued at \$85,172
  - Up 339.45 grams (\$68,826) from 2018
- Marijuana: 18,075.66 grams, valued at \$451,891
  - Up 17,918.38 grams (\$448,326) from 2018
- Cocaine: 14.40 grams, valued at \$1,738
  - Up 13.07 grams (\$1,583) from 2018
- Others: 318.75 dosage units, valued at \$1,592.50
  - Up 125.25 dosage units (\$1,109.50) from 2018
- **Total Value of all drugs seized by ECNU in 2018 - \$1,378,964.50**





# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

### **SUMMARY**

## **Records Unit Highlights**

### **Evidence Technician**

The Evidence Technician position was created in 2017, and then filled in January 2018. During that time, 3,386 pieces of evidence were received in the vault, 1,302 pieces of evidence were destroyed, and 1,488 pieces of evidence are set to be destroyed. Total inventory count 2013 – 10932; 2017 – 18992; 2019 – 14917.

The Elko Police Department drop box took in 149 pounds of prescription medication and paraphernalia in 2018.

### **Sex Offender Registration**

After 11 years of appeals, AB579 was implemented by the State of Nevada changing the specifics of sex offender registration and tier level assessment. Staff from the Elko Police Department Records Unit was directed to implement sex offender registration policy and procedures. Records Technician II, Ashley Carter headed the project, contacting various sources, creating policy and procedures, and quality control of the entire process.

In October 2018, the Records Unit began registering sex offenders. This included fingerprinting, DNA collection, and data entry into Offender Watch for agency and community notifications.





# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

### **SUMMARY**

## **Administrative Unit Highlights**

### **Safety Equipment**

In 2018, the Administrative Unit procured and issued to Elko Police Officers several new tools for safety; Naloxone, ballistic helmets, and advanced first aid kits. The helmets were purchased with federal Byrne JAG grant funding and the Naloxone was provided by the Nevada Attorney General's Office.

### **Promotions and Hiring**

In 2018, the Administrative Unit conducted the testing and selection process for the following positions, all for replacements occurring via attrition; one Detective, three Police Corporals, five Patrol Officers, and two full-time Records Technicians.

### **Behavioral Health**

The Elko Police Department continued to network with other regional agencies to develop strategies for interacting with persons in behavioral health crisis and to de-escalate aggressive behaviors. We continue to host meetings for the Rural Regional Behavioral Health Policy Board. We have developed a strong working relationship with representatives from Vitality Unlimited, who in 2018 established a behavioral health treatment facility in Elko. The Police Department continues to work towards the goal of establishing a mobile behavioral health crisis intervention team staffed by a variety of experts in this field. In addition, we supported the Elko County Sheriff's Office with their goal to establish Tele-Health availability in the Elko County Jail.







# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

### **SUMMARY**

#### **Significant Events 2018:**

- January 9 Law Enforcement Appreciation Day
- January 10 Elko Police Department's Awards Ceremony
- January 16 Swearing-In Ceremony – three new Elko Police Officers
- January 16 Newly Created Evidence Technician Position Filled
- February 9 Swearing-In Ceremony – two new Elko Police Officers
- February 9 Promotional Ceremony – two Elko Police Officers Promoted to Corporal
- February 24 Combat Boots to Suits Conference
- March 3 Elko Polar Plunge
- March 24 Combat Boots to Suits Conference
- April 19-20 Command Staff Attended Strategic Planning Session
- April 23 First Presentation to HSWG for E911 Grant Request
- April 28 Law Enforcement Memorial Run
- May 3 Nevada State Law Enforcement Memorial Ceremony – Carson City, Nevada
- May 10 E911 Presentation to Nevada Department of Emergency Management
- May 16 POST Academy Graduation
- May 26 Elko Combat Boots to Suits Conference
- June 4-6 Elko Mine Expo
- June 6 Second Presentation to HSWG for E911 Grant Request
- June 16-22 Elko County Future Law Enforcement Academy Training
- June 23 Combat Boots to Suits Conference
- July 10 New Radio System Goes Live
- July 11 Cops and Burgers
- July 16 FBI Grid Search for Crime Scene
- July 19 Swearing-In Ceremony – three new Elko Police Officers
- August 7 35th National Night Out Event
- October 1 Elko "Going Dark" For Oct 1 Las Vegas Tragedy
- October 20 President Donald Trump Rally – Elko Regional Airport
- October 23-24 Body Camera Training For All Officers
- December 8 Shop With A Cop



2018 Shop With a Cop Event



## **ELKO POLICE DEPARTMENT**

### **2018 ANNUAL AWARDS**

#### **YEARS OF SERVICE RECOGNITION**

##### **Five Years of Service**

Officer Michael O'Farrell  
Admin Assistant Tammy Edwards  
Police Chief Ben Reed, Jr.

##### **Ten Years of Service**

Sergeant Anthony Matthews



##### **Fifteen Years of Service**

Sergeant Jason Pepper  
Detective Corporal Bryan Drake  
Corporal Dennis Williams

#### **MERIT AWARDS**

##### **Exemplary Performance Awards**

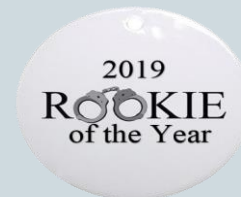
Captain Tyler Trouten  
Lieutenant Mike Palhegyi  
Detective Sergeant Rick Moore  
Sergeant Matt Locuson  
Sergeant Anthony Matthews  
Corporal Shane Daz  
Corporal Pete Nielson  
Detective Steve Spring  
Detective Jacob Eisinger  
Officer Aaron Hildreth  
Officer Jason Ward  
Officer Bridgette Gilboy  
Officer Kyle Jones  
Officer Dean Pinkham

##### **Police Medal**

Officer Bart Ortiz  
Officer Joshua Chandler

##### **Police Life Saving Medal**

Officer Jason Ward  
Officer Joshua Taylor  
Officer Cassandra Jo Wylie



##### **Rookie of the Year**

Officer Joshua Chandler



##### **Officer of the Year**

Officer Bart Ortiz



# Chart 1 — Licensing / Permits / Applications

Chart 1a

Licensing / Permits / Applications 2018	
License/Event Type	Total
Brothel License	3
Special Event Liquor License	56
Retail Liquor License	13
Parade Permits	7
Solicitor/Peddler Applications	5
Temp Sexual Oriented Business License	1
Special Event / Vendor Applications	14
Temp Merchant Applications	12
NDOT Right-of-Way Applications	1
<b>TOTALS</b>	<b>112</b>

Chart 1b

2018 Records Unit Transactions		
<u>TYPE</u>	<u>AMOUNT</u>	<u>DOLLAR TOTAL</u>
Bar Employee Work Permits / Taxicab Employee Work Permits	146	\$14,600.00
Sex Worker Cards	56	\$14,000.00
Solicitor Work Permits	14	\$1,400.00
Fingerprinting	753	\$15,060.00
Insurance - Police Reports	401	\$10,532.37
<b>TOTAL</b>	<b>1,370</b>	<b>\$55,592.37</b>





# Crime Analysis—Five Year Average (Page 1)

## Chart 2

	2013	2014	2015	2016	2017 5Y AVG	2018 % UP/DOWN	2017	2018 % UP/DOWN
<b>Severe Crime</b>							<b>Raw number comparison</b>	
Murder and Manslaughter	6	5	4	3	3	4	3	-25%
Kidnapping and Abduction	7	5	4	0	4	4	3	-25%
Forcible Rape	25	23	30	36	23	27	26	-4%
Forcible Fondling	22	25	12	10	11	16	17	6%
Robbery	17	10	9	9	14	12	20	67%
Aggravated Assault	56	43	58	34	44	47	53	13%
Simple Assault	356	359	269	283	323	318	336	6%
Intimidation	23	34	27	15	27	25	20	-20%
Arson	3	6	3	7	12	6	9	50%
Extortion/Blackmail	2	2	2	3	3	2	4	100%
Burglary	373	260	305	178	208	265	130	-51%
Theft from Coin Operated Device	0	0	0	1	0	0	0	0%
Theft from Motor Vehicle	256	135	151	80	87	142	56	-61%
All other Larceny	966	738	725	566	584	716	392	-45%
Motor Vehicle Theft	109	62	68	62	71	74	43	-42%
Counterfeiting and Forgery	88	65	49	39	70	62	36	-42%
False Pretenses Swindling	118	80	64	62	73	79	55	-30%
CC/ATM Fraud	121	52	86	52	64	75	75	0%
Impersonation	50	43	48	37	46	45	38	-16%
Embezzlement	48	31	25	27	25	31	25	-19%
Stolen Property Offenses	133	66	75	54	56	77	31	-60%
Destruction of Property	446	319	304	253	249	314	151	-52%
Drug Narcotic Violation	183	141	354	324	257	252	316	25%
Drug Equipment	36	25	38	37	27	33	38	15%
Statutory Rape	13	9	6	5	1	7	5	-29%
Pornography/Obscene Material	4	3	0	5	1	3	5	67%
Gambling Offense	1	0	3	3	0	1	0	-100%
Prostitution Offenses	2	0	0	1	0	1	1	0%
Weapon Law Violations	84	77	84	51	51	69	63	-9%
<b>Total</b>	<b>3548</b>	<b>2618</b>	<b>2803</b>	<b>2237</b>	<b>2334</b>	<b>2708</b>	<b>1951</b>	<b>-28%</b>



# Crime Analysis—Five Year Average (Page 2)

## Chart 2 (Cont.)

<b>Less Severe Crime</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>5Y AVG</b>	<b>2018</b>	<b>% UP/DOWN</b>	<b>2017</b>	<b>2018</b>	<b>% UP/DOWN</b>
									<b>Raw Number Comparison</b>		
Bad Checks	44	25	18	3	7	19	1	-95%	7	1	-86%
Curfew/loitering/Vagrancy	26	27	30	18	28	26	17	-35%	28	17	-39%
Disorderly Conduct	170	144	176	131	132	151	135	-11%	132	135	2%
DUI	144	117	80	69	61	94	80	-15%	61	80	31%
Family Offenses Non-Violent	53	46	43	53	35	46	39	-15%	35	39	11%
Liquor Law Violations	65	38	55	34	55	49	44	-10%	55	44	-20%
Run-Away	47	36	23	20	21	29	32	10%	21	32	52%
Trespassing	84	76	95	69	83	81	71	-12%	83	71	-14%
All Other Offenses	923	697	944	1028	903	899	951	6%	903	951	5%
<b>Total</b>	<b>1556</b>	<b>1206</b>	<b>1464</b>	<b>1425</b>	<b>1325</b>	<b>1395</b>	<b>1370</b>	<b>-2%</b>	<b>1325</b>	<b>1370</b>	<b>3%</b>
<b>Arrests</b>									<b>Raw Number Comparison</b>		
Adult Arrests	1198	1023	1139	1069	978	1081	1019	-6%	978	1019	4%
Juvenile Arrests	115	83	89	61	85	87	74	-15%	85	74	-13%
<b>Total</b>	<b>1313</b>	<b>1106</b>	<b>1228</b>	<b>1130</b>	<b>1063</b>	<b>1168</b>	<b>1093</b>	<b>-6%</b>	<b>1063</b>	<b>1093</b>	<b>3%</b>
<b>Online Reporting</b>									<b>Raw Number Comparison</b>		
Total Cases				24	51		206		51	206	304%

**5Y AVG = The number from the five columns listed to the left of this number averaged**

**% UP/DOWN = The current year total against the five year average.**

**Raw number comparison= this year and previous year total comparison**



# Crime Analysis—Five Year Average (Page 3)

## Chart 2 (Cont.)

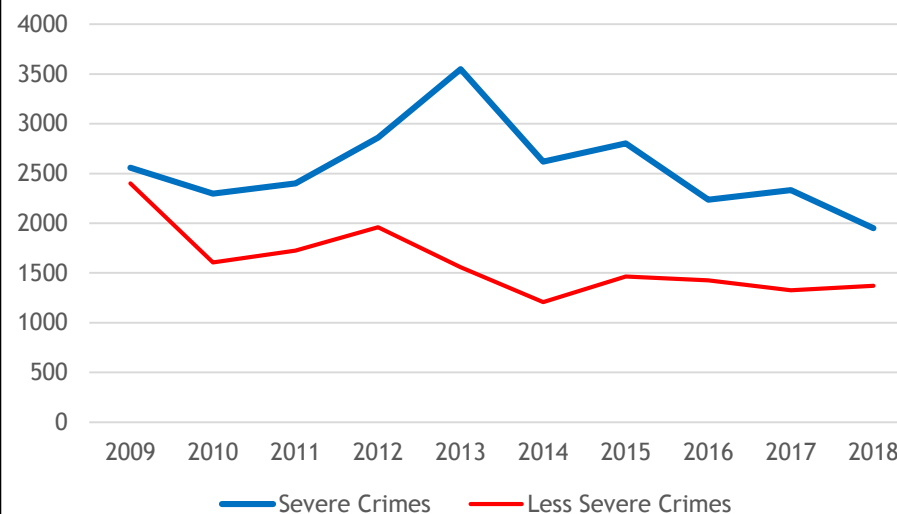
	2013	2014	2015	2016	2017	5Y AVG	2018	% UP/DOWN	2017	2018	% UP/DOWN
	<b>Raw number comparison</b>										
<b>Traffic Accidents</b>	627	553	526	497	323	505	449	-11%	323	449	39%
<b>Citations</b>	1379	1664	1228	994	806	1214	844	-30%	806	844	5%
<b>Domestic Violence</b>											
Crime Reports	195	211	170	181	197	191	205	7%	197	205	4%
Calls for Service	785	875	870	781	741	810	770	-5%	741	770	4%
“Calls for Service” are patrol responses. “Crime Reports” are investigated and sent for charging.											
<b>Total Calls for Service</b>									<b>Raw number comparison</b>		
Incident	31368	32065	27580	29993	27258	29653	27299	-8%	27258	27299	0%
Cases Generated	3578	2959	3014	2777	2656	2997	2485	-17%	2656	2485	-6%

**5Y AVG = The number from the five columns listed to the left of this number averaged**

**% UP/DOWN = The current year total against the five year average.**

**Raw number comparison= this year and previous year total comparison**

10 Year Crime Comparison: 2009-2018





# **ELKO POLICE DEPARTMENT**

## **2018 ANNUAL REPORT**

**POLICE CHIEF BEN REED, JR.**



**ISSUED: FEBRUARY 26, 2018**