



CITY OF DULUTH FOR-PROFIT SPECIAL EVENT TEMPORARY APPLICATION

Submit copies of the following documentation with the application:

1. Current driver's license of contact person
2. Local jurisdiction alcohol license
3. Occupational Tax Certificate
4. GA Department of Revenue License
5. Liability insurance
6. Alcohol permits issued within Gwinnett County or City of Duluth
7. \$150 permit fee

Name of Business:			
Business Address:			
Name of Contact Person:			
Email:		Phone #:	

Zoned Property Location: HC C2 M-1 M-2

Name of Event:				
Date (s) of Event:	Start Date:		End Date:	
Event Hours:	Start Time AM/PM:		End Time AM/PM:	

Type of Alcohol to be Served at Event: Mixed Drinks Wine Beer

Wholesaler Name:		Wholesaler Address:	
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Note: Georgia sales tax must be remitted to the state on all sales at this event. Mixed Drink Tax (if applicable) must be remitted to the City of Duluth. If the organization does not hold a Georgia sales tax number, the organization must file a miscellaneous sales tax return.

Will the event include temporary signs or banners? Yes No

**If yes, you must submit a Temporary Sign Permit Application Other permits may be required based on the type of event. Contact Planning and Zoning Office at (770) 476-1790.*

Property Details:

Name of Owner:			
Owner's Address:			
Email:		Phone #:	

Note: The Special Event Temporary Alcohol Permit shall be issued only to an individual person, the business owner/sponsor of the event. In this case, business owner/sponsor means the person responsible for planning, producing and conducting the special event. If a group, organization, association or other entity is sponsoring the special event, a designated agent shall be named for purposes of the permit, and that individual shall be solely and fully responsible for compliance with all provisions of the Special Event Alcohol Permit.

Special Event Temporary Alcohol Applicant Certification/Affidavit

Name of Event:	
Brief Description of Event:	
Address of Event:	

I hereby agree that as a condition to the Issuance of a For-profit Special Event Temporary Alcohol Permit, the business owner/sponsor of the Event shall indemnify and the City harmless from claims, demand or cause of action which may arise from activities associated with the event.

I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a For-profit Special Event Temporary Alcohol Permit, are true and no false or fraudulent statement or answer is made herein to procure the granting of such permit.

I hereby state and understand that should a complaint be filed against the owner/sponsor of the Event for violation of any regulation associated with the application for the City of Duluth For-Profit Special Event Temporary Alcohol Permit, the permit issued for the event will immediately become void and will not be reissued for the same location.

Owner/Sponsor Signature: _____

Sworn and Attested before me on this _____ day of _____, 20 ____ .

Notary Signature/Seal: _____

List of Employees for Event

Business Name:		Alcohol License #:	
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Employee Name:		Date of Birth:	
Alcohol Permit #:		Permit Expires:	

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