Duluth

MEETING NOTES OF THE
CITIZENS BUDGET REVIEW ADVISORY COMMITTEE (CBRA)
CITY OF DULUTH, GA
COMMUNITY ROOM
3167 MAIN STREET
DULUTH, GA. 30096
6:00 P.M.
FEBRUARY 24, 2021
770-476-3434
www.duluthga.net

Present:
Alana Moss
Manfred Graeder
Eva Kuhn
Chantal Scantlebury
Michael Park
Sonya Wigfall
Tom Moore
Parv Nahajan

Absent:
Arthur Mac Williams
Wetonka Blakmon
Teresa S. Lynn, Staff

City Representatives
Nancy Harris, Mayor
Rob Froehbrodt, Facilitator
City Manager, James Riker
Asst.City Mgr/Economic Development/Finance Director, Ken Sakmar

I. WELCOME

Rob Froehbrodt, Facilitator, welcomed the committee members to the meeting and gave a brief overview of the items that were to be discussed. He asked the members to be thinking about the questions James Riker, City Manager send out for discussion later.

II. APPROVAL OF FEBRUARY 17TH MEETING MINUTES

Rob Froehbrodt, ask members to review the minutes for any corrections. Being none, he called for a motion to approve the minutes.
Motion made by Michael Park
Seconded by Tom Moore
All for – Motion approved.

III. DISCUSSION/QUESTION BY COMMITTEE

Rob Froehbrodt, ask if the member had any questions about the material that was presented at the last meeting or any other question. Being none, he turned the meeting over to James Riker.

IV. PRESENTATION ON CITY SERVICES, STANDARDS AND COMMUNITY SURVEY RESULTS

City Manager James Riker led a general discussion about the services the City offers and quizzed the members about the different services to see if they were aware of all the services the City offers. Mayor Harris then discussed with the members the results of a recent online survey the City had conducted of residents to gauge what they liked best about the City and what areas they felt could be improved. Members discussed the results of the survey and provide feedback to the Mayor on whether they agreed with the results and how they would improve the services the City offers.

V. GROUP DISCUSSIONS

Rob Froehbrodt, then lead a discussion with the members regarding the questions the City Manager had sent out to the members about what services need improvement and what additional services should be offered/provided to the residents. Rob Froehbrodt made a list of the different items/suggestion member came up with and further discussion ensued by member and staff of several of the items in order to get further information about the idea or provide additional information. The ideas will be group by Rob Froehbrodt and brought back to the next meeting for further discussion.

VI. GROUP DISCUSSION/QUESTIONS BY COMMITTEE

No questions brought forth.

VII. ELECTION OF CBC CHAIRPERSON

Committee member Michael Park volunteered to be the Chairperson of the committee. Rob Froehbrodt call for a motion to appoint Michael Park as Chairperson.
Motion made by Eva Kuhn
Seconded by Manfred Graeder
All for – Motion approved

VIII. NEXT STEPS

Rob Froehbrodt, Facilitator indicated he would group the member's ideas and bring them back to the next meeting for further discussion. He also ask member to continue to think about the discussion they had tonight and if they come up with other ideas to bring them to the next meeting.

IX. ADJOURNMENT

Being no further business, the meeting adjourned at 8:00 p.m.
Motion by Manfred Graeder
Second by Tom Moore
All for – Motion Approved

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Teresa S. Lynn, City Clerk

The next scheduled meeting of the Committee is March 3rd 6:00 pm., in the City Hall Community Room for the purpose to present recommendations to the Mayor and Council.

PLEASE NOTE: This and other city meetings may be audio and/or videotaped for broadcast, transcription and/or archival purposes. As set forth in the Americans with Disabilities act (ADA) of 1992, the City of Duluth government does not discriminate on the basis of disability in the admission or access to or treatment of employment in its programs or activities, and complies with the requirements contained in section 35.107 of the department of Justice regulations. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program, or activity of the City of Duluth government should be made seven days prior to the event. Inquiries should be directed to the ADA Coordinator in the Planning Department, located at 3167 Main Street, Duluth, Ga. 30096, telephone (770-) 476-1790.

CITIZENS BUDGET REVIEW COMMITTEE

SIGN IN SHEET FOR FEBRUARY 24, 2021

NAME	EMAIL
Michael Park	mikepark78@gmail.com
Parv Mahajan	parviam@gmail.com

Citizen Budget Review Authority

Sign in Sheet

February 24, 2021

Alana Moss	alana.moss@adp.com	
Chantal Scantlebury	cscantle101@gmail.com	
Eva Kuhn	evkuhn@bellsouth.net	
Manfred Graeder	graderm@bellsouth.net	
Michael Park	mikepark78@gmail.com	
Sonya Wigfall	SJrunnerMommy@outlook.com	
Tom Moore	tom.moore@commast.net	
Wetonka Blakmon	tonka75@att.net	

PUBLIC NOTICE

CITIZENS BUDGET REVIEW COMMITTEE

FEBRUARY 24, 2021 AT 6:00PM

Duluth City Hall
Community Room
3167 Main Street
Duluth, GA 30097

Notice is hereby given that the second meeting of the Citizens Budget Review Committee will be held Wednesday, February 24, 2021 at 6:00pm. A subsequent meeting will be held March 3rd at 6:00PM. A quorum of Council may be present; no official action will be taken by Council. The public is invited to attend.

Posted February 19, 2021
Teresa S. Lynn
Assistant City Manager, City Clerk

Agenda:

I. Welcome
II. Approval of February 17, 2021 Minutes
III. Discussion/Questions by Committee
IV. Presentation on City Services, Standards and Community Survey Results
V. Group Discussion
   a. What service, facility or program offered/provided by the City of Duluth needs improvement?
   b. What service, facility or program, not currently offered/provided, should be offered/provided by the City of Duluth?
VI. Discussion/Questions by Committee
VII. Election of CBC Chairperson
VIII. Next steps
IX. Adjournment