



## **DOWNTOWN DEVELOPMENT AUTHORITY MEETING MINUTES**

### **CITY OF DULUTH**

3167 MAIN ST  
DULUTH, GA 30096

**MAY 16, 2023, at 5:30PM**

#### **AUTHORITY MEMBERS:**

Ken Odum, Chair  
Jim Graham, Vice Chair  
Richard Meehan, Secretary  
Slade Lail, Treasurer

Fred Butler  
Tammy Lopez  
Robb Watson

#### **PRESENT:**

Ken Odum, Chair  
Richard Meehan, Secretary  
Slade Lail, Treasurer

Fred Butler  
Tammy Lopez

#### **ABSENT:**

Jim Graham, Vice Chair  
Robb Watson



### **I. CALL TO ORDER**

A. DDA Chair Ken Odum called the May 16, 2023, meeting to order at 5:31pm.

### **II. ROLL CALL**

### **III. APPROVAL OF MINUTES**

A. DDA Chair Odum requested approval of the minutes from the March 21, 2023, meeting.

**A motion was made by Mr. Butler and seconded by Mr. Lail to approve the March 21, 2023; meeting minutes as presented. All voted in favor.**

#### IV. RED CLAY REPORT

A. Eddie Owen presented March had 14 shows, 2,334 people; April had 13 shows, 1,244 people; to date 1,849 shows and 202,076 people. March was the best month in EOP history. One of the air conditioning units under the stage went down and will be replaced this week. On July 29<sup>th</sup> there will be a joint show with the city, the Troubadour Project. This will be a free show to attract new people to EOP.

#### V. FINANCE REPORT

A. Ken Sakmar provided an update on the progress of the authority accounts.

#### VI. UNFINISHED BUSINESS

A. Activity Lawn Completion – Chris McGahee shared with the authority that the activity lawn is now completed and open to the public.

B. Co-Hatch Construction – Chris McGahee updated the group on the progress of the project.

#### VII. NEW BUSINESS

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A. DDA Budget – Ken Sakmar reviewed the 2024 proposed budget with the authority.

**A motion was made by Mr. Butler and seconded by Mr. Meehan to adopt the FY24 budget as presented. All voted in favor.**

B. Budget Amendment – Ken Sakmar reviewed a budget amendment with the group for the maintenance of the detention pond and replacement of damaged landscaping plants at the hotel for \$9,460.

**A motion was made by Mr. Meehan and seconded by Ms. Lopez to approve the ordinance to amend the budget as presented. All voted in favor.**

C. DDA Officers – Chris McGahee reviewed the current slate of officers; Ken Odum as Chair, Jim Graham as Vice Chair, Richard Meehan as Secretary and Slade Lail as Treasurer. The officers are voted on each year.

**A motion was made by Mr. Butler and seconded by Mr. Lopez to accept the slate of officers as presented. All voted in favor.**

D. DDA Site Visits – Chris McGahee reviewed that Duluth has been visited by several cities recently to gather information from our downtown and what we are doing to grow.

**VIII. PUBLIC COMMENTS**

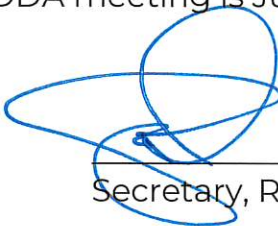
**IX. ADJOURNMENT**

**Being no further business, a motion was made by Mr. Meehan and seconded by Ms. Lopez to adjourn the regular session of the DDA. All voted in favor. The meeting adjourned at 6:36pm.**

The next regularly scheduled DDA meeting is June 20, 2023.



Chairman, Ken Odum



Secretary, Richard Meehan

KJ