



**NOTES OF THE WORK SESSION
MAYOR AND COUNCIL
CITY OF DULUTH, GA
MARCH 25, 2024**

PRESENT: Mayor Whitlock, Council members Harkness, Thomas, Doss, Graeder, and Holloway, City Manager, Asst. City Managers, Department Directors, City Attorney

Mayor Whitlock called the meeting to order at 5:30 p.m.

I. PUBLIC COMMENTS

Angelika Domschke of 3379 Ennfield Way and Nate Benard of 3230 Ennfield Lane came forward to discuss stormwater and upstream erosion concerns.

Deborah Driskell of 3603 Berkeley Court and Robyn Mulkins of 3792 Berkeley Crossing came forward with concerns about the size of the recycle bins and trash cans.

II. DISCUSSION ITEMS/PRESENTATIONS/UPDATES

1. TITLE VI UPDATES

{A}

Community Development/Engineering Director Margie Pozin came forward to give the annual update on Title VI requirements, reporting, and accomplishments. Title VI documents are due for submittal to Georgia DOT prior to June 30, 2024.

Staff was authorized to place this item on the June 10 Council agenda for approval.

2. STORMWATER UPDATE

{B}

Stormwater Coordinator Alyssa Gilhooly and Community Dev/Engineering Director Margie Pozin came forward to present the annual stormwater update to Mayor and Council.

After reviewing 2023 projects and the growing list of discoveries and repairs, several strategies were discussed. These included consideration of increasing stormwater fees, creation of "Special Districts," and potential for hiring either full or part-time position for a grant research/writer to access other available funding.

Council supported a small increase to stormwater fees and directed staff to begin working on policies for further consideration.

3. BID AWARD – ANNUAL LANDSCAPE MAINTENANCE

City Manager James Riker explained that the annual landscape maintenance contract will be expiring on June 30, 2024. The City advertised a Request for Proposal (RFP) for a new contract to provide citywide service for a term of one year, beginning on July 1, 2024, and will be renewable annually for up to five total years.

The procurement was based on a combination of cost and references. The City received nine response packages which were reviewed to ensure the requested documentation was included. The packages were then distributed to a panel of three evaluators for review and scoring; the top three scoring responses on the cost portion of the packages then had references checked.

After reviewing all of the references, staff recommended Yellowstone Landscape.

Staff was authorized to place the bid award on the May 13 Council agenda for approval.

III. MATTERS FROM MAYOR & COUNCIL

Council and staff had light dialogue regarding:

- Fact sheet on trash, communication efforts for change in service
- Strategic work session and GMA conference logistics
- Mayor shared articles regarding economic development
- New city flag for GMA conference parade

IV. ADJOURNMENT

Meeting adjourned at 8:10 pm.

Approved this 8 day of April, 2024.


Mayor Greg Whitlock

ATTEST:


Asst. City Mgr./City Clerk, Teresa Lynn