

## REQUEST FOR PROPOSAL

City of Duluth is seeking proposals for installation of a new Sound/Speaker System for the Red Clay Theatre located at 3116 Main Street, Duluth, GA 30096.

The City of Duluth will receive proposals to provide, furnish, and install all materials, labor and equipment necessary for the installation of a new sound/speaker system at the Red Clay Theatre. Sealed proposals will be received by the City Clerk, Duluth City Hall, 3167 Main Street, Duluth, Georgia 30096, no later than 2:00PM EST, August 21, 2023. Any proposals received after the proposal deadline will not be considered. Proposals will be evaluated by the City and the project award is anticipated upon completion of the evaluation. All proposals become the property of the City of Duluth. Cost and experience in previous like projects will be the parameters of the evaluation. The weight to be placed on each element has been predetermined by the City of Duluth. Cost (on the proposal form) is weighted at 60% and experience in like projects (within last 10 years) is weighted at 40%. Do not exceed two (2) pages for the proposal and include an explanation of the speaker/sound system along with contact information of the owner.

BASE BID: Materials, labor, tools, equipment and all other miscellaneous and/or necessary items for the purchase and installation of a new speaker/sound system. The required time of completion is no later than 180 consecutive calendar days from the date of the written Notice to Proceed.

Contract documents may be examined at the City of Duluth, Office of the City Manager, 3167 Main Street, Duluth, Georgia, 30096.