

MINUTES OF THE COLERAIN TOWNSHIP SUPERVISORS –Reorganizational Meeting followed by the Regular Monthly Meeting Monday, January 3, 2022 7:00 P.M.

The Reorganizational Meeting of the Colerain Township Board of Supervisors was called to order by Vice-Chairman, Scott E. Shoemaker. Supervisors present were: Scott E. Shoemaker, Samuel R. Reinhart and Robin W. Church. Township Secretary, Carmen B. Wiker and Township Solicitor, Eric Frey were also present. A listing of others in attendance will be kept on file.

As per the revisions to the Sunshine Law dated 12/98, the audience was advised that the agenda was available to them. Each agenda item will be introduced, motioned and seconded by the Supervisor(s), item will be opened for discussion for the board, and then the audience, and then a vote called for by the chairman. The chairman will again ask for any comments the audience may have at the end of the meeting.

Eric asked for a nomination for Chairman and a second.

Elect Chairman

A motion was made by Samuel R. Reinhart to nominate Scott E. Shoemaker as Chairman of the Board of Supervisors, Robin W. Church seconded motion. Eric called for the vote – all voted “Aye” – motion carried.

Scott E. Shoemaker is the Chairman for 2022 and he then took over the meeting.

Elect Vice-Chairman

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to nominate Robin W. Church for Vice-Chairman. Scott called for the vote – all voted “Aye” – motion carried.

Accept Scott Kulicke resignation from the Planning Commission.

A motion was made by Samuel R. Reinhart and seconded by Robin Church to accept the resignation from Scott Kulicke. Scott called for the vote – all voted “Aye” – motion carried.

Public Comment

- Mark Wrigley asked why Scott was resigning. Scott Shoemaker mentioned that he was elected as an Auditor and could not hold two positions in the Township. After Becky Kleinz questioned that statement Eric Frey clarified that as an Auditor, he can then only hold that position. There are situations that allow a person to hold more than one office.

Recommended Appointments for 2022; a single motion was made for items A-K and O-V. L, M, and N were a separate motion.

- a. Secretary/Treasurer: Carmen B. Wiker
- b. Assistant Secretary-Samuel R. Reinhart
- c. Road Workers: Troy J. Groff, Road Master and Mike Tome, Road Crew.
- d. Park Caretaker and Cleaner: Scott Shoemaker
- e. Park Reservationist: Carmen B. Wiker
- f. Attorney for the Supervisors, Zoning Officer/Building Code Official and Planning Commission: Dischell, Bartle & Dooley, PC
- g. Engineer on an as needed basis: MAC Resources
- h. Zoning Officer and BCO Official: MAC Resources
- i. Sewage Enforcement Officer: Marvin Stoner
- j. Alternate Sewage Enforcement Officer: Mark A. Deimler Solanco Engineering
- k. Planning Commission: Reappoint Jeff McCardell
- l. Planning Commission Vacancy (fill Scott's remaining term which ends 12/22. Candidates were Luke Hershey and Lynn Swisher
- m. Zoning Hearing Board Vacancy to replace Lloyd Kreider. Candidates were Tammy Rineer, Sara Hodgkiss, and Missy Dzeidzic
- n. Zoning Hearing Board Vacancy for 2nd Alternate. Candidates were Adrian Bonser, Sara Hodgkiss, and Missy Dzeidzic.
- o. Zoning Hearing Board Secretary: Samuel Reinhart
- p. Assistant Zoning Hearing Board Secretary: Carmen B. Wiker
- q. Open Records Officer: Carmen B. Wiker
- r. Pension Plan CAO: Carmen Wiker
- s. Flood Plain Administrator-MAC Resources
- t. Emergency Management Coordinator: Wayne Brion
- u. App-Techs for IT Services
- v. Office Cleaners-Susan and Bob Schulze

A motion was made by Samuel R. Reinhart and seconded by Robin Church to appoint all as listed in A-K and O-V. Scott called for the vote – all voted “Aye” – motion carried.

Items L, M, and N were up for discussion as more than one candidate was interested in each of these positions.

A motion was made by Samuel R. Reinhart and seconded by Robin Church to appoint Luke Hershey to the Planning Commission. Scott called for the vote – all voted “Aye” – motion carried.

A motion was made by Samuel R. Reinhart and seconded by Robin Church to appoint Tammy Rineer to replace Lloyd Kreider as a member of the Zoning Hearing Board. Scott called for the vote – all voted “Aye” – motion carried.

Public Comments

- Mark Wrigley asked how satisfied the Board is with MAC Resources as he noticed they increased their fees and also questioned the amount of the increase. He expressed his feeling that the Engineering part of MAC Resources as involved with the Frederick Way issue has been less than satisfactory from a residents’ perspective. Sam Reinhart let Mark know that they would have an update on Frederick Way at the February 7, 2022 Board of Supervisors’ Meeting.
- Becky Kleinz asked of the Solicitor presented a Fee increase. Eric explained that he did submit a Fee increase. For his regular General Municipal Services rate his increase was \$ 5.00 per hour which would make the 2022 rate \$ 140.00 and an additional and different fee was added for litigation which will be \$ 160.00. He also explained that when he first started at Colerain, he honored the previous Solicitor’s rate to be fair.
- Peggy Borelli expressed concern over negative comments she has heard about Joe Chrisman at public meetings. She also asked about accountability. Eric Frey explained that the Board could replace the Zoning Officer position at any time. Scott Shoemaker explained that if there is a complaint the resident should approach the Board.
- Sara Hodgkiss expressed concern over the recent Delmar Sensenig plan in which the Land Development requirement was missed. Eric explained that new checks and balances have been put into place to prevent this from happening again and also explained that the Subdivision and Land Development process is still fairly new to the Township. He also addressed Sara’s concern with MAC Resources work on the Frederick Way issue.
- There was discussion concerning the appointment process and appointees chosen by the Supervisors. Comments were noted from Lynn Swisher, Peggy Borelli, Becky Kleinz, Hal Swisher, Mark Wrigley, Sara Hodgkiss, and Doug Eaby on what the proper process should be to choose appointees, opinion from some that only farmers and people the Board know are acceptable to the Board, what qualifications if any are required, how the public was notified that positions were vacant, reputation and accountability of the Zoning Officer, what training would be available if any, possibility of submitting resumes and holding interviews in the future, allowing the public to know other candidates resume information,

wondering if the appointments up could be tabled until the next meeting, and the opinion that the choices for these positions were from personal knowledge and that should be noted, and how if any the choice for the Zoning Hearing Board member position, namely Tammy Rineer is qualified for the position. Doug Eaby made know his support for Tammy Rineer and also pointed out that he is not a farmer and has not lived in the Township his whole life. Luke Hershey and Lynn Swisher were the candidates for the Planning Commission.

- Sam Reinhart mentioned he liked the idea of submitting a resume.
- Eric Frey, Township Solicitor explained the appointment process currently being used by the Board, how that process may look different next year, what qualifications may be helpful, why it makes sense from the Boards perspective to choose people they know for these positions, why it is not a good idea to allow the public to have personal resume information of candidates, the fact that it is the Boards' decision who gets appointed in the end, appointments must be made now because this meeting is the Reorganizational Meeting.
- Concerning the Zoning Hearing Board Alternate position there were three candidates. After the previous discussion and after Tammy was appointed as member Robin suggested that each candidate state their qualifications and why the Board should appoint them. Sara Hodgkiss and Missy Dzeidzic both did as suggested. Adrian Bonser was not present.
- Robin Church mentioned that the hardest part of being on any board or commission is being able to leave your personal feelings aside and be prepared to follow the Ordinance.
- Peggy Borelli thanked the Board for listening to the two candidates.

A motion was made by Samuel R. Reinhart and seconded by Robin Church to appoint Sara Hodgkiss as Zoning Hearing Board 2nd Alternate. Scott called for the vote – all voted “Aye” – motion carried.

Recommend Treasurer’s Bond limit – Currently the Bond is for \$ 950,000.00. The Treasurer recommended that the Bond be increased to \$ 1,332,000.00. Unexpected funding was received in 2021 related to COVID-19 as well as other revenues being higher than expected which greatly increased the available cash in bank.

A motion was made by Samuel R. Reinhart and seconded by Robin W. Church to approve Treasurer’s Bond Limit to be \$ 1,332,000.00 for 2022. Scott called for the vote – all voted “Aye” – motion carried.

Approve Mileage Reimbursement rate of 58.5 cents per mile.

A motion was made by Samuel R. Reinhart and seconded by Robin Church to approve the mileage reimbursement rate of 58.5 cents for 2022. Scott called for the vote – all voted “Aye” – motion carried.

There was very brief discussion on the Secretary monitoring this rate during the year.

Certify PSATS Convention Delegate:

The Convention will be held on April 24-27, 2022. Sam will be the delegate again this year. Scott, Robin and Carmen plan to attend.

A motion was made by Robin Church and seconded by Scott E. Shoemaker to approve Samuel R. Reinhart as the Delegate to the PSATS Convention for 2022. Scott called for the vote – all voted “Aye” – motion carried

Public Comment

- Mark Wrigley asked about PSATS, Eric explained who they are, The Secretary mentioned that they are a Lobby Group for Municipalities.

Supervisor’s Pay was reaffirmed at \$ 1,875.00 per year which is paid monthly.

A motion was made by Samuel R. Reinhart and seconded by Robin W. Church to reaffirm Supervisors Pay at \$ 1,875.00 per year per person. Scott called for the vote – all voted “Aye” – motion carried.

Adopt the Yearly Fire Fighter’s Resolution:

A motion was made by Samuel R. Reinhart and seconded by Robin W. Church to adopt Resolution 2022-01 AKA the Fire Fighter’s Resolution. Scott called for the vote – all voted “Aye” – motion carried.

Public Comment:

- Lynn Swisher asked which Fire Dept. she should be donating to each year.

Select Presence Bank as Depository for 2022

A motion was made by Samuel R. Reinhart and seconded by Robin W. Church to approve Presence Bank as Depository for 2022. Scott called for the vote – all voted “Aye” – motion carried.

The Board of Auditors will meet Tuesday, January 5, 2022 at 5:00 P.M. The Annual Audit will be held on Friday, January 28, 2022 at 8:00 A.M.

Any Other business deemed necessary for the Reorganizational Meeting.

Public Comment

- Doug Eaby asked the Board if they chose a new Zoning Hearing Board Solicitor. Eric explained the appointment process and that it is the responsibility of the Zoning Hearing Board per the Municipalities Planning Code. Sam explained that Bob Stanley, Vice-Chairman of the Zoning Hearing Board is working on this currently.

Adjournment:

There being no further business to be brought before the board for the Reorganizational Meeting, *a motion was made by Samuel R. Reinhart and seconded by Robin W. Church to adjourn the Reorganizational meeting at 8:00 P.M. Scott called for the vote – all voted “Aye” – motion carried.*

Respectfully Submitted,

Carmen B. Wiker, Secretary