

**MINUTES OF MEETING OF THE  
PRAIRIE VIEW CITY COUNCIL  
OF WALLER COUNTY, TEXAS  
DECEMBER 12, 2016**

**Call to Order**

Mayor Allen called the City Council Meeting to order at 6:00 p.m.

**Certification of Quorum**

Roll Call of Quorum was certified by Interim City Secretary Shannon Smith. Council Members were: Jonathon Randle, Marie Herndon, Wendy Williams, Paulette Barnett and City Attorney from Olson and Olson was in attendance. Council Member Jonathan Miller was absent, Council Member Jonathan Randle left at 7:55 p.m., Council Member Paulette Barnett arrived at 7:25 p.m.

**Invocation**

Dr. Veda Brown delivered the invocation.

**Discuss and take action on Linebarger contract(s).**

- (a) Agreement for Tax Collection Services between Linebarger Goggan Blair & Sampson, LLP (hereinafter referred to as the "Firm") and the City of Prairie View (hereinafter referred to as the "Client").**

Motion was made by Council Member Herndon second by Council Member Randle to accept Agreement for Tax Collection Services between Linebarger Goggan Blair & Sampson, LLP.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes
Council Member Herndon	yes
Council Member Williams	no
Council Member Barnett	yes

- (b) Approval of Court Fees and Fines Collection Services between Linebarger Goggan Blair & Sampson, LLP (hereinafter referred to as the "Firm") and the City of Prairie View Municipal Court (hereinafter referred to as the "Client").**

Motion was made by Council Member Herndon second by Council Member Randle for the Approval of Court Fees and Fines Collection Services between Linebarger Goggan Blair & Sampson, LLP.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes
Council Member Herndon	yes
Council Member Williams	no
Council Member Barnett	yes

**Update of CDBG Grant by Kristi Hadnot and Mayor Allen.**

No Action Taken.

**Smoke Free Texas Model Ordinance Prohibiting Smoking In Workplaces.**

No Action Taken.

**Citizens Comments**

Ms. Dorothy Anderson-Carter want citizens to be notified of City Council Meetings.

**Regular Agenda**

**Update of Waller County 911 address listing (Mayor Allen).**

**Choice Partners: Interlocal Agreement, discount program for city savings with most of our current vendors. Free Program for cities. Update (Mayor Allen).**

**Flood Prevention Committee – Update: Shelytha Alexander, Ms. Hill, Mayor Allen replaced Councilmen Randle and Miller.**

**City Economic Development Corporation 4B: PV Magazine bills unpaid? Stop payment fees? Treasurer does not have checkbook? – Discussion, Council Member asked President Ron Leverett about payment to PV Magazine? Ron Leverett agreed to pay PV Magazine.**

**Clear Channel proposed updating City of Prairie View entrance sign, \$25,000.00 per year revenue status. Update (Mayor Allen)**

**Impact Bio technical: Research & Development Project with Prairie View A&M University on cleaning City Sewer System. Update (Mayor Allen)**

**FEMA: Flood Disaster Update, Cameron Street Bridge and lift station repairs. Send repair estimate letter to Waller County Commissioner. Update (Mayor Allen)**

H. T. Jones Elementary School: Update / Mayor Allen

City Refunding / Refinance of bond Debt, Update / Mayor Allen

Communi-Versity: Arranged meeting with North American University President & Prairie View A&M University, Dean College of Business, possible MOU (Mayor Allen) Update

**Consent Agenda (Council Packets)**

The following items are considered routine in nature by the City Council and will be enacted by one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

**Consider the approval of the Meeting Minutes of the Regular City Council Meeting on November 14, 2016.**

Motion was made by Council Member Randle second by Council Member Herndon to accept December 12, 2016 Regular City Council Meeting Minutes.

Motion passed.

*November 14*

Council Member Miller	absent
Council Member Randle	yes
Council Member Herndon	yes
Council Member Williams	yes
Council Member Barnett	yes

**Consider the approval of the Meeting Minutes of the Special Call Meeting on November 21, 2016.**

Motion was made by Council Member Randle second by Council Member Herndon to accept Special Call Meeting Minutes November 21, 2016.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes
Council Member Herndon	yes
Council Member Williams	yes
Council Member Barnett	yes

**Consider the approval of Memorandum of Understanding Between Prairie View A&M University and the City of Prairie View.**

Motion was made by Council Member Randle second by Council Member Herndon to consider the approval of Memorandum of Understanding Between Prairie View A&M University and the City of Prairie View.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes
Council Member Herndon	yes
Council Member Williams	yes
Council Member Barnett	yes

**Consider approval of a new City of Prairie View, Texas Investment Policy and Strategy.**

Motion was made by Council Member Randle second by Council Member Herndon to consider approval of new City of Prairie View, Texas Investment Policy and Strategy.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes
Council Member Herndon	yes
Council Member Williams	yes
Council Member Barnett	yes

**Consider approval to approve the Auditing contract of Erskine Payne, CPA to engage and perform the City of Prairie View, Texas Annual Financial Audit for the year ended September 30, 2016.**

Motion was made by Council Member Randle second by Council Member Herndon to approve the Auditing Contract of Erskine Payne, CPA to perform the City of Prairie View, Texas Annual Financial Audit for the year ended September 30, 2016.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes
Council Member Herndon	yes
Council Member Williams	yes
Council Member Barnett	yes

**Discuss and take action on Tax Refund in the amount of \$36.52 to Tompkins, Michael Keith (City of PV acct#304100-146-000-100).**

Motion was made by Council Member Randle second by Council Member Herndon to approve Tax Refund in the amount of \$36.52 to Tompkins, Michael Keith.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes

Council Member Herndon	yes
Council Member Williams	yes
Council Member Barnett	yes

**Discuss and take action on Tax Refund in the amount of \$36.53 to Davis, Hulen M. Sr., & Irene (City of PV acct#431000-002-004-000).**

Motion was made by Council Member Randle second by Council Member Herndon to approve Tax Refund in the amount of \$36.53 to Davis, Hulen M. Sr., & Irene.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes
Council Member Herndon	yes
Council Member Williams	yes
Council Member Barnett	yes

**Discuss and consider action, if deemed appropriate, Sandra Bland Park (Council Member Randle).**

No Action Taken.

**Discuss and consider action, if deemed appropriate, to discuss the following proposed amendments to the City of Prairie View Code of Ordinances.**

**a. An ordinance amending the Code of Ordinances of the City of Prairie View, Texas by amending Section 13.900 "Garbage Rates" Chapter 13, "Utilities" adding Section 13.902 Trash Receptacles in the Right of Way.**

Motion was made by Council Member Herndon second by Council Member Randle to amend Code of Ordinances of the City of Prairie View, Texas by amending Section 13.900 and Section 13.902.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes
Council Member Herndon	yes
Council Member Williams	yes
Council Member Barnett	yes

**b. An ordinance amending the Code of Ordinances of the City of Prairie View, Texas by amending Section 8.200, "Abandoned Motor Vehicles" of Chapter 8 "Offenses and Nuisances" to update the provisions in accordance with changes to the Texas Transportation Code.**

Motion was made by Council Member Herndon second by Council Member Randle to amend Code of Ordinances of the City of Prairie View, Texas by amending Section 8.200 of Chapter 8.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes

Council Member Herndon	yes
Council Member Williams	yes
Council Member Barnett	yes

### **Departmental Reports**

Reports were turned in.

### **Mayor and City Council Reports (written)**

Mayor Allen – written	Council Member Herndon - written
Council Member Miller – no report	Council Member Williams – no report
Council Member Randle – no report	Council Member Barnett – no report

Pursuant to Texas Government Code §551.0415, City Council Members and City Staff may make reports about items of community interest during a meeting of the governing body without having given notice of a report.

## **ARTICLE 1.500 CITY COUNCIL RULES OF PROCEDURE**

### **Sec. 1.516 Addressing the Council**

Any person desiring to address the council by oral communication shall first secure the permission of the mayor; provided, however, that preference will be given to those persons who have notified the city secretary by noon of the meeting day of the council meeting of their desire to speak in order that their names may be placed on the agenda, and they will be recognized by the mayor without further action.

### **Sec. 1.517 Addressing the Council After Motion Made**

After a motion made by the council, no person shall address the council without first securing the permission of the mayor to do so.

### **Sec. 1.518 Manner of Addressing the Council; Time Limit**

- (a) Each person addressing the council shall step up to the microphone in front of the rail, shall give his name and address in an audible tone of voice for the taped record and, unless further time is granted by the council, shall limit his address to three minutes.
- (b) All remarks shall be addressed to the council as a body and not to any member thereof.
- © No person shall be permitted to enter into any discussion, either directly or through a member of the council without the permission of the mayor.

- (c) No question shall be asked a council member except through the mayor.

**Sec. 1.519 Silence Constitutes Affirmative Vote**

Unless a member of the council states that he/she is not voting, his/her silence in failing to respond to a roll call shall be recorded as an affirmative vote.

**Sec. 1.520 Decorum**

- (a) While the council is in session, the members must preserve order and decorum, and members shall neither, conversation or otherwise, delay or interrupt the proceedings or the peace of the council or disturb any member while speaking nor refuse to obey the orders of the council or the mayor, except as otherwise herein provided.
- (b) Any person making personal, impertinent, or slanderous remarks or who shall become boisterous while addressing the council shall be forthwith, by the mayor, barred from further audience before the council, unless permission to continue be granted by a majority vote of the council.

**Sec. 1.521 Enforcement of Decorum**

- (a) The chief of police, or such member or members of the police department as he/she may designate, shall be sergeant-at-arms of the council meetings. He/she, or they, shall carry out all orders and instructions given by the mayor for the purpose of maintaining order and decorum at the council meeting.
- (b) Upon instructions of the mayor, it shall be the duty of the sergeant-at-arms, or any of them present, to place any person who violates the order and decorum of the meeting under arrest, and cause him/her to be prosecuted under the provisions of this code; the complaint to be signed by the mayor.

**Sec. 1.522 Persons Authorized to be Within Rail**

No person, except city officials, their representatives and newspaper radio, and television reporters shall be permitted within the rail in front of the council chamber without the express consent of the council.

**New Business (Future Agenda Items)**

**Adjourn**

A motion was made by Council Member Herndon second by Council Member Barnett to adjourn at 8:20 p.m.

Motion passed.

Council Member Miller	absent
Council Member Randle	yes
Council Member Herndon	yes
Council Member Williams	yes
Council Member Barnett	yes

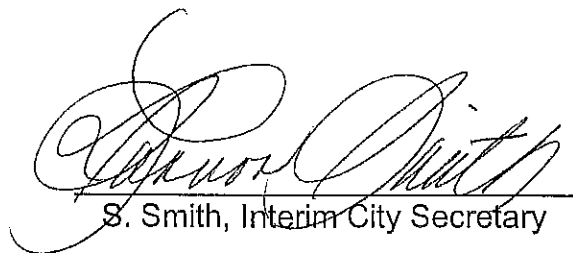
The City of Prairie View City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

I, the undersigned authority do hereby certify that the above Notice and Agenda of Workshops and Regular Meetings of the governing body of the City of Prairie View is a true and correct copy of said notice and said Notice was posted on the City Hall front door, a place convenient and readily accessible to the general public at all times; said Notice was posted on Friday, January 6, 2017 by 5:00 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice and Agenda was also posted on the City's website at:

[http://www.prairieviewtexas.gov/departments/council\\_agendas-and-minutes.php](http://www.prairieviewtexas.gov/departments/council_agendas-and-minutes.php)



\_\_\_\_\_  
Mayor David Allen



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S. Smith, Interim City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (936)857-3603.