



CITY OF PRAIRIE VIEW

City Council Meeting Agenda

July 28, 2015

Notice is hereby given that the City Council of the City of Prairie View will meet in Regular Session on Tuesday, July 28, 2015 at 6:00 p.m. in the Prairie View Council Chamber located in City Hall at 44500 Business Highway 290, Prairie View, Texas 77446.

Frank D. Jackson
Jonathan Miller
Jonathon Randle
Marie Herndon
Herbert Thomas
Paulette Barnett

Mayor
Council Member Position 1
Council Member Position 2
Council Member Position 3
Council Member Position 4
Council Member Position 5

1. Call to Order
2. Certification of Quorum
3. Invocation

4. Citizens Comments

During Citizens Comments portion of the meeting, speakers must limit their comments to no more than three (3) minutes. City Council will listen to the comments, but cannot discuss or respond to the comments during the meeting. The matter may be referred to a department head, or City Council may direct that the matter be placed on the next Regular City Council Agenda. If a written response is desired from the City please indicate during your presentations.

Citizens may also submit their comments in writing and/or fill out a Customer Service Evaluation Form. All persons in attendance at the meeting of the City Council will conduct themselves in an orderly manner. Disregard of order from the Mayor/Chair or Sergeant-At-Arms/Law Enforcement Officer will result in the removal of the person or persons causing the disorder.

ARTICLE 1.500 CITY COUNCIL RULES OF PROCEDURE

Sec. 1.516 Addressing the Council

Any person desiring to address the council by oral communication shall first secure the permission of the mayor; provided, however, that preference will be given to those persons who have notified the city secretary by noon of the meeting day of the council meeting of their desire to speak in order that their names may be placed on the agenda, and they will be recognized by the mayor without further action.

Sec. 1.517 Addressing the Council After Motion Made

After a motion is made by the council, no person shall address the council without first securing the permission of the mayor to do so.

Sec. 1.518 Manner of Addressing the Council; Time Limit

- (a) Each person addressing the council shall step up to the microphone in front of the rail, shall give his name and address in an audible tone of voice for the taped record and, unless further time is granted by the council, shall limit his address to three minutes.
- (b) All remarks shall be addressed to the council as a body and not to any member thereof.
- (c) No person, other than the council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the mayor.
- (d) No question shall be asked a councilmember except through the mayor.

Sec. 1.519 Silence Constitutes Affirmative Vote

Unless a member of the council states that he/she is not voting, his/her silence in failing to respond to a roll call shall be recorded as an affirmative vote.

Sec. 1.520 Decorum

- (a) While the council is in session, the members must preserve order and decorum, and members shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the council or disturb any member while speaking nor refuse to obey the orders of the council or the mayor, except as otherwise herein provided.
- (b) Any person making personal, impertinent, or slanderous remarks or who shall become boisterous while addressing the council shall be forthwith, by the mayor, barred from further audience before the council, unless permission to continue be granted by a majority vote of the council.

Sec. 1.521 Enforcement of Decorum

(a) The chief of police, or such member or members of the police department as he/she may designate, shall be sergeant-at-arms of the council meetings. He/she, or they, shall carry out all orders and instructions given by the mayor for the purpose of maintaining order and decorum at the council meeting.

(b) Upon instructions of the mayor, it shall be the duty of the sergeant-at-arms, or any of them present, to place any person who violates the order and decorum of the meeting under arrest, and cause him/her to be prosecuted under the provisions of this code; the complaint to be signed by the mayor.

Sec. 1.522 Persons Authorized to be Within Rail

No person, except city officials, their representatives and newspaper, radio, and television reporters, shall be permitted within the rail in front of the council chamber without the express consent of the council.

Presentations

5. Presentation to Brian Rowland for serving as City Council Member four (4) consecutive years on City Council.

Approval of Minutes

6. Approval of Regular City Council Meeting Minutes of June 28, 2015.
7. Approval of Special Called City Council Meeting Minutes of June 30, 2015.

Ratification Actions

8. Ratification of Accounts Paid for July 28, 2015.
9. Ratification of the Appointment of City Secretary Juanita (Janie) Willman.
10. Ratification of Appointment of Board Members to Serve as the Board of Appeals: Marshall Brown, Henry P. Kemp, Minnie Cyrus, Gwendolyn Carter (Alternate), and Dorothy Carter (Alternate).
11. Discuss and consider action authorizing Tax Refund in the amount of \$36.52 to John L. and Barbara Brandon, City of Prairie View Acct. No. 841000-001-011-000).
12. Discuss and consider action designating the following signers for all City of Prairie View Warrants (Checks):
 - a. Frank D. Jackson, Mayor
 - b. Jonathon Randle, Mayor Pro Tem
 - c. Juanita Willman, City Secretary
 - d. Herbert Thomas, PV4B EDC President
13. Discuss and consider action authorizing a contract with DeLeon Construction to clear City lots legally described as Prairie Hills Section Two, Blk 6, Lots 134 and 138.
14. Update on the present condition of lots and properties profiled at the June 23, 2015, City Council Meeting, relative to compliance with city ordinances, including vacant lot at 300 Pine Street, 200 Pine Street, and 121 Pine Street. (Council Member Herndon)

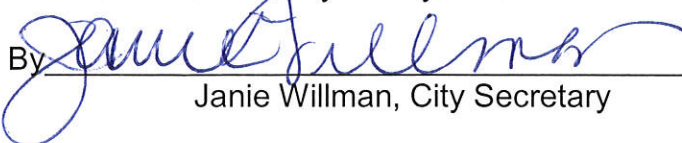
15. Discuss and take action establishing 18 inches as a minimum requirement for water culverts in the City of Prairie View. (Council Member Thomas)
16. **Department Head Reports**
 - a. Account Report – J. J. Johnson
 - b. Administrative Report – Janie Willman, City Secretary
 - c. Delinquent Tax Report – Tia Alix
 - d. Municipal Court – Judge Morris Overstreet
 - e. Police Report – Chief Larry Johnson
 - f. Public Work Operations – Fredrick Alexander
 - g. Tax Report – (See Attached)
17. Council Members Reports (written)
18. Mayors Report / Remarks
19. **Executive Session (Closed to Public)**

The City Council of the City of Prairie View will convene into Executive Session Pursuant to Section 551.074 of the Texas Government Code, "Personnel Matters" to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
20. The City Council will reconvene into Open Session to discuss and take any action from Executive Session.
21. Announcements.
22. Adjourn.

The City of Prairie View City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

I, the undersigned authority, do hereby certify that the above Notice of a Meeting of the governing body of the City of Prairie View is a true and correct copy of said Notice and said Notice was posted on the City Hall bulletin board, and entrance to City Hall, a place convenient and readily accessible to the general public at all times; said Notice was posted on July 24, 2015, by 5 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice was also posted on the City's website at: www.prairieviewtexas.gov.

Dated this the 24th day of July 2015

By 
Janie Willman, City Secretary

This facility is wheelchair accessible and accessible parking space. Requests for accommodations or interpretive services must be made 48 hours before this meeting. Please contact the City Secretary at (936) 857-3603.

