



PRAIRIE VIEW ECONOMIC DEVELOPMENT CORPORATION 4B
[**pvedc4b@gmail.com**](mailto:pvedc4b@gmail.com)

Notice of PV EDC 4B Quarterly Meeting
Saturday, August 27, 2022
8:30am

Members of Prairie View City Council and all City Officials Were Invited
Breakfast Service from 8:00 – 8:25 (First Come First Serve basis)

PV EDC4B Office Location @Victorious Believers Church
21131 Pine Island Road Prairie View, Texas 77446

For considering the following agenda items. All agenda items are subject to action.

This meeting is in person. There will not be a teleconference.

Due to COVID protocol and in an effort to keep our citizens, employees and Board members as safe as possible, The PVEDC meeting site will practice social distancing and has a limited capacity. If you wish to attend in person, please know that only the first 20 people will be allowed in the building to be dispersed as 20 people in the **Meeting Room**.

Anyone wishing to offer Public Comments or speak during this meeting may do so by arriving at least 10 minutes prior to the start of the meeting and indicating on log-in sheet your desire to make Public comments. PLEASE complete a "Comment" card and submit to the presiding officer or attendant prior to the meeting starting time. All Public Comments will be taken in person, **NO** telephone comments available at this time.

Call to Order

Certification of Quorum

Invocation

Introduction of Participants

CITIZEN FORUM

At this time, citizens will be able to speak for a length of time not to exceed three (3) minutes. Twenty-one minutes total has been allocated for this section. Pursuant to Section 551.042 of the Texas Open Meetings Act, any deliberation of or decisions about the subject inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. NO telephone comments available at this time.

PRESENTATIONS:

PV Economic Development Corporation Office Manager presentation based on Agenda Items #1 & 7 from April 2022 meeting on the progress of setting up, organizing, and streamlining PV EDC 4B Office procedures:

- Office organization, procedures, strategies for moving forward
- New EDC Website and YouTube Channel
- Grant review, acceptance and all processing procedures
- Grant types and \$ amount limits
- EDC 4B loans, amounts, terms, Loan Committee (JJ Johnson)

1. Discuss and possible action on Procedure, Point-person, responsible party, and dates for audit of PV EDC 4B 2021-2022. (Jackson)

2. Discuss and possible action to assign a Point Person (ie Project Manager) to organize the updating of the Prairie View EDC Strategic Plan specifically for the economic development of our city.

3. Discuss and possible action for the training course, “Economic Development Strategic Planning”. September 15 -16, 2022 by International Economic Development Council (IEDC). (Rowland)

4. Review and discuss detailed Financial Report for the 2021 – 2022 Fiscal Year. (JJ Johnson)

5. Updates on potential and new developments from EDC Board members.

6. Review and discussion of State, County, National & International participation by PV EDC 4B Board members.

7. Discuss and take action to re-set date for Mandated PV EDC 4B Annual Meetings in October instead of September. (Zech)

8. Discuss and take action on the status of the PV Business survey and directory from our April 9, 2022. Solidify anticipated completion date. (Perry & Brown)

9. Discuss and take action to consolidate committee for Special Prairie View Business Community Social with budget not to exceed \$2,500.00. (Perry)

10. Discuss and take action on purchase of Food Truck or Trailer w/ maintenance agreement to make available for local food vendors. (Perry)

11. Discuss grants that PV EDC 4B has received applications for during the 2021-2022 fiscal year. (Lyman)

12. Discuss and possible action regarding the status report & updates of grants awarded so far during the 2021 – 2022 fiscal year.

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| a. | 3/7/2022 | Chad’s Barber Shop | \$1,372.98 |
| b. | 3/30/2022 | Chad’s Barber Shop | 934.89 |

13. Discuss and possible action on City of Prairie View Blackberry Festival. (Alexander)

14. Joint Job Description between Economic Development and City. (Alexander)
15. Discussion, clarification and possible action on required PV EDC 4B reporting to City Council. (Brown, Zech).
16. Discuss and take action on the Joint Intern Project. (Alexander)
17. Discuss Expansion of City Hall. (Alexander).
18. Discuss and take action to add newly elected Vice President Roberts to bank account. (Brown)
19. Discuss and take action to schedule Educational Town Hall meeting(s) regarding how PV EDC 4B operates, Relationship between EDC and City Council, City Charter, etc. (Leverett)
20. Discuss and take action to once again underwrite a sponsorship in the TABCCM Golf Tournament; 18th Annual T. J. Patterson, Sr. Golf Classic & Awards Banquet@ the Golf Glove Level of \$2,500.00.
21. Discussion and possible action on authorizing a financial analysis of the feasibility of a City-wide participation in Prairie View Dollar Campaign in Fall, 2022—based on data from the pilot program, Spring 2022. (Bautista)
22. Updates on potential and new developments from City representatives.

BOARD/STAFF REPORTS

Pursuant to Texas Government Code Section 551.0415, the Board of Directors, without having provided notice, may make reports about items of community interest if no action is taken and possible action is not discussed regarding the information provided in the report. “Items of community interest” include: (1) expressions thanks, congratulations or condolence; (2) information regarding holiday schedules; (3) an honorary or salutatory recognition of a public official, public employee or other citizen, except the discussions regarding a change in the status of a person’s public office or public employment is not an honorary or salutatory recognition for the purposes of the PVEDC; (4) a reminder about an upcoming event organized or sponsored by the governing body; (5) information regarding a social, ceremonial or community event organized or sponsored by an entity other than the PVEDC that was attend or is scheduled to be attended by a member of the governing body or an official or employee of the PVEDC; and (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda

ITEMS FOR FUTURE AGENDA

Any items the Directors wish to have placed on the following regular agenda or request for a special meeting:

ADJOURN

Executive Session: The Prairie View Economic Development Corporation 4-B and/or City Officials reserve the right to adjourn into Executive Session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Economic Development). I, the undersigned authority, do hereby certify that the above Notice and Agenda of the Regular Scheduled Meeting of the Prairie View Economic Development Corporation 4-B is a true and correct copy of said Notice and said Notice was posted on the

entrance of the Prairie View City Hall, a place convenient and readily accessible to the general public at all times; said Notice was posted by 5:00pm, August 23, 2022. The Notice will also be posted on the City's website at: https://www.prairieviewtexas.gov/departments/edc_meeting_agendas.php Dated this the 23rd day of August, 2022.

BY: T Singleton (President) /VEBrown (Sec)

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting by phoning (936) 857-3711.

Attendance by other elected or appointed officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission, or committee subject to the Texas Open Meetings Act.