

Frank D. Jackson, Mayor
Jonathan Miller, Council Member,
Position 1
Jonathon Randle, Council Member,
Position 2



Marie Herndon, Council Member,
Position 3
Herbert Thomas, Council Member,
Position 4
Paulette Barnett, Council Member,
Position 5

City of Prairie View
City Council Regular Meeting Agenda
October 27, 2015, 6 p.m.
Prairie View City Hall, City Council Chamber
44500 U.S. Business Highway 290
Prairie View, Texas 77446

1. **Call to Order**
2. **Certification of Quorum**
3. **Invocation**
4. **Citizens Comments.** *Please limit your comments to three (3) minutes. City Council will listen to the comments, but cannot discuss or respond to the comments during the meeting. The matter may be referred to a department head, or City Council may direct that the matter be placed on the next Regular City Council Agenda. If a written response is desired from the City please so indicate during your presentations.*

Citizens may also submit their comments in writing and/or fill out a Customer Service Evaluation Form.

All persons in attendance at the meeting of the City Council will conduct themselves in an orderly manner. Disregard of order from the Mayor/Chair or Sergeant-At-Arms/Law Enforcement Officer will result in the removal of the person or persons causing the disorder.

Consent Agenda

5. Consider approval of the Meeting Minutes of the Regular City Council Meetings of June 23, 2015, July 28, 2015, August 25, 2015, and September 22, 2015.
6. Consider approval of the Meeting Minutes of the Special City Council Meetings of August 12, 2015, August 24, 2015, August 31, 2015, September 8, 2015, September 15, 2015, and September 28, 2015.
7. Consider appointment of City Council Members Marie Herndon and Paulette Matthews-Barnett to represent the City of Prairie View on the Houston-Galveston Area Council (H-GAC) General Assembly in 2016.

8. Consider approval of a Resolution authorizing the Formation of the Gulf Coast Regional 9-1-1 Emergency Communications District through the Houston-Galveston Area Council (H-GAC).
9. Consider approval of a Resolution extending the City's Bank Depository Services from November 1, 2015 to December 1, 2015.

Regular Agenda

10. Discuss and consider action, if deemed appropriate, adopting an ordinance creating a Board of Appeals and appointing Board Members to serve on the Board of Appeals.
11. Discuss and consider action, if deemed appropriate, on the appointment of an Ad-Hoc Committee to work with Prairie View A & M University and Prairie View A & M University School of Architecture Student Panel on developing standards and designs for way finding signage related to the Sandra Bland Memorial Park and the Sandra Bland Parkway.
12. Discuss, and consider action, if deemed appropriate, adopting a Resolution Awarding the Bid for Overall Program Management Services on the City of Prairie View's Economic Development Administration (EDA) for the Old Houston Highway and James Muse Parkway Infrastructure Development Project locally known as the James Muse Parkway Project.
13. Discuss, and consider action, if deemed appropriate, authorizing solicitation of bids for engineering services for the EDA Project locally known as the James Muse Parkway Project.
14. Discuss, and consider action, if deemed appropriate, on the Appointment of an individual or firm to provide Building Official and Fire Inspection Services in the City of Prairie View through the approval of a Professional Services Contract or a Corporate Contract.
 - A. Mr. Roy Frankum
 - B. Bureau Veritas
15. Discuss and consider action, if deemed appropriate, on a Policy for the Location of Media and Videotaping in the City Council Chambers. (Council Member Marie Herndon)
16. Discuss and consider action, if deemed appropriate, continuing the Quarterly Publication of the City of Prairie View 4B Economic Development Corporation Newsletter. (Council Member Marie Herndon)
17. Discussion and consider action, if deemed appropriate, on a Policy for Retrieving City-Issued Equipment or Property from any Elected or Appointed City of Prairie View Official. (Council Member Marie Herndon)

Department Reports and Updates

18. Department Head Reports
 - A. Accounting Report – J.J. Johnson, City Financial Advisor
 - B. Administration – Janie Willman, City Secretary
 1. City Volunteer Board Application Changes
 2. Status update on the Mellrene Young property located at 100 Owens Road at Thompson
 3. Brookside Meadows Subdivision Request
 4. Discuss Results and Recommendations from the City Council Ad-Hoc Committee on City Council Meetings and Agenda Development Processes.
 - C. Municipal Court Report – Judge Morris Overstreet
 - D. Police Department Report – Chief Larry Johnson
 - E. Public Works Operation – Fredrick Alexander, Public Works Supervisor
 - F. Tax Report – Waller Independent School District
 - G. Delinquent Tax Report – Tia Alix, Area Manager, Linebarger Goggan Blair & Sampson

Mayor and City Council Reports and Announcements

19. City Council Written Reports
20. Mayor's Report
21. New Business (Future Agenda Items) *Under this agenda item, the Mayor and City Council Members may request that certain items be scheduled for a future agenda. Requesting that items be placed on a future agenda does not exclude other agenda items being added during the agenda development process. Future agenda items are scheduled and published in conformance with the Texas Open Meetings Act.*

Executive Session Agenda

22. Executive Session
 - A. Pursuant to Section § 551.071, Consultations with Attorney, of the Texas Government Code, the City Council will convene into Executive Session (1) to seek advice of its attorneys regarding (a) pending or contemplated litigation, (b) a settlement offer, or (2) a matter on which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with this Chapter, including Michael Kelley v. City of Prairie View, and INOC Properties, et al v. City of Prairie View, et al.
 - B. The City Council will re-convene into Open Session to take action arising out of the Executive Session Item 21A. Section 551.071.

23. **Executive Session**

- A. Pursuant to Section § 551.074, Personnel Matters, of the Texas Government Code, the City Council will convene into Executive Session to discuss the duties of the City Secretary and conduct or schedule an evaluation.
- B. The City Council will re-convene into Open Session to take action arising out of the Executive Session Item 22A. Section 551.074.

24. Discuss and consider action, if deemed appropriate, on an Ordinance amending the City of Prairie View's Adopted Budget for the Fiscal Year 2015-2016.

- A. Police Department
- B. Administration Department

25. **Adjourn.**

The City of Prairie View City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

I, the undersigned authority, do hereby certify that the above Notice and Agenda of a Regular Meeting of the governing body of the City of Prairie View is a true and correct copy of said Notice and said Notice was posted on the City Hall bulletin board, and entrance to City Hall, a place convenient and readily accessible to the general public at all times; said Notice was posted on Friday, October 23, 2015 by 6 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice was also posted on the City's website at: www.prairieviewtexas.gov.

Dated this the 23rd day of October, 2015.

By 
Janie Willman, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at (936) 857-3603.



Welcome to the City of Prairie View City Council Meeting

We are here to serve you and the Community. Just a few reminders about the City Council's Rules of Procedure.

ARTICLE 1.500 CITY COUNCIL RULES OF PROCEDURE

Sec. 1.516 Addressing the Council

Any person desiring to address the council by oral communication shall first secure the permission of the mayor; provided, however, that preference will be given to those persons who have notified the city secretary by noon of the meeting day of the council

meeting of their desire to speak in order that their names may be placed on the agenda, and they will be recognized by the mayor without further action.

Sec. 1.517 Addressing the Council After Motion Made

After a motion is made by the council, no person shall address the council without first securing the permission of the mayor to do so.

Sec. 1.518 Manner of Addressing the Council; Time Limit

(a) Each person addressing the council shall step up to the microphone in front of the rail, shall give his name and address in an audible tone of voice for the taped record and, unless further time is granted by the council, shall limit his address to three minutes.

(b) All remarks shall be addressed to the council as a body and not to any member thereof.

(c) No person, other than the council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the mayor.

(d) No question shall be asked a councilmember except through the mayor.

Sec. 1.519 Silence Constitutes Affirmative Vote

Unless a member of the council states that he/she is not voting, his/her silence in failing to respond to a roll call shall be recorded as an affirmative vote.

Sec. 1.520 Decorum

(a) While the council is in session, the members must preserve order and decorum, and

members shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the council or disturb any member while speaking nor refuse to obey the orders of the council or the mayor, except as otherwise herein provided.

(b) Any person making personal, impertinent, or slanderous remarks or who shall become boisterous while addressing the council shall be forthwith, by the mayor, barred from further audience before the council, unless permission to continue be granted by a majority vote of the council.

Sec. 1.521 Enforcement of Decorum

(a) The chief of police, or such member or members of the police department as he/she may designate, shall be sergeant-at-arms of the council meetings. He/she, or they, shall carry out all orders and instructions given by the mayor for the purpose of maintaining order and decorum at the council meeting.

(b) Upon instructions of the mayor, it shall be the duty of the sergeant-at-arms, or any of them present, to place any person who violates the order and decorum of the meeting under arrest, and cause him/her to be prosecuted under the provisions of this code; the complaint to be signed by the mayor.

Sec. 1.522 Persons Authorized to be Within Rail

No person, except city officials, their representatives and newspaper, radio, and television reporters, shall be permitted within the rail in front of the council chamber without the express consent of the council.