

Ron Leverett, Mayor  
David Allen, Council Member-Position 1  
Paulette Matthews-Barnett, Council Member-  
Position 2



Mike James, Council Member-Position 3  
Wendy Williams, Mayor Pro tem-Position 4  
Malcolm Jackson, Council Member-Position 5

**CITY OF PRAIRIE VIEW**  
[www.prairieviewtexas.gov](http://www.prairieviewtexas.gov)

A City Council Meeting will be held on  
**Monday October 9, 2023 starting at 6:00 PM**  
At Prairie View City Hall, City Council Chamber  
44500 US Business Highway 290, Prairie View, Texas 77446  
To consider the following agenda items.

**This meeting is in person, there will NOT be a teleconference.**

Anyone wishing to offer Public Comments, or speak during a Public Hearing, may do so by arriving at City Hall and completing a Comment Card at least fifteen (15) minutes prior to the start of the meeting. All Public Comments will be taken in person, NO telephone comments available at this time.

#### **AGENDA**

**Call to Order**

**Roll Call/Certification of Quorum**

**Invocation**

**Pledge**

**Public Comments**

ECT 4'29-41.2'25

Citizens who have signed up with City staff (see instructions above) will be recognized. Comments will be limited to three (3) minutes per person. City Council will listen to the comments but cannot discuss or respond to the comments during the meeting. The matter may be referred to a department head. Mayor or City Council may direct that the matter be placed on the next regular City Council Agenda.

**Presentation**

Bureau Veritas  
Trilogy -Ditch Cleaning Draft Report  
Chief White-Mass Gatherings (CC James)

**Minutes**

1. Discuss and take action on the approval of City Council Meeting Minutes for 09/25/2023.

## Department Reports

- Police Department – Chief of Police Dept- Chief White  
Call Report Statistics  
Municipal Court – Judge Alexander  
Monthly Report
- Engineering – Trilogy  
Monthly Activity Report  
Update on Impact Fees
- Public Works – USW  
Total Receipts and Aged Receivables  
Operations and maintenance Expenses and Update  
Water Accountability, and Production Report  
Water Bill Concerns/Issues-Ms. Connor (CC James)
- Financials – JJ Johnson  
Monthly Report
- ARP Projects- Eddie White

## Business

OCT 4 '23 12:26

2. Discussion and possible action regarding approving 2023-2024 Employee Holiday Schedule.
3. Discussion and possible action regarding hiring Records Consultants, Inc (RCI) to perform Records Retention Management for the City of Prairie View.
4. Discussion and possible action regarding approving a date to interview applicant for City Attorney. (Mayor Leverett)
5. Update on process of hiring City Manager. (Mayor Leverett)
6. Discussion and possible action regarding hiring an interim qualified City Code Enforcer and City Inspector for the City of Prairie View. (Mayor Leverett)
7. Discussion and possible action regarding appointing H-GAC representative and alternate. (CC Allen)
8. Discussion and possible action allowing Vendors to rent location/area from the City-on-City Property 714 University Dr during Homecoming Week. (CC Jackson)
9. Discussion and possible action allowing City to use city property 101 Echols streets and Charge for Parking for homecoming day 11/4/2023. (CC Jackson)
10. Discussion and possible action hiring a survey company to survey City Property on Echols Street CAD ID 15718. (CC Jackson)
11. Discussion and possible action on adopting a policy for what is authorized for reimbursement for Elected Officials and who has authority to approve these reimbursements. (CC Allen)

## Mayor and City Council Comments and Reports on Items of Community Interest

Pursuant to Texas Government Code Sec. 551.0415, a member of the governing body may announce items of community interest during a meeting of the governing body without having given notice of the subject of the announcement. "Items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

### New Business (Future Agenda Items)

### Adjournment

### Certification

OCT 4 '23 PM 12:26

I, the undersigned authority do hereby certify that the above Notice and Agenda of the Regular Meeting of the governing body of the City of Prairie View is a true and correct copy of said Notice and said Notice was posted on the City Hall front door, a place convenient and readily accessible to the general public at all times; said Notice was posted on Wednesday, October 4, 2023 by 6:00 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice and Agenda was also posted on the City's website at <http://www.prairieviewtexas.gov>

Dated this, the 4<sup>th</sup> day of October 2023.

By:

  
LaKethia Connor, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours before this meeting. Please contact the City Staff Office at (936) 857-3603.

The City of Prairie View City Council reserves the right to adjourn into Executive Session at any time during this meeting to discuss, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about security Devices), and 551.086 (Economic Development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission, or committee subject to the Texas Open Meetings Act.