

**PRAIRIE VIEW ECONOMIC DEVELOPMENT CORPORATION**  
**Notice of Regular Scheduled Board Meeting and Workshop**  
**Saturday, November 21, 2020; 12:00 p.m.**  
**Victorious Church, Community Room**  
**21131 Pine Island Road**  
**Prairie View, Texas 77446**

In accordance with an order of the Office of the Governor issued March 16, 2020, the Economic Development Corporation of the City of Prairie View will conduct a video conference and telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The meeting will be held on Saturday, November 21, 2020 at 12:00 p.m. The public may watch this meeting live and have the opportunity to comment via audio devices at the following link:

**Join Zoom Meeting**

<https://zoom.us/j/99488010012?pwd=T2Q0dkp3d0dSbnpsTUxPR09UV1R2dz09>

**Meeting ID: 994 8801 0012**

**Passcode: 714715**

**One tap mobile**

**+13462487799,,99488010012#,,,,,0#,,714715# US (Houston)**

**+12532158782,,99488010012#,,,,,0#,,714715# US (Tacoma)**

**Dial by your location**

**+1 346 248 7799 US (Houston)**

**+1 253 215 8782 US (Tacoma)**

**+1 408 638 0968 US (San Jose)**

**+1 669 900 6833 US (San Jose)**

**+1 301 715 8592 US (Germantown)**

**+1 312 626 6799 US (Chicago)**

**+1 646 876 9923 US (New York)**

**Meeting ID: 994 8801 0012**

**Passcode: 714715**

**Find your local number: <https://zoom.us/u/ab1cy930Mt>**

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments may be submitted up two hours before the meeting. A video recording of the meeting will be made and will be posted to the City’s website and available to the public in accordance with the Texas Public Information Act upon written request.

1. Call to Order
2. Certification of Quorum

3. Invocation

**Citizens Forum**

4. At this time, citizens will be able to speak for a length of time not to exceed five minutes. Thirty minutes total has been allocated for this section. Pursuant to Section 551.042 of the Texas Open Meetings Act, any deliberation of or decisions about the subject of an inquiry not specifically listed on the agenda shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**Consent Agenda Items**

The Consent Agenda is considered self-explanatory and will be enacted by the Board with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the President or a Board member.

5. Discuss, Consider and Possible Action Approving the minutes of the Regular Board Meeting of October 15, 2020
6. Discuss, Consider and Possible Action Approving the minutes of the Special Board Meeting of October 29, 2020

**Presentations**

7. Presentation regarding the progress of the local COVID-19 Relief Grant recipients' expansion/retention progress (Lampkin)

**Action Items**

8. Discuss, Consider, and Possible Action Approving amendments to the Prairie View Economic Development Corporation By-Laws (Eze)
9. Discuss, Consider, and Possible Action Appointing a Committee to Re-Evaluate and Revise Procedures for Efficient Disbursement to vendors (Singleton)
10. Discuss, Consider, and Possible Action selecting a company to develop, launch and maintain a Prairie View Economic Development Corporation professional website and social media platforms and authorizing the negotiation the contract (Brown)

**Workshop**

11. Discuss, Consider, and Possible Action regarding processes for interviewing and scoring for the Executive Director position (Walker)
12. Presentations and interviews of the following applications for the Executive Director Position:
- a. Sylvia Cedillo
  - b. Robert Johson
  - c. David Allen
  - d. Vanessa Lampkin

### **Executive Session**

13. Pursuant to Section 551.074 of the Texas Government Code, the Economic Development Corporation will meet in closed session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
  - a. Hiring of a Prairie View Economic Development Corporation Executive Director

### **Return to Open Session**

14. Discuss and Consider any Action Resulting from Executive Session as Necessary

### **Board/Staff Reports**

15. Pursuant to Texas Government Code Section 551.0415, the Board of Directors, without having provided notice, may make reports about items of community interest if no action is taken and possible action is not discussed regarding the information provided in the report. "Items of community interest" include: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedules; (3) an honorary or salutatory recognition of a public official, public employee, or other citizen, except that discussions regarding a change in the status of a person's public office or public employment is not an honorary or salutatory recognition for purposes of the PVEDC; (4) a reminder about an upcoming event organized or sponsored by the governing body; (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the PVEDC that was attend or is scheduled to be attended by a member of the governing body or an official or employee of the PVEDC; and, (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda

### **Items for Future Agendas**

16. Any items the directors wish to have placed on the following regular agenda or request for a special meeting

### **ADJOURN**

**Executive Session:** The Prairie View Economic Development Corporation 4-B reserves the right to adjourn into Executive Session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Economic Development).

I, the undersigned authority, do hereby certify that the above Notice and Agenda of the Regular Scheduled Meeting of the Prairie View Economic Development Corporation 4-B is a true and correct copy of said Notice and said Notice was posted on the entrance to the Prairie View City Hall, a place convenient and readily accessible to the general public at all times; said Notice was posted on Wednesday, November 18, 2020, by 12:00 p.m., and remained so posted continuously

for at least 72 hours preceding the scheduled time for said meeting. The Notice will also be posted on the City's website at:

**[https://www.prairieviewtexas.gov/departments/edc\\_meeting\\_agendas.php](https://www.prairieviewtexas.gov/departments/edc_meeting_agendas.php)**

Dated this the 18<sup>th</sup> day of November, 2020

By: **Maduforo Eze**

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Maduforo Eze, President

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting by phoning (936) 857-3711.