

Ron Leverett, Mayor
Waymond Perry, Council Member-Position 1
Vacant, Council Member-Position 2



Nathan Alexander, Council Member-Position 3
Wendy Williams, Council Member-Position 4
Malcolm Jackson, Council Member-Position 5

APPROVED

CITY OF PRAIRIE VIEW
www.prairieviewtexas.gov

A City Council Meeting will be held on
Monday, November 14, 2022, starting at 6:00 PM

At Prairie View City Hall, City Council Chamber
44500 US Business Highway 290, Prairie View, Texas 77446

To considering the following agenda items.

All agenda items are subject to action.

This meeting is in person, there will NOT be a teleconference.

Due to COVID protocol and to keep our citizens, employees, and council members as safe as possible, City Hall will be practicing Social Distancing and has limited capacity. If you wish to attend in person, please know that only the first 50 people will be allowed in the building and are to be dispersed as 26 persons in Council Chambers and 24 in overflow areas. We appreciate your cooperation.

Anyone wishing to offer Public Comments, or speak during a Public Hearing, may do so by arriving at City Hall and completing a Comment Card at least fifteen (15) minutes prior to the start of the meeting. All Public Comments will be taken in person, NO telephone comments available at this time.

AGENDA

Call to Order

Roll Call/Certification of Quorum

Invocation

Pledge

Public Comments

Citizens who have signed up with City staff (see instructions above) will be recognized. Comments will be limited to three (3) minutes per person. City Council will listen to the comments but cannot discuss or respond to the comments during the meeting. The matter may be referred to a department head. Mayor or City Council may direct that the matter be placed on the next regular City Council Agenda.

Minutes

1. Discuss and take action on the approval of City Council Meeting Minutes for 10/24/2022.

Department Reports

- Police Department – Chief of Police Dept- Chief Whitting
Call Report Statistics
Code Enforcement – Stacey Witte
- Municipal Court – Judge Alexander
Monthly Report for October 2022
- Engineering – Trilogy
Monthly Activity Report
- Public Works – USW
Total Receipts and Aged Receivables
Operations and maintenance Expenses and Update
Water Accountability, and Production Report
- Financials – JJ Johnson
Monthly Report for October 2022
- Projects- Dr. Ramiro Bautista

Ordinance(s)

2. Discussion and possible action regarding **Ordinance 2022-1114-001: AN ORDINANCE OF THE CITY OF PRAIRIE VIEW PROVIDING FOR THE VOLUNTARY ANNEXATION OF PROPERTY DESCRIBED AS APPROXIMATELY 1.863 ACRES EXTENDING THE BOUNDARIES OF THE CITY; that the 1.863 acres of land described as ABS A312400 A-124 George A. Dennett Tract 100 Acres 1.863 PIO 3.6780 AC, Property ID 10065, SWR S-8, is hereby annexed to the City of Prairie View, Texas, and said property shall hereafter be included within the corporate city limits of the City of Prairie View. APPROVING A SERVICE PLAN; PROVIDING FOR ZONING CLASSIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**
3. Discussion and possible action regarding **Ordinance 2022-1114-002: AN ORDINANCE OF THE CITY OF PRAIRIE VIEW, TEXAS, AMENDING THE CURRENT ZONING ORDINANCE OF THE CITY OF PRAIRIE VIEW, TEXAS, AS AMENDED, BY CHANGING THE ZONING DESIGNATION OF THAT CERTAIN TRACT LOCATED ON ABS A312400 A-124 GEORGE A. DENNETT TRACT 19 ACRES 59.17, 702 SANTEE, PRAIRIE VIEW, TX, BEING PROPERTY ID: 10027 290 CORRIDOR NEIGHBORHOOD AND BEING FURTHER IDENTIFIED AS GEOGRAPHIC ID: 312400-019-000-101 IN THE PUBLIC RECORDS OF WALLER COUNTY TAX APPRAISAL DISTRICT FROM GC - GENERAL COMMERCIAL TO R3 – MULTIPLE FAMILY RESIDENTIAL; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**
4. Discussion and possible action regarding **Ordinance 2022-1114-03: AN ORDINANCE OF THE CITY OF PRAIRIE VIEW, TEXAS, AMENDING THE CURRENT ZONING ORDINANCE OF THE CITY OF PRAIRIE VIEW, TEXAS, AS AMENDED, BY CHANGING THE ZONING DESIGNATION OF THAT CERTAIN TRACT LOCATED ON ABS A304100 A-41 JUSTO LIENDO TRACT 166-2 ACRES 8.7236 P/O 12.8918 AC, 23286 RICHARDS ROAD, PRAIRIE VIEW, TX, BEING PROPERTY ID: 254995 290 CORRIDOR NEIGHBORHOOD AND BEING FURTHER IDENTIFIED AS GEOGRAPHIC ID: 304100-166-002-100 IN THE PUBLIC RECORDS OF THE WALLER COUNTY TAX APPRAISAL DISTRICT FROM R1 - SINGLE FAMILY RESIDENTIAL TO R3 – MULTIPLE FAMILY RESIDENTIAL; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Other Business

5. Discussion and possible action regarding renewal of contract with the City of Prairie View and J & J Johnson for bookkeeping service for a 24-month period beginning December 1, 2022.
6. Discussion and possible action regarding approval of City Offices being closed on Monday, November 28, 2022 (Monday after Thanksgiving). (CC Williams)
7. Discussion and possible action regarding the use of \$1200.00 from the General Fund Community Outreach line item for a Community Thanksgiving Dinner. (CC Jackson)
8. Discussion and possible action regarding renovating Tapscott Park (updating playground equipment, plumbing, and fence repairs). (CC Alexander)
9. Discussion and possible action regarding expansion/establishment of business corridor(s) and attempt to attract viable business in Prairie View. (CC Jackson)
10. Discussion and possible action regarding Capital Improvement Program Plan (CIP) for fiscal year 2023-2025. (Trilogy)
11. Discussion and possible action regarding approval of Trilogy contract for Dooley Lift Station. (Trilogy)
12. Discussion and possible action regarding starting process of RFQ to expand City Hall. (Councilman Alexander)
13. Discussion and possible action regarding building permits in Villa Capri. (CC Jackson)
14. Discussion and possible action regarding creating the position of Assistant City Manager. (CC Alexander)
15. Discussion and possible action regarding changing Dr. Ramiro Bautista's title to Assistant City Manager. (CC Alexander)
16. Discussion and possible action regarding establishing a commission on Special Events and Protocol in the City of Prairie View. (CC Alexander)
17. Discussion and possible action regarding each City Council member nominating an individual to each committee (EDC, Crime Prevention and Community Engagement). (CC Williams)
18. Discussion and possible action regarding on creating the position of Assistant City Secretary. (CC Alexander)
19. Discussion and possible action regarding on changing Ms. Linda Durham's title to Assistant City Secretary. (CC Alexander)
20. Discussion and possible action regarding adopting a new policy on how to define "absence" in the city charter. (CC Jackson)

21. Discussion and possible action regarding approving the RFQ for legal services for the City of Prairie View. (CC Perry)
22. Discussion and possible action regarding the written process of receiving records request for City Council members from staff and contractors. (CC Perry)
23. Discussion and possible action regarding use, tracking and accountability of city vehicles and equipment. (CC Perry)
24. Consideration and appropriate action to execute a Letter of Intent with Magnolia H, LLC, for the possible conveyance of approximately 2.0457 acres of real property located at and in the vicinity of 709 Thompson (Waller County Property ID Nos. 15777, 254176, 15778, and 254177) to the city in exchange for a possible credit to certain delinquent water and wastewater utility accounts. (Mayor Leverett)

Mayor's Comment

City Council Reports

City Manager's Report

New Business (Future Agenda Items)

Requests by City Manager, Mayor, and Councilmembers that items are placed on a future City Council agenda.

Adjournment

Certification

I, the undersigned authority do hereby certify that the above Notice and Agenda of the Regular Meeting of the governing body of the City of Prairie View is a true and correct copy of said Notice and said Notice was posted on the City Hall front door, a place convenient and readily accessible to the general public at all times; said Notice was posted on Friday, November 11th, 2022 by 6:00 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice and Agenda was also posted on the City's website at

<http://www.prairieviewtexas.gov>

Dated this, the 11th day of November 2022.

By: 

LaKethia Connor, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours before this meeting. Please contact the City Staff Office at (936) 857-3603.

The City of Prairie View City Council reserves the right to adjourn into Executive Session at any time during this meeting to discuss, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about security Devices), and 551.086 (Economic Development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission, or committee subject to the Texas Open Meetings Act.