

PRAIRIE VIEW ECONOMIC DEVELOPMENT CORPORATION

Notice of Regular Scheduled Board Meeting

Thursday, May 27, 2021, 6:00 p.m.

Victorious Believers Church, Community Room
21131 Pine Island Road Prairie View, Texas 77446

In accordance with an order of the Office of the Governor issued March 16, 2020, the Economic Development Corporation of the City of Prairie View will conduct a video conference and telephonic meeting in order to advance the public health goal of limiting face to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The meeting will be held on **May 27, 2021 at 6:00p.m.** The public may watch this meeting live and have the opportunity to comment via audio devices at the following link:

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/86230613203?pwd+YW9LejhzVVRkMjA1c05VMGg5YkdHQTo9>

Meeting IDL 862 3061 3203

Passcode: 971184

One tap mobile

+13462487799,,86230613203#,,, *971184# US (Houston)

+16699009128,,86230613203#,,, *971184 # US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 862 3061 3203

Passcode: 971184

Find your local number: <https://us02web.zoom.us/j/koQEMOTGx>

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments may be submitted up two hours before the meeting. A video recording of the meeting will be made and will be posted to the City’s website and available to the public in accordance with the Texas Public Information Act upon written request.

Prairie View EDC Agenda

1. Call to Order
2. Certification of Quorum
3. Invocation

CITIZEN FORUM

4. *At this time, citizens will be able to speak for a length of time not to exceed five minutes. Thirty minutes total has been allocated for this section. Pursuant to Section 551.042 of the Texas Open Meetings Act, any deliberation of or decisions about the subject inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting*
5. Discuss, Consider and Possible Action on approval of Meeting minutes from April 28, 2021
6. Presentation by Mr. James Johnson on advertising for businesses in the City of Prairie View
7. Presentation and update by CDM7 Corp and partners on funding schedule to support Downtown Prairie View project (Mr. Trey Harris & Partners)
8. Financial report from Mr. JJ Johnson & recommendations about Petty Cash fund for PV EDC office.
9. Update on securing an audit for the City of PPV EDC 4BCorporation from a 3rd party (as requested by President Eze back on April 7, 2021). (Mr. JJ Johnson and representative)
10. Discuss and Take Action on the Wastewater Masterplan Proposal and Final Presentation of the Water Capacity Study, Phase 2 & related issues (Harold Underwood, Trilogy Engineering)
11. Update and report about the recent Waller County Historic Society Meeting (Brown)
12. Update to Authorize expense for Logo drawing not to exceed \$1000.00 (Brown)
13. Update on progress made previously authorized PV EDC Website—from 2019-21 (Brown)
14. Discuss and Take Action on developing a Procedures Manual for office staff: purchasing, phone answering, forms for travel reimbursement, Performance Evaluations, making travel arrangements, training sessions, updated forms for Payment Vouchers/Time Sheets etc.

BOARD/STAFF REPORTS

Pursuant to Texas Government Code Section 551.0415, the Board of Directors, without having provided notice, may make reports about items of community interest if no action is taken and

possible action is not discussed regarding the information provided in the report. “Items of community interest” include: (1) expressions of thanks, congratulations or condolence; (2) information regarding holiday schedules; (3) an honorary or salutatory recognition of a public official, public employee or other citizen, except that discussions regarding a change in the status of a person’s public office or public employment is not an honorary or salutatory recognition for the purposes of the PVEDC; (4) a reminder about an upcoming event organized or sponsored by the governing body; (5) information regarding a social, ceremonial or community event organized or sponsored by an entity other than the PVEDC that was attend or is scheduled to be attended by a member of the governing body or an official or employee of the PVEDC; and (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda

ITEMS FOR FUTURE AGENDAS

Any item(s) the Directors wish to have placed on the following regular agenda *or* request for a special meeting

- 1)
- 2)
- 3)
- 4)
- 5)

ADJOURN

Executive Session: The Prairie View Economic Development Corporation 4-B reserves the right to adjourn into Executive Session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Economic Development). I, the undersigned authority, do hereby certify that the above Notice and Agenda of the Regular Scheduled Meeting of the Prairie View Economic Development Corporation 4-B is a true and correct copy of said Notice and said Notice was posted on the entrance of the Prairie View City Hall, a place convenient and readily accessible to the general public at all times; said Notice was posted **May 24, 2021, by 5:00pm**, and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting.

The Notice will also be posted on the City’s website at:

https://ww.prairieviewtexas.gov/departments/edc_meeting_agendas.php

Dated this the 24th day of May, 2021

By: **Wendy Williams** _____

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting by phoning (936) 857-3711.