

Ron Leverett, Mayor
David Allen, Council Member-Position 1
Paulette Matthews-Barnett, Council Member-
Position 2



Mike James, Council Member-Position 3
Wendy Williams, Council Member-Position 4
Malcolm Jackson, Council Member-Position 5

APPROVED

CITY OF PRAIRIE VIEW
www.prairieviewtexas.gov

A City Council Meeting will be held on
Monday, June 12, 2023 starting at 6:00 PM
At Prairie View City Hall, City Council Chamber
44500 US Business Highway 290, Prairie View, Texas 77446
To considering the following agenda items.
All agenda items are subject to action.

This meeting is in person, there will NOT be a teleconference.

Anyone wishing to offer Public Comments, or speak during a Public Hearing, may do so by arriving at City Hall and completing a Comment Card at least **fifteen (15) minutes prior** to the start of the meeting. All Public Comments will be taken in person, NO telephone comments available at this time.

AGENDA

Call to Order

Roll Call/Certification of Quorum

Invocation

Pledge

Public Comments

Citizens who have signed up with City staff (see instructions above) will be recognized. Comments will be limited to three (3) minutes per person. City Council will listen to the comments but cannot discuss or respond to the comments during the meeting. The matter may be referred to a department head. Mayor or City Council may direct that the matter be placed on the next regular City Council Agenda.

Minutes

1. Discuss and take action on the approval of City Council Meeting Minutes for 05/16/2023.
2. Discuss and take action on the approval of City Council Meeting Minutes for 05/22/2023.

Public Hearing

Public Hearing regarding, Resolution No 2023-0612-001 amending Chapter 13 Utilities, of the City Code Of Prairie View, Texas, by establishing Article 13.1000, Impact Fees; establishing Water And Wastewater, Impact Fees; establishing procedures for assessment and administration of same; and addressing related matters.

3. Discussion and possible action regarding **Resolution 2023-0612-001: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PRAIRIE VIEW, TEXAS, SETTING A PUBLIC HEARING TO DISCUSS THE IMPOSITION OF THE PROPOSED WATER AND WASTEWATER IMPACT FEES** for July 24, 2023, at 5:30 p.m. at City Hall of Prairie View.

Department Reports

- Police Department – Chief of Police Dept- Chief White
Call Report Statistics
Code Enforcement – Stacey Witte
- Municipal Court – Judge Alexander
Monthly Report
- Engineering – Trilogy
Monthly Activity Report
Update on Impact Fees
- Public Works – USW
Total Receipts and Aged Receivables
Operations and maintenance Expenses and Update
Water Accountability, and Production Report
- Financials – JJ Johnson
Monthly Report
- ARP Projects- Eddie White

Other Business

4. Discussion and possible action regarding removing previous Interim City Manager Carl Jones as a signer on all bank accounts, credit cards and legal documents. (City Secretary/Asst. City Manager)
5. Consideration and appropriate action to approve a Legal Services Agreement with the law firm of Denton, Navarro, Rocha, Bernal & Zech, P.C. to handle lawsuits against the City of Prairie View, its officials, agents, and employees, that do not fall with the City's Risk Pool coverage or any other coverage and the delegation of supervisory authority over such assignments to the City Secretary and the Finance Department. (City Secretary/Asst. City Manager)
6. Discussion and possible action regarding holding a Mayor & City Council Retreat on June 16, 2023. (City Secretary/Asst. City Manager)
7. Discussion and possible action regarding approving Trilogy Engineering to write and issue RFP for roadway improvement and repair. (Trilogy)
8. Discussion and possible action regarding Trilogy Engineering to write and issue RFQ for Grant Management services. (Trilogy)
9. Discussion and possible action regarding Trilogy Engineering to write and issue RFP for sanitary sewer line inspection city wide (CIP Project #22-002).
10. Discussion and possible action regarding Prairie View Village Estates request for The City of Prairie View to maintain driveway onto Business 290. (Trilogy)

11. Discussion and possible action regarding approving 2023-2025 Capital Improvement Project. (Trilogy)
12. Presentation of final version of City-Wide Roadway Report. (Trilogy)
13. Discussion and possible action regarding adopting policy and procedure for the City's permitting process. (CC Jackson)
14. Discussion and possible action regarding putting out a RFQ for 30 days for the position(s) of project manager. (CC Jackson)
15. Discussion and possible action regarding City Judge salary adjustments. (CC Williams/JJ Johnson)
16. Update regarding City Infrastructure Status of Water and Sewer Lines (CC Allen)
17. Update regarding Grants for City Projects: CDBG, EDA, USDA/US Department of Agriculture, DOE/Department of Energy. (CC Allen)
18. Update from Code Enforcement Officer to include January thru May 15, 2023 number of 10 day notices sent out, number of citations, and number of portable potties. (CC Allen)
19. Update from Chief of Police on speed bump study for Rosewood, Richards Road, and Elm Street. (CC Allen)
20. Update from bookkeeper about PVAMU sewage treatment bill. (CC Allen)
21. Discussion regarding Forensic Accounting Report May 26, 2021. (CC James)
22. Discussion regarding Prairie View power initiative. (CC James)

Mayor's Comment

City Council Reports

Asst. City Manager's Report

- Personnel
- Update on Utility Payments
- Website Update
- Update on RFQ for Attorney and Job Posting for City Manager

New Business (Future Agenda Items)

Requests by City Manager, Mayor, and Councilmembers that items are placed on a future City Council agenda.

Adjournment

Certification

I, the undersigned authority do hereby certify that the above Notice and Agenda of the Regular Meeting of the governing body of the City of Prairie View is a true and correct copy of said Notice and said Notice was posted on the City Hall front door, a place convenient and readily accessible to the general public at all times; said Notice was posted on Thursday, June 8, 2023 by 6:00 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice and Agenda was also posted on the City's website at <http://www.prairieviewtexas.gov>

Dated this, the 8th day of June 2023.

By: 

LaKethia Connor, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours before this meeting. Please contact the City Staff Office at (936) 857-3603.

The City of Prairie View City Council reserves the right to adjourn into Executive Session at any time during this meeting to discuss, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about security Devices), and 551.086 (Economic Development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission, or committee subject to the Texas Open Meetings Act.