



City of Prairie View
***Amended* City Council Regular Meeting Agenda**
August 25, 2015, 6 p.m.
Prairie View City Hall, City Council Chamber
44500 U.S. Business Highway 290
Prairie View, Texas 77446

Welcome to the City of Prairie View
City Council Meeting

We are here to serve you and the Community. Just a few reminders about the City Council's Rules of Procedure.

ARTICLE 1.500 CITY COUNCIL RULES OF PROCEDURE

Sec. 1.516 Addressing the Council

Any person desiring to address the council by oral communication shall first secure the permission of the mayor; provided, however, that preference will be given to those persons who have notified the city secretary by noon of the meeting day of the council

meeting of their desire to speak in order that their names may be placed on the agenda, and they will be recognized by the mayor without further action.

Sec. 1.517 Addressing the Council After Motion Made

After a motion is made by the council, no person shall address the council without first securing the permission of the mayor to do so.

Sec. 1.518 Manner of Addressing the Council; Time Limit

(a) Each person addressing the council shall step up to the microphone in front of the rail, shall give his name and address in an audible tone of voice for the taped record and, unless further time is granted by the council, shall limit his address to three minutes.

(b) All remarks shall be addressed to the council as a body and not to any member thereof.

(c) *No person, other than the council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the mayor.*

(d) *No question shall be asked a councilmember except through the mayor.*

Sec. 1.519 Silence Constitutes Affirmative Vote

Unless a member of the council states that he/she is not voting, his/her silence in failing to respond to a roll call shall be recorded as an affirmative vote.

Sec. 1.520 Decorum

(a) *While the council is in session, the members must preserve order and decorum, and members shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the council or disturb any member while speaking nor refuse to obey the orders of the council or the mayor, except as otherwise herein provided.*

(b) *Any person making personal, impertinent, or slanderous remarks or who shall become boisterous while addressing the council shall be forthwith, by the mayor, barred from further audience before the council, unless permission to continue be granted by a majority vote of the council.*

Sec. 1.521 Enforcement of Decorum

(a) *The chief of police, or such member or members of the police department as he/she may designate, shall be sergeant-at-arms of the council meetings. He/she, or they, shall carry out all orders and instructions given by the mayor for the purpose of maintaining order and decorum at the council meeting.*

(b) *Upon instructions of the mayor, it shall be the duty of the sergeant-at-arms, or any of them present, to place any person who violates the order and decorum of the meeting under arrest, and cause him/her to be prosecuted under the provisions of this code; the complaint to be signed by the mayor.*

Sec. 1.522 Persons Authorized to be Within Rail

No person, except city officials, their representatives and newspaper, radio, and television reporters, shall be permitted within the rail in front of the council chamber without the express consent of the council.

Frank D. Jackson, Mayor
Jonathan Miller, Council Member,
Position 1
Jonathon Randle, Council Member,
Position 2



Marie Herndon, Council Member,
Position 3
Herbert Thomas, Council Member,
Position 4
Paulette Barnett, Council Member,
Position 5

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1. **Call to Order**
2. **Certification of Quorum**
3. **Invocation**
4. **Citizens Comments.** *Please limit your comments to three (3) minutes. City Council will listen to the comments, but cannot discuss or respond to the comments during the meeting. The matter may be referred to a department head, or City Council may direct that the matter be placed on the next Regular City Council Agenda. If a written response is desired from the City please indicate during your presentations.*

Citizens may also submit their comments in writing and/or fill out a Customer Service Evaluation Form. All persons in attendance at the meeting of the City Council will conduct themselves in an orderly manner. Disregard of order from the Mayor/Chair or Sergeant-At-Arms/Law Enforcement Officer will result in the removal of the person or persons causing the disorder.

Presentations

5. Presentation of Proposal and Resolution establishing the Sandra Bland Memorial Park and **the Sandra Bland Parkway** and attending to all details related thereto.
 - a. Presentation of Proposal and Resolution Establishing the Sandra Bland Memorial Park **and the Sandra Bland Parkway** and providing for all details related thereto.
 - b. Discuss, consider, and if deemed appropriate, take action on Proposal and Resolution establishing the Sandra Bland Memorial Park and **the Sandra Bland Parkway** attending to all details related thereto.
6. Presentation of award to Mr. and Mrs. Moses Fontenot for Yard of the Quarter. (Ms. Veronica Sharpe)

City Council Sub-Committees and City Project Ad-Hoc Committees

7. Discuss and take action, if deemed appropriate, establishing a sub-committee of the City

Council and ad-hoc committee of the City Council to develop ordinance standards for a City Parks Commission and bringing forth a list of possible members to the City Council.

8. Discuss and take action, if deemed appropriate, to schedule a Town Hall Meeting to get public input towards the development of beautification standards proposed for North University Drive working in conjunction with the Texas Department of Transportation.
9. Discuss and take action, if deemed appropriate, establishing a sub-committee of the City Council to review the James Muse Parkway \$1.5 Million Project.
10. Discuss and take action, if deemed appropriate, establishing a sub-committee of the City Council to work on guidelines concerning meeting agenda development, City Council meeting options, and updating the City Council Rules of Procedure. (Janie Willman, City Secretary and Paula Alexander, City Attorney)
11. Discuss and take action, if deemed appropriate, establishing a sub-committee of the City Council to begin the review process of the City's Home Rule Charter.
12. Discuss and take action, if deemed appropriate, establishing a sub-committee of the City Council to develop, revise, and renew the City's financial policies. (JJ Johnson and Shannon Smith, City Treasurer)
13. Discuss and take action, if deemed appropriate, establishing a sub-committee of the City Council and an ad-hoc committee to establish a policy regarding the use of the City Hall.
14. Discuss and take action, if deemed appropriate, establishing a sub-committee of the City Council and an ad-hoc committee to review the smart meter project.
15. Discuss and take action, if deemed appropriate, establishing a sub-committee of the City Council and an ad-hoc committee to work with City staff in developing a new personnel policy.

Budgetary and Taxation Matters

16. Consider and take record vote, if deemed appropriate, on the 2015 Proposed Tax Rate. ***The City Council is required to take a record vote on the 2015 Proposed Tax Rate.*** (JJ Johnson)
17. Consider and take action, if deemed appropriate, on matters related to and arising from the Proposed Fiscal Year 2015-2016 Budget and the 2015 Proposed Tax Rate:
 - A. Setting the first and second public hearings on the 2015 Proposed Tax Rate on Tuesday, September 8, 2015 and Tuesday, September 15, 2015, respectively, in keeping with the Tax Code 26.06(a) & (e).
 - B. Setting the public hearing on the Proposed Fiscal Year 2015-2016 City of Prairie View Budget on September 22, 2015.
 - C. Setting the date of adoption for the Proposed Fiscal Year 2015-2016 City of Prairie View Budget on September 22, 2015.
 - D. Setting the date for the adoption of the 2015 Proposed Tax Rate on September 22, 2015.

(JJ Johnson)

Consent Agenda

Consent Agenda items are usually items of business considered perfunctory in nature and are acted upon with one motion, second, and vote. The Mayor or any member of the City Council may request that any consent agenda item be removed for separate consideration without stating why the item is being removed. This allows the Mayor and City Council to remove the item for discussion or to remove the item to obtain clarification. Items not removed for separate consideration are then voted upon first. Then, the remaining consent agenda items pulled for separate consideration are taken in the order in which they appear on the agenda.

18. Consider approval of the Meeting Minutes of the June 23, 2015 Regular City Council Meeting.
19. Consider approval of the Meeting Minutes of the July 28, 2015 Regular City Council Meeting.
20. Consider approval of the Meeting Minutes of the August 12, 2015 Special Called City Council Meeting.
21. Ratification of Memorandum of Understanding (Accord) with the City of Santa Tecla en la Libertad, El Salvador. (Mayor Jackson)
22. Consider, and if deemed appropriate, take action on a Resolution of the City Council of the City of Prairie View, Texas extending the current Bank Depository Services Agreement with Prosperity Bank to November 1, 2015. (JJ Johnson)
23. Consider and take action, if deemed appropriate, authorizing a project through CenterPoint Energy for the installation of overhead street lights on Amaryllis Street and Emerald Drive and underground street lights in the City of Prairie View in an amount not to exceed \$4,393.

Student Home Ownership Program Initiative

24. Discuss and consider action, if deemed appropriate, adopting the SHOP/Student Home Ownership Program Initiative. *This proposed program is one in which the City partners with students, their parents, Prairie View A&M University, the private sector, and residents in a concerted effort to help develop "Society Ready Citizens." The City will set aside vacant tax-foreclosed property (lots) to have Zero Energy Homes constructed and sold to qualifying students under agreed upon guidelines. The homes are being designed by the School of Architecture and the construction will be done with students and community volunteers.*

Department Reports and Updates

25. Department Head Reports
 - A. Accounting Report – J.J. Johnson, City Financial Advisor
 - B. Administration – Janie Willman, City Secretary
 1. Update on City-Issued Property
 2. Update on Code Enforcement Issues
 3. Update on the Texas Municipal League Conference
 - C. Delinquent Tax Report – Tia Alix, Area Manager, Linebarger Goggan Blair &

- Sampson
- D. Municipal Court Report – Judge Morris Overstreet
 - E. Police Department Report – Chief Larry Johnson
 - 1. Police Vehicle Detailing Update
 - 2. General Police Department Update
 - F. Public Works Operation – Fredrick Alexander, Public Works Supervisor
 - G. Tax Report – Waller Independent School District

Mayor and City Council Reports and Announcements

- 26. City Council Written Reports
- 27. Mayor's Report

- 28. New Business (Future Agenda Items) *Under this agenda item, the Mayor and City Council Members may request that certain items be scheduled for a future agenda. No vote is taken; the Mayor and City Council Members simply announce a request of their respective future agenda item. Requesting that items be placed on a future agenda does not mean there may not be other items added to agendas during the agenda development process. Future agenda items are scheduled and published in conformance with the Texas Open Meetings Act.*

Executive Session

29. Executive Session

- A. Pursuant to Section § 551.071 of the Texas Government Code, the City Council will convene into Executive Session to seek advice of its attorney regarding (1) pending or contemplated litigation, (b) a settlement offer, or (c) a matter on which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with this Chapter.
- B. The City Council will re-convene into Open Session to take action arising out of the Executive Session Item A. Section 551.071.
- C. Pursuant to Section § 551.072 of the Texas Government Code, the City Council will convene into Executive Session to deliberate the purchase, exchange, lease, or value of real property.
- D. The City Council will re-convene into Open Session to discuss and consider action regarding the sale, purchase and lease of real property arising out of Executive Session Item C Section 551.072.

30. Adjourn.

The City of Prairie View City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

I, the undersigned authority, do hereby certify that the above **Amended Meeting Notice and Agenda** of a Regular Meeting of the governing body of the City of Prairie View is a true and correct copy of said Notice and said Notice was posted on the City Hall bulletin board, and entrance to City Hall, a place convenient and readily accessible to the general public at all times; said **Amended Notice** was posted on Friday, August 21, 2015 by **6:30 p.m.**, and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting.

The Notice was also posted on the City's website at: www.prairieviewtexas.gov.

Dated this the 21st day of August, 2015.

By 
Janie Willman, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at (936) 857-3603.

