



David Allen, Mayor

Vacant, Council Member Position 1

Jonathon Randle, Council Member Position 2

Marie Herndon, Council Member Position 3

Wendy Williams, Council Member Position 4

Paulette Barnett, Council Member Position 5

### **CITY OF PRAIRIE VIEW**

[www.prairieviewtexas.gov](http://www.prairieviewtexas.gov)

Notice is hereby given of a Regular Meeting of the City Council of the City of Prairie View to be held on Monday, May 22, 2017 at 6:00 p.m. at the Prairie View City Hall, City Council Chamber, 44500 U.S. Business Highway 290, Prairie View, Texas 77446, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council Reserves the right to meet in closed session on any agenda item should the need arise and if applicable, pursuant to Chapter 551 of the Texas Government Code.

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#### **1. Call to Order**

#### **2. Certification of Quorum**

#### **3. Invocation**

#### **ELECTION MATTERS**

4. Issuance of Certificate of Election to Newly Elected Officials. *Mayor David Allen*
5. Administer Oath of Office to Newly Elected Officials. *Mayor David Allen*
6. Recognition and Presentation of Service Award to Marie Herndon outgoing City Council Member – Position 3. *Mayor David Allen*
7. **Citizens Comments:** Please complete a Comment Card and submit the card to the City Secretary at the beginning of the meeting if you would like to address City Council. Limit your comments to three (3) minutes. City Council will listen to the comments, but cannot discuss or respond to the comments during the meeting. The matter may be referred to a department head, or City Council may direct that the matter be placed on the next regular City Council Agenda. If a written response is desired from the City please request in writing.

8. **Departmental Reports**

- a. Administration Department
- b. Finance, Financial Statements, Unaudited
- c. Municipal Court Monthly Report
- d. Police Monthly Report
- e. Public Works Operations Report - Water Compliance and Monitoring Reports
- f. Tax Collections Report from Waller ISD
- g. Delinquent Tax Report from Linebarger Goggan Blair & Sampson, LLP
- h. Volunteer Fire Fighting Association Monthly Report/ESD Report
- i. Ordinance Violations Report

**Regular Agenda**

- 9. Consider the acceptance of the Meeting Minutes of the Regular City Council Meeting on May 8, 2017, and the Special City Council Meeting on May 16, 2017.
- 10. Discuss and consider action on the termination of city participation in the Great American 457 employee retirement plan.
- 11. Discuss and consider proposal for adopting the Texas Municipal Retirement System (the "TMRS") for employee retirement benefits.
  - a. Presentation on the TMRS employee retirement benefits program. (Anthony Mills, TMRS); and
  - b. Consideration of action on an ordinance adopting TMRS.
- 12. Discuss and consider proposal for the site assessment for a City wastewater treatment plant and water/wastewater rate study.
  - a. Presentation from Goodwin Lasiter Strong on proposed site assessment for a City wastewater treatment plant and water/wastewater rate study; and
  - b. Consideration of action on approval of proposal for site assessment for a City wastewater treatment plant and water/wastewater rate study.
- 13. Discussion of Texas Open Meetings Act requirements for public officials.
- 14. Discuss and consider action on policies for City Council training and travel.
- 15. Discuss and take action on approving changes to the Prosperity Bank –Hempstead Banking Center Account bank signature card removing Shannon Smith, City Treasurer, and adding Shelytha Alexander-Simmons, Acting City Treasurer.
- 16. Consider approval of Mayor's appointments of Veda Brown and Maduforo Eze to the Prairie View Economic Development Corporation Board of Directors to fill the



vacancies created by resignations of Robert Williams and Norma Valdez. *Mayor David Allen*

## 17. **City Council Reports**

Pursuant to Texas Government Code § 551.0415, City Council Members and City Staff may present written reports and make reports about items of community interest during a meeting of the governing body without having given notice of a report.

## 18. **Mayor's Reports**

- a. Prairie View Police Department staffing update;
- b. Prairie View Area Law Enforcement Coordination update;
- c. Prairie View Police Department Citizen Ride-Along Program on every shift;
- d. Potential development of new grocery store update;
- e. Public Works Outstanding Collections of Water Accounts update;
- f. Public Works Department Efficiencies and Savings from In-House employees work on water pipe leak repairs, purchase of backhoe, and Mayor's grass cutting;
- g. Public Works Department has 15 new resident water service extensions and connections;
- h. Public Works Department completed 80% of pothole repairs in-house resulting in savings
- i. City Newsletter is now delivered monthly with water bills.
- j. Municipal Court Operations Efficiencies from New Collections Contract;
- k. Mayor's Community Chat;
- l. Implementation of Prairie View City Employee Personnel Manual;
- m. "Smart City" grant submitted in collaboration with PVAMU Research Department;
- n. Community Development Block Grant (CDBG) application submitted for \$350,000 in funding for Water/Wastewater Improvement Project;
- o. City submitted amendment request for \$1,000,000 EDA James Muse Parkway Infrastructure Grant award to correct scope of project;
- p. PVEDC Board of Director's approved repayment plan for defaulted loan for Odyssey Training Project;
- q. Code Enforcement reports 200 Ordinance citations issued and 10-Day Notices sent to property owners;
- r. PVAMU News: College of Business potential new construction career program and potential programs with University of Houston, potential programs with Panama University of Knowledge, and new facilities planned for medical, entertainment and housing;
- s. Clear Channel Project for new City monument incorporating PVAMU flag and brick colors, and digital billboard moving forward to provide \$25,000 a year in city revenues to potentially fund more police officers;
- t. PVUAM Community Workshop for planned for June 20<sup>th</sup> on University Drive Beautification Project;
- u. PVEDC Board approves new account at PVFCU and \$250,000 deposit; and

- v. New Flood Prevention and Review Committee gains assistance from State Representative Cecil Bell with TXDOT.

**Executive Session – (Recess Regular Session and Convene Executive Session)**

19. Consultation with Attorney as authorized by the Texas Government Code, Section 551.071.

**Reconvene Regular Session**

**New Business (Future Agenda Items)**

20. The Mayor and City Council Members may request that certain items be scheduled for a future agenda. Requesting that items be placed on future agenda does not exclude other agenda items being added.

**21. Adjourn**

The City of Prairie View City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

I, the undersigned authority do hereby certify that the above Notice and Agenda of Workshops and Regular Meetings of the governing body of the City of Prairie View is a true and correct copy of said notice and said Notice was posted on the City Hall front door, a place convenient and readily accessible to the general public at all times; said Notice was posted on Friday, May 19, 2017 by 5:00 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice and Agenda was also posted on the City's website at:

[http://www.prairieviewtexas.gov/departments/council\\_agendas-and-minutes.php](http://www.prairieviewtexas.gov/departments/council_agendas-and-minutes.php)

Dated this the 19th day of May, 2017.

By  \_\_\_\_\_  
Terry Tuck, Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (936)857-3603.