



David Allen, Mayor

Jonathan Miller, Council Member Position 1

Jonathon Randle, Council Member Position 2

Marie Herndon, Council Member Position 3

Wendy Williams, Council Member Position 4

Paulette Barnett, Council Member Position 5

## **CITY OF PRAIRIE VIEW**

[www.prairieviewtexas.gov](http://www.prairieviewtexas.gov)

Notice is hereby given of a Regular Meeting of the City Council of the City of Prairie View to be held on Monday, January 9, 2017 at 6:00 p.m. at the Prairie View City Hall, City Council Chamber, 44500 U.S. Business Highway 290, Prairie View, Texas 77446, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council Reserves the right to meet in closed session on any agenda item should the need arise and if applicable, pursuant to Chapter 551 of the Texas Government Code.

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All persons in attendance at the meeting of the City Council will conduct themselves in an orderly manner. Disregard of order from the Mayor/Chair or Sergeant-At-Arms/Law Enforcement Officers will result in the removal of the person or persons causing the disorder. Please see the full Code of Ordinances Article 1.500 Council's Rules of Procedure on line (link available on city website)

**1. Call to Order**

**2. Certification of Quorum**

**3. Invocation**

**4. Citizens Comments:** Please complete a Comment Card and submit the card to the City Secretary at the beginning of the meeting if you would like to address City Council. Limit your comments to three (3) minutes. City Council will listen to the comments, but cannot discuss or respond to the comments during the meeting. The matter may be referred to a department head, or City Council may direct that the matter be placed on the next regular City Council Agenda. If a written response is desired from the City please request in writing.

**5. Consent Agenda**

The following items are considered routine in nature by the City Council and will be enacted by one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

**6. Consider the approval of the Meeting Minutes of the Regular City Council Meeting on December 12, 2016.**

## 7. Departmental Reports

- a. Administration Department
  - b. Finance, Financial Statements for the Period of October and November 2016 and Year-to-Date, Unaudited
  - c. Municipal Court Monthly Report for December 2016
  - d. Police Monthly Report
  - e. Public Works Operations Report
  - f. Tax Collections Report from Waller ISD
  - g. Delinquent Tax Report from Linebarger Goggan Blair & Sampson, LLP
  - h. Volunteer Fire Fighting Association Monthly Report/ESD Report
  - i. Ordinance Violations Report
8. Discuss status of a proposed modification of the U.S. Department of Commerce Economic Development Administration ("EDA") Project No. 08-01-05082 Muse Parkway and Old Houston Hwy Infrastructure Development Project Grant to remove Tomball Forest as the "committed beneficiary", and to modify the project description and authorized scope of work. (Mayor David Allen and Kristie Hadnott)
  9. Discuss status of city rating change from "A" to "A+" for Standard and Poor's Global Rating (SPUR). (Mayor David Allen)
  10. Discuss status of new LED lights throughout the City. (Mayor David Allen)
  11. Discuss implementation of the following amendments to the City of Prairie View Code of Ordinances:
    - a. An ordinance amending the Code of Ordinances of the City of Prairie View, Texas by amending Section 13.900 "Garbage Rates" Chapter 13, "Utilities" adding Section 13.902 Trash Receptacles in the Right of Way.
    - b. An ordinance amending the Code of Ordinances of the City of Prairie View, Texas by amending Section 8.200, "Abandoned Motor Vehicles" of Chapter 8 "Offenses and Nuisances" to update the provisions in accordance with changes to the Texas Transportation Code.
  12. Discuss status of Zip Code Committee matters, including:
    - a) Status of Zip Code Committee activities;
    - b) Status of submission to United States Postal Service ("USPS"); and
    - c) Presentation opportunity by USPS on delivery process, reporting delivery issues, common zip code misconceptions, and who uses the zip code database.
  13. Discuss and consider action on the approval of a revised City Personnel Policy. (Mayor Allen and City Attorney)
  14. Discuss citizen complaints concerning Tapscott Park. (Mayor David Allen)

15. Discuss and take possible action concerning the 4B Economic Development Corporation, including:
  - a) Status of USDA audit and recapture of project funding in the amount of \$54,000.00 (plus interest and fees) from Jacquelyn Jackson doing business as Odyssey Training Institute under the terms and conditions of Performance Agreement and Promissory Note dated October 7, 2014;
  - b) Status of Economic Development Corporation's administration, operations, approved and pending applications for programs and projects; and
  - c) The removal of board members from the City of Prairie View Economic Development 4B Corporation Board of Directors.
16. Discuss process for adoption of impact fees pursuant to Texas Local Government Code Chapter 395. (City Attorney)
17. Discuss and consider action, if deemed appropriate, on a Resolution setting an additional regular meeting date for City Council Retreat pursuant to the Home Rule Charter, Article IV, Section 5, Meetings of Council. (Mayor David Allen)

**18. Mayor and City Council Reports**

Pursuant to Texas Government Code § 551.0415, City Council Members and City Staff may make reports about items of community interest during a meeting of the governing body without having given notice of a report.

**Executive Session – (Recess Regular Session and Convene Executive Session)**

19. Consultation with Attorney as authorized by the Texas Government Code, Section 551.071.

**Reconvene Regular Session**

**20. New Business (Future Agenda Items)**

The Mayor and City Council Members may request that certain items be scheduled for a future agenda. Requesting that items be placed on future agenda does not exclude other agenda items being added.

**21. Adjourn**

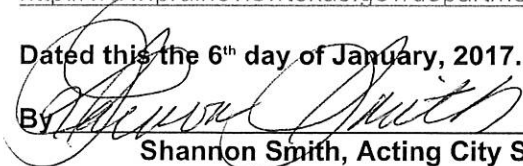
**The City of Prairie View City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).**

I, the undersigned authority do hereby certify that the above Notice and Agenda of Workshops and Regular Meetings of the governing body of the City of Prairie View is a true and correct copy of said notice and said Notice was posted on the City Hall front door, a place convenient and readily accessible to the general public at all times; said Notice was posted on Friday, January 6, 2017 by 5:00 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice and Agenda was also posted on the City's website at:

[http://www.prairieviewtexas.gov/departments/council agendas-and-minutes.php](http://www.prairieviewtexas.gov/departments/council%20agendas-and-minutes.php)

Dated this the 6<sup>th</sup> day of January, 2017.

By



Shannon Smith, Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (936)857-3603.