



**CITY OF PRAIRIE VIEW**  
[www.prairieviewtexas.gov](http://www.prairieviewtexas.gov)

Notice is hereby given of a Regular Meeting of the City Council of the City of Prairie View to be held on Monday, December 11th, 2017 at 6:00 p.m. at the Prairie View City Hall, City Council Chamber, 44500 U.S. Business Highway 290, Prairie View, Texas 77446, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council Reserves the right to meet in closed session on any agenda item should the need arise and if applicable, pursuant to Chapter 551 of the Texas Government Code.

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**AGENDA**

Call to Order

Certification of Quorum

Invocation and Pledge

City of Prairie View resident and Prairie View A & M University Honors student Ms. Bianca Henderson, a Jr. College of Business Accounting major receives prestigious KPMG Accounting Firm Internship (Mayor Allen)

Men's Christmas Chorus

1. Receive final report and minutes from Planning and Zoning Meeting December 1<sup>st</sup> 2017.
2. Open Public Hearings on the following zoning map amendment applications:
  - A. APPLICANT: Reca McCardell; ADDRESS AND LEGAL DESCRIPTION: 629 Sharon Street, Prairie View, TX, 77446, S721100 PRAIRIE VIEW ESTATES 1 BLK 4 LOT 64; ACREAGE: .4132; EXISTING ZONING: R-1 Single-Family Residential; PROPOSED ZONING: MH, Manufactured Housing
  - B. APPLICANT: Frank T. and Mary S. Hawkins; ADDRESS AND LEGAL DESCRIPTION: 204 Hawkins Street, Prairie View, TX 77446, S431000 CLARK LOT 62, 63; ACREAGE: .5036; EXISTING ZONING: R-1 Single-Family Residential; PROPOSED ZONING: R-3 Multifamily Residential or GC General Commercial for hotel
  - C. APPLICANT: Palmetto Associates-Pairdd, LLP; ADDRESS AND LEGAL DESCRIPTION: FM 1098 Prairie View, TX, ABS A312400 A-124 GEORGE A DENNETT TRACT 1-1 ACRES 12.31 P/O 21.5071 AC; ACREAGE: 12.31; EXISTING ZONING: MU Mixed Use; PROPOSED ZONING: R-3 Multifamily Residential for townhome development
  - D. APPLICANT: Frank Vasquez, Jr.; ADDRESS AND LEGAL DESCRIPTION: 44222 U.S. Business 290, Prairie View, TX, 77446, S714100 PRAIRIE HILLS 1 BLK 2 LOT W/51.48' (51.49) OF 17; ACREAGE: .2364; EXISTING ZONING: MU Mixed Use; PROPOSED ZONING: GC General Commercial for auto dealer- used

E. Consider and take action on zoning map amendment Ordinance: APPLICANT: Reca McCardell; ADDRESS AND LEGAL DESCRIPTION: 629 Sharon Street, Prairie View, TX, 77446, S721100 PRAIRIE VIEW ESTATES 1 BLK 4 LOT 64; ACREAGE: .4132; EXISTING ZONING: R-1 Single-Family Residential; PROPOSED ZONING: MH, Manufactured Housing

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3. Consider and take action to open a Public Hearing on amendments to the City's Subdivision Ordinance, Chapter 10, regarding amendments to plat procedures.
4. Consider and take action for approval of the Meeting Minutes for the Regular City Council Meeting on November 27th, 2017.

#### Citizens Comments:

Citizens *must* complete a Comment Card and submit the card to the City Secretary *before* the meeting to address City Council. Limit your comments to three (3) minutes. City Council will listen to the comments, but cannot discuss or respond to the comments during the meeting. The matter may be referred to a department head, Mayor, or City Council may direct that the matter be placed on the next regular City Council Agenda. If a written response is desired from the City please request in writing.

#### Departmental Reports

- a. Administration – Kimberly Dickey and Mayor Allen
- b. Finance, Financial Statements, Unaudited – J.J. Johnson
- c. Municipal Court Monthly Report – Judge Alexander - Simmons
- d. Police Monthly Report – Chief Solomon
- e. Ordinance Violations Report – Chief Solomon and Mayor Allen
- f. Delinquent Tax Report –Linebarger Law Firm
- g. Public Works Operations Report - Mayor Allen And USW Utility
- h. Tax Collections Report from Waller ISD

#### City Council Reports

Pursuant to Texas Government Code § 551.0415, City Council Members and City Staff may present written reports and make reports about items of community interest during a meeting of the governing body without having given notice of a report.

#### Mayor's Report

- \$350,000.00 EDA U.S. Department of Commerce Grant: Finalizing Bidding & Specification doc's
- \$50,000-\$1,500,000.00 Texas Department of Agriculture Grants (applying for public/private infrastructure)
- State of Waller County:(attended luncheon update)
- Eminent Domain seeking voluntary
- Annexation from Houston completed (11.9 acres US 290 & James Muse Parkway) L7 Roy Perry 33.5 acre project
- Zip Code (update Council & City Attorney)
- Inter-Local Agreement(s) with Waller County (changes)
- Open Door Policy (daily residents, development meetings, etc.)
- \$2,200.00 collected: Ordinance Violation Lien from 2014, Ordinance Citation Violation
- Athletic Director/San Antonio Alumni Reception (organized, attended)
- Men's Breakfast-Waller County Economic Development Partnership, Vince Yokum speaker
- Legal Work: (discovery over weekend)
- Developers Meeting: (New Student Housing, discussed infrastructure with several option.

#### Regular Agenda

5. Discuss and take action on Resolution to donate the Crown Victoria to the Prairie View Fire Department. (Chief Solomon)
6. Discuss Internships for Students PVAMU. (Judge Alexander-Simmons and Mayor)
7. Discuss and take action \$100 monthly Stipend for City Council. (CC: Williams)
8. Discuss and take action on improvement of pavement on Owens Road. (CC: Williams)
9. Discussion Mayor Allen's proposal to start the process for annexing the 11.9 acres. (Mayor and Attorney Kirwin)
10. Discuss the development of a Road Repair and Culvert Maintenance and cleaning five year plan for the City of Prairie View. (CC: Randle)
11. Discuss status on the last financial forensic audit 2017 (Municipal Court). (Judge Alexander and Mayor)
12. Discuss and take action on selection of next most senior Council Member Williams Mayor Pro Tem.(Mayor)
13. Discuss the MOU signed by the Mayor and other improvements to City sewer. (Mayor)



14. Discuss the process on adding items on the agenda. Mayor



Code of Ordinances

Sec. 1.514 Agenda

- (a) All reports, communications, ordinances, resolutions, contract documents, or other matters to be submitted to the council for consideration shall be delivered to the city secretary at least three (3) business days prior to each council meeting, whereupon the city secretary shall immediately arrange a list of such matters according to the Order of Business and furnish each member of the council, the mayor, and the city attorney with a copy of the same at least twenty-four (24) hours prior to the council meeting and as far in advance of the meeting as time for preparation will permit.
- (b) None of the foregoing matters shall be presented to the council by administrative officials except those of an urgent nature, and the same, when so presented, shall have the written approval of the mayor before presentation.
- (c) The agenda shall provide a time when the mayor or any councilmember may bring before the council any business that he feels should be deliberated upon by the council. These matters need not be specifically listed on the agenda, but formal action on such matters shall be deferred until a subsequent council meeting, except that immediate action may be taken upon a vote of two-thirds (2/3) of all members of the council.

The Mayor and City Council Members may request that certain items be scheduled for future agenda. Requesting that items be placed on future agenda does not exclude other agenda items being added.

15. New Business (Future Agenda Items)

Adjourn

The City of Prairie View City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

I, the undersigned authority do hereby certify that the above Notice and Agenda of the Regular Meeting of the governing body of the City of Prairie View is a true and correct copy of said Notice and said Notice was posted on the City Hall front door, a place convenient and readily accessible to the general public at all times; said Notice was posted on Friday, December 8th, 2017 by 6:00 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice and Agenda was also posted on the City's website at:

<http://www.prairieviewtexas.gov>

Dated this the 22nd day of November, 2017

By:   
Kimberly Dickey City Secretary/City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (936)857-3603.