



RESIDENTIAL POOL APPLICATION PROCESS UPDATE

Beginning January 1, 2020, all construction plans for residential pools and screen enclosures or fences associated with these residential pools submitted to the City of Cape Coral will be added to the online permitting process.

Applications in paper form will be accepted at the front counter for digital scanning prior to being routed for plan review.

The change will allow our staff the ability to conduct electronic reviews for your project.

Please be advised, the process of scanning the documents may take up to 5 business days. Should you wish to bypass this process, you may choose to submit your project online in electronic format using eTRAKiT.

What's the value to you?

Electronic plans offer a variety of benefits, including:

- 1) Allowing your project to be reviewed by multiple reviewers and departments at the same time.
- 2) Convenient and easy retrieval of construction drawings
- 3) Backup storage of plans
- 4) Simplified permit issuance (no need to pick up approved plans, just download)

Please note:

In the event your application is rejected, or revision is needed, documents will continue to be accepted over the counter for scanning and they must include only the correct version of the plans.

Additionally, resubmits and revisions can also be emailed to permits@capecoral.net with the permit number in the subject line and include only the corrected version of the form(s) referenced in the rejection comments. However, all documents submitted via email, if/when required must be digitally signed/sealed and documents must be in pdf format.

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