

The following is an update to the operations of the City of Cape Coral Building Division, as of Monday, 6/15/20.

Permitting:

The front lobby will be open and customers will be seen by appointment. The QLess system will be used for scheduling appointments. Appointments to see Licensing staff can also be made using the Qless system. Virtual meetings (Microsoft Teams) and communication via desk/cell phones and/or email will be encouraged to be conducted whenever possible. The drop box outside the front door will remain in place as an option for customers. PPE (face masks) will be optional, but we are asking customers to wear masks if they have them available and to maintain 6 feet of separation from others per CDC social distancing guidelines whenever possible.

Plan review:

Customers are encouraged to utilize our online portal to apply for permits.

Inspections:

The Remote Online Inspection program will continue until further notice. Beginning this morning, we are utilizing an upgraded scheduling software called AppointmentPlus for Remote Online Inspections only. The inspections should be scheduled first in the TRAKiT system (to verify the identity of the scheduling customer), then the customer should go to the AppointmentPlus link to schedule a specific time for their Remote Video Inspection. The instructions and link for scheduling these inspections is located at the link below:

https://www.capecoral.net/department/community_development/permitting/docs/Inspection%20Service%20Brochure.pdf

This link can also be located by going to the Permitting Announcements/Updates page on the capecoral.net permitting webpage:

https://www.capecoral.net/department/community_development/permitting/announcements_updates.php

Code Compliance Division: Anyone arriving to see Code Compliance Division staff with general questions should call the main phone number at 239-574-0613 or email code@capecoral.net unless they are not capable of doing so.

Planning Division: Please call the Planning line at 239-574-0553. Every effort will be made for a staff member to assist.