

New Construction - Site Specific Master Permit Submittal

(submittal using an approved Master Permit)

Requirements:

- A complete new construction application with master number written in the left corner (above check list)
- Completed burrowing owl/gopher tortoise affidavit
- Seawall affidavit signed by property owner (if applicable/see notes - DO NOT PROCESS WITH OUT IT)
- Impervious surface worksheet
- Warranty deed (if applicable)
- If the property is on septic, a receipt from the Lee County Health Department with the septic permit number on it. (required at submittal - DO NOT PROCESS WITHOUT IT)
- If the property is located in an utility expansion area a Utility Hold Harmless Affidavit signed by the property owner. (required at submittal - DO NOT PROCESS WITH OUT IT)
- Private Provider paperwork signed by the property owner (if applicable)

Plans:

- Set One ("B" Copy)
 1. Copy of the City of Cape Coral approved mastered engineered plans
 2. Site plan
 3. Survey, sealed, less than 1 year old
 4. Manufacturer's Truss Layout acknowledge by Engineer that designed the house
 5. Energy Calcs (City of Cape Coral Mastered or site specific)
 6. Product Approvals (if not printed in a schedule on the plans)
 7. Drainage plan (may be included on the site plan)
 8. Engineer's Certification Letter with following information (sealed)
 - Model Number
 - Site Address
 - Lot/Block/Unit
 - County
 - Master #
- Set Two ("C" Copy)
 1. Site plan
 2. Survey, sealed, less than 1 year old
 3. Energy Calcs
 4. Product Approvals (if not printed in a schedule on the mastered plans)
 5. Engineer's Certification Letter (Same letter as in set one)
 6. Drainage (can be on the site plan)
- Set Three (Stormwater)
 1. Site Plan
 2. Survey

Description

- 1) Type PP for Private Provider with name of the company i.e. E-Atlantic, Weintraub, etc (If applicable)
- 2) Type Master# and then link to Master #

Fee's

- Deposit: By square foot Use calculator (Single Family - Master Plans or if Mastered Duplex you will use the Duplex Home fee)
- Surcharge (Do not collect with deposit)
- Notary (if applicable)

Notes:

- Seawall Affidavit: An Affidavit is required at the time of submittal if one or both lots on either side of the construction site is un-improved. If both properties on either side of the site have been improved, a seawall permit must be issued before the house can be issued.