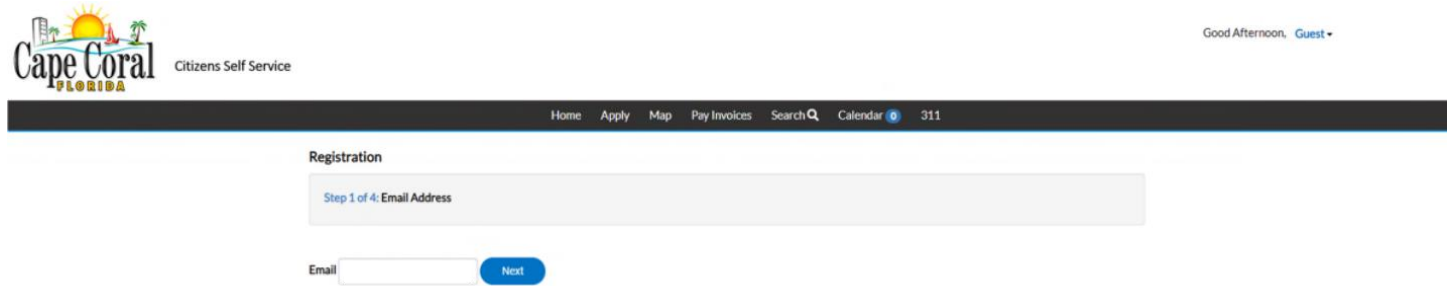


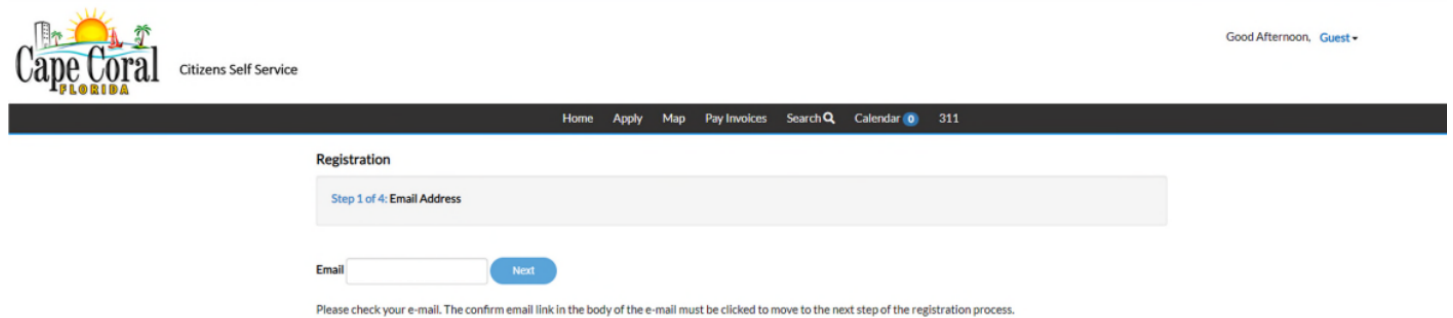
**EnerGov Citizen Self Service Registration Steps:** Link to Energov CCS to create account is: <https://energovweb.capecoral.gov/EnerGovProd/selfservice#/register> This will allow access to your existing City of Cape Coral Contractor account, or to apply for a new Contractor registration.

Step 1: Enter an email address for your account. \*\*\*If you have an existing Business or Professional License with the city of Cape Coral, please ensure to use the email address that exists on your Professional License or Business License. \*\*\*



The screenshot shows the Cape Coral Citizens Self Service website. The header includes the logo and navigation links: Home, Apply, Map, Pay Invoices, Search, Calendar, and 311. The main content area is titled "Registration" and shows "Step 1 of 4: Email Address". There is an "Email" input field and a "Next" button.

Step 2: You will receive an email to confirm.



The screenshot shows the same registration page as above. Below the "Next" button, there is a message: "Please check your e-mail. The confirm email link in the body of the e-mail must be clicked to move to the next step of the registration process."

**\*\* You will need to CONFIRM in order to continue registration \*\*\***

From: <[tyleradmin@capecoral.net](mailto:tyleradmin@capecoral.net)>  
Date: Wed, Feb 2, 2022 at 2:18 PM  
Subject: Citizen Self Service New User Account Confirmation  
To:

You are receiving this automated e-mail based on a user registration request that we received for the Citizen Self Service tool for our jurisdiction. The purpose of this confirmation is to validate the e-mail address that was provided in the initial user registration process is the correct e-mail address for your user account. Please click the link below to continue to the next step of the user registration process.

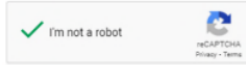
[Confirm](#)

Step 3: Enter Username and password. \*\*\*IF A CONTACT CARD IS DISPLAYED THAT DOES NOT SHOW THE LICENSE HOLDER'S NAME & COMPANY/BUSINESS DO NOT CONTINUE AND CONTACT THE LICENSING DEPARTMENT [licensing@capecoral.gov](mailto:licensing@capecoral.gov)\*\*\*

Registration

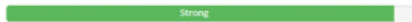
Step 2 of 4: Login information

\*REQUIRED



\* Username


\* Password



\* Confirm Password

Email

Is this you?



License Holder's Name  
Email Address  
Company Name

[Continue](#)

Step 4: Select \*Contact Preference and click Next

Registration

Step 3 of 4: Personal Info


\*REQUIRED

\* First Name

Middle Name

\* Last Name

Company

\* Contact Preference  

\* Email Address

Additional Contact Information

[Next](#)

## Step 5: Verify Info and Click Submit



### Registration

Step 4 of 4: Address

**\*REQUIRED**

Country Type	<input type="text" value="US"/>
* Street Number	<input type="text" value="123"/>
Pre Direction	<input type="text"/>
Street Name	<input type="text" value="MAIN"/>
Street Type	<input type="text" value="ST"/>
Post Direction	<input type="text"/>
Unit Or Suite	<input type="text" value="103"/>
City	<input type="text" value="ANYTOWN"/>
State	<input type="text" value="FL"/>
Postal Code	<input type="text" value="3333"/>
Full Address	<input type="text"/>
* Address Type	<input type="text" value="Location"/>

[Back](#) [Submit](#)