

**CITY OF CAPE CORAL**

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
PROGRAMS**

**LIMITED ENGLISH PROFICIENCY (LEP) PLAN**



**CITY OF CAPE CORAL  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
PLANNING AND GROWTH MANAGEMENT DIVISION  
PO BOX 150027  
CAPE CORAL, FLORIDA 33915-0027**

The City of Cape Coral is a HUD entitlement community. The City receives Community Development Block Grant (CDBG), Neighborhood Stabilization Program (NSP) and Housing Opportunities for Persons with AIDS/HIV (HOPWA) funding. As recipients of federal financial assistance, the City has an obligation to reduce language barriers that can preclude meaningful access by LEP persons to important government programs, services, and activities. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000(d) and its implementing regulations require that recipients take responsible steps to ensure meaningful access by LEP persons.

**For the purposes of this plan:**

- (a) Grantee means the City of Cape Coral;
- (b) Recipient means the entity designated as a recipient for grant assistance for CDBG funding. Means any entity which receives CDBG covered assistance, directly from State of North Carolina or from another recipient and includes, but is not limited to, any unit of local government, public housing authority, community housing development organization, public or private nonprofit agency, developer, private agency or institution, mortgagor, limited dividend sponsor, builder, property manager, resident management corporation, resident council, or cooperative association. Recipient also includes any successor, assignee or transferees of any such entity, but does not include any ultimate beneficiary under the HUD program.
- (c) LEP means limited English proficiency.
- (d) LAP means language access plan.

**I. Four Factor Analysis**

Recipients of CDBG assistance are required to take reasonable steps to ensure meaningful access to their programs and activities by LEP persons. There are four flexible, fact-dependent factors to be will be considered in developing language materials and a limited English proficiency plan.

1. The number or portion of LEP persons served or encountered in the eligible service area

a) *For determining the LEP population, the City of Cape Coral utilized the 2006-2008 American Community Survey table entitled "Language Spoken At Home"*

<b>LANGUAGE SPOKEN AT HOME</b>				
<b>Population 5 years and over</b>	<b>139,440</b>	<b>+/-4,034</b>	<b>139,440</b>	<b>(X)</b>
English only	108,389	+/-3,699	77.7%	+/-1.6
Language other than English	31,051	+/-2,532	22.3%	+/-1.6
Speak English less than "very well"	13,885	+/-1,716	10.0%	+/-1.2
Spanish	23,261	+/-2,165	16.7%	+/-1.4
Speak English less than "very well"	11,028	+/-1,481	7.9%	+/-1.0
Other Indo-European languages	6,273	+/-1,137	4.5%	+/-0.8
Speak English less than "very well"	2,137	+/-645	1.5%	+/-0.5

Asian and Pacific Islander languages	1,235	+/-418	0.9%	+/-0.3
Speak English less than "very well"	698	+/-343	0.5%	+/-0.2
Other languages	282	+/-178	0.2%	+/-0.1
Speak English less than "very well"	22	+/-36	0.0%	+/-0.1

*Based on this data, the City meets the 1,000 LEP persons threshold for Spanish or Spanish Creole speaking LEP persons, other Indo European language speaking LEP persons ( specifically French including Patois and Cajun and German), and Asian and Pacific Island language speaking LEP persons (specifically Chinese, Korean, Mia Hmong and Vietnamese);*

2. The frequency with which LEP individuals come in contact with the designated CDBG grantees.

*a) The City of Cape Coral does not provide direct assistance to individuals. All City of Cape Coral funds are awarded to nonprofits. However, the City of Cape Coral Planning Division staff does provide referrals to agencies and does come into contact with LEP individuals. The frequency of this is typically less than ten (10) times per year. The City of Cape Coral also comes in contact with LEP individuals during Davis Bacon interviewing. The frequency of Davis Bacon interviewing is approximately every three (3) years. The language that is predominantly used is Spanish.*

3. The nature and importance of the program, activity, or service provided by the program.

*a) As stated previously, the City does not provide direct assistance to individuals. However, the City of Cape Coral Planning Division staff does provide referrals to agencies and does come into contact with LEP individuals. These referrals are primarily related to social services. The City does handle all of the citizen participation documents. These documents guide how the City handles HUD funding therefore the availability of these documents in alternative languages has importance.*

4. The resources available to the recipient and the cost. There are two types of assistance service—oral (interpretation) and written (translation).

*Currently, the LAP measures are reasonable given the resources available to the City of Cape Coral. The City has Spanish speakers on staff that provide oral and written translation upon request at no cost.*

## **II. Types of language assistance to be provided by the City of Cape Coral:**

As stated previously, all citizen participation matters are directed by the City of Cape Coral; therefore, the City has determined CDBG action plans and amendments will be offered in Spanish upon request. Additionally, all published citizen participation advertisements will include a statement in Spanish indicating materials are available in Spanish upon request. If other populations of LEP residents are identified after the 2010 U.S. Census, the City will consider additional measures to serve the language access

needs of those persons. Because virtually all assistance is provided by nonprofits, all will be required to follow the measures outlined below.

### **III. Evaluation**

All agencies receiving CDBG funds will report annually as part of the Grantee Performance Report on services provided to LEP persons. Agencies will review their respective plans each year to evaluate their effectiveness and to make any needed changes. The Planning and Growth Management Division will assist agencies in finding appropriate translation resources, and disseminate translated HUD notices, brochures, posters, and other documents.

**Availability and Access:** The City's HUD LAP Plan will be available to the public. The information will be made available in a form accessible to persons with disabilities upon request to the CDBG/SHIP Team Coordinator, Department of Community Development- Planning and Growth Management Division, PO Box 150027, Cape Coral, FL 33915-0027, Tel. (239) 573-3182, Fax (239) 574-0591.

Citizens, public agencies, and other interested parties will have reasonable and timely access to information and records relating to the LAP plan. All records that are public under G.S. 132 will be made accessible to interested individuals and groups during normal working hours.

**Complaints:** At any time, citizens may submit complaints related to the HUD LAP Plan, and the by writing the CDBG/SHIP Team Coordinator, Department of Community Development- Planning and Growth Management Division, PO Box 150027, Cape Coral, FL 33915-0027, Tel. (239) 573-3182, Fax (239) 574-0591.. The City will provide a written response to every written citizen complaint that relates to the HUD LAP Plan within 15 working days.