



**Cape Coral Community Redevelopment Agency**

1231 Lafayette Street  
Cape Coral, FL 33904  
(239) 242-3737

**CRA SPECIAL EVENT SPONSORSHIP APPLICATION**

*Please Type or Print Legibly*

**Organization/Business Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Federal ID #:** \_\_\_\_\_ **501(c)(3)#:** \_\_\_\_\_

**Contact Name/Title:** \_\_\_\_\_

**Event Name:** \_\_\_\_\_

**Date(s) of Event:** \_\_\_\_\_

**Has this event been held the CRA in the past?**  **Yes**  **No**

**If yes, How many years?** \_\_\_\_\_

1. **State the service(s) or product(s) being requested (i.e. performance stage, off-duty police detail, traffic barriers):** \_\_\_\_\_  
\_\_\_\_\_
  
2. **Cost for service(s) or product(s) requested: \$** \_\_\_\_\_ **Please attach** a copy of the logistical needs and costs provided by the City of Cape Coral Parks and Recreation Special Events Committee.
  
3. **Are you receiving funding or support sponsorship from the City of Cape Coral Parks and Recreation?**  **Yes**  **No** **If yes, How much?** \_\_\_\_\_ Please attach a copy of the Community Support Event Fee Waiver itemized list provided by the City of Cape Coral Parks and Recreation Special Events Committee.

**Total reimbursement requested from CRA (not to exceed \$5,000) \$\_\_\_\_\_**

**As an attachment, please provide the following:**

- Description of the organization/business, its mission statement, and a listing of the Board of Directors (where applicable).
- Description of the event, including demographic that is being served, number expected to be served, and benefit derived by the community. Identify how the event supports the mission of the CRA.
- Budget of the event identifying funding sources and expenditures. Budgets should be for the year funding is requested. Please feel free to attach a narrative explaining your budget.
- If this event was held in prior years, include results from the most recent year, including financial and actual demographical information.
- Description of how CRA sponsorship, if granted, would be publicly acknowledged (i.e., CRA logo to be used on printed materials, any promotional material, event brochures, etc. that may be available).

**I certify that, to the best of my knowledge, the information contained in this application is accurate and true.**

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Printed Name \_\_\_\_\_ Title \_\_\_\_\_

**Application Deadlines**

1. Events held between October 2024 to March 2025 - Applications must be received by July 31, 2024
2. Events held between April 2025 to September 2025 - Applications must be received by January 31, 2025.