



City of Burton
 Department of Public Works
 4093 Manor Drive
 Genesee County, Burton, Michigan 48519
 (810) 742-9230



APPLICATION FOR SITE PLAN REVIEW

DATE FILED: _____

FEE: _____

SPR #: _____

DATE OF PLANNING COMMISSION MEETING: _____ TIME: _____

PLEASE PRINT

APPLICANTS NAME: _____

APPLICANTS ADDRESS: _____

APPLICANTS PHONE NO: _____

APPLICANTS EMAIL: _____

PROPOSED NAME OF BUSINESS: _____

SITE ADDRESS: _____

SUBDIVISION & LOT # OR PARCEL NUMBER: _____

RE: _____

I hereby certify that the proposed application is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent. I agree the statements made on the attached application are true, and if found not to be true, any permit that may be issued may be void. Further, I agree to give permission to officials of the City of Burton to enter the property subject to this permit application for the purposes of inspections. Further I understand that this is an application and any fees paid will not be refundable regardless of the decision of the Commission. It is to your advantage to attend the above scheduled meeting. The Planning Commission may have questions that directly affect approval, denial, or postponing until these questions can be answered.

APPLICANTS SIGNATURE: _____

NOTE: All site plans must be filed at least two (2) weeks prior to the Planning Commission hearing and **MUST** comply with the procedures set forth in Section 157.092 of Codified Ordinance as attached. Must include **twelve (12) sets** of prints and **one (1) electronic** in order to process the application.