



City of Burton
 Department of Public Works
 4093 Manor Drive
 Genesee County, Burton, Michigan 48519
 (810) 742-9230



APPLICATION FOR ADMINISTRATIVE SITE PLAN REVIEW

DATE FILED: _____

FEE: _____

SPR #: _____

PLEASE PRINT

DATE: _____

APPLICANTS NAME: _____

APPLICANTS ADDRESS: _____

APPLICANTS PHONE NO: _____

APPLICANTS EMAIL: _____

PROPOSED NAME OF BUSINESS: _____

SITE ADDRESS: _____

PARCEL NUMBER: _____

TYPE: CHANGE OF OWNERSHIP/USE CONSTRUCTION LESS THAN 2%

USE OF STRUCTURE: _____

SQ FOOTAGE OF PROPERTY: _____

SQ FOOTAGE OF STRUCTURE: _____

NUMBER OF EMPLOYEES/SEATS: _____

I hereby certify that the proposed application is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent. I agree the statements made on the attached application are true, and if found not to be true, any permit that may be issued may be void. Further, I agree to give permission to officials of the City of Burton to enter the property subject to this permit application for the purposes of inspections.

APPLICANTS SIGNATURE: _____

*** ALSO ATTACH A FLOOR PLAN OF THE PROPOSED BUSINESS.