

ORDINANCE No. 20230613-01

AN ORDINANCE OF THE TOWN OF BRIGHTON, TENNESSEE

ADOPTING THE ANNUAL BUDGET AND TAX RATE

FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF BRIGHTON, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2021, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND	Actual	Estimated	Budget
	FY 2022	FY 2023	FY 2024
Revenues			
Local Taxes	\$ 919,437	\$ 922,688	\$ 927,165
Licenses And Permits	6,206	3,200	3,500
Intergovernmental	963,723	562,643	978,351
Charges For Services	1,090	28,280	41,850
Fines And Forfeitures	162,021	125,000	130,000
Other	91,929	53,862	27,000
Other Financing Sources			
Capital Outlay Note Proceeds	100,657	-	-
Sale of Capital Assets	230,750	-	-
Transfers In - from other funds	-	-	-
Transfers In - from other funds (PILOT)	-	-	-
Total Revenues and Other Financing Sources	\$ 2,475,813	\$ 1,695,673	\$ 2,107,866
Appropriations			
Expenditures			
Department of Administration	\$ 708,914	\$ 392,757	\$ 359,038
Police Department	741,977	772,979	807,749
Fire Department	345,277	509,263	563,488
Office of Building Inspector	50,617	47,257	48,101
Streets Department	156,899	161,456	217,731
Parks Department	44,866	53,785	154,484
Debt Service - Principal	49,929	-	-
Debt Service - Interest	15,728	-	-
Other Financing Uses			
Transfers Out - to other funds	-	-	-
Total Appropriations	\$ 2,114,207	\$ 1,937,497	\$ 2,150,591
Change in Fund Balance (Revenues - Appropriations)	361,606	(241,824)	(42,725)
Beginning Fund Balance July 1	537,408	899,014	657,190
Ending Fund Balance June 30	\$ 899,014	\$ 657,190	\$ 614,465
Ending Fund Balance as a % of Total Appropriations	42.5%	33.9%	28.6%

Debt Service paid from General Fund

Debt Management

110-42100-620	Ford Motor Credit Principal Paid	10,237	10,850	
110-42100-630	Ford Motor Credit Interest Paid	1,263	650	
110-42100-620	Capital Outlay Note Principal Paid	\$ 3,028	\$ 19,200	\$ 19,681
110-42100-630	Capital Outlay Note Principal Interest	570	2,434	1,908
110-42200-620	Ford Motor Credit Principal Paid	8,247	8,741	9,264
110-42200-630	Ford Motor Credit Interest Paid	1,572	1,078	555
110-42200-620	USDA Principal Paid	28,418	29,210	30,022
110-42200-630	USDA Interest Paid	12,323	11,531	10,718
	Total Annual Debt Service Payments	\$ 65,658	\$ 83,694	\$ 72,148

STATE STREET AID FUND	Actual FY 2022	Estimated Actual FY 2023	Budget FY 2024
Revenues			
State Gas and Motor Fuel Taxes	\$ 51,738	\$ 98,000	\$ 90,000
Gas 1989	\$ 8,045		
Gas 3 Cent	\$ 14,903		
Gas 2017	26,027	-	-
Other Financing Sources			
Interest	71	-	-
Transfers In - from other funds	-	-	-
Total Revenues and Other Financing Sources	\$ 100,784	\$ 98,000	\$ 90,000
Appropriations			
Public Works Department	\$ 37,220	\$ 157,000	\$ 116,000
Debt Service - Principal and Interest	-	-	-
Total Appropriations	\$ 37,220	\$ 157,000	\$ 116,000
Change in Fund Balance (Revenues - Appropriations)	63,564	(59,000)	(26,000)
Beginning Fund Balance July 1	77,902	141,466	82,466
Ending Fund Balance June 30	\$ 141,466	\$ 82,466	\$ 56,466
Ending Fund Balance as a % of Total Appropriations	380.1%	52.5%	48.7%

DRUG FUND	Actual FY 2022	Estimated Actual FY 2023	Budget FY 2024
Revenues			
Fines And Forfeitures	\$ 594	\$ 2,095	\$ 1,000
Seized Cash		\$ 570	
Sale of Equipment	\$ 736		
Other			-
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from other funds	-	-	-
Total Revenues and Other Financing Sources	\$ 1,330	\$ 2,665	\$ 1,000
Appropriations			
Drug Enforcement	\$ 4,614	\$ 4,500	\$ 1,000
Debt Service	-	-	-
Total Appropriations	\$ 4,614	\$ 4,500	\$ 1,000
Change in Fund Balance (Revenues - Appropriations)	(3,284)	(1,835)	-
Beginning Fund Balance July 1	11,871	8,587	6,752
Ending Fund Balance June 30	\$ 8,587	\$ 6,752	\$ 6,752
Ending Fund Balance as a % of Appropriations	186.1%	150.0%	675.2%

WATER and SEWER FUND	Actual FY 2022	Estimated Actual FY 2023	Budget FY 2024
Operating Revenues			
Water Sales	\$ 557,895	\$ 550,000	\$ 700,000
Sewer Fees	\$ 407,677	\$ 425,000	\$ 515,000
Tap Fees	2,650	2,750	4,000
Miscellaneous Other Fees	55,532	62,973	53,650
Total Operating Revenues	\$ 1,023,754	\$ 1,040,723	\$ 1,272,650
Operating Expenses			
Administrative	\$ 332,190	\$ 310,876	\$ 348,494
Water Department	867,109	838,887	663,362
Other	5,223	250	250
Depreciation	229,850	230,400	230,400
Total Operating Expenses	\$ 1,434,372	\$ 1,380,413	\$ 1,242,506
Operating Income (Loss)	\$ (410,618)	\$ (339,690)	\$ 30,144
Nonoperating Revenues (Expenses)			
Revenue: Investment Income	\$ 2,335	\$ -	\$ -
Grants - Operating	-	-	-
Other Income	5,055	-	-
Expense: Debt Service - Interest Expense	(2,701)	-	-
Other Expense	-	-	-
Total Nonoperating Revenue (Expenses)	\$ 4,689	\$ -	\$ -
Income (Loss) Before Capital Contributions and Transfers	\$ (405,929)	\$ (339,690)	\$ 30,144
Capital Contributions and Transfers			
Capital Contributions - Tap Fees in Excess of Cost	\$ -	\$ -	\$ -
Capital Contributions - Grants	-	-	-
Capital Contributions - Other	-	-	-
Transfers In - from Other Funds	-	-	-
Transfers Out - to Other Funds (PILOT)	-	-	-
Total Capital Contributions and Transfers	\$ -	\$ -	\$ -
Change in Net Position	\$ (405,929)	\$ (339,690)	\$ 30,144
Beginning Net Position July 1	3,610,926	3,204,997	2,865,307
Ending Net Position June 30	3,204,997	2,865,307	2,895,451

Statutory Change in Net Position Reconciliation:			
Change in Net Position	\$ (405,929)	\$ (339,690)	\$ 30,144
<u>Subtract:</u>			
Capital Contributions - Tap Fees in Excess of Cost	\$ -	\$ -	\$ -
Capital Contributions - Grants	-	-	-
Capital Contributions - Other	-	-	-
Grants - Operating	-	-	-
Transfers In - from Other Funds	-	-	-
Total amount subtracted for statutory change	\$ -	\$ -	\$ -
Statutory Change in Net Position*	\$ (405,929)	\$ (339,690)	\$ 30,144

* Note: A statutory negative Change in Net Position for two consecutive years will result in the local government's referral to the Water and Wastewater Financing Board.

Debt Service to be Paid Out of Water Fund			
Debt Management			
413-23200	DG 16-180 (AMR) Note Principal Pd	\$ 3,540	\$ 3,540 \$ 3,540
413-52300-630	DG 16-180 (AMR) Note Interest Pd	480	480 480
413-23250	DW6 18-201 (PR) Note Principal Pd	25,908	25,908 25,908
413-52300-630	DW6 18-201 (PR) Note Interest Pd	2,280	2,280 2,280
Total Annual Debt Service Payments	Annual Debt Service Payments	\$ 32,208	\$ 32,208 \$ 32,208

Storm Water Fund	Actual FY 2022	Estimated Actual FY 2023	Budget FY 2024
Operating Revenues			
Fees	\$ 61,967	\$ 101,000	\$ 100,000
Miscellaneous Other Fees	-	-	-
Non-Operating Revenues, Grants, Contributions, & Transfers In			
Investment Income	-	-	-
Other Income	-	-	-
Capital Contributions	-	-	-
Grants Related Contributions	22,236	-	-
Grants - Operating (CDBG Phase III)	-	322,623	-
Transfers In - from other funds	-	-	-
Total Revenues	\$ 84,203	\$ 423,623	\$ 100,000
Appropriations			
Operating Expenses			
General Operations	4,771	5,580	9,000
Maintenance	2,167	15,000	25,000
CDBG Phase III	-	387,000	-
Depreciation	-	-	-
Non-Operating Expenses and Transfers Out			
Debt Service - Interest	2,259	3,651	3,248
Transfers Out - to other funds (PILOT)	-	-	-
Total Appropriations	\$ 9,197	\$ 411,231	\$ 37,248
Change in Net Position (Revenues - Appropriations)	75,006	12,392	62,752
Beginning Net Position July 1	677,623	752,629	765,021
Ending Net Position June 30	\$ 752,629	\$ 765,021	\$ 827,773

Debt Service to be Paid Out of Utility Fund

Debt Management				
416-23200	TMBF - Principal Payment	\$ 11,100	\$ 11,500	\$ 11,900
416-43150-630	TMBF - Interest Payment	4,039	3,651	3,248
Acct #	Revenue & Tax Bond Principal Paid	-	-	-
Acct #	Revenue & Tax Bond Interest Paid	-	-	-
Acct #	Loan Agreement Principal Paid	-	-	-
Acct #	Loan Agreement Interest Paid	-	-	-
Acct #	Note Principal Paid	-	-	-
Acct #	Note Interest Paid	-	-	-
[enter additional debt principal]		-	-	-
[enter additional debt interest]		-	-	-
Total Annual Debt Service Payments	Annual Debt Service Payments	\$ 15,139	\$ 15,151	\$ 15,148

SECTION 2: At the end of the current fiscal year (June 30, 2023), the governing body estimates fund balances as follows:

General Fund	\$ 657,190.00
State Street Aid Fund	\$ 82,466.00
Drug Control Fund	\$ 6,752.00
Water and Sewer Fund	\$ 2,865,307.00
Storm Water Fund	\$ 765,021.00

SECTION 3: That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Type of Indebtedness	Debt Principal	Debt Interest	Debt Authorized and Unissued	Principal Outstanding at June 30
FORD MOTOR CREDIT LEASE-PURCHASE	\$ 9,264	\$ 555		\$ 0
USDA GENERAL OBLIGATION	\$ 30,002	\$ 10,718	\$0	\$373,425
CAPITAL OUTLAY NOTE SERIES 2019	\$ 11,900	\$ 3,248	\$0	\$ 80,900
CAPITAL OUTLAY NOTE SERIES 2022	\$ 19,681	\$ 1,908		\$ 58,792
SRFL DG5 2016-180	\$ 3,540	\$ 480	\$0	\$ 53,206
SRFL DW6 2018-201	\$ 25,908	\$ 2,280	\$0	\$420,567

SECTION 4: During the coming fiscal year (2024) the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed By Appropriations	Proposed Amount Financed By Debt

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6: Money may be transferred from one appropriation to another in the same fund in an amount of up to \$1,000.00 by the Mayor, subject to such limitations and procedures as set by the Board of Mayor and Aldermen pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 8: There is hereby levied a property tax of \$0.7328 per \$100 of assessed value on all real and personal property.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller’s Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21, *Tennessee Code Annotated* or loan agreements with a public building authority issued pursuant to Title 12, Chapter 10, *Tennessee Code Annotated* approved by the Comptroller of the Treasury or Comptroller’s Designee within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller’s Designee in accordance with Title 9, Chapter 21, *Tennessee Code Annotated* (the “Statutes”.) If the Comptroller of the Treasury or Comptroller’s Designee determines that the budget does not comply with the Statutes, the Governing

Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.


SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 12: This ordinance shall take effect July 1, 2023, the public welfare requiring it.



1st Consideration May 16, 2023

2nd Consideration June 13, 2023


Stephanie Chapman-Washam, Mayor

ATTESTED


Tammy McKinney, CMFO