

Town of Brighton
Phone: (901)476-8661 / FAX: (901)475-9983
www.townofbrighton.com

Application for New Residence
(2018) International Building Code Series is enforced)

PROPERTY INFORMATION

Property Owner Name: _____ Contact Number: _____
Address: _____ City: _____ St: _____ Zip: _____
Map & Parcel: _____ Zoning District: _____ (FAR, R, R-1, R-2)

OWNER INFORMATION

Property Owner Name: _____ Contact Number: _____
Address: _____ City: _____ St: _____ Zip: _____

CONTRACTOR INFORMATION – (if applicable)

Name: _____ Contact Number: _____
Address: _____ City: _____ St: _____ Zip: _____
Contractor's License #: _____

TYPE OF IMPROVEMENT

_____ Single Family Detached / _____ Single Family Attached / _____ 2 Family Dwelling

BUILDING INFORMATION

Structure Footprint Square Footage: _____ Number of Units: _____ Number of Stories: _____ Number of Bedrooms: _____
Number of Full Baths: _____ Number of Half Baths: _____ Finished Basement _____ Y _____ N Area Finished _____ Y _____ N
Area Unfinished _____ Y _____ N Attached Garage Y _____ N _____

ADDITIONAL PROJECT INCLUDED ON THIS PERMIT

Check all that apply:

Driveway _____ Public Sidewalks _____ Fence _____ Deck _____ Patio _____ Porch _____ Other _____ Please specify _____

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and understand and assume responsibility for the establishment of the official property lines for required setbacks prior to start of construction and agree to conform to all applicable laws of this jurisdiction. I further certify that this information given is true and correct to the best of my knowledge.

Applicant Signature: _____ Date: _____

Required at Submission

_____ Drawing of residence and related projects (location, dimension, shape, distance to property lines)

_____ Residence construction specs and building plans

_____ Septic Permit (on site or public)

_____ Well Permit (if applicable)

_____ Written Erosion & Sediment Plan (If applicable)

_____ Stormwater Management Plan designed by a professional engineer

Project Dimensions: L _____ x W _____ x H _____

Total Land Disturbed _____

Total Project Area in Sq Ft _____

Lot Information W _____ L _____

Estimated Project Cost of Improvement: \$ _____

Municipal / Inspector Use

Zoning Code: _____ Building Code: _____

Flood Plain: _____ Yes _____ No

Stormwater Required: _____ Yes _____ No

Septic Upgrade Required: _____ Yes _____ No

Building Plan Review: Approved _____ Not App'd _____ Date _____ Code Official: _____

Codes Administrator: Approved _____ Not App'd _____ Date _____ Code Official: _____

Zoning Plan Review: Approved _____ Not App'd _____ Date _____ Code Official: _____

Special Notes: _____

INSPECTIONS REQUIRED FOR NEW CONSTRUCTION

A form board inspection is required and shall be performed by the Town of Brighton or its designee for all new construction. At the time of the form board inspection, and prior to foundation or slab being poured, all lot corner pins shall be clearly identified with hi-visibility fluorescent paint and marking flags. A contractor representative shall be present during the form board inspection.

If the Town of Brighton or its designee is not able to identify proper lot setbacks during the form board inspection process, a foundation survey shall be required at the discretion of the Town of Brighton or its designee.

All foundation survey work required shall be performed by a registered land surveyor. All work must stop until the foundation survey is submitted to the Town of Brighton. A foundation survey will show the location of the foundation as built or by pins set by the surveyor once the footers have been poured. The location of the building on the lot, including all cantilevered portions, shall be within the required setbacks. Any setback violations found must be corrected.

1. Site Inspection, Property Corners, Form Boards, Structure Corners, and Driveway at road intersection, all located.
2. Well site & permit inspection (site, grouting, final) (if applicable)
3. On- site septic certification by proper authority (if applicable)
4. Footers prior to pouring of concrete (Can be satisfied by Engineer Letter)
5. Foundation (Footer Drain system, Waterproofing Plumbing below basement finish floor, and Foundation Survey).
6. Form Boards
7. Plumbing and pressure test plus mechanicals.
8. Framing (with rough-in components that will be covered with building materials).
9. Sprinkler Test (if applicable)
10. Brick Ties
11. Insulation
12. Storm water system (prior to covering leaders & pit)
13. Public Sewer
14. Final for Use and Occupancy Permit and Inspection of driveway & sidewalk

- Plumbing Sewer (public & onsite)
- Electrical Water (public & private)
- Mechanical (water analysis required for wells)

Measurements: Show lot lines, easements, all proposed or existing structures, streets/roads/driveways, waterlines/wells, sewer lines/septic systems, all property lines, all distance of proposed structure(s) from lot lines and work layout and dimensions. Any omitted information may cause a delay of permit issuance.

Note: Plot plan must be included with the permit application.

INSPECTIONS MUST BE SCHEDULED AT LEAST 24 HOURS IN ADVANCE