

# TOWN OF BRIGHTON

139 NORTH MAIN \* POST OFFICE BOX 277 \* BRIGHTON, TENNESSEE 38011

## PLANNING COMMISSION MEETING

September 28, 2021

6:00 PM

### CALL TO ORDER

Mrs. Timbs called the meeting to order at 6:03pm.

### ROLL CALL

#### Present

Mayor Stephanie Chapman-Washam  
Chairman, Cyndi Timbs  
Vice Chairman, John Pate  
Shane Greer

#### Absent

Bob Bailey  
Secretary, Kinney Bridges  
Aubrey Foreman

**Others Attending:** Will Radford, City Planner; Corey Gatlin, Code Enforcer

**Guests:**

### APPROVAL OF MINUTES

**Minutes Approval: Regular Meeting May 25, 2021.** Mr. Pate, Vice Chairman, made a motion to approve the minutes as written. The motion was seconded by Mr. Greer. All approved. Motion passed.

Mr. Radford was given the floor.

### NEW BUSINESS

#### Newly Drafted Municipal Zoning Ordinance

Mr. Radford revised our current zoning ordinance by adding any passed ordinances which reflected any revisions to our past Zoning Ordinance. Therefore, creating an updating ordinance. He would like to

take this opportunity to discuss any other provisions that need to be made to the revised ordinance. Any new adopted ordinance will supersede the prior ordinance. Chairman, Cyndi Timbs, had several typing errors that needed to be corrected. She recited those errors to Mr. Radford for correction.

Mrs. Timbs also asked “it states that we will send written notice if a subdivision is not completed within one year”; are we doing that? Mr. Radford was replying back to her based on State law then he said he would get back to her after doing some research.

Mr. Radford spoke about updating our Flood Ordinance. The Town of Brighton is a part of the National Flood Insurance Program (NFIP). He believes our Flood Ordinance is not the 2009 version which is the most updated version.

Mrs. Timbs had a question concerning “the parking area shall be surfaced within one year of the date the permit is issued”. What does surface mean? Mr. Radford replied that it sounds like you need a gravel base and in one year after the permit date it would need to be asphalted. So Mrs. Timbs verified that it’s saying commercial buildings with parking spaces will need to be asphalt and not just left gravel. Mr. Radford agreed.

Mrs. Timbs also noted that the Ordinance needed an updated list of Planning Commission members.

Mr. Radford verified that the Planning Commission is moving forward in readopting the Municipal Zoning Ordinance. He will provide an updated copy to the members with a separate sheet showing the changes he made.

### **Hwy 51 Corridor**

Mayor Chapman Washam updated the Planning Commission on the results from the study. She was not in agreement with the findings from the original study. Last she heard, they are going to revisit the issue and the lady she has been speaking with is going to recommend a cut in front of Brighton Bank. It doesn’t necessarily mean TDOT will agree to do it.

### **Bob Bailey**

Mayor Chapman-Washam read a resignation letter from Bob Bailey effective May 31, 2021. **Vice Chairman Pate made a motion to accept Mr. Bob Bailey’s resignation. Mr. Greer seconded the resignation. All approved. Motion carried.**

### **OLD BUSINESS**

None

### **ADJOURNMENT**

Mr. Pate made a motion to adjourn the meeting at 7:10pm. The motion was seconded by Mr. Greer. All approved. Motion carried.

---

**Stephanie Chapman-Washam, Mayor**

---

**Tammy McKinney, CMFO**