

TOWN OF BRIGHTON

139 NORTH MAIN * POST OFFICE BOX 277 * BRIGHTON, TENNESSEE 38011

PLANNING COMMISSION MEETING

May 25, 2021

6:00 PM

CALL TO ORDER

Mrs. Timbs called the meeting to order at 6:01pm.

ROLL CALL

Present

Mayor Stephanie Chapman-Washam
Kinney Bridges
Aubrey Foreman
Shane Greer
John Pate
Cyndi Timbs

Absent

Bob Bailey

Others Attending: Will Radford, City Planner;

Guests:

APPROVAL OF MINUTES

Minutes Approval: Regular Meeting March 22, 2021. Mr. Bridges made a motion to approve the minutes as written. The motion was seconded by Mr. Pate. All approved. Motion passed.

Mr. Radford was given the floor.

NEW BUSINESS

A. ELECTION OF OFFICERS

The Planning Commission shall elect officers for the remainder of 2021. The Planning shall elect a Chair, Vice-Chair and Secretary in accordance with State Law. Mr. Radford usually recommends officers are elected annually in January. They can secede themselves. A new state law states the Mayor and/or Alderman can't be Chair. It doesn't say they can't be Vice-Chair but the Vice-Chair does the duties as the Chair in their absence. He suggests them not being Vice-Chair either. The secretary should be available to sign plats as needed. Vice-Chair and Secretary can be the same person. An employee of the Town (that's on the Planning Commission) could be an officer.

Mr. Greer made a motion to appoint the following Officers; Mrs. Cyndi Timbs as Chair, Mr. John Pate as Vice-Chair and Kinney Bridges as Secretary. Mayor Chapman-Washam seconded the motion. All approved. Motion carried.

Mr. Radford stated that the law states we should have one member expire each year. Members can secede themselves. The Mayor and Aldermen's term will be their term in office. For Example: At the December Board of Mayor and Alderman meeting, this needs to be an item on the agenda. Mayor should say something like this. "Mr. Kinney Bridges' term on the Planning Commission is set to expire at the end of the year. I nominate Mr. Bridges (or someone else) for a four year term." The Mayor appoints all members of the Planning Commission except the Alderman which is appointed by the Board of Aldermen.

Currently the following members are set to expire:

Kinney Bridges	December 31, 2021
Bob Bailey	December 31, 2022
Cyndi Timbs	December 31, 2023
Shane Greer	November 31, 2024 (Election Year)
John Pate	December 31, 2024
Aubrey Foreman	December 31, 2025

B. BRIGHTON MUNICIPAL AND REGIONAL ZONING ORDINANCES DISCUSSION/UPDATE

Staff will discuss the current state of the Brighton Municipal and Regional Zoning Ordinances and the Planning Commission's plan going forward to update and distribute these documents to the members and to the public.

Mr. Radford explained the difference between Brighton "Municipal" and Brighton "Regional" Ordinances. He has obtained an electronic copy. His plan is to go through all the documents he has and all the ordinances on the Town's website and update our Brighton Municipal and Regional Ordinances to date. During this time, he will be sending the Planning Commission draft copies to review. The members can ask questions, revise, add, and etc before it's readopted.

OLD BUSINESS

None

ADJOURNMENT

Mr. Pate made a motion to adjourn the meeting at 7:07pm. The motion was seconded by Mr. Greer. All approved. Motion carried.

Stephanie Chapman-Washam, Mayor

Tammy McKinney, CMFO