

Board of Mayor and Aldermen
Meeting Agenda
Monday, March 14, 2022 7:00p.m.

Invocation & Pledge of Allegiance

- I. **Call to Order & Roll Call**
- II. **Approval of Minutes**
 - a. Rescheduled Board Meeting – February 22, 2022
- III. **Financial Report/Payment of Bills**
 - a. Financial Report
 - b. Invoice Report
- IV. **Citizen Concerns**
- V. **Departmental Reports**
 - a. Fire Department
 - i. ESO Software Quotes
 - b. Police Department
 - c. Public Works Department
 - ii. Updated Suggestion List
 - d. Code Enforcement/Building Inspection
 - e. Parks Department
 - f. Planning Commission
 - i. Planning Commission Minutes – February 22, 2022
 - ii. First Reading of the Municipal Zoning Ordinance
- VI. **Old Business**
 - a. Ordinance 20220314 – Second Reading to Amend Section 6 (D) of the Personnel Policy Ordinance Passed on Final Reading June 13, 2017, in Regard to Overtime Compensation Paid to Employees of the Town of Brighton
 - b. Ordinance – To Revise the New Customer Agreement Form
- VII. **New Business**
 - a. Resolution 03142022 – To Support Restoring the Historic Revenue Sharing

Relationship Between the State of Tennessee and its Local Governments
and to Return the Local Share of the Single Article Cap to Local
Governments

VIII. **Miscellaneous Items from the Board of Mayor and Aldermen**

a. Town Hall Overtime Report

IX. **Adjourn**



TOWN OF BRIGHTON

139 NORTH MAIN * POST OFFICE BOX 277 * BRIGHTON, TENNESSEE 38011

BOARD OF MAYOR AND ALDERMEN MEETING

February 22, 2022

7:00 PM

CALL TO ORDER

The meeting was called to order by Mayor Chapman Washam at 7:01p.m.

ROLL CALL

Present

Stephanie Chapman-Washam, Mayor
Melissa Sartain, Vice Mayor
Eunice Foster, Alderman
Shane Greer, Alderman

Absent

David Boone, Alderman

Others Attending:

Tammy McKinney, Town Recorder
Johnathon Briles, Public Works Director
Aubrey Foreman, Brighton Public Works
Ricky Russell, Brighton Fire Chief
Mike Durham, Brighton Police Chief
Corey Gatlin, Brighton Code Enforcer
Blaine Max, Brighton Police Sergeant
Mr. MO Eckel, Town Attorney

Guests: Ann Blackmon, 164 Shady Lane, Brighton, TN; Larrick Johnson, 92 Bloomington, Brighton, TN; Kristin Gardner, 347 Miss Helen Circle, Brighton, TN; Jeri Taylor, 251 Portersville Rd, Brighton, TN; JD and Tammy Miller (MPC), 360 Hwy 193, Collierville, TN

APPROVAL OF MINUTES

**Minutes Approval: Rescheduled Board Meeting January 24, 2022
Special Called Meeting February 11, 2022**

Vice Mayor Sartain made a motion to approve the minutes. Alderman Foster seconded the motion. Alderman Greer stated a correction that needed to be made. Under NEW BUSINESS Police Pay, it should say "police department employee has worked 43 regular hours". All approved. Motion carried.

FINANCIAL REPORTS/PAYMENT OF BILLS

Vice Mayor Sartain made a motion to approve the bills as presented. Alderman Foster seconded the motion. All approved. Motion carried.

CITIZEN CONCERNS

Mr. Larrick Johnson, 92 Bloomington Drive, Brighton

Downtown Improvement Grant Program

Mr. Johnson has completed the application for Downtown Improvement Grant Program. It was submitted electronically and also delivered physically. He stated that it is missing some information. He will like to continue working with the committee to "fill in the gaps" so he can be ahead on the next grant if not approved for this one. He has also requested feedback from the current submitted application. The grant should be decided on March 22, 2022.

State Championship Sign

The Mayor asked him about the State Sign. Mr. Johnson stated that he will start working on this again.

Tammy Miller with MPC

Ms. Miller attended the meeting to answer any questions the Board of Mayor and Aldermen may have on the building located at 1270 Old Hwy 51 South, Brighton, TN.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT: Mr. Ricky Russell, Brighton Fire Chief, presented the monthly status report (see attached report).

Alderman Greer wanted to know how many employees his department currently had. Chief Russell replied "three". Alderman Greer asked how many was he allotted for. Chief Russell said four but the money wasn't there. He was waiting until July so he wouldn't go over budget. Alderman Greer asked if the three included him. Chief Russell said "yes".

Voltage Cable

There is a cable down on Preston. Chief Russell asked if he needed to call about it. The Mayor responded that Code Enforcer Gatlin and Public Works Director Briles have both researched it. It is a Comcast line but they don't seem to be too concerned about it since they do not have any customers without service.

Meeting Cancellations

Chief Russell asked if the Town could come up with some type of notification concerning meeting cancellations instead of Facebook.

Sick Time

Chief Russell would like for the Board of Mayor and Aldermen to look at the Sick Leave Policy. He recently had a situation where a new employee was sick and he had no accrued time. The current policy states you start earning sick time after six months and the employee can't utilize any accrued time until after one year. He would like for the entire Sick Leave Policy to be reviewed. He thinks the employees get too much sick time and the probationary period shortened.

4 Way at Uncle Sams

Chief Russell mentioned this 4 way being a safety hazard in a previous meeting. The Mayor asked Public Works Director Briles to get an estimate on flashing signs for that intersection. Alderman Greer suggested a fresh coat of road paint could help.

POLICE DEPARTMENT: Mr. Mike Durham, Brighton Police Chief, presented the monthly status report (see attached report).

Police Academy

Officer Huggins is halfway through the Police Academy.

New Employee

Dallas Burns, new employee, will start tomorrow. Mr. Burns is coming from Dyersburg.

New Patrol Cars

The new patrol cars will be ready on March 2, 2022.

Tipton County Sheriff's Department

Alderman Foster asked if the Tipton County Sheriff's Department was still helping cover third shift. Chief Durham said they were. Alderman Greer asked if they were fully staffed. Chief Durham verified that they are fully staffed. Alderman Greer wanted to know if they were still in need for the County to cover 3rd shift. Chief Durham said the new officer will be in training and Officer Huggins is still at the Academy.

PUBLIC WORKS DEPARTMENT: Mr. Johnathon Briles, Brighton Public Works Director, presented the monthly status report (see attached report).

Donald Jacket Pump Station

Alderman Foster asked if the temporary pumps were still being used at the Donald Jacket Pump Station. Director Briles verified they were still there. Both pumps that were recently replaced went out about the same time. The pumps have been returned back to the manufacturer. Right now, they are thinking there is an internal malfunction. It could take up to a month or longer to receive confirmation.

Updates were addressed for the list of suggestions below:

1. Stop purchasing 5/8" x 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.)
RESOLVED
2. Have all large water meters tested, calibrated, repaired, changed out, etc. Update: Purchase order has been issued for the 14 large meters.
RESOLVED
3. Set up a methodical water meter change out program instead of changing out all small water meters.
RESOLVED
4. Stop using private lab for quarterly wastewater sample and use Munford's lab.
RESOLVED
5. Get Johnny Payne certified in Distribution, Collection and Backflow Prevention
RESOLVED
6. Evaluate the number of employees needed in the field.
RESOLVED
7. Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes.
RESOLVED
8. Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them.
RESOLVED
9. All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay)
RESOLVED
10. Institute a chain of command and make every employee aware of it.
RESOLVED
11. Consider changing out the meters that have 1.0 million gallons usage.
RESOLVED
12. Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly.
RESOLVED
13. The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks.
RESOLVED
14. Johnny has started organizing all water and sewer records in an orderly fashion.
RESOLVED
15. All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected.
RESOLVED
16. Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule.
RESOLVED

17. The town has to have a Drought Management Plan approved and submitted to TDEC by June 30th 2017. David Braden was verbally given approval to begin this plan.

RESOLVED

18. Apparently both pressure reducing valves at the master meter are not operating properly from time to time.

RESOLVED

19. The State Revolving Fund Loan has approved the Town for funding to replace the old asbestos cement pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study.

RESOLVED

20. The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017.

RESOLVED

21. The Town is required by TDEC regulation to have its elevated water tanks inspected every 5 years by a qualified person.

RESOLVED

22. The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing.

RESOLVED

23. The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required.

RESOLVED

24. The Town has recently experienced problems with the High School and Dale Smith Pump Stations.

RESOLVED

25. Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs.

RESOLVED (PHASES 1 & 2 Completed)

Update 06/08/21: Community Development Partners and KEC are working to finalize the paperwork for the next round of grants. There doesn't appear to be any reason that this grant application won't be submitted on time.

Update 11/09/21: Last week, I spoke to Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update 12/14/21: Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update 01/24/22: We have been told by E&CD that the grant awards will be announced in mid to late January 2022.

Update 02/22/22: The Town has been awarded \$326,679.00 in the most recent round of grants for drainage repairs within the Town.

26. I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that the State may have some grant money for such cleanup project. I am currently making contact with TDEC's Nashville office to learn more about this program. **Update 07/09/18:** Mr. Bob Fletcher with TDEC has contacted me, requesting location information for the Foster property which I have provided. I expect that a site visit will be made by TDEC within the next 30-45 days. **Update 08/14/18:** On Monday, July 30th, TDEC conducted an on-site inspection of the Foster property after a meeting chaired by County Executive Jeff Huffman. The findings of that meeting and site visit are in TDEC's MEMO dated August 2nd, 2018.

27. The Town's Water System does not have an up to date Emergency Operation Plan as required by TDEC (the health department). The proposed plan that you have before you tonight has been developed using TAUD's template. I would ask that you consider the adopting of it at this time.

RESOLVED

28. The Town has been directed by its insurance carrier to develop a Sewer Backup Prevention Program.

RESOLVED

29. In our efforts to resolve #24, it has been discovered that an active, ongoing septic tank pumping program may be necessary to completely resolve the problem of solids in the Town's main pumping stations. Sometime in the near future, KEC, Mr. Briles and I will probably be making recommendations as to implementing this maintenance program.

RESOLVED

CODE ENFORCEMENT DEPARTMENT: Mr. Gatlin, Code Enforcer, presented the monthly status report (see attached report).

Testing

Alderman Foster asked for an update on his testing. Mr. Gatlin is hoping to take a test the 2nd week of March. Once he finishes this one, he will begin studying for the next test.

Repeat Offenders

Alderman Greer asked for an update on a plan for repeat offenders. He is working on a plan for burn permits in the city and repeat offenders. He would like to rework the policy to increase the severity for on repeat offenders. Alderman Greer asked if we could see something in writing by next meeting. Mr. Gatlin said he could have a rough draft ready by then.

PARKS DEPARTMENT:

Basketball

Youth basketball is over. Adult basketball has started. They play on Tuesdays and Thursdays at 6:00pm, 7:00pm and 8:00pm.

Spring Festival

Mayor Chapman Washam would like for the Board to start thinking about a date for the Spring Festival. The Festival will be held at the park again.

PLANNING DEPARTMENT:

The Planning Commission Minutes from January 25, 2022 was provided.

OLD BUSINESS

Ordinance No. 20220222

Ordinance 20220222 was presented to the Board of Mayor and Aldermen. This ordinance is to amend the 2021-2022 Budget Ordinance. **Alderman Greer made a motion to approve the Ordinance 20220222 for the Second Reading. Alderman Foster seconded the motion. All approved. Motion carried.**

Customer Agreement Form Ordinance 20200908

Alderman Foster would like to revisit the issue of including a transfer fee. The Board of Mayor and Aldermen verbally approved to add a \$100.00 transfer to the customer agreement form and alter the nonrefundable water activation to \$250.00 for all new services.

NEW BUSINESS

CDBG Storm Water Phase III

The Mayor announced the most recent Storm Water Grant has been approved for \$326,679.00.

Inspection of 1270 Old Hwy 51, Brighton

The Mayor emailed the inspection of the property located at 1270 Old Hwy 51, Brighton to the Board. The Board hasn't had time to read all the pages of the inspection. They would like to release a copy of the inspection to the current owner.

Ordinance

The Board of Mayor and Aldermen was presented an ordinance to amend section 6 (D) of the personnel policy ordinance passed on final reading June 13, 2017, in regard to overtime compensation paid to employees of the Town of Brighton. **Alderman Greer made a motion to approve the First Reading of the ordinance. Vice Mayor Sartain seconded the motion. All approved. Motion carried.**

Capital Outlay Note Resolution 02222022

The Board of Mayor and Aldermen was presented Resolution 02222022 authorizing the issuance, sale, and payment of Patriot Bank Capital Outlay Notes not to exceed \$100,656.58. **Vice Mayor Sartain made a motion to approve Resolution 02222022 authorizing the issuance, sale, and payment of Patriot Bank Capital Outlay Notes not to exceed \$100,656.58. Alderman Foster seconded the motion. All approved. Motion carried.**

FROM THE BOARD OF MAYOR AND ALDERMEN

None

ADJOURNMENT

Vice Mayor Sartain made a motion to adjourn. Alderman Greer seconded the motion. All approved. Motion carried. The meeting adjourned at 8:25pm.

Stephanie Chapman-Washam, Mayor

Tammy McKinney, CMFO

ACCOUNT BALANCES

ACCOUNT BALANCES

Employee Deduction

Town of Brighton Invoice Listing By GL Account

User: Leah Hayse
Date/Time: 3/1/2022 10:27 AM
Page 1 of 9

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-21220	UHS Premium Billing	737	499094089421	02/25/2022	\$3,586.30
110-21220	Aflac	15	541399	02/28/2022	\$874.16
			Totals For Function	21220	\$4,460.46
110-36210	City of Refuge	1319	02142022d	02/14/2022	\$50.00
110-36210	Kelly Stanley	1317	02102022e	02/10/2022	\$50.00
110-36210	Zackary Byrd	1318	02142022c	02/14/2022	\$50.00
			Totals For Function	36210	\$150.00
110-41700-142	Mutual Of Omaha	451	001322746636	02/23/2022	\$9.00
110-41700-200	Eckel and Associates, PLLC	1114	1233	02/08/2022	\$200.00
110-41700-200	AT&T Mobility	20	02222022c	02/22/2022	\$42.73
110-41700-200	Sandstorm	652	43371	02/02/2022	\$79.34
110-41700-231	The Leader	628	02232022	02/23/2022	\$124.00
110-41700-245	Sandstorm	652	43371	02/02/2022	\$35.00
110-41700-245	Sandstorm	652	43371	02/02/2022	\$19.20
			Totals For Function	41700	\$509.27
110-41900-142	UHS Premium Billing	737	499094089421	02/25/2022	\$723.20
110-41900-142	Mutual Of Omaha	451	001322746636	02/23/2022	\$27.00
110-41900-200	Business Card	70	02252022	02/25/2022	\$420.00
110-41900-200	Business Card	70	02252022	02/25/2022	\$10.00
110-41900-200	MSC 7511	543	4645760	02/23/2022	\$200.49
110-41900-200	Stericycle, Inc	789	8001047137	02/25/2022	\$68.20
110-41900-200	SECURITY SOLUTIONS, INC.	999	081153	02/23/2022	\$40.00
110-41900-200	SECURITY SOLUTIONS, INC.	999	082114	02/23/2022	\$40.00
110-41900-200	Sandstorm	652	43331	02/02/2022	\$93.75
110-41900-200	Eckel and Associates, PLLC	1114	1233	02/08/2022	\$200.00
110-41900-200	Sandstorm	652	43371	02/02/2022	\$25.00
110-41900-200	Sandstorm	652	43371	02/02/2022	\$306.02
110-41900-235	Business Card	70	02252022	02/25/2022	\$125.00
110-41900-241	Southwest Tennessee Electric	562	02092022a	02/09/2022	\$150.66
110-41900-244	City Of Munford	110	02022022I	02/02/2022	\$96.68
110-41900-245	AT&T Mobility	20	02222022c	02/22/2022	\$47.75

Cleaning Refund

Planning: Zoning

Financial Admin

Town of Brighton
Invoice Listing By GL Account

User: Leah Hayse
Date/Time: 3/1/2022 10:27 AM
Page 2 of 9

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-41900-245	Comcast	172	02162022A	02/16/2022	\$773.30
110-41900-245	Sandstorm	652	43371	02/02/2022	\$151.00
110-41900-245	Sandstorm	652	43371	02/02/2022	\$19.20
110-41900-300	Dollar General-Regions 410526	423	03072022	02/11/2022	\$27.05
110-41900-300	Dollar General-Regions 410526	423	03072022	02/11/2022	\$32.65
110-41900-310	Business Card	70	02252022	02/25/2022	\$13.09
110-41900-310	Business Card	70	02252022	02/25/2022	\$180.33
110-41900-310	JD Distributors, Inc	383	485546	02/28/2022	\$69.99
110-41900-310	JD Distributors, Inc	383	474012	02/14/2022	\$36.00
110-41900-310	Sandstorm	652	43331	02/02/2022	\$767.05
110-41900-310	Capital One	749	02082022C	02/08/2022	\$58.88
110-41900-510	McGowan-Stitt Insurance, Inc	417	7007	02/14/2022	\$175.00
Totals For Function				41900	\$4,877.29
110-42100-142	UHS Premium Billing	737	499094089421	02/25/2022	\$2,754.38
110-42100-142	Mutual Of Omaha	451	001322746636	02/23/2022	\$72.00
110-42100-148	TN Department of Commerce and Insurance - TLETA	1106	238	02/09/2022	\$3,300.00
110-42100-200	MSC 7511	543	4645760	02/23/2022	\$200.49
110-42100-200	NEXTRAQ	805	AT1443724	02/22/2022	\$279.64
110-42100-200	Stericycle, Inc	789	8001047137	02/25/2022	\$76.76
110-42100-200	CREDENTIAL CHECK CORPORATION	1158	278633	02/17/2022	\$31.52
110-42100-200	Southern Automated Systems	600	202202009	02/02/2022	\$720.00
110-42100-200	Eckel and Associates, PLLC	1114	1233	02/08/2022	\$220.00
110-42100-200	Sandstorm	652	43371	02/02/2022	\$15.00
110-42100-200	Sandstorm	652	43371	02/02/2022	\$249.35
110-42100-241	Southwest Tennessee Electric	562	020920222a	02/09/2022	\$102.24
110-42100-244	City Of Munford	110	020220221	02/02/2022	\$211.34
110-42100-245	Verizon Wireless	746	9899914119	02/28/2022	\$272.00
110-42100-245	Sandstorm	652	43371	02/02/2022	\$105.00
110-42100-245	Sandstorm	652	43371	02/02/2022	\$19.20
110-42100-260	QUALITY TIRE & SERVICE	817	101312	02/22/2022	\$85.00
110-42100-260	HOMER SKELTON FORD MILLINGTON	1197	55023610	02/09/2022	\$220.13

Police

Town of Brighton
Invoice Listing By GL Account

User: Leah Hayse
Date/Time: 3/1/2022 10:27 AM
Page 3 of 9

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-42100-260	HOMER SKELTON FORD MILLINGTON	1197	55023605	02/09/2022	\$190.06
110-42100-260	QUALITY TIRE & SERVICE	817	100201	02/22/2022	\$358.77
110-42100-300	Jonathan Blaine Max	1103	02282022D	02/28/2022	\$372.82
110-42100-310	JD Distributors, Inc	383	474012	02/14/2022	\$24.00
110-42100-326	Jonathan Blaine Max	1103	02282022E	02/28/2022	\$159.77
110-42100-329	Jonathan Blaine Max	1103	02282022F	02/28/2022	\$17.91
110-42100-329	Jonathan Blaine Max	1103	02222022	02/22/2022	\$174.99
110-42100-329	Munford Animal Hospital, LLC	957	441830	02/02/2022	\$91.84
110-42100-560	Department of Safety	641	02152022	02/02/2022	\$23.75
	<i>Fire Dept</i>		Totals For Function	42100	\$10,347.96
110-42200-142	UHS Premium Billing	737	499094089421	02/25/2022	\$359.23
110-42200-142	Mutual Of Omaha	451	001322746636	02/23/2022	\$18.00
110-42200-148	AT&T Mobility	20	02082022B	02/08/2022	\$865.37
110-42200-200	Grose Fire Protection	173	65335	02/28/2022	\$305.99
110-42200-200	NEXTRAQ	805	AT1443724	02/22/2022	\$171.78
110-42200-200	nexAir, LLC	461	9552600	02/14/2022	\$38.13
110-42200-200	Sandstorm	652	43331	02/02/2022	\$247.50
110-42200-200	Comcast	172	02222022B	02/22/2022	\$26.91
110-42200-200	Inman-Murphy Inc.	337	809099	02/08/2022	\$75.00
110-42200-200	Eckel and Associates, PLLC	1114	1233	02/08/2022	\$200.00
110-42200-200	Sandstorm	652	43371	02/02/2022	\$79.34
110-42200-241	Southwest Tennessee Electric	562	020920222a	02/09/2022	\$257.53
110-42200-244	City Of Munford	110	020220221	02/02/2022	\$530.51
110-42200-245	Sandstorm	652	43371	02/02/2022	\$81.00
110-42200-245	Sandstorm	652	43371	02/02/2022	\$19.20
110-42200-260	C & C Equipment Rental, Inc.	155	158938	02/28/2022	\$103.94
110-42200-260	Home Depot Credit Services	319	02282022B	02/28/2022	\$811.02
110-42200-300	COUGAR CHEMICAL	1273	268278	02/28/2022	\$229.70
110-42200-300	Home Depot Credit Services	319	02282022B	02/28/2022	\$55.26
110-42200-300	Brighton Lumber Co.	63	1059761	02/28/2022	\$26.48
110-42200-300	Home Depot Credit Services	319	02022022A	02/02/2022	\$49.94

Town of Brighton
Invoice Listing By GL Account

User: Leah Hayse
Date/Time: 3/1/2022 10:27 AM
Page 4 of 9

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-42200-300	Business Card	70	02022022D	02/02/2022	\$10.38
110-42200-300	Business Card	70	02022022D	02/02/2022	\$83.06
110-42200-310	JD Distributors, Inc	383	474012	02/14/2022	\$24.00
	<u>Streets</u>		Totals For Function		42200
110-43100-247	G & C Supply	277	6853362	02/16/2022	\$4,669.27
110-43100-247	Southwest Tennessee Electric	562	02082022	02/08/2022	\$1,052.54
110-43100-247	Southwest Tennessee Electric	562	02082022	02/08/2022	\$4.13
110-43100-247	Southwest Tennessee Electric	562	02082022	02/08/2022	\$3.46
110-43100-247	Southwest Tennessee Electric	562	02082022	02/08/2022	\$32.50
110-43100-247	Southwest Tennessee Electric	562	02082022	02/08/2022	\$28.31
110-43100-247	Southwest Tennessee Electric	562	020920222a	02/09/2022	\$3.02
110-43100-247	Southwest Tennessee Electric	562	020920222a	02/09/2022	\$114.89
110-43100-247	Southwest Tennessee Electric	562	020920222a	02/09/2022	\$2.95
110-43100-268	Fowler Tree Service	1209	3114	02/14/2022	\$3,700.00
110-43100-300	G & C Supply	277	6854391	02/25/2022	\$56.37
	<u>P.R</u>		Totals For Function		43100
110-44700-200	NEXTRAQ	805	AT1443724	02/22/2022	\$4,998.17
110-44700-200	Inman-Murphy Inc.	337	810865	02/14/2022	\$9.74
110-44700-200	SECURITY SOLUTIONS, INC.	999	082108	02/16/2022	\$185.00
110-44700-241	Southwest Tennessee Electric	562	020920222a	02/09/2022	\$40.00
110-44700-241	Southwest Tennessee Electric	562	020920222a	02/09/2022	\$29.43
110-44700-241	Southwest Tennessee Electric	562	020920222a	02/09/2022	\$257.53
110-44700-241	Southwest Tennessee Electric	562	020920222a	02/09/2022	\$204.69
110-44700-241	Southwest Tennessee Electric	562	020920222a	02/09/2022	\$74.07
110-44700-244	City Of Munford	110	02022022I	02/02/2022	\$29.43
110-44700-244	City Of Munford	110	02022022I	02/02/2022	\$79.15
110-44700-244	City Of Munford	110	02022022I	02/02/2022	\$312.09
110-44700-260	Joyner Heating & Air Conditioning, Llc	362	012952	02/10/2022	\$715.89
110-44700-300	Home Depot Credit Services	319	02282022B	02/28/2022	\$223.00
110-44700-300	Home Depot Credit Services	319	02022022A	02/02/2022	\$37.40
110-44700-300	Home Depot Credit Services	319	02022022A	02/02/2022	\$19.94
110-44700-304	STAN THERRELL	1321	02282022A	02/28/2022	\$170.84
					\$105.00

Town of Brighton
Invoice Listing By GL Account

User: Leah Hayse
Date/Time: 3/1/2022 10:27 AM
Page 5 of 9

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-44700-304	STAN THERRELL	1321	02282022A	02/28/2022	\$105.00
110-44700-304	Brandon Maclin	1316	02282022	02/28/2022	\$105.00
110-44700-304	Brandon Maclin	1316	02282022	02/28/2022	\$105.00
110-44700-304	Ariana Bounds	1313	02102022D	02/10/2022	\$24.00
110-44700-304	Ariana Bounds	1313	02102022D	02/10/2022	\$24.00
110-44700-304	John Cochran	870	02222022A	02/22/2022	\$210.00
110-44700-304	Brandon Maclin	1316	02222022	02/22/2022	\$210.00
110-44700-304	Rodney Bounds	1299	02102022C	02/10/2022	\$105.00
110-44700-304	Rodney Bounds	1299	02102022C	02/10/2022	\$105.00
110-44700-304	Business Card	70	02022022E	02/02/2022	\$72.38
110-44700-304	Business Card	70	02022022E	02/02/2022	\$137.40
110-44700-304	Business Card	70	02022022E	02/02/2022	\$48.07
110-44700-304	Business Card	70	02022022E	02/02/2022	\$26.63
110-44700-304	Business Card	70	02022022E	02/02/2022	\$201.42
110-44700-304	Business Card	70	02022022E	02/02/2022	\$29.00
110-44700-304	Rodney Bounds	1299	02022022K	02/02/2022	\$105.00
110-44700-304	Capital One	749	02082022C	02/08/2022	\$50.16
110-44700-304	Peyton Glore	1306	02022022A	02/02/2022	\$105.00
110-44700-304	John Cochran	870	02102022B	02/10/2022	\$105.00
110-44700-304	KENNETH LAWRENCE BARLOW	1315	02022022Q	02/02/2022	\$105.00
110-44700-304	Cetrice Bounds	1298	02022022N	02/02/2022	\$105.00
110-44700-304	CARROT TOP DESIGNS	818	2022017	02/08/2022	\$72.00
110-44700-304	Cetrice Bounds	1298	02022022J	02/02/2022	\$105.00
110-44700-304	Cetrice Bounds	1298	02022022L	02/02/2022	\$105.00
110-44700-304	Ariana Bounds	1313	02022022P	02/02/2022	\$96.00
110-44700-304	Rodney Bounds	1299	02022022N	02/02/2022	\$105.00
110-44700-304	KEONA BOUNDS	1310	02022022O	02/02/2022	\$70.00
110-44700-304	Cetrice Bounds	1298	02022022M	02/02/2022	\$105.00
110-44700-304	DAGEN'S LIVING WATER CHRISTIAN BOOKSTORE	1074	TOB-0003	02/08/2022	\$466.00
110-44700-304	Shelby Glore	1305	02022022	02/02/2022	\$105.00
110-44700-304	Brandon Maclin	1316	02102022A	02/10/2022	\$105.00
110-44700-304	Cetrice Bounds	1298	02102022	02/10/2022	\$105.00

**Town of Brighton
Invoice Listing By GL Account**

User: Leah Hayse
Date/Time: 3/1/2022 10:27 AM
Page 6 of 9

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-44700-304	Cetrice Bounds	1298	02102022	02/10/2022	\$105.00
	<u>Streets</u>		Totals For Function	44700	\$6,120.26
			Totals For Fund	110	\$36,132.68
121-43100-247	Southwest Tennessee Electric	562	02282022H	02/28/2022	\$3,218.98
121-43100-247	Southwest Tennessee Electric	562	02022022F	02/02/2022	\$3,615.25
			Totals For Function	43100	\$6,834.23
			Totals For Fund	121	\$6,834.23
413-13221	TERRY SMITH	1320	02232022	02/23/2022	\$80.00
			Totals For Function	13221	\$80.00
413-21411	Town of Brighton	640	02152022	02/02/2022	\$24,815.77
			Totals For Function	21411	\$24,815.77
413-23200	Division of State Government Finance	1025	02202022	02/01/2022	\$295.00
			Totals For Function	23200	\$295.00
413-23210	Division of State Government Finance	1025	02202022A	02/01/2022	\$2,159.00
			Totals For Function	23210	\$2,159.00
413-52300-142	UHS Premium Billing	737	499094089421a	02/25/2022	\$4,531.30
413-52300-142	Aubrey Foreman	866	02142021	02/14/2022	\$973.17
413-52300-142	Mutual Of Omaha	451	001322746636A	02/23/2022	\$54.00
413-52300-200	Mid-South Septic Services	453	50070	02/16/2022	\$375.00
413-52300-200	Mid-South Septic Services	453	50428	02/22/2022	\$475.00
413-52300-200	Mid-South Septic Services	453	50164	02/16/2022	\$250.00
413-52300-200	NEXTRAQ	805	AT1443724A	02/22/2022	\$239.94
413-52300-200	Mid-South Septic Services	453	49766	02/08/2022	\$374.50
413-52300-200	Mid-South Septic Services	453	49788	02/08/2022	\$2,717.80
413-52300-200	King Engineering	387	11979	02/07/2022	\$20.72
413-52300-200	King Engineering	387	11979	02/07/2022	\$376.21
413-52300-200	Sandstorm	652	43331A	02/02/2022	\$185.00
413-52300-200	Sandstorm	652	43371A	02/02/2022	\$135.95
413-52300-200	Eckel and Associates, PLLC	1114	1233A	02/08/2022	\$200.00

Streets

Water i Sewer

Town of Brighton
Invoice Listing By GL Account

User: Leah Hayse
Date/Time: 3/1/2022 10:27 AM
Page 7 of 9

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
413-52300-200	Mid-South Septic Services	453	49743	02/08/2022	\$927.50
413-52300-200	Mid-South Septic Services	453	49787	02/08/2022	\$2,460.26
413-52300-200	King Engineering	387	11979	02/07/2022	\$14.80
413-52300-211	U.S. Post Office	727	02242022	02/24/2022	\$351.12
413-52300-211	U.S. Post Office	727	02242022	02/24/2022	\$29.05
413-52300-231	The Leader	628	02232022A	02/23/2022	\$87.00
413-52300-241	Southwest Tennessee Electric	562	02282022G	02/28/2022	\$151.96
413-52300-241	Southwest Tennessee Electric	562	02282022G	02/28/2022	\$35.60
413-52300-241	Southwest Tennessee Electric	562	02282022G	02/28/2022	\$618.78
413-52300-241	Southwest Tennessee Electric	562	02142021A	02/14/2022	\$30.83
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$44.04
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$561.52
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$1,663.70
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$33.55
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$140.55
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$28.08
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$409.36
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$28.08
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$160.91
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$644.60
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$29.82
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$40.66
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$29.43
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$43.10
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$36.89
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$111.79
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$58.82
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$67.55
413-52300-241	Southwest Tennessee Electric	562	02022022G	02/02/2022	\$138.45
413-52300-241	Southwest Tennessee Electric	562	02082022A	02/08/2022	\$45.20
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$75.11
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$257.53

Town of Brighton
Invoice Listing By GL Account

User: Leah Hayse
Date/Time: 3/1/2022 10:27 AM
Page 8 of 9

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$28.89
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$72.32
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$28.79
413-52300-241	Southwest Tennessee Electric	562	02092021	02/09/2022	\$31.22
413-52300-243	City Of Munford	110	02022022H	02/02/2022	\$14,896.82
413-52300-244	City Of Munford	110	02022022H	02/02/2022	\$1,475.14
413-52300-245	Sandstorm	652	43371A	02/02/2022	\$124.20
413-52300-245	AT&T Mobility	20	02222022d	02/22/2022	\$421.13
413-52300-260	BR Supply	1132	7149378	02/22/2022	\$54.13
413-52300-260	B.A.M.2, Inc.	81	10548	02/25/2022	\$4,363.40
413-52300-260	G & C Supply	277	6853351	02/16/2022	\$371.40
413-52300-260	King Cotton Ford	393	62662	02/14/2022	\$600.00
413-52300-260	King Cotton Ford	393	118840	02/02/2022	\$59.50
413-52300-260	Tennessee Tractor, Llc	688	508194	02/08/2022	\$5,370.08
413-52300-260	Rogers Hydrant Service, Inc	885	1662	02/08/2022	\$5,749.78
413-52300-260	Jim's Auto Body & Towing Service, Inc	344	77373	02/08/2022	\$75.00
413-52300-260	G & C Supply	277	6851444	02/02/2022	\$1,490.46
413-52300-260	Business Card	70	02172022	02/17/2022	\$35.94
413-52300-260	Business Card	70	02172022	02/17/2022	\$81.68
413-52300-260	HALEY ELECTRIC	1246	1044	02/08/2022	\$190.00
413-52300-260	Brighton Lumber Co.	63	1059280	02/02/2022	\$18.36
413-52300-280	Business Card	70	02172022	02/17/2022	\$18.00
413-52300-280	Business Card	70	02172022	02/17/2022	\$29.59
413-52300-280	Business Card	70	02172022	02/17/2022	\$40.00
413-52300-280	Business Card	70	02172022	02/17/2022	\$23.90
413-52300-280	Business Card	70	02172022	02/17/2022	\$20.89
413-52300-280	Business Card	70	02172022	02/17/2022	\$62.59
413-52300-290	Poplar Grove Utility	494	02142022B	02/17/2022	\$19.18
413-52300-300	CORE & MAIN	1013	Q367903	02/14/2022	\$110.00
413-52300-300	Brighton Lumber Co.	63	1059537	02/25/2022	\$578.00
413-52300-300	Brighton Lumber Co.	63	1059204	02/14/2022	\$39.95
413-52300-300	Brighton Lumber Co.	63	1059204	02/02/2022	\$3.39

Town of Brighton
Invoice Listing By GL Account

User: Leah Hayse
Date/Time: 3/1/2022 10:27 AM
Page 9 of 9

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
413-52300-300	Brighton Lumber Co.	63	1059457	02/14/2022	\$23.48
413-52300-300	O'Reilly Auto Parts	485	5051-359206	02/14/2022	\$32.49
413-52300-300	Home Depot Credit Services	319	02282022C	02/28/2022	\$4.98
413-52300-300	Home Depot Credit Services	319	02282022C	02/28/2022	\$361.63
413-52300-300	Home Depot Credit Services	319	02022022B	02/02/2022	\$49.45
413-52300-300	Home Depot Credit Services	319	02022022B	02/02/2022	\$49.56
413-52300-300	G & C Supply	277	6851445	02/02/2022	\$194.40
413-52300-310	JD Distributors, Inc	383	474012A	02/14/2022	\$24.00
413-52300-310	AMAZON CAPITAL SERVICES	1293	114-0448775-066	02/22/2022	\$53.66
413-52300-310	Home Depot Credit Services	319	02282022C	02/28/2022	\$151.88
413-52300-310	Dollar General-Regions 410526	423	02112022A	02/11/2022	\$39.25
413-52300-310	Capital One	749	02082022D	02/08/2022	\$98.48
413-52300-310	Capital One	749	02082022D	02/08/2022	\$34.42
413-52300-310	Business Card	70	02172022	02/17/2022	\$57.55
413-52300-312	Business Card	70	02282022H	02/28/2022	\$504.96
413-52300-312	Business Card	70	02172022	02/17/2022	\$34.99
413-52300-326	Business Card	70	02172022	02/17/2022	\$154.98
413-52300-353	Poplar Grove Utility	494	02162022	02/16/2022	\$30,295.04
413-52300-599	Business Card	70	02282022H	02/28/2022	\$39.00
413-52300-630	Division of State Government Finance	1025	02202022	02/01/2022	\$35.00
413-52300-630	Division of State Government Finance	1025	02202022	02/01/2022	\$5.00
413-52300-630	Division of State Government Finance	1025	02202022A	02/01/2022	\$158.00
413-52300-630	Division of State Government Finance	1025	02202022A	02/01/2022	\$32.00
			Totals For Function	52300	\$89,182.16
			Totals For Fund	413	\$116,531.93
416-43150-300	Storm Water	70	02252022A	02/25/2022	\$180.33
	Business Card				\$180.33
			Totals For Function	43150	\$180.33
			Totals For Fund	416	\$180.33
			Grand Total		\$159,679.17

BRIGHTON FIRE DEPT



2022 INCIDENT REPORT

Structure Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	2	2	0	0	0	0	0	0	0	0	0	0	2
County	0	3	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid	6	14	0	0	0	0	0	0	0	0	0	0	6
Totals	8	19	0	0	0	0	0	0	0	0	0	0	8
Grass Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	1	0	0	0	0	0	0	0	0	0	0	0	1
County	1	1	0	0	0	0	0	0	0	0	0	0	1
Mutual Aid	1	4	0	0	0	0	0	0	0	0	0	0	1
Totals	3	4	0	0	0	0	0	0	0	0	0	0	3
Auto Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	0	1	0	0	0	0	0	0	0	0	0	0	0
County	0	1	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	0	2	0	0	0	0	0	0	0	0	0	0	0
Other Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	1	4	0	0	0	0	0	0	0	0	0	0	1
County	4	4	0	0	0	0	0	0	0	0	0	0	4
Mutual Aid	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	5	8	0	0	0	0	0	0	0	0	0	0	5
MVC Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	2	2	0	0	0	0	0	0	0	0	0	0	2
County	1	2	0	0	0	0	0	0	0	0	0	0	1
Mutual Aid	2	3	0	0	0	0	0	0	0	0	0	0	2
Totals	5	0	0	0	0	0	0	0	0	0	0	0	5
EMS Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	24	21	0	0	0	0	0	0	0	0	0	0	24
County	29	33	0	0	0	0	0	0	0	0	0	0	29
Mutual Aid	2	3	0	0	0	0	0	0	0	0	0	0	2
Totals	55	57	0	0	0	0	0	0	0	0	0	0	55
TOTALS	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	30	21	0	0	0	0	0	0	0	0	0	0	30
County	35	44	0	0	0	0	0	0	0	0	0	0	35
Mutual Aid	11	21	0	0	0	0	0	0	0	0	0	0	11
Department Total	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
Calls	76	86	0	0	0	0	0	0	0	0	0	0	76
BRIGHTON FIRE DEPT													

Monthly Call Totals



Quote Date: 02/25/2022
Customer Name: Brighton Fire Department (TN)
Quote #: Q-62034
Quote Expiration date: 05/26/2022
ESO Account Manager: April Covington

CUSTOMER CONTACT

Customer Brighton Fire Department (TN)
Name James Fowler
Email bfowler@townofbrighton.com
Phone (901) 857-5843

BILLING CONTACT

Payor Brighton Fire Department (TN)
Name Ricky Russell
Email brighton606@yahoo.com
Phone 901-476-8661
Address
Attn: Chad Gatlin
Brighton TN, 38011
Billing Frequency Annual
Initial Term 12 months

Asset Management/Checklist

Product	Volume	Price	Discount	Total	Fee Type
Assets-Checklist Bundle	4 Vehicles	\$1,395.00	(\$0.00)	\$1,395.00	Recurring
Asset Management and Checklist - Training and Implementation	4 Vehicles	\$950.00	(\$950.00)	\$0.00	One-time

Personnel Management

Product	Volume	Price	Discount	Total	Fee Type
Personnel Management	10 Employees	\$845.00	(\$0.00)	\$845.00	Recurring
Personnel Management Data Migration	10 Employees	\$130.00	(\$130.00)	\$0.00	One-time

Fire

Product	Volume	Price	Discount	Total	Fee Type
ESO Hydrants	1 Stations	\$395.00	(\$0.00)	\$395.00	Recurring
ESO Fire Incidents	1 Stations	\$1,295.00	(\$0.00)	\$1,295.00	Recurring
Fire Incidents CAD Integration	900 Incidents	\$1,495.00	(\$0.00)	\$1,495.00	Recurring
Fire Setup & Online Training	1 Sessions	\$595.00	(\$595.00)	\$0.00	One-time
Fire Incidents NFIRS Data Import	900 Incidents	\$1,995.00	(\$1,995.00)	\$0.00	One-time

EHR

Product	Volume	Price	Discount	Total	Fee Type
ESO EHR	900 Incidents	\$3,290.00	(\$0.00)	\$3,290.00	Recurring
EHR Setup & Online Training	1 Sessions	\$595.00	(\$595.00)	\$0.00	One-time

*Additional fees may be applied by Customer's billing or CAD vendor for certain integrations or interfaces, and Customer is encouraged to discuss this with the applicable vendor.



Quote Date: 02/23/2022
Customer Name: Brighton Fire Department (TN)
Quote #: Q-62034
Quote Expiration date: 05/26/2022
ESO Account Manager: April Covington

Asset Management/Checklist

Product	Description
Assets-Checklist Bundle	Web-based asset management and apparatus checklist for Fire and EMS.
Asset Management and Checklist - Training and Implementation	Training and configuration to include; group admin training, agency specific web-based sessions, online training and pre-recorded end user training.

EHR

Product	Description
ESO EHR	Patient care reporting suite, includes EHR web and mobile client, Quality Management, AdHoc Reports, Analytics, Patient Tracker. Allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, software updates and upgrades.
EHR Setup & Online Training	Webinar Training Session

Fire

Product	Description
Fire Setup & Online Training	Setup and Webinar Training Session for ESO Fire.
Fire Incidents CAD Integration	Allows for integration of CAD data into the FIRE application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.
Fire Incidents	Includes Auto EHR-import or Auto-CAD import, federal NFIRS data reporting, software updates and upgrades.
Hydrants	Inventory and document testing and status of hydrants.
Fire Incidents NFIRS Data Import	Data migration from previous RMS platform.

Personnel Management

Product	Description
Personnel Management Data Migration	Migration of Information in Personnel Management that includes Demographics, Training Classes, Certifications, and Drivers License information.
Personnel Management	Includes tracking of Training classes, certifications, credentials, immunization records. Integrated with ESO EHR and Ad Hoc Reporting.



Quote Date: 02/23/2022
Customer Name: Brighton Fire Department (TN)
Quote #: Q-62034
Quote Expiration date: 05/26/2022
ESO Account Manager: April Covington

Total Recurring Fees	\$	8,715.00
Total One-Time Fees	\$	4,265.00
Discounts	\$	(4,265.00)
TOTAL FEES	\$	8,715.00

DRAFT



Quote Date: 03/08/2022
Customer Name: Brighton Fire Department (TN)
Quote #: Q-62799
Quote Expiration date: 06/06/2022
ESO Account Manager: April Covington

CUSTOMER CONTACT

Customer Brighton Fire Department (TN)
Name James Fowler
Email bfowler@townofbrighton.com
Phone (901) 857-5843

BILLING CONTACT

Payor Brighton Fire Department (TN)
Name Ricky Russell
Email brighton606@yahoo.com
Phone 901-476-8661
Address Brighton, TN, 38011
Attn: Chad Gatlin
Billing Frequency Annual
Initial Term 12 months

Asset Management/Checklist

Product	Volume	Price	Discount	Total	Fee Type
Assets-Checklist Bundle	4 Vehicles	\$1,395.00	(\$139.50)	\$1,255.50	Recurring
Asset Management and Checklist- Training and Implementation	4 Vehicles	\$950.00	(\$950.00)	\$0.00	One-time

Personnel Management

Product	Volume	Price	Discount	Total	Fee Type
Personnel Management	10 Employees	\$845.00	(\$84.50)	\$760.50	Recurring
Personnel Management Data Migration	10 Employees	\$130.00	(\$130.00)	\$0.00	One-time

Fire

Product	Volume	Price	Discount	Total	Fee Type
ESO Fire Incidents	1 Stations	\$1,295.00	(\$129.50)	\$1,165.50	Recurring
Fire Incidents CAD Integration	0 Incidents	\$1,495.00	(\$149.50)	\$1,345.50	Recurring
Fire Setup & Online Training	1 Sessions	\$595.00	(\$595.00)	\$0.00	One-time
Fire Incidents NFIRS Data Import	0 Incidents	\$1,995.00	(\$1,995.00)	\$0.00	One-time

EHR

Product	Volume	Price	Discount	Total	Fee Type
ESO EHR	0 Incidents	\$1,990.00	(\$199.00)	\$1,791.00	Recurring

*Additional fees may be applied by Customer's billing or CAD vendor for certain integrations or interfaces, and Customer is encouraged to discuss this with the applicable vendor.



Quote Date: 03/08/2022
Customer Name: Brighton Fire Department (TN)
Quote #: Q-62799
Quote Expiration date: 06/06/2022
ESO Account Manager: April Covington

Asset Management/Checklist

Product	Description
Assets-Checklist Bundle	Web-based asset management and apparatus checklist for Fire and EMS.
Asset Management and Checklist - Training and Implementation	Training and configuration to include: group admin training, agency specific web-based sessions, online training and pre-recorded end user training.

EHR

Product	Description
ESO EHR	Patient care reporting suite, includes EHR web and mobile client, Quality Management, AdHoc Reports, Analytics, Patient Tracker. Allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, software updates and upgrades.

Fire

Product	Description
Fire Setup & Online Training	Setup and Webinar Training Session for ESO Fire.
Fire Incidents CAD Integration	Allows for integration of CAD data into the FIRE application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.
ESO Fire Incidents	Includes Auto EHR-import or Auto-CAD import, federal NFIRS data reporting, software updates and upgrades.
Fire Incidents NFIRS Data Import	Data migration from previous RMS platform.

Personnel Management

Product	Description
Personnel Management Data Migration	Migration of Information in Personnel Management that includes Demographics, Training Classes, Certifications, and Drivers License information.
Personnel Management	Includes tracking of Training classes, certifications, credentials, immunization records. Integrated with ESO EHR and Ad Hoc Reporting.



Quote Date: 03/08/2022
Customer Name: Brighton Fire Department (TN)
Quote #: Q-62799
Quote Expiration date: 06/06/2022
ESO Account Manager: April Covington

Total Recurring Fees	\$	7,020.00
Total One-Time Fees	\$	3,670.00
Discounts	\$	(4,372.00)
TOTAL FEES	\$	6,318.00

DRAFT



Brighton Police Department



Monthly Report

February 2022

Information Only 7

Drugs/Narcotics 2

DUI 0

Theft/Forgery 1

Citations 114

Burglary 1

Juvenile Citations 4

Overtime 34

Warning(s) 48

Incidents 29

Parking 1

Collisions 7

Assaults 4

Notes:

Overtime due to ice storm.

BOARD MEETING

March 14, 2022

Water:	February 2021	7.7 MG
	February 2022	10.3 MG
	Daily Avg.	371,357 Gpd

Water Leaks: (5)

- 6" Main on Huffman Dr.
- ¾ Service on W. Woodlawn.
- ¾ Service on Scott St.
- ¾ Service on Brighton Clopton
- ¾ Service on Sherrill St.

Sewer: Pulled both sewer samples this month for Budget and Wells Processing.

Drainage: Started ditching Old Hwy 51, Tipton, and E. Kenwood Ave. near 1464

General:

- Repairing potholes throughout the Town.
- Working on inventory and getting list together for Budget Proposal.
- Clearing debris from Ice Storms.

Cut Offs: (36)

Work Orders: (45)

January 2022 Overtime
Report

PUBLIC WORKS

Week of:

2/6-2/12

Hours of Overtime

Explanation of Overtime

Briles, Johnathon
Foreman, Aubrey
Ridgell, Billy

Toward Comp

1

2/11-Community Center

0

0

0

Tate, Lee

9

2/9-2/12-Pump Stations

Burnett, Damon

3

2/6-Call Out

2/13-2/19

Briles, Johnathon
Foreman, Aubrey
Ridgell, Billy

Toward Comp

3.5

2/15-Meter Reading, 2/17-Gas in Gym

0

5.5

2/19-2/19-Pump Stations, 2/15-Rereads

1/9-1/10- 6" Main Break

Tate, Lee

0.5

2/15- Rereads

Burnett,Damon

0.5

2/15-Rereads

2/20-2/26

Briles, Johnathon
Foreman, Aubrey
Ridgell, Billy

Toward Comp

0

0

3

Tate, Lee

0

Burnett,Damon

0

2/27-3/5

Briles, Johnathon
Foreman, Aubrey
Ridgell, Billy

Toward Comp

0

3

3/3-Shop

0

Nelson, Jeff

0

Tate, Lee

2

2/27- Call Out

Burnett,Damon

2

2/27- Pump Stations

TOWN OF BRIGHTON

Monday, March 14th, 2022

Suggestions to improve operations-Updated (not necessarily in order of importance):

- 1) Stop purchasing 5/8" X 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.)

RESOLVED

- 2) Have all large water meters tested, calibrated, repaired, changed out, etc.
Update: Purchase Order issued for the 14 large meters.

RESOLVED

- 3) Set up a methodical water meter change out program instead of changing out all small water meters.

RESOLVED

- 4) Stop using private lab for quarterly wastewater sample and use Munford's lab.

RESOLVED

- 5) Get Johnny Payne certified in Distribution, Collection and Backflow

RESOLVED

- 6) Evaluate the number of employees needed in the field.

RESOLVED

- 7) Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes.

RESOLVED

- 8) Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them.

RESOLVED

- 9) All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay.)

RESOLVED

- 10) Institute a chain of command and make every employee aware of it.

RESOLVED

- 11) Consider changing out the meters that have 1.0 million gallons usage.

RESOLVED

- 12) Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly.

RESOLVED

- 13) The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks.
RESOLVED
- 14) Johnny has started organizing all water and sewer records in an orderly fashion.
RESOLVED
- 15) All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected.
RESOLVED
- 16) Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule.
RESOLVED
- 17) The Town has to have a Drought Management Plan approved and submitted to TDEC by June 30th, 2017. With the Mayor and Board's permission, I'll begin working on this after Poplar Grove's is approved.
RESOLVED
- 18) Apparently both pressure reducing valves at the master meter are not operating properly from time to time.
RESOLVED
- 19) The State Revolving Fund Loan has approved the Town for funding to replace the old Asbestos Cemen Pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study.
RESOLVED
- 20) The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017.
RESOLVED
- 21) The Town is required by TDEC regulations to have its elevated water tanks inspected every 5 years by a qualified person.
RESOLVED
- 22) The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing.
RESOLVED
- 23) The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required.
RESOLVED
- 24) The Town has recently experienced problems with the High School and Dale Smith Pump Stations.
RESOLVED

- 25) Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs.

RESOLVED (PHASES 1 & 2 Completed)

Update: Community Development Partners and KEC are working to finalize the paperwork for the next round of grants. There doesn't appear to be any reason that this grant application won't be submitted on time.

Update: Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update: Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update: We have been told by E&CD that the grant awards will be announced in mid to late January 2022.

Update: The Town has been awarded \$326,679.00 in the most recent round of grants for drainage repairs within the Town.

- 26) I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that the State may have some grant money for such cleanup project. I am currently making contact with TDEC's Nashville office to learn more about this program.

Update: Mr. Bob Fletcher with TDEC has contacted me requesting location information for the Foster property which I have provided. I expect the site visit will be made by TDEC within the next 30-45 days.

Update: On Monday July 30th, TDEC conducted an on-site inspection of the Foster property after a meeting chaired by County Executive Jeff Huffman. The findings of that meeting and site visit are in TDEC's MEMO dated August 2nd, 2018.

- 27) The Town's Water System does not have an up to date Emergency Operation Plan as required by TDEC (the health department). The proposed plan that you have before you tonight has been developed using TAUD's template. I would ask that you consider the adoption of it at this meeting.

RESOLVED

- 28) The Town has been directed by its insurance carrier to develop a Sewer Backup Prevention Program.

RESOLVED

- 29) In our efforts to resolve #24, it has been discovered that an active, ongoing septic tank pumping program may be necessary to completely resolve the problem of solids in the Town's main pumping stations. Sometime in the near future, KEC, Mr. Briles and I will probably be making recommendations as to implementing this maintenance program.

RESOLVED

I will be finalizing the AWWA Water Audit for FY 2021 as soon as Mr. Evan Johnsey with Alexander, Thompson, Arnold provides me with the Water System Expenses for that fiscal year.

David Braden



DIRECTOR OF CODE ENFORCEMENT

[illegible]



TOWN OF BRIGHTON

139 NORTH MAIN * POST OFFICE BOX 277 * BRIGHTON, TENNESSEE 38011

PLANNING COMMISSION MEETING

February 22, 2022

6:00 PM

CALL TO ORDER

Chairman Cyndi Timbs called the meeting to order at 6:00pm.

ROLL CALL

Present

Mayor Stephanie Chapman Washam
Chairman, Cyndi Timbs
Vice Chairman, John Pate
Secretary, Kinney Bridges
Aubrey Foreman
Shane Greer

Absent

Jeremy Cates

Others Attending: Will Radford, City Planner; Corey Gatlin, Brighton Code Enforcer

Guests: Melissa Sartain, 8600 Hwy 51 South, Brighton, TN; Kristin Gardner, 347 Miss Helen Circle, Brighton, TN

APPROVAL OF MINUTES

Minutes Approval: Regular Meeting January 25, 2022. Vice Chairman Pate made a motion to approve the minutes as written. The approval also notes a correction to say **Minutes Approval: Regular**

Meeting October 26, 2021. The motion was seconded by Secretary Bridges. All approved. Motion passed.

Chairman Timbs gave Mr. Will Radford the floor.

NEW BUSINESS

None

OLD BUSINESS

Zoning Ordinance

A revised copy of the Municipal Zoning Ordinance was sent to the Planning Commission prior to this meeting. Chairman Timbs found some “typo” errors that need to be corrected. There was a discussion about adding the R3 Zoning and approving a revised Zoning Map (at a later date). **Vice Chairman Pate made a motion to forward the Municipal Zoning Ordinance including Chairman Timbs corrections to the Board of Mayor and Aldermen for final approval. Mr. Foreman seconded the motion. All approved. Motion carried.**

ADJOURNMENT

Vice Chairman Pate made a motion to adjourn the meeting at 6:19pm. The motion was seconded by Secretary Bridges. All approved. Motion carried.

Stephanie Chapman-Washam, Mayor

Tammy McKinney, CMFO

ORDINANCE NUMBER 20220314

**AN ORDINANCE TO AMEND SECTION 6 (D) OF THE PERSONNEL POLICY
ORDINANCE PASSED ON FINAL READING JUNE 13, 2017, IN REGARD TO
OVERTIME COMPENSATION PAID TO EMPLOYEES OF THE TOWN OF
BRIGHTON.**

Whereas, the Fair Labor Standards Act allows municipalities to require police officers to work more than 43 hours in a seven-day work period before being eligible for overtime compensation; and

Whereas it has been the policy of the Town of Brighton to pay overtime compensation to police officers after 43 hours in a seven-day work period; and

Whereas, the Board of Mayor and Aldermen have determined that police officers should receive overtime compensation for all hours over 40 hours in a seven-day work period;

Whereas, the Board of Mayor and Aldermen wish to make changes in these policies effective July 1, 2022.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND
ALDERMEN OF THE TOWN OF BRIGHTON THAT:**

SECTION 1. Section 6 (D) of the Town of Brighton Personnel Policy adopted by Ordinance on final reading June 13, 2017, is amended by deleting the section in its entirety and substituting instead the following:

D. OVERTIME COMPENSATION - The Fair Labor Standards Act (FLSA) shall govern the overtime compensation of municipal employees (29 C.F.R. part 541 et seq.). Police officers shall receive overtime compensation for all hours worked over 40 hours per seven-day work period.

SECTION 2. This ordinance shall become effective upon final passage, the public welfare requiring it.

First consideration February 22, 2022

Second consideration March 14, 2022

Stephanie Chapman Washam, Town of Brighton Mayor

Attest:

Tammy McKinney, Town of Brighton CMFO

Town of Brighton

Water and Sewer Service

P.O Box 277

Brighton, TN 38011

901-476-8661

New Customer Agreement Form - Ordinance

Date: _____ Account #: _____

(Office Use Only)

Name: _____

Service Address: _____

City: _____ State: _____ Zip Code: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Social Security Number: _____

Driver's License State and Number _____

E-mail Address: _____

Date Service Required: _____

Activation Fees (All Fees are Non-Refundable):

____ Activation Fee (\$250) ____ 24 Hr Water (\$25) ____ Yard Meter (\$50)

Line Taps:

____ Water (City) *\$500 ____ Water (County)*\$750 ____ Sewer (City Only) *\$600 ____ Yard Meter *\$200

*A \$50 Meter Cost (New Install) will be added in addition to the tap fee.

Taps on Grandview Sewer Line are subject to an additional \$500 Charge.

Total Fees: _____ Payment Type: _____ Check #: _____

Applicant's Signature: _____ Date: _____

Town of Brighton's Employee Signature: _____

Customer Agreement

1. The customer agrees to abide by all the Town of Brighton's Ordinances and Policies, now in force or as may hereafter be adopted.
2. It is understood and agreed that every condition of this contract is of the essence of the contract, and if breached, the Town may cut off one or all of its services to the service address and may not be reconnected except by the order of the Town, after payment of all rates and charges have been made by the Customer.
3. The Customer agrees to keep the property at the service address accessible and free from impediments to Town access, maintenance, and meter reading. Upon notification from the Town, the Customer agrees to remove any impediments to Town access. If such impediments are not removed within such reasonable time as requested by the Town, services will be disconnected. Services shall be reinstated after any impediments are removed and all bills, reconnection fees, and other such fees are paid by the Customer.
4. The Town shall have the rights to restrict, control, or discontinue service at any time during emergencies and repairs. The Town shall not be liable for failure to furnish service for any reason beyond its control or for any loss, injury, or damage to person, plumbing, or property resulting for such service curtailment or discontinuance.
5. Utility Bills are mailed on or before the 1st of each month, and are due without penalty until the 10th of each month. Penalty is added to payments after the 10th. Cut off for non-payment will occur on or after the 20th of each month.
6. There will be a \$30 delinquency fee for customers that appear on the cut-off list once the list has gone out. All fees must be paid before service can be restored.
7. Only the Town of Brighton Public Works Department may reconnect or remove locks on water meters. There will be a fee of \$40 otherwise and legal action may be taken. Any damage to Town property will be the responsibility of the account holder.
8. No reconnection of services will be scheduled after normal business hours.
9. The customer agrees to pay the minimum charge after the water meter is connected even if water is not in use.
10. After termination of water services, the customer agrees to pay all outstanding charges and costs under the Town of Brighton's Ordinances and Policies including unpaid fees, charges, and interest on all such obligations at the maximum legal limit. The customers are responsible for all legal costs in the event the Town should have to employ an Attorney or other outside party to collect outstanding amounts. A Disconnection Form must be completed in order to terminate services. The customer also agrees to pay any unpaid balance at the time the disconnection form is completed.
11. Charges for returned payment will be \$30. Return checks shall not be paid by check and must be paid by money order, cashier's check or cash.
12. The Town will make only one (1) sewer adjustment per 12 months for leaks and/or pools.
13. The customer agrees not to introduce grease or any other detrimental substance to the Town's Sewer System. The Town will cover the cost of the first septic tank pumping. However if the Town has to pump your tank more than once within 5 years due to a violation of the Town's sewer use ordinance, you will be liable for the charges incurred for having the tank pumped for the second and subsequent times. If the tank is inspected and not shown to be in violation but needing to be

pumped, then the Town will also pay for this septic tank pumping as well. If this is a rental property, the pumping charges will/shall be the property owner's responsibility.

- THE TOWN DOES NOT INSTALL SEPTIC TANKS NOR ASSUME RESPONSIBILITY FOR ANY IMPROPER INSTALLATION OF SEPTIC TANKS. *

14. Customer can receive one (1) reread per 12 months at no cost. Each additional reread will incur a \$20 fee. However if at any time the meter is found to be misread by the Town, then no fee will incur.
15. Any customer that has paid a nonrefundable water activation fee and moves to another location within the Town limits can transfer that fee to the new property by paying a transfer fee of \$100.00. The customer would need to be moving to this new location immediately.

Customer Signature

Date

Resolution No. 03142022

A RESOLUTION TO SUPPORT RESTORING THE HISTORIC REVENUE SHARING
RELATIONSHIP BETWEEN THE STATE OF TENNESSEE AND ITS LOCAL
GOVERNMENTS AND TO RETURN THE LOCAL SHARE OF THE SINGLE ARTICLE
CAP TO LOCAL GOVERNMENTS

WHEREAS, Tennessee's municipal communities are the economic engine of the state and today 92% of the state's total sales tax collections are generated within municipal boundaries; and,

WHEREAS, such economic growth is intentional and when it occurs, it is financed largely through city taxes for police, fire, streets, water and sewer, schools, parks, libraries and other amenities that attract and retain businesses and make Tennessee's communities desirable places for people to raise a family, start a business, and visit; and,

WHEREAS, in 1947, the state began sharing 4.6% of each year's total state sales tax collections with cities for the purposes of recognizing the collective contribution of cities as the state's economic engine; thereby acknowledging that city residents incur a local tax burden that is directly attributable to financing, developing, and maintaining an economic environment that continues to generate a healthy portion of the sales tax revenue accruing to the state; and,

WHEREAS, when confronting serious fiscal challenges in 2002, the state of Tennessee increased the state sales tax rate from 6% to 7%; and,

WHEREAS, the state chose not to share a portion of the sales tax revenues generated by the increase from 6% to 7% with Tennessee municipalities; and,

WHEREAS, as a result of this change the state broke a 55-year relationship of sharing 4.6% of all sales tax revenue designated for the state's general fund with municipalities; and,

WHEREAS, at the same time in 2002, the state also doubled from \$1,600 to \$3,200 the amount of the purchase price any single item that is subject to a combined state and local option sales tax of 9.75%; and

WHEREAS, in addition to the single article cap increase from \$1,600 to \$3,200, the state also captured and continues to capture 100% of the state's 7% levy as well as the 2.75% portion of the sales tax levy that is customarily reserved for local government on the added sale of items with a purchase price above \$1,600; and

WHEREAS, in the 20 years since these provisions took effect, these two changes have combined to result in the state realizing nearly \$2 billion in additional sales tax collections -- \$2 billion that would have benefitted local taxpayers had the historic revenue sharing relationship and single article cap not been altered in 2002; and,

WHEREAS, in the 20 years since these provisions took effect, Tennessee's state leaders have managed the budget with great care and a strong fiscally conservative approach to create a dynamic and growing economy with eight consecutive years of surplus revenues; and,

WHEREAS, in the 20 years since these provisions took effect, the State of Tennessee's sustained economic and fiscal performance have erased the conditions which led to these austerity measures in 2002; and,

WHEREAS, there is expected to be a surplus of recurring revenues produced by the economic engines of our state and managed by its leaders; and,

WHEREAS, as a result of the accolades bestowed upon the state for its economic success, its fiscally conservative policies and strong leadership, the state has garnered an enviable reputation as the state in which to live, work and play; and,

WHEREAS, a consequence of this reputation has led to continued and substantial economic growth and an increase and realignment of the state's population, thereby increasing the fiscal pressures on municipal governments to meet demands to expand and maintain infrastructure, to deliver essential services, to provide the amenities that allow for continued quality of life for Tennessee's citizens, and to promote an economic environment that allows Tennessee's businesses and communities to prosper; and,

WHEREAS, these fiscal pressures create the need for recurring dollars to keep pace with this demand and to counteract the effects of inflation; and,

WHEREAS, correcting the provisions which took effect in 2002 will help to offset these fiscal pressures and to provide relief to local taxpayers shouldering the burden of meeting this demand which is associated with generating the sales tax revenues accruing to the state;

NOW THEREFORE BE IT RESOLVED that the Board of Mayor and Aldermen of the Town of Brighton, on behalf of its residents, formally supports the restoration of the historic revenue sharing relationship of recurring state shared sales taxes in order for cities to once again receive 4.6% of all state general fund sales tax revenue. The Board of Mayor and Aldermen also formally supports the state allowing local governments to receive the local share of sales tax revenues realized by increasing the single article cap in 2002 to collect on items with a purchase price between \$1,600 and \$3,200.

March 14, 2022

Date

March 14, 2022

Date

Stephanie Chapman Washam, Mayor

Tammy McKinney, Town Recorder

Over time -City Hall employees**21-Sep**

Mallory Box

0.5

Tammy French

2 comp time

Tammy McKinney

1.5 comp time

Reason for over time

court

Reason for over time

court and coworker out of the office for a week

Reason for over time/comp

Planning Commission Meeting

21-Oct

Mallory Box

0

Tammy French

0

Tammy McKinney

0 comp time

Reason for over time

Reason for over time

Reason for over time/comp

21-Nov

Mallory Box

0

Tammy French

0.75

Tammy McKinney

0 comp time

Reason for over time

Reason for over time

Traffic Court

Reason for over time/comp

21-Dec

Tammy French

0

Tammy McKinney

0.75 comp time

Reason for over time

Reason for over time/comp

Meetings

22-Jan

Tammy French

0

Tammy McKinney

12.5 comp time

Reason for over time

Reason for over time/comp

Meetings

22-Feb

Tammy French

0

Tammy McKinney

2.75 comp time

Reason for over time

Reason for over time/comp

Meetings